K. K. Das College

GRH – 17, Baishnabghata – Patuli
Kolkata – 700084
West Bengal
India

CRITERION I
Curricular Aspects

Key Indicator- 1.4 Feedback System

Feedback Analysis Report Submitted to Appropriate Bodies

RAMKRISHNA PRASAD CHAKRABORTY

Digitally signed by RAMKRISHNA PRASAD CHAKRABORTY
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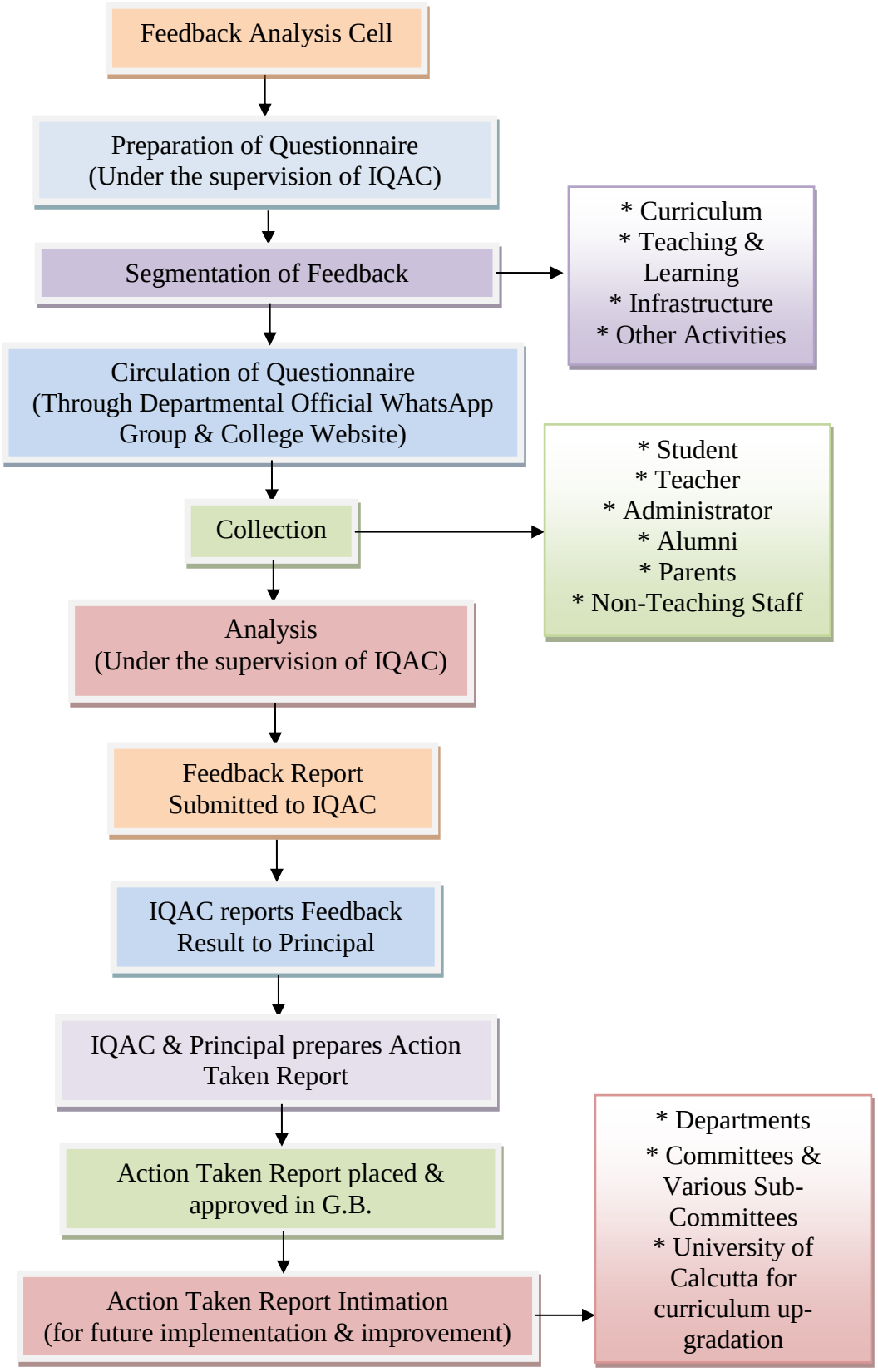
Feedback Mechanism in K. K. Das College



K. K. Das College

GRH – 17, Baishnabghata-Patuli,
Garia, Kolkata – 700 084

FEEDBACK REPORT

ACADEMIC SESSION: 2022-23

FEEDBACK REPORT

ACADEMIC SESSION: 2022-23

Constructive feedback is very vital for an educational institution to grow and serve its students. It helps to improve the teaching-learning environment in the college. It provides an insight regarding the working of the college to the stakeholders. Following this principle, K.K.Das College collects feedback from its stakeholders (viz. Students, Teaching and Non-Teaching Staff, Principal, Alumni and Parents). In this academic session feedback is collected from the students, teachers, employers and non-teaching staff by the IQAC through feedback committee. The feedback responses are then analyzed by the committee. Thereafter, an inclusive report is prepared and is communicated to those concerned for necessary action for betterment of the college. Subsequently, the report is uploaded on the college website.

Feedback Process for the Academic Session 2022-23

Sl. No.	Stakeholders	Feedback Frequency	Mode of Feedback	Objective	No. of Respondents	Duration of Feedback Taken
1	Students	Annually	Online	To evaluate teaching quality and curriculum, functioning of various units and physical facilities of the institution	371	15.05.2023 to 14.08.2023
2	Teachers	Annually	Online	To evaluate the quality of curriculum and infrastructural support system that will aid in teaching-learning process	27	12.07.2023 to 17.07.2023

Sl. No.	Stakeholders	Feedback Frequency	Mode of Feedback	Objective	No. of Respondents	Duration of Feedback Taken
3	Administrator	Annually	Online	To analyze the engagement and work-process of both the teaching and non-staff to meet the goal of the institution	1	04.08.2023
4	Non-Teaching Staff	Annually	Online	To evaluate the views of work environment, present in the college	6	12.07.2023 to 08.09.2023

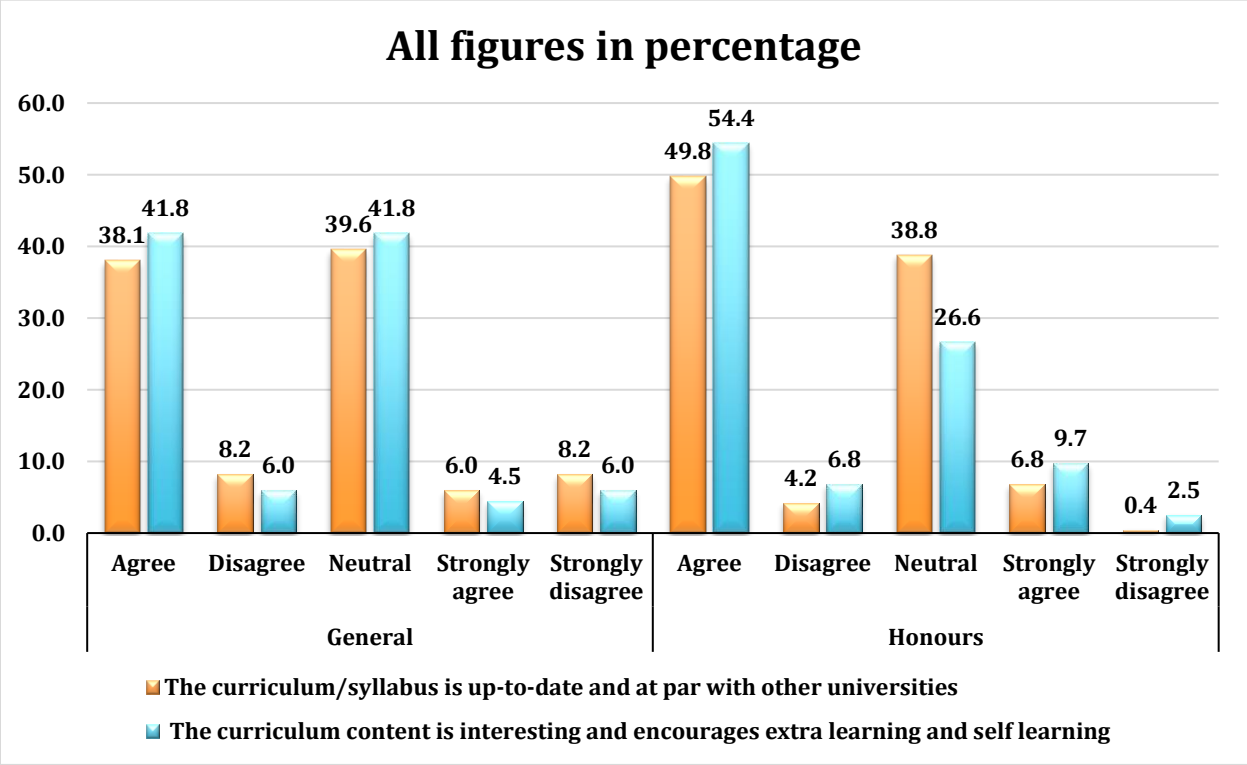
Stream, Programme & Semester-Wise Detailed Summary of Students who Responded	
Stream/Programme/Semester	**No. of Respondents**
B.A.	**229**
General	**80**
Semester II	32
Semester IV	20
Semester VI	28
Honours	**149**
Semester II	55
Semester IV	49
Semester VI	45
B.Com.	**137**
General	**53**
Semester IV	4
Semester VI	49
Honours	**84**
Semester IV	13
Semester VI	71
B.Sc.	**5**
General	**1**
Semester VI	1
Honours	**4**
Semester II	4
Grand Total	**371**

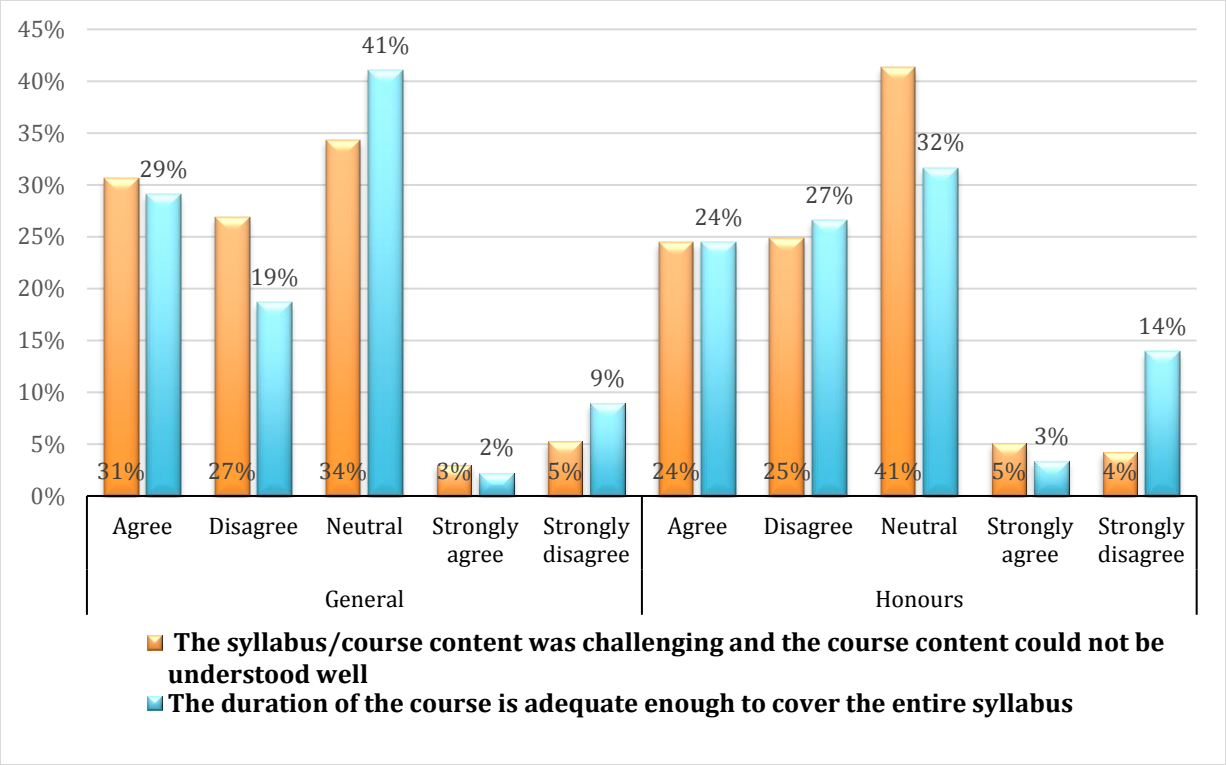
Report on Analysis of Feedback on Curriculum

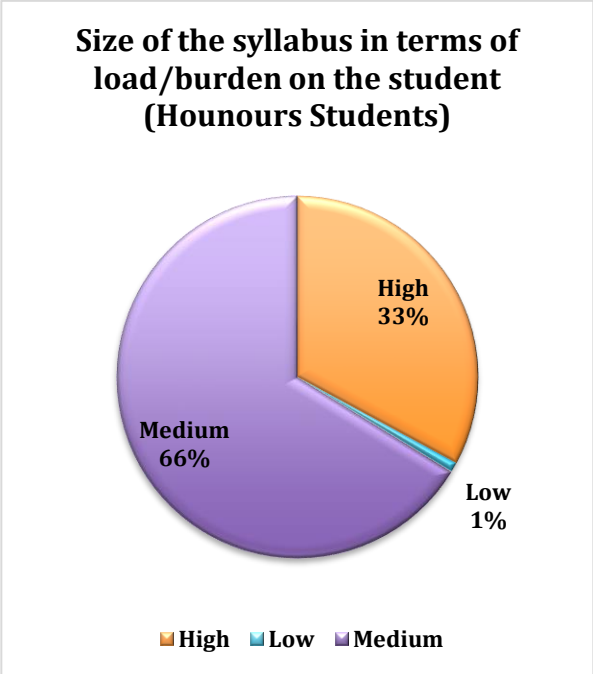
K. K. Das College is affiliated to the University of Calcutta and strictly follows the curriculum prescribed by the University. Hence, the institution does not enjoy much freedom to design the curriculum. The effective implementation of the same, however, is the responsibility of the college. The stakeholders' view about the curriculum gives a clarity of the course that is followed by the institution. The ultimate goal of curriculum evaluation is to ensure that it effectively promotes better quality of student learning. Hence, students and teachers are encouraged to give their feedback on the curriculum followed in K.K.Das College.

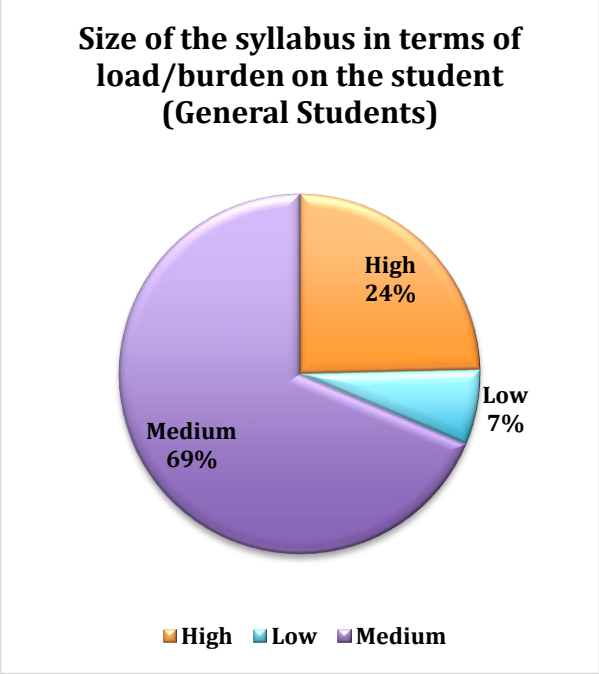
Feedback on Curriculum by Students

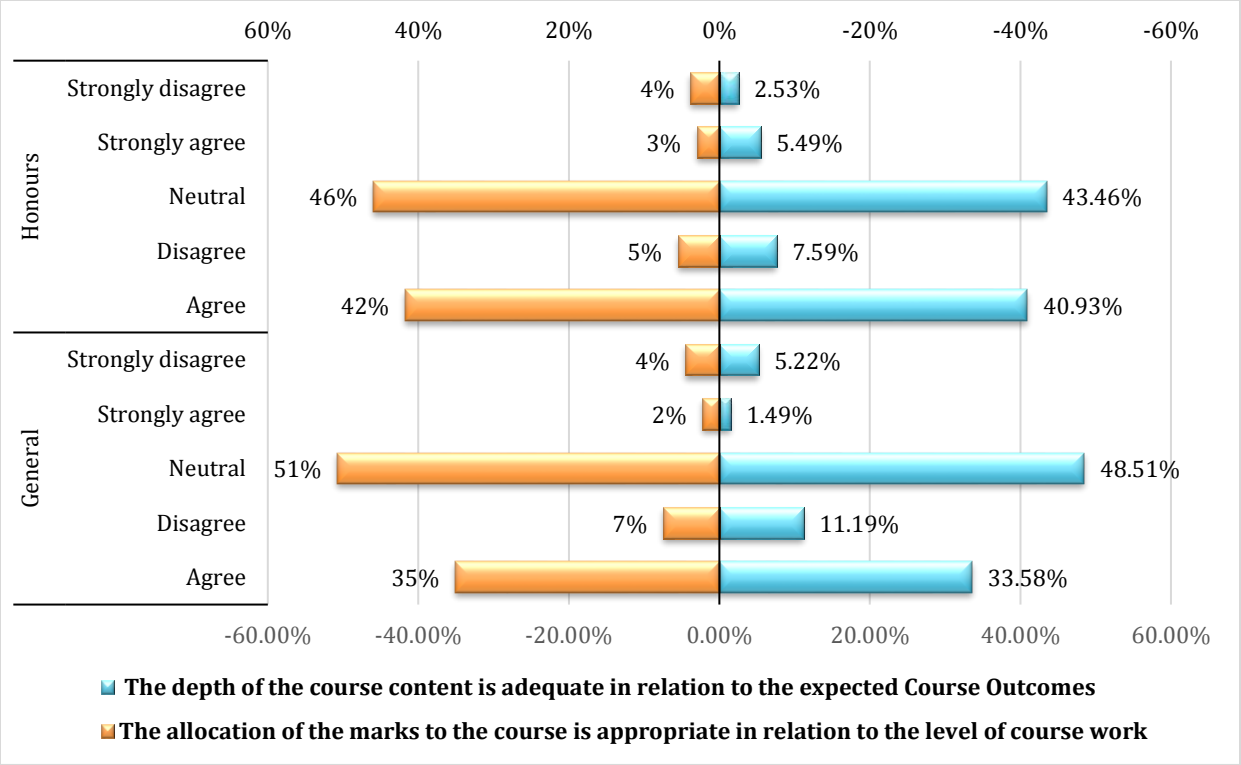
371 students have responded on the curriculum, out of which 237 respondents are enrolled in honours course and 134 are enrolled in general course. An honours degree course is usually designed to be at a higher standard than a general degree undergraduate course. Thus, the difficulty level of curriculum is different across the programme. On this basis, the feedback on curriculum by students is analyzed separately for honours and general degree programmes.

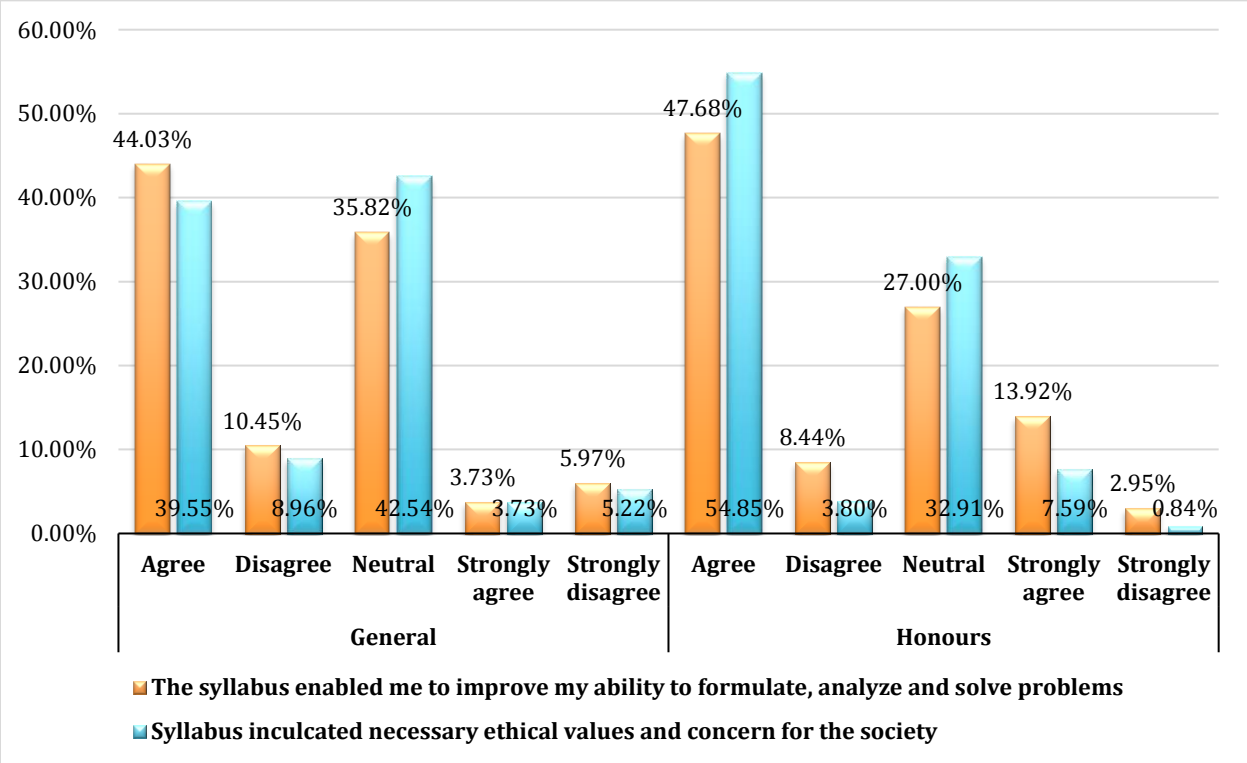


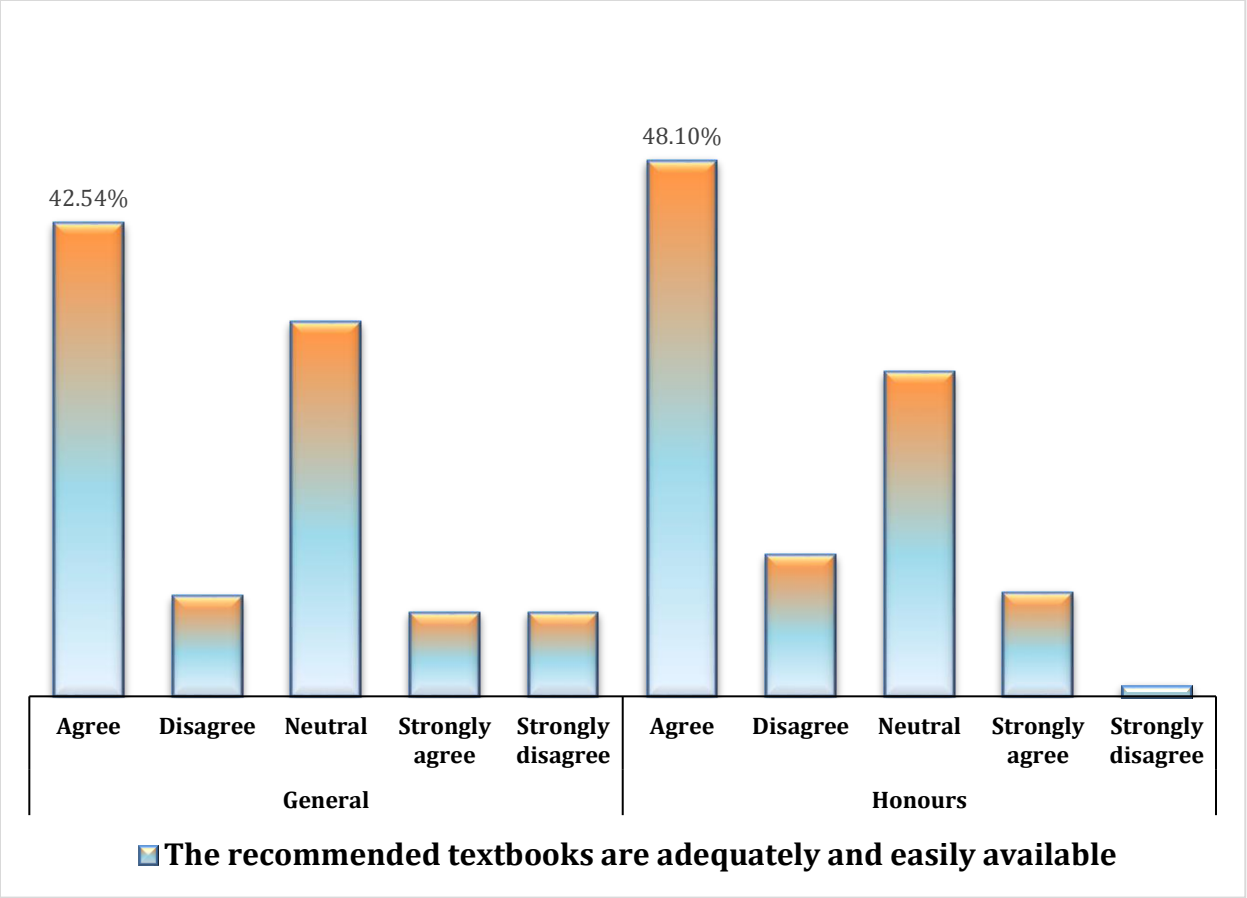

45%
40%
35%
30%
25%
20%
15%
10%
5%
0%
29%
19%
41%
2%
9%
24%
27%
32%
14%
3%
31%
27%
34%
3%
5%
24%
25%
41%
5%
4%
Agree
Disagree
Neutral
Strongly agree
Strongly disagree
Agree
Disagree
Neutral
Strongly agree
Strongly disagree
General
Honours
The syllabus/course content was challenging and the course content could not be understood well
The duration of the course is adequate enough to cover the entire syllabus


Size of the syllabus in terms of load/burden on the student (Hounours Students)
High 33%
Medium 66%
Low 1%
High
Low
Medium


Size of the syllabus in terms of load/burden on the student (General Students)
High 24%
Low 7%
Medium 69%
High
Low
Medium


60%
40%
20%
0%
-20%
-40%
-60%
Honours
Strongly disagree
Strongly agree
Neutral
Disagree
Agree
General
Strongly disagree
Strongly agree
Neutral
Disagree
Agree
4%
2.53%
3%
5.49%
46%
43.46%
5%
7.59%
42%
40.93%
4%
5.22%
2%
1.49%
51%
48.51%
7%
11.19%
35%
33.58%
-60.00%
-40.00%
-20.00%
0.00%
20.00%
40.00%
60.00%
The depth of the course content is adequate in relation to the expected Course Outcomes
The allocation of the marks to the course is appropriate in relation to the level of course work


60.00%
50.00%
40.00%
30.00%
20.00%
10.00%
0.00%
44.03%
39.55%
10.45%
8.96%
35.82%
42.54%
3.73%
3.73%
5.97%
5.22%
47.68%
54.85%
8.44%
3.80%
27.00%
32.91%
13.92%
7.59%
2.95%
0.84%
Agree
Disagree
Neutral
Strongly agree
Strongly disagree
Agree
Disagree
Neutral
Strongly agree
Strongly disagree
General
Honours
The syllabus enabled me to improve my ability to formulate, analyze and solve problems
Syllabus inculcated necessary ethical values and concern for the society

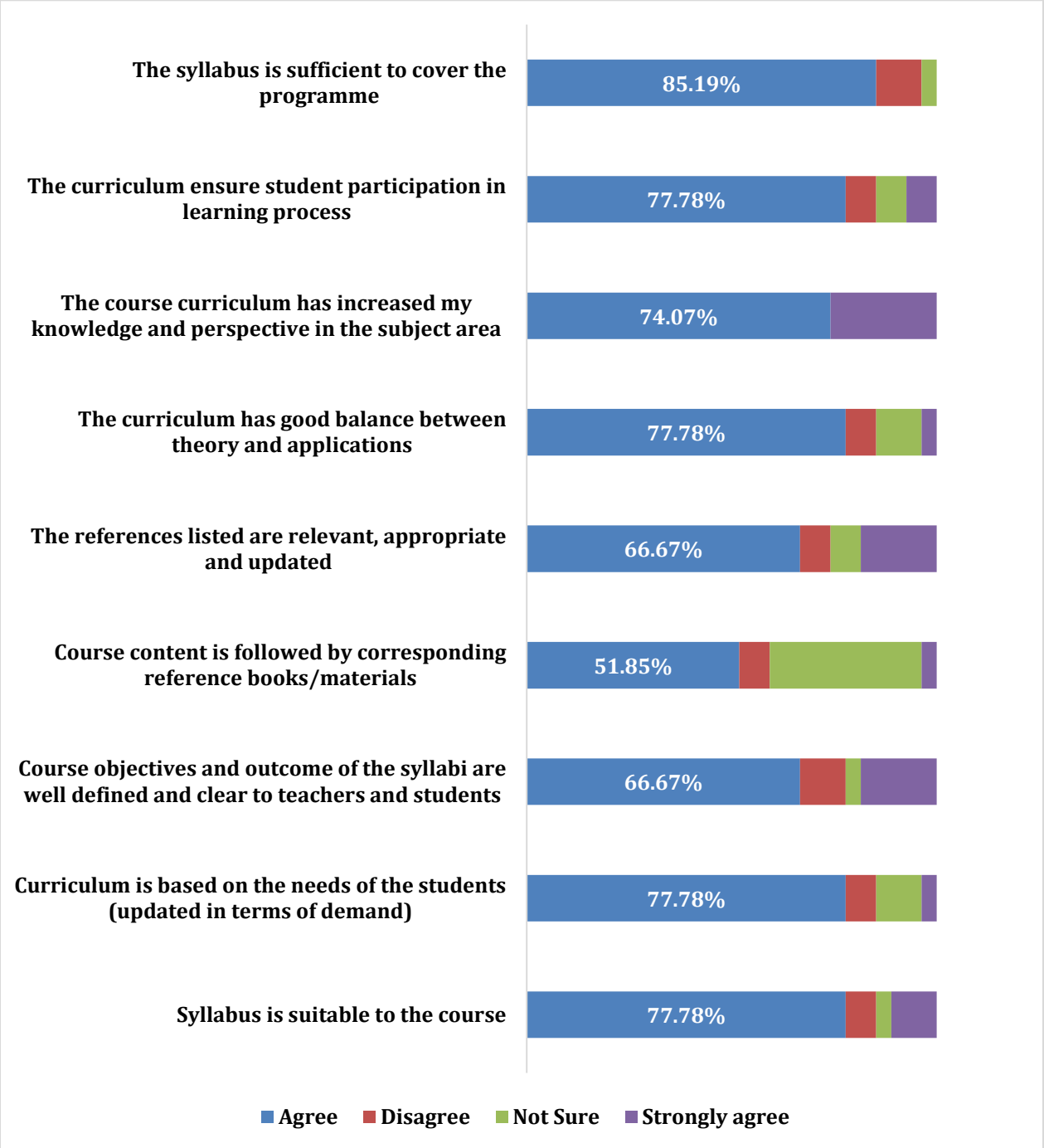


Feedback on Curriculum by Principal

Criteria	Rating (Among Excellent/Good/Satisfactory/Poor/Not Sure)
Relevance of the courses offered by the institution in relation to students' progression	Satisfactory
Effectiveness of the curriculum in developing innovative thinking	Satisfactory

Feedback on Curriculum by Teachers

Majority of the teachers revealed that the syllabus is suitable to the programme. The teachers appreciated that the current syllabus adequately covers the basic and elementary topics along with addressing the emerging national and global trends.

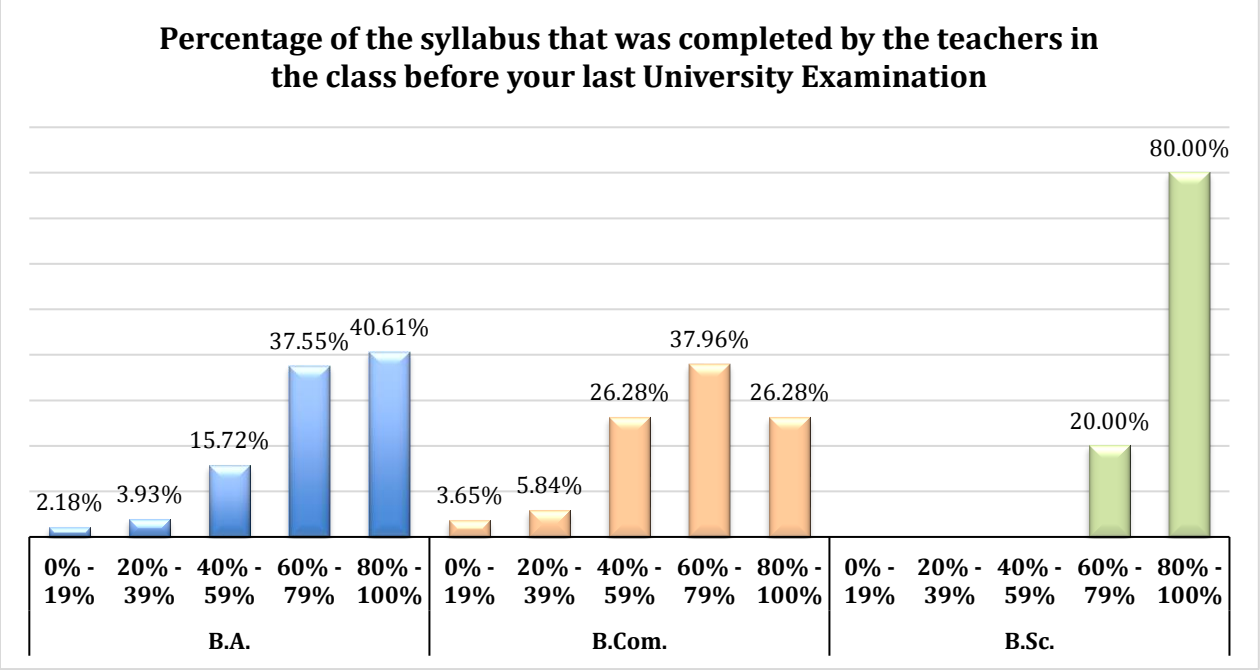


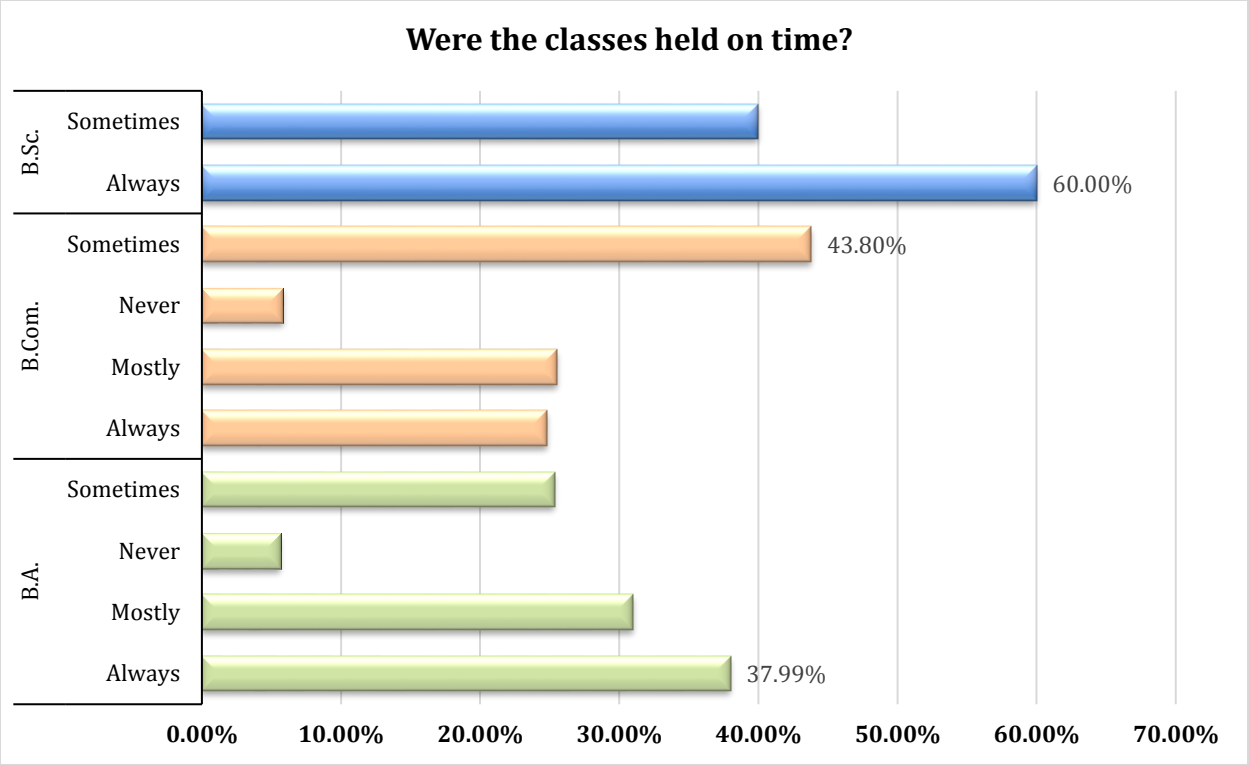
Report on Analysis of Feedback on Teaching-Learning Process

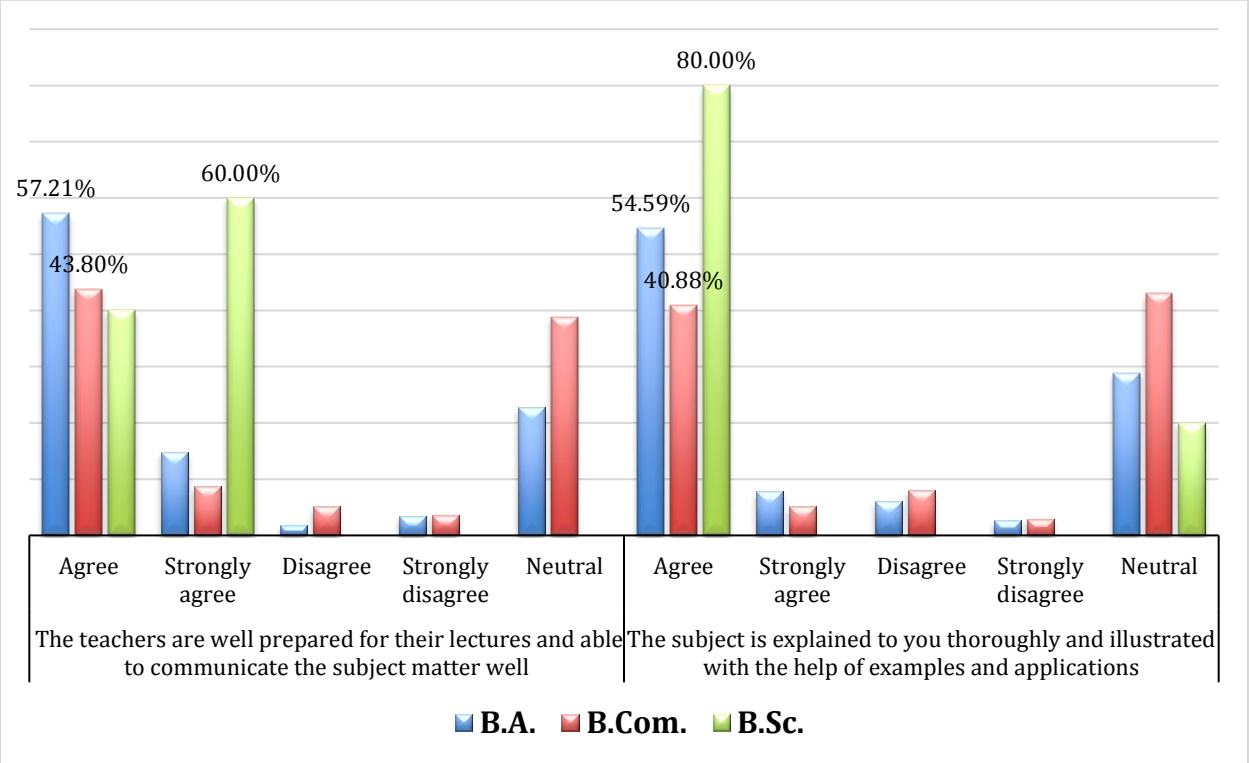
A good teaching learning process helps each student to understand the subject they are studying and gives them clear guidance on how to improve their learning procedure. It can help students to improve their confidence, self-awareness and enthusiasm for learning and what they are being taught. Hence, it is the responsibility of the institution to provide a better teaching-learning environment for the student. The teachers act as a catalyst in obtaining the desired goal. It helps the students to prepare for their examinations and also facilitates overall character building of the same.

Feedback on Teaching-Learning Process by Students

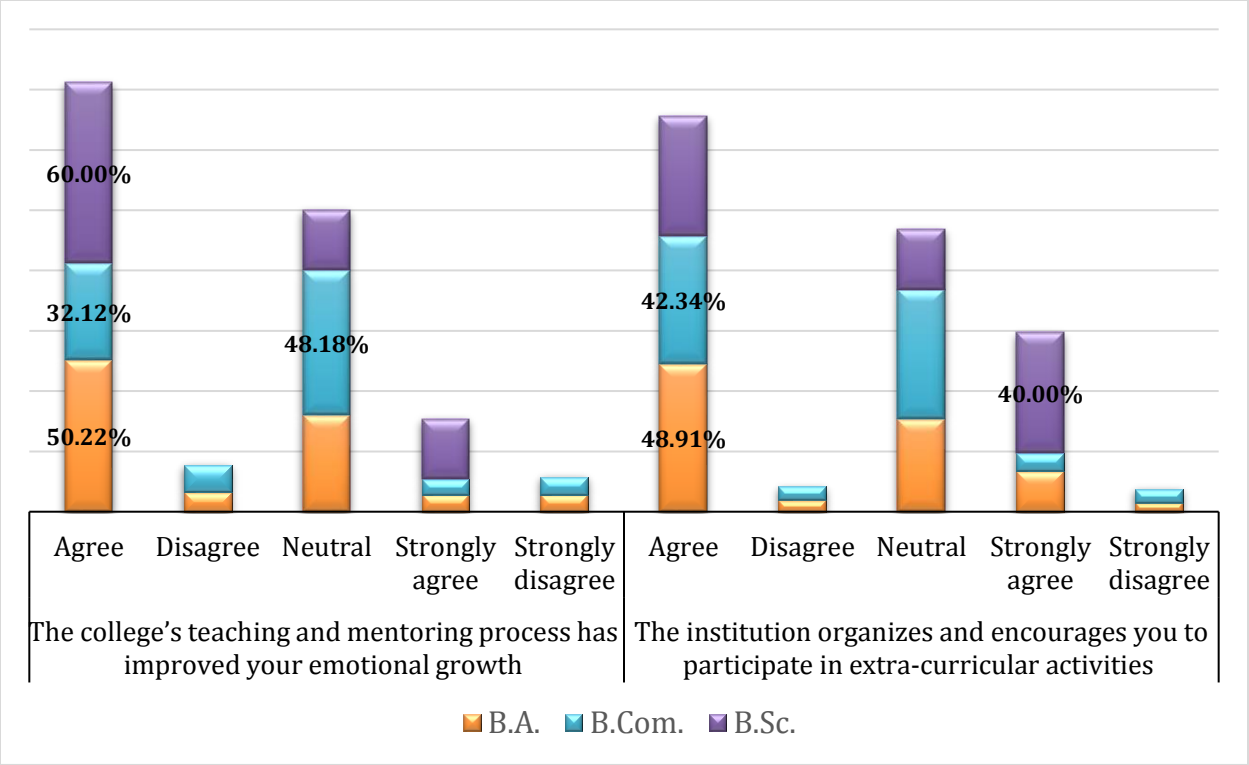
371 students have responded on teaching learning process, out of which 229 respondents are enrolled in B.A. course, 137 in B.Com. and 5 in B.Sc. course. The questionnaire consists of several facets of the teaching learning process. Questions vary from specific teaching skills of the teachers to their overall approach to the educational process. Specific skills of the teacher like, subject knowledge, communication skills, class preparation, and use of ICT tools are part of the questionnaire. The overall approach of the teacher and institution with respect to providing the right environment, motivation, interpersonal relationships, feedback etc. forms the second major component of the questionnaire. 15 of 16 questions are objective in nature, while one question is open ended to provide an opportunity to the student to give suggestions and criticisms in their own words. The feedback on curriculum by students is analyzed separately for B.A., B.Com. and B.Sc. stream.

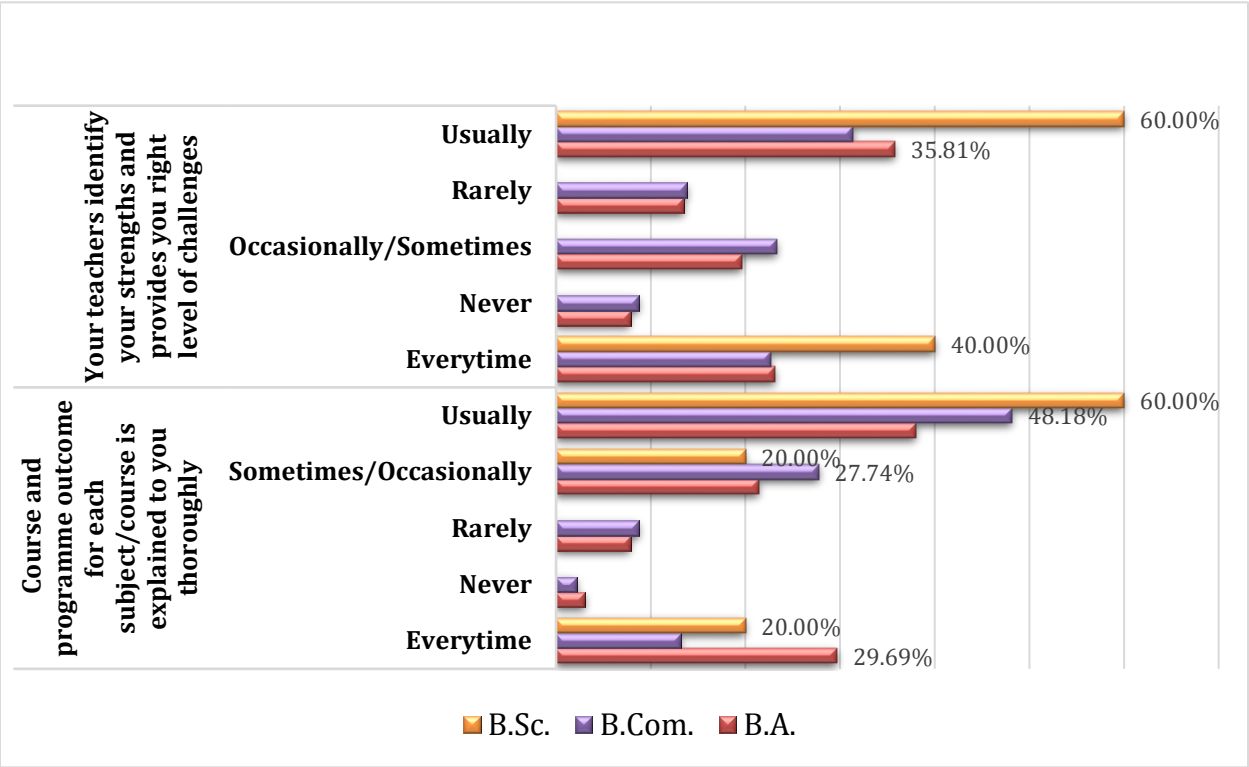



Were the classes held on time?
B.Sc.
Sometimes
Always
60.00%
B.Com.
Sometimes
43.80%
Never
Mostly
Always
B.A.
Sometimes
Never
Mostly
Always
37.99%
0.00%
10.00%
20.00%
30.00%
40.00%
50.00%
60.00%
70.00%

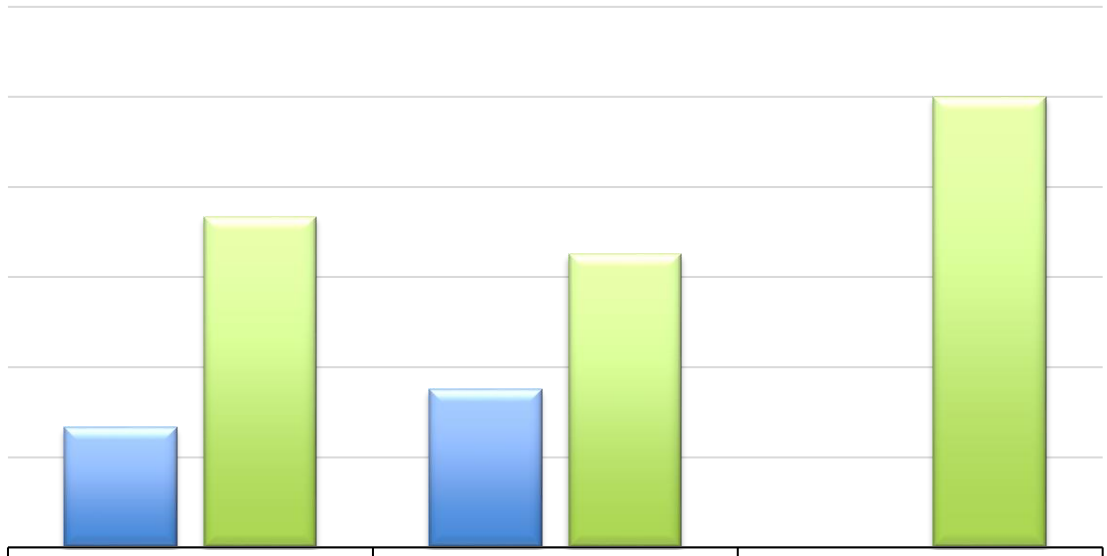

80.00%
57.21%
60.00%
54.59%
43.80%
40.88%
Agree
Strongly agree
Disagree
Strongly disagree
Neutral
Agree
Strongly agree
Disagree
Strongly disagree
Neutral
The teachers are well prepared for their lectures and able to communicate the subject matter well
The subject is explained to you thoroughly and illustrated with the help of examples and applications
B.A.
B.Com.
B.Sc.

Questions on Teaching – Learning		Stream		
	Responses	**B.A.**	**B.Com.**	**B.Sc.**
The internal evaluation process by the teachers is fair	Agree	124 (54.1%)	63 (46%)	4 (80%)
	Disagree	12 (5.2%)	7 (5.1%)	-
	Neutral	64 (27.9%)	57 (41.6%)	-
	Strongly agree	20 (8.7%)	9 (6.6%)	1 (20%)
	Strongly disagree	9 (3.9%)	1 (0.7%)	-
	Grand Total (absolute value)	**229**	**137**	**5**
	Responses	**B.A.**	**B.Com.**	**B.Sc.**
The performance in your assignments is discussed with you timely	No	31 (13.5%)	26 (19%)	-
	Yes	198 (86.5%)	111 (81%)	5 (100%)
	Grand Total (absolute value)	**229**	**137**	**5**
	Responses	**B.A.**	**B.Com.**	**B.Sc.**
Adequate study materials were provided to you at the end of each class	Agree	107 (46.7%)	59 (43.1%)	2 (40%)
	Disagree	23 (10%)	14 (10.2%)	-
	Neutral	73 (31.9%)	51 (37.2%)	-
	Strongly agree	15 (6.6%)	8 (5.8%)	3 (60%)
	Strongly disagree	11 (4.8%)	5 (3.6%)	-
	Grand Total (Absolute value)	**229**	**137**	**5**
	Responses	**B.A.**	**B.Com.**	**B.Sc.**
Facilities of internships, field visits, student exchange, etc. is provided by your college	No	70 (30.6%)	46 (33.6%)	2 (40%)
	Yes	159 (69.4%)	91 (66.4%)	3 (60%)
	Grand Total (Absolute value)	**229**	**137**	**5**


60.00%
32.12%
50.22%
48.18%
42.34%
48.91%
40.00%
Agree
Disagree
Neutral
Strongly agree
Strongly disagree
Agree
Disagree
Neutral
Strongly agree
Strongly disagree
The college's teaching and mentoring process has improved your emotional growth
The institution organizes and encourages you to participate in extra-curricular activities
B.A.
B.Com.
B.Sc.

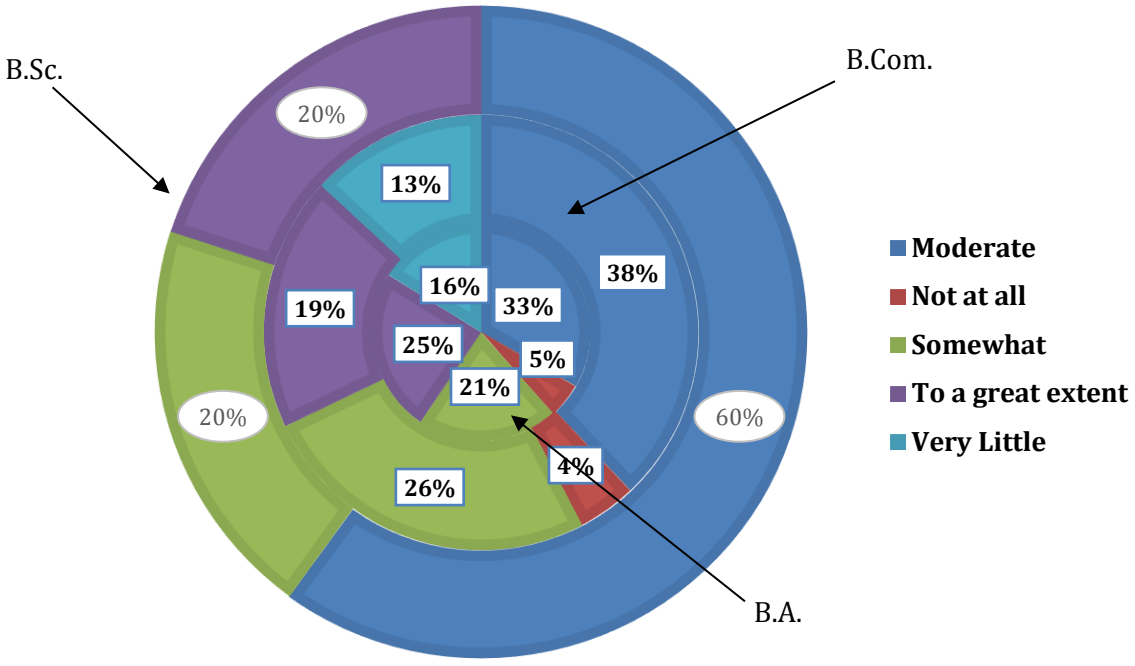

Your teachers identify your strengths and provides you right level of challenges
Usually
Rarely
Occasionally/Sometimes
Never
Everytime
60.00%
35.81%
40.00%
Course and programme outcome for each subject/course is explained to you thoroughly
Usually
Sometimes/Occasionally
Rarely
Never
Everytime
60.00%
48.18%
20.00%
27.74%
20.00%
29.69%
B.Sc.
B.Com.
B.A.

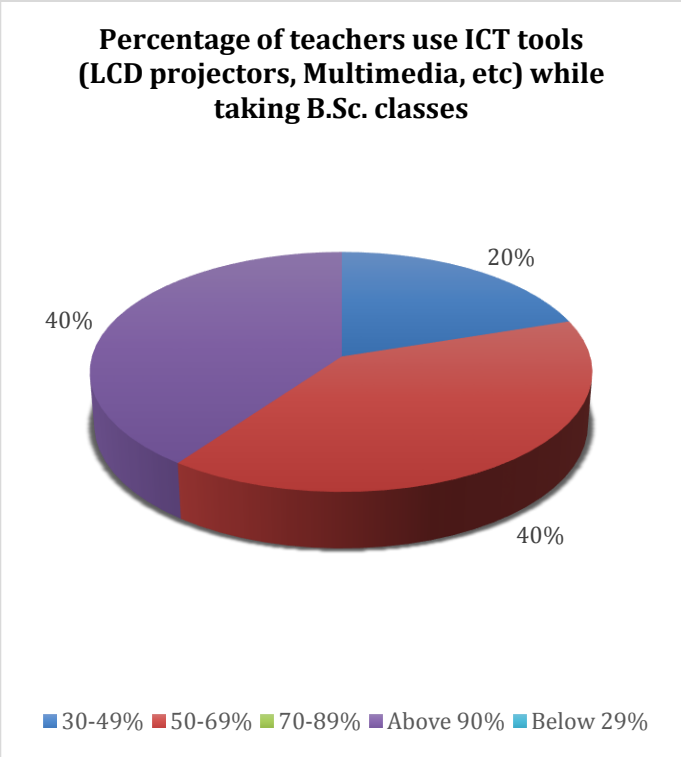
Your institution provides regular mentoring classes

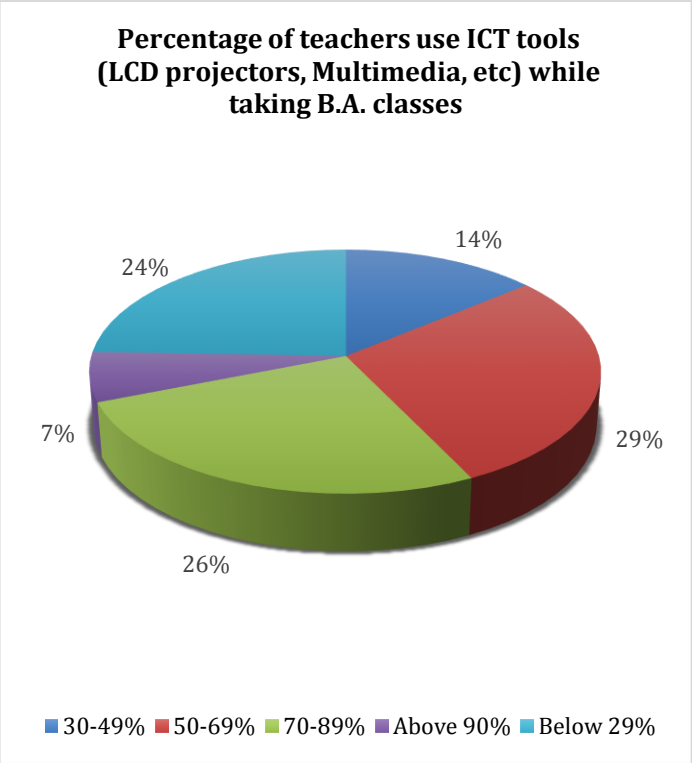


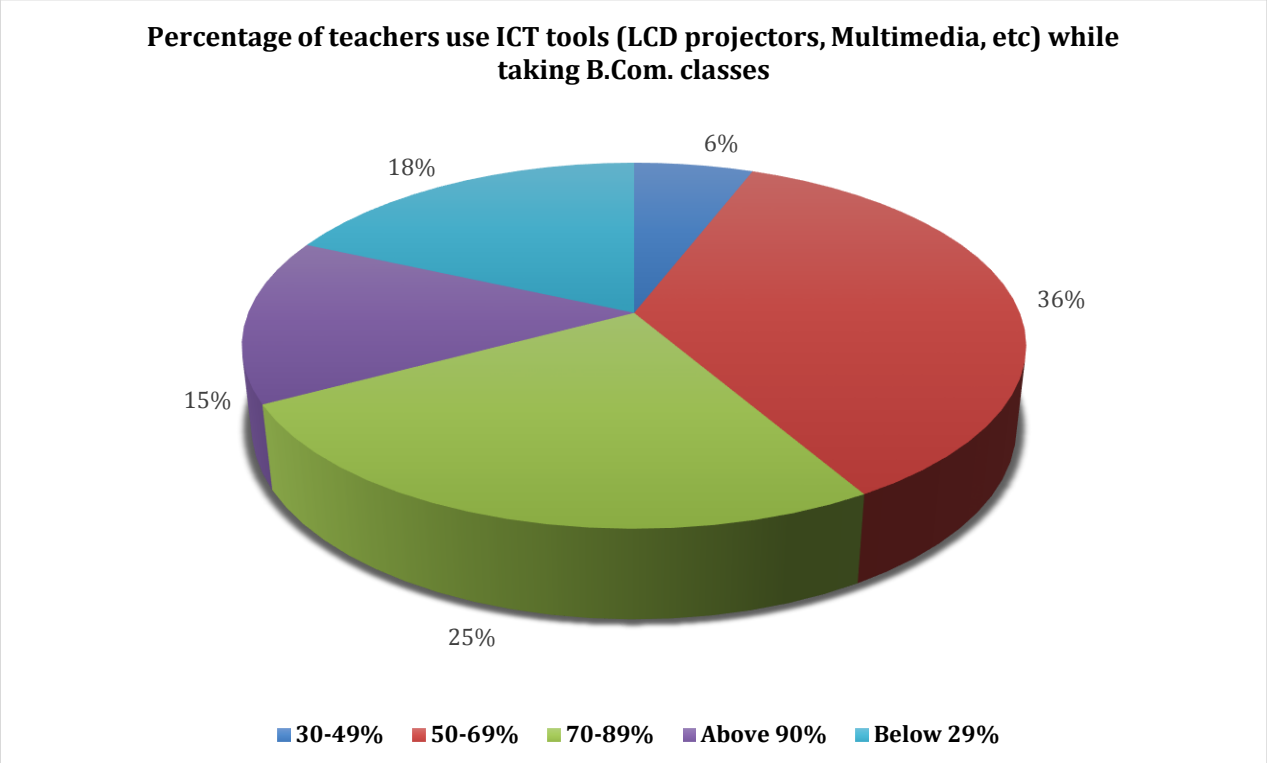
	B.A.	B.Com.	B.Sc.
No	26.64%	35.04%	0.00%
Yes	73.36%	64.96%	100.00%

The institution /teachers provide career guidance and soft skills, life skills and employability skills

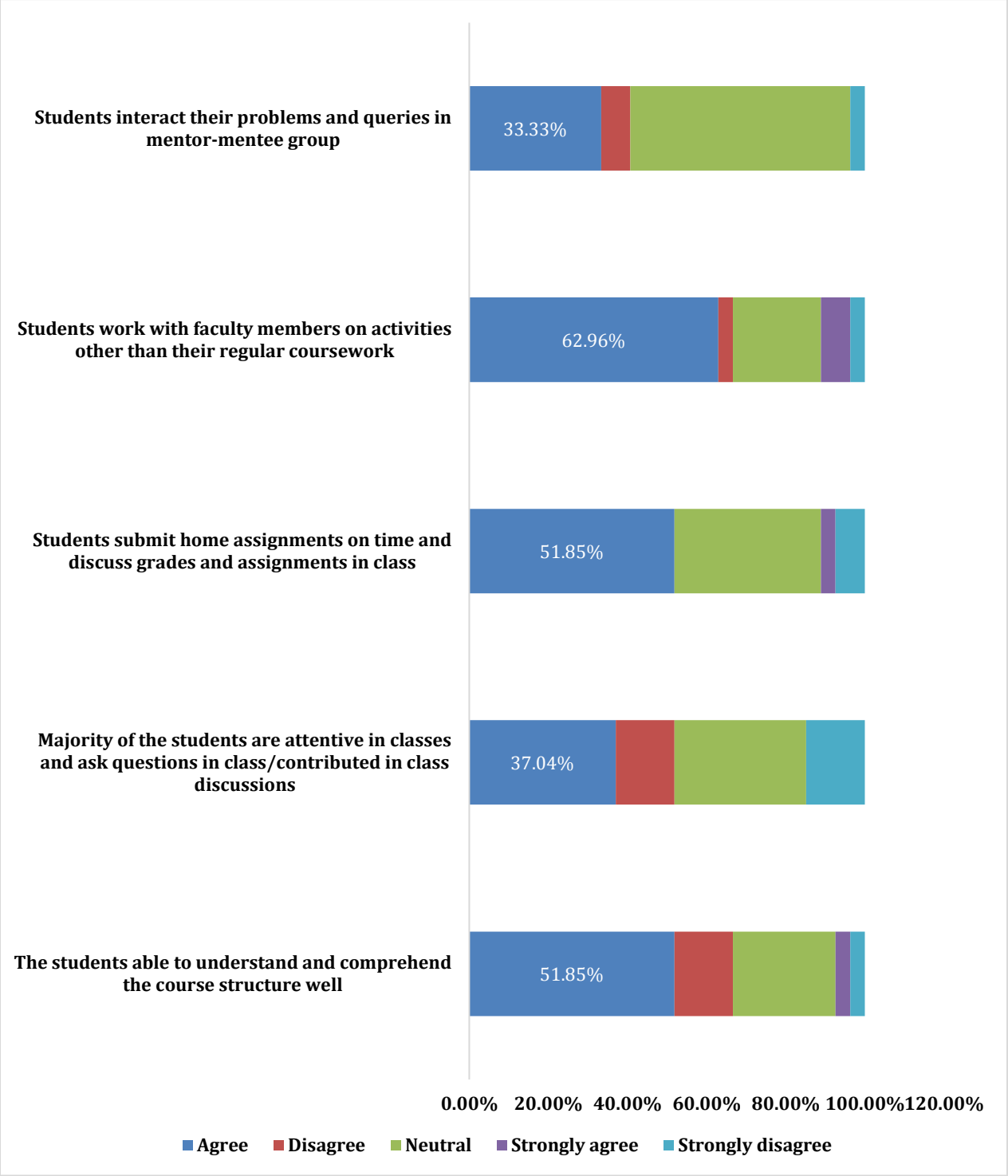



Percentage of teachers use ICT tools (LCD projectors, Multimedia, etc) while taking B.Sc. classes
20%
40%
40%
30-49%
50-69%
70-89%
Above 90%
Below 29%


Percentage of teachers use ICT tools (LCD projectors, Multimedia, etc) while taking B.A. classes
14%
24%
7%
29%
26%
30-49%
50-69%
70-89%
Above 90%
Below 29%


Percentage of teachers use ICT tools (LCD projectors, Multimedia, etc) while taking B.Com. classes
6%
18%
36%
15%
25%
30-49%
50-69%
70-89%
Above 90%
Below 29%

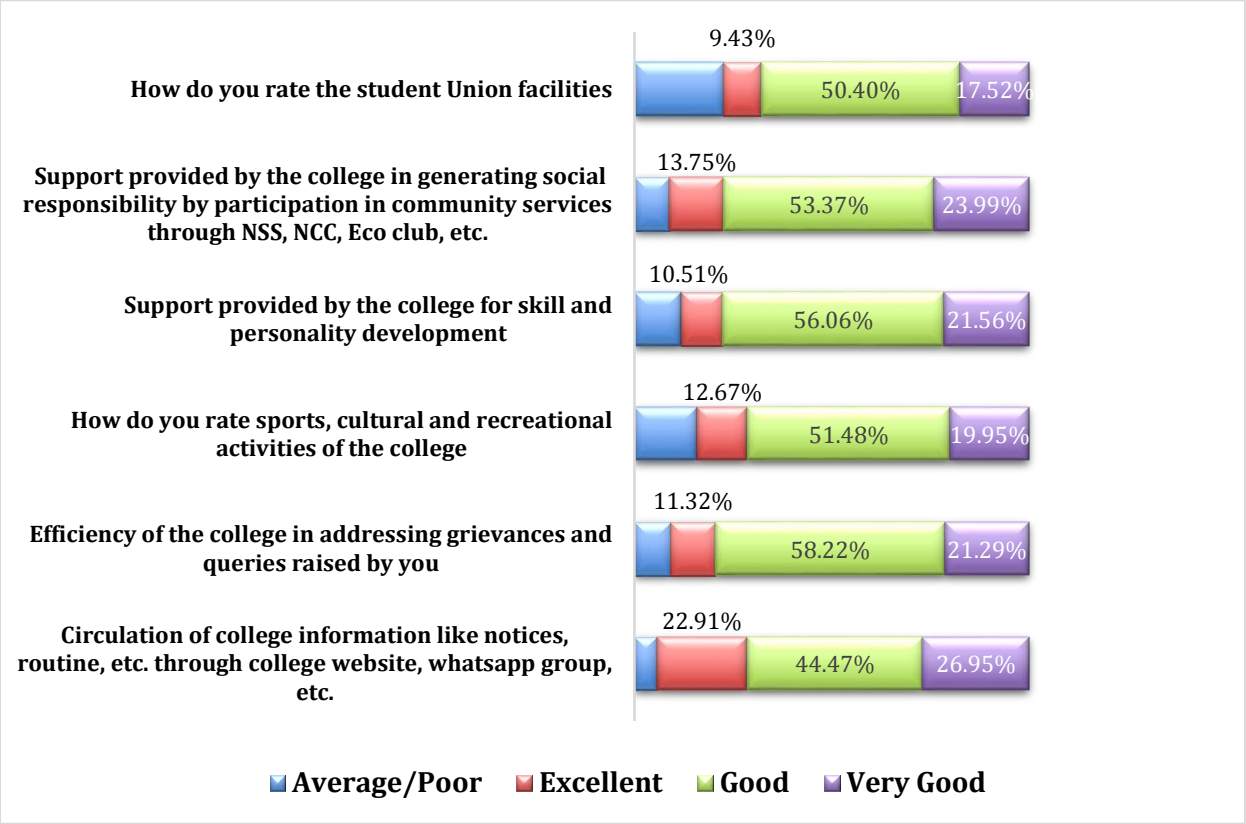
Feedback on Teaching-Learning Process by Teachers

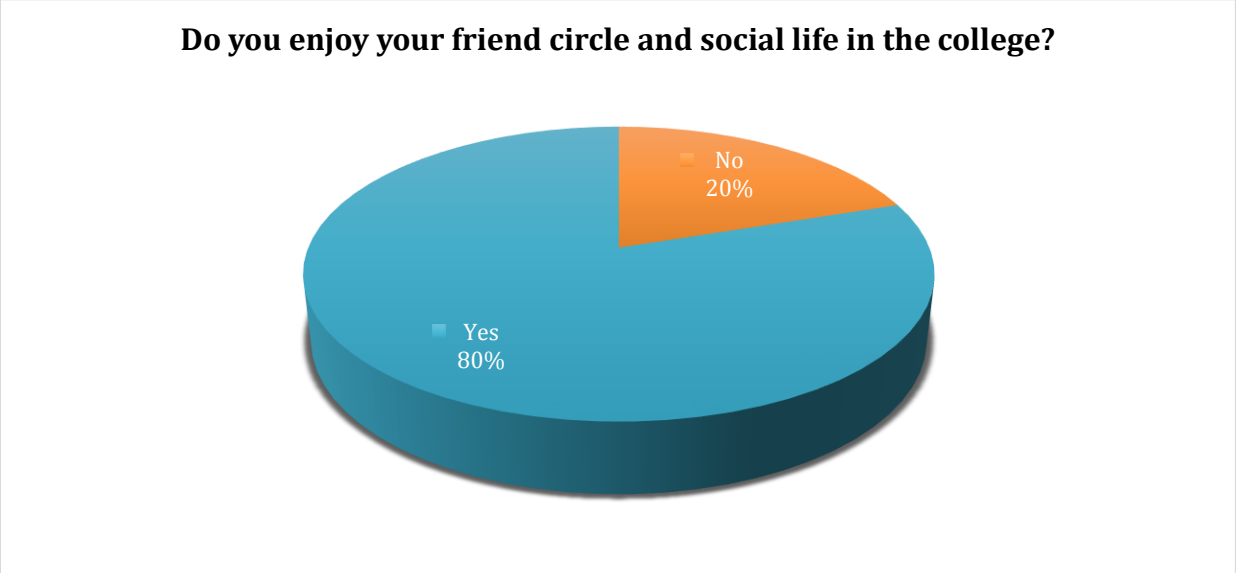


Report on Analysis of Feedback on Institution

By Student

Feedback on College

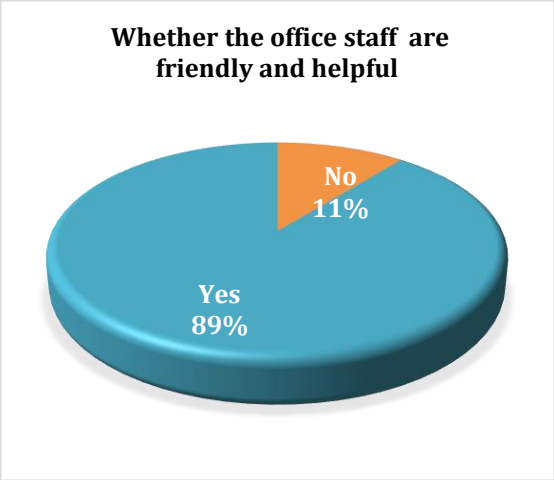


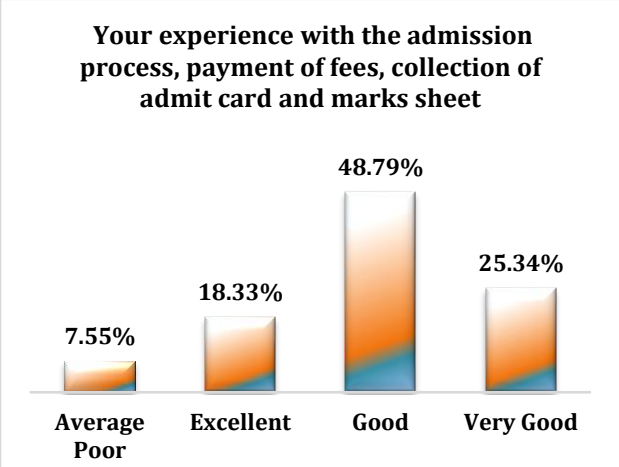


By Teachers

On College Infrastructure and Facilities (In Percentage)						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
1.	Availability of adequate teaching staff to cover the prescribed curriculum	3.7	18.5	44.4	33.3	-
2.	Overall infrastructure of the college (adequate class rooms, Rest rooms, toilets, medical facilities for emergencies, etc.)	-	7.4	40.7	51.9	-
3.	Sufficient number of prescribed books are available in the library	-	37	48.1	14.8	-
4.	Library is well equipped and accessible	-	51.9	44.4	3.7	-
5.	Availability of Computer facilities for ICT based teaching to the teachers	14.8	37	33.3	14.8	-
On Management (In Percentage)						
Sl. No.	Statement	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
6.	The College Vision, philosophy & objectives are referred to and reflected in college decisions	-	3.7	7.4	85.2	3.7
7.	College provides opportunities for continuous development of Staff	3.7	-	14.8	81.5	-
8.	Principal/head is approachable and accessible and believes in building partnerships	-	-	40.7	55.6	3.7
9.	Staffs are appropriately represented in the Governing Body	3.7	-	-	92.6	3.7
10.	Data, documents, records and evidences are well maintained	-	18.5	7.4	70.4	3.7
11.	Staff development needs are identified and programs initiated for the same	3.7	-	-	92.6	3.7
12	Recognition/ Incentive/ Appreciation of the individual work is given	-	11.1	11.1	59.3	-
13.	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)	-	-	25.9	74.1	-

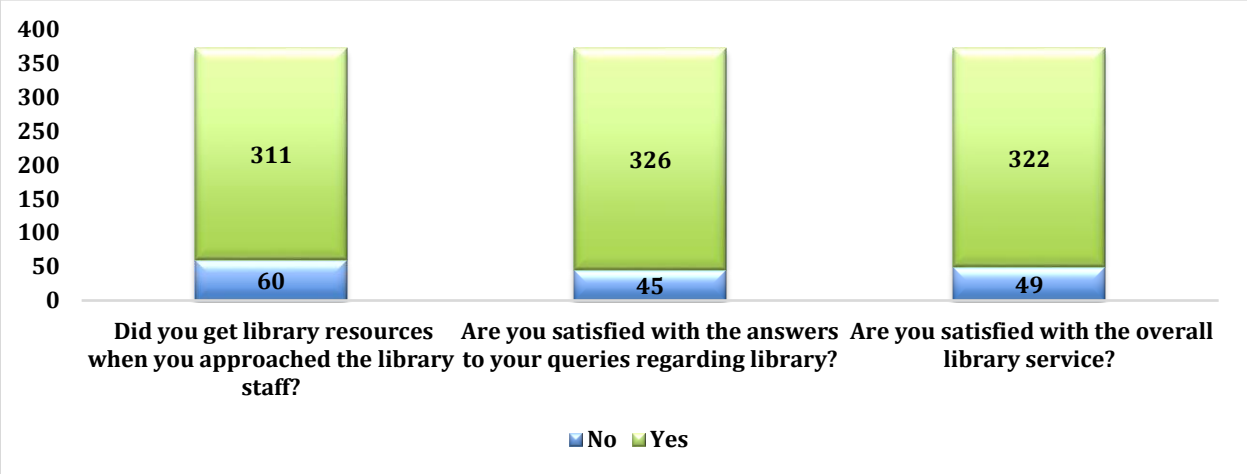
Feedback on Office by Students





Feedback on Library by Students

	Average/Poor	Excellent	Good	Very Good
Availability of prescribed text and reference books in the library	8.09% (30)	13.75% (51)	54.18% (201)	23.99% (86)
Co-operation and help from the library staff	5.12% (19)	16.98% (63)	55.53% (206)	22.37% (86)
Rate the procedure of lending books and ability to get the prescribed readings	8.36% (31)	12.13% (45)	56.33% (209)	23.18% (86)



Student Feedback Summary

The following observations are drawn from the feedback given by the students on curriculum:

- 10 questions covering various aspects of curriculum were asked to be rated
- The responses given by students of both general and honours degree course are approximately the same
- Majority of the students stated that the depth of the course content is adequate in relation to the expected course outcomes. 66% students are feeling burden of the syllabus in the sense of size of the syllabus is medium. Most of the students reported that they are strongly agree with the relevance of the objectives with the course contents
- More than half of the respondents answered that the syllabus has helped to improve their ability to formulate, analyze and solve problems

Recommendations made by Students on Curriculum:

- Some English (Honours) students demanded the syllabus to be more insightful. The curriculum for Indian English literature is demanded to be revised. The students want the college to introduce Philosophy as a general subject.

The following observations are drawn from the feedback given by the students on Teaching-Learning Process:

- Majority of the students from B.A. and B.Sc. stream have opined that 80-90% percentage of the syllabus has been completed by the teachers in the class before their last University Examination. However, more than half of the B.Com. students (64.24%) have suggested that 40-79% of the syllabus has been covered in the class
- 43.80% of students from B.Com. stream have reported irregularities in commencement of their regular classes. Most of the B.A. and B.Sc. students have responded that classes were held on-time
- Majority of students from all streams have opined that the teachers are well prepared for taking classes, could communicate well and explained the subject matter with the help of illustrations
- Majority of the students are happy about the fact that internal evaluation by the teachers were fair and their performance in assignments were discussed in class
- 48.18% of B.Com. students have chosen to be neutral to give their views on the emotional and mental support provided to them by their teachers. However, most of the students from the other two streams felt that the mentoring process in college helped in their emotional growth

Recommendations of Students on Teaching-Learning Process:

- Some students of B.Com. stream have suggested that even though the teacher-student relation in good, the department runs a low student-teacher ratio. They have demanded a decent student-teacher ratio for more personalized attention and support for each student

The following observations are drawn from the feedback given by the students on Teaching-Learning Process:

- The students are highly satisfied with the overall working of the college and are happy with the college environment
- Majority of the students have accepted that the dissemination of information from the institution and the way the college addresses their grievances or queries is good and timely
- The facilities provided to the students for skill and personality development by the college is rated to be good. The students are satisfied with the sport, cultural and recreational that are conducted by the college
- The students' union support to the students is also acknowledged
- The institution's social responsibility is also accepted to be good by the students

Principal's Feedback

Evaluating and offering feedback to teachers is one of the activities of a principal. In order to create a successful college environment and make sure everyone is meeting professional standards, our principal has found an effective way to give feedback to all aspects of the institution. Teachers and non-teaching staff need to know what is expected of them and principal is offering the feedback to help improve their teaching and improve the college.

The principal is satisfied with the following aspects of our institution:

- Ability of all staff to contribute to the goal of the organization
- Ability to utilize workplace equipment/infrastructure
- Innovativeness and creativity of the staff
- Discipline observed by everybody in the college
- Participation in college organized activities
- Effectiveness of the curriculum in developing innovative thinking

However, in certain aspects he feels that there is room for improvement and the teachers and students can do better. These are:

- Relationship and obedience of staff among each other
- Willingness to adopt new ideas, new techniques, etc.
- Staff-student relationship
- Working of various committees formed in the college to support the students
- Competency level of students
- Ability of students to comply with college rules
- Overall discipline observed by students
- Students' participation in extra-curricular activities offered by the college
- Relevance of the courses offered by the institution in relation to students' progression

Non-Teaching Staff Feedback

- Majority of the non-teaching staff are satisfied with the overall work facilities that are provided to them. 83.33 percent of employees are happy with the infrastructure and work environment at their workplace. They are satisfied with the general employee benefits that are provided to them.
- They were satisfied with the opportunities for personal and professional growth. They expressed their satisfaction with the skill enhancement opportunities.
- All the non-teaching staff have reported to enjoy are cordial relationship with colleagues and subordinates, teaching staff and students.
- Majority of the them have agreed to the fact that the workload assigned to them is adequate and non-exploitative in nature. They also agree that their performance, at workplace, always appreciated and praised.

Feedback Questionnaire

K.K.Das College

GRH – 17, Baishanbghata – Patuli
Garia, Kolkata – 84

STUDENTS FEEDBACK ON CURRICULUM AND TEACHING LEARNING PROCESS

Department:	Academic year:
Year/Semester:	Honours/General:
Subject:	Name of Student:

Please give your valuable feedback on curriculum to improve quality of the programme. Select your ranking on the scale of 1 to 5 for each of the following parameters.
(1- Strongly disagree, 2- Disagree, 3- Uncertain, 4- Agree, 5- Strongly agree)

	Feedback on Course	**1**	**2**	**3**	**4**	**5**
1.	The curriculum/syllabus is up-to-date and at par with other universities					
2.	The curriculum content is interesting and encourages extra learning and self-learning					
3.	The syllabus/course content was challenging and the course content could not be understood well					
4.	Size of the syllabus in terms of load/burden on the student					
5.	The duration of the course is adequate enough to cover the entire syllabus					
6.	The allocation of the marks to the course is appropriate in relation to the level of course work					
7.	The depth of the course content is adequate in relation to the expected Course Outcomes					
8.	The syllabus enabled me to improve my ability to formulate, analyze and solve problems					
9.	Syllabus inculcated necessary ethical values and concern for the society					
10.	The recommended textbooks are adequately and easily available					

Feedback on Teaching-Learning Process		Rating Scale				
1.	Almost entire syllabus was covered in the class by the teacher	80-100 (%)	60-79 (%)	40-59 (%)	20-39 (%)	0-19 (%)
2.	Were the classes held on time?	Always	Sometimes	Mostly	Never	
3.	The performance in your assignments is discussed with you timely	Yes		No		
4.	Your overall satisfaction regarding blended (online-offline) mode of classes	Highly Satisfied	Satisfied	Dis-satified	Highly Dissatisfied	
(1- Strongly disagree, 2- Disagree, 3- Uncertain, 4- Agree, 5- Strongly agree)						
		1	2	3	4	5
5.	The teachers are well prepared for their lectures and able to communicate the subject matter well					
6.	The subject is illustrated to you with the help of examples and applications					
7.	The internal evaluation process by the teachers is fair					
8.	The teachers conduct both offline and online classes, providing required study materials					
9.	The college's teaching and mentoring process has improved your emotional growth					
10.	The model of blended learning (online-offline classes) is affecting your performance					
11.	Do you learn better in physical classrooms than online classes					
12.	Professor-student interaction takes place better in physical classrooms than through online platforms					

Recommendations for course improvement (Please specify topics that should be added/dropped from the course, new books to be recommended, changes in teaching scheme and experiments, etc. if any)

Date: Signature of Student

	Feedback On Institution				
		Yes		No	
1	Do you enjoy your friend circle and social life in the college?				
		Good	Very Good	Excellent	Average/Poor
2	Circulation of college information like notices, routine, etc. through college website, whatsapp group, etc.				
3	Efficiency of the college in addressing grievances and queries raised by you				
4	How do you rate sports, cultural and recreational activities of the college				
5	Support provided by the college for skill and personality development				
6	Support provided by the college in generating social responsibility by participation in community services through NSS, NCC, Eco club, etc.				
7	How do you rate the student Union facilities				
	Feedback On Office				
		Good	Very Good	Excellent	Average/Poor
8	Your experience with the admission process, payment of fees, collection of admit card and marks sheet				
		Yes		No	
9	Whether the office staff are friendly and helpful				
	Feedback On Library				
		Good	Very Good	Excellent	Average/Poor
10	Availability of prescribed text and reference books in the library				
11	Co-operation and help from the library staff				
12	Rate the procedure of lending books and ability to get the prescribed readings				
		Yes		No	
13	Did you get library resources when you approached the library staff?				
14	Are you satisfied with the answers to your queries regarding library?				
15	Are you satisfied with the overall library service?				

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Teacher's Feedback Form

Dear Teachers,
Appraisal and feedback have a strong positive influence on the institution and its work. Teacher's feedback is vital for improving both teaching and learning process in K.K.Das College.

Name of the Department:

Name of the Teacher:

Designation:

Courses taught:……Sem.:……..

Year:…….

For each statement, please check the appropriate box.						
		On Curriculum				
Sl. No.	**Statement**	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
1.	Syllabus is suitable to the course					
2.	Curriculum is based on the needs of the students (updated in terms of demand)					
3.	Course objectives and outcome of the syllabi are well defined and clear to teachers and students.					
4.	Course content is followed by corresponding reference books/materials					
5.	The references listed are relevant, appropriate and updated					
6.	The curriculum has good balance between theory and applications					
7.	The course curriculum has increased my knowledge and perspective in the subject area					

8.	The curriculum ensure student participation in learning process					
9.	The syllabus is sufficient to cover the programme					
On College Infrastructure and Facilities						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
10.	Availability of adequate teaching staff to cover the prescribed curriculum					
11.	Overall infrastructure of the college (adequate class rooms, Rest rooms, toilets, medical facilities for emergencies, etc.)					
12.	Sufficient number of prescribed books are available in the library					
13.	Library is well equipped and accessible					
14.	Availability of Computer facilities for ICT based teaching to the teachers					
On Management						
Sl. No.	**Statement**	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
15.	The College Vision, philosophy & objectives are referred to and reflected in college decisions					
16.	College provides opportunities for continuous development of Staff					
17.	Principal/head is approachable and accessible and believes in building partnerships					
18.	Staffs are appropriately represented in the Governing Body					
19.	Data, documents, records and evidences are well maintained					
20.	Staff development needs are identified and programs initiated for the same					
21.	Recognition/ Incentive/ Appreciation of the individual work is given					
22.	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)					

On Teaching-Learning						
Sl. No.	**Statement**	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
23.	The students able to understand and comprehend the course structure well					
24.	Majority of the students are attentive in classes and ask questions in class/contributed in class discussions					
25.	Students submit home assignments on time and discuss grades and assignments in class					
26.	Students discuss future plans with you					
27.	Students work with faculty members on activities other than their regular coursework					
28.	The student mentorship programme in college is systematic					
29.	Students interact their problems and queries in mentor-mentee group					

Suggestions (if any):

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Employers' Feedback Form

Dear Employer,

Appraisal and feedback have a strong positive influence on the institution and its work. Employer's feedback is vital for improving the overall academic and working environment in K.K.Das College.

For each statement please check the appropriate box.						
On Staff						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
1.	Ability to contribute to the goal of the organization					
2.	Relationship and obedience of staff among each other					
3.	Willingness to adopt new ideas, new techniques, etc.					
4.	Ability to utilize workplace equipment/infrastructure					
5.	Innovativeness and creativity					
6.	Discipline observed by all					
7.	Participation in college organized activities					
8.	Staff-student relationship					
9.	Working of various committees formed in the college to support the students					

For each statement please check the appropriate box.				
On Students and Curriculum				
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**
10.	Competency level of students			
11.	Ability of students to comply with college rules			
12.	Overall discipline observed by students			
13.	Students participation in extra-curricular activities offered by the college			
14.	Relevance of the courses offered by the institution in relation to students' progression			
15.	Effectiveness of the curriculum in developing innovative thinking			

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Non-teaching Feedback Form

For each statement please check the appropriate box.						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
1.	Work environment at your workplace					
2.	Opportunities provided to you for skill upgradation and technical knowledge					
3.	Relationship with peers/colleagues/sub-ordinates					
4.	Provision of general employee benefits (like Payroll / EPF / ESI / Festival Loan advance, etc.)					

Sl. No.	**Statement**	**Excess**	**Adequate**	**Inadequate**	**Not Sure**
5.	Workload and responsibilities assigned to you				
6.	Overall infrastructure available				

Sl. No.	**Statement**	**Yes**	**No**	**Not Sure**
7.	Is your performance recognized at your workplace and praised?			

Suggestions if any:

Sample of Feedback Response given by Student

Students' Feedback & Satisfaction Survey 2022-23

Feedback is an essential part of learning effectively and enhancing student's learning experiences. Student feedback has become a widely used method to evaluate and improve teaching effectiveness. Students have a unique perspective of how their institution works to educate them. Obtaining student feedback allows the you to actively become more engaged and involved in the classroom. All students are, thereby, directed give their valuable feedback and opinion on different aspects of teaching-learning facilities provided to you during the current academic year.
The best feedback benefits both students and the institution. The ultimate goal of students' feedback is to ensure that the institution is effective in promoting improved quality of student learning. The information given by you shall be kept confidential.

Email *

prityb200009@gmail.com

Stream *

- (●) B.A.
- ( ) B.Sc.
- ( ) B.Com.

Year/Semester *

- ( ) Semester II
- ( ) Semester IV
- ( ) Semester VI

Programme *

- ○ Honours
- ◉ General

For Honours Candidates

Subject *

- ○ Bengali
- ○ English
- ○ History
- ○ Mathematics
- ○ Economics
- ○ Accountancy

For General Candidates

Subjects

- [x] Bengali
- [ ] English
- [x] History
- [ ] Sociology
- [ ] Education
- [ ] Economics
- [ ] Mathematics
- [ ] Computer Science
- [ ] Statistics
- [ ] Commerce

Feedback on Curriculum/Syllabus

The best feedback focuses constructively on student accomplishments and how to help them progress further. The ultimate goal of curriculum evaluation is to ensure that the curriculum is effective in promoting improved quality of student learning. The information given by you shall be kept confidential. Hence, all students are directed give their valuable feedback on curriculum to improve quality of the programme.

Please give your valuable feedback on curriculum to improve quality of the programme. For each item please indicate your level of agreement with the following statements by selecting appropriate option.

The curriculum/syllabus is up-to-date and at par with other universities *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The curriculum content is interesting and encourages extra learning and self learning *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The syllabus/course content was challenging and the course content could not be understood well *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

Size of the syllabus in terms of load/burden on the student *

- (●) High
- ( ) Medium
- ( ) Low

The duration of the course is adequate enough to cover the entire syllabus *

- ( ) Strongly disagree
- ( ) Disagree
- ( ) Neutral
- (●) Agree
- ( ) Strongly agree

The allocation of the marks to the course is appropriate in relation to the level of course work *

- ( ) Strongly disagree
- ( ) Disagree
- ( ) Neutral
- (●) Agree
- ( ) Strongly agree

The depth of the course content is adequate in relation to the expected Course Outcomes *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The syllabus enabled me to improve my ability to formulate, analyze and solve problems *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

Syllabus inculcated necessary ethical values and concern for the society *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The recommended textbooks are adequately and easily available *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

Recommendations for course improvement (Please specify topics that should be added/dropped from the course, new books to be recommended, changes in teaching scheme and experiments, etc. if any)

Students' Feedback on Teaching and Learning Process

The best feedback benefits both students and the institution. Students have a comprehensive view of how their teachers educate and motivate them. Their evaluation helps to improve the teaching and learning process involved in the college. The information given by you shall be kept confidential. Hence, all students are directed give their valuable feedback on the teaching and learning process in our institution to improve quality of the programme.

Please give your valuable feedback on the teaching and learning process in our institution to improve quality of the programme. Select your preferences for each of the following parameters.

Percentage of the syllabus that was completed by the teachers in the class before your last University Examination *

- ○ 80% - 100%
- ◉ 60% - 79%
- ○ 40% - 59%
- ○ 20% - 39%
- ○ 0% - 19%

Were the classes held on time? *

- ○ Always
- ○ Sometimes
- ◉ Mostly
- ○ Never

The teachers are well prepared for their lectures and able to communicate the subject matter well *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The subject is explained to you thoroughly and illustrated with the help of examples and applications *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The internal evaluation process by the teachers is fair *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The performance in your assignments is discussed with you timely *

- ◉ Yes
- ○ No

Adequate study materials were provided to you at the end of each class *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

Facilities of internships, field visits, student exchange, etc. is provided by your college *

- ◉ Yes
- ○ No

The college's teaching and mentoring process has improved your emotional growth *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

Course and programme outcome for each subject/course is explained to you thoroughly *

- ○ Everytime
- ○ Usually
- ◉ Sometimes/Occasionally
- ○ Rarely
- ○ Never

Your institution provides regular mentoring classes *

- ◉ Yes
- ○ No

Your teachers identify your strengths and provides you right level of challenges *

- ○ Everytime
- ○ Usually
- ◉ Occasionally/Sometimes
- ○ Rarely
- ○ Never

The institution organizes and encourages you to participate in extra-curricular activities *

- ○ Strongly disagree
- ○ Disagree
- ○ Neutral
- ◉ Agree
- ○ Strongly agree

The institution /teachers provide career guidance and soft skills, life skills and employability skills *

- ○ To a great extent
- ○ Moderate
- ◉ Somewhat
- ○ Very Little
- ○ Not at all

What percentage of teachers use ICT tools(LCD projectors, Multimedia, etc) while taking classes *

- ○ Above 90%
- ◉ 70-89%
- ○ 50-69%
- ○ 30-49%
- ○ Below 29%

Recommendations for improving teacher-student interaction in your college (if any)

Students' Feedback on Institution

Feedback on college infrastructure and administrative support strengthens the overall working of the institution. It makes reaching out to the students easier.
Hence, all students are directed give their valuable feedback on the institutional facilities provided to them to facilitate their learning process and improve quality of their stay in the college.

Please give your valuable feedback on curriculum to improve quality of the programme. For each item please indicate your level of agreement with the following statements by selecting appropriate option.

Do you enjoy your friend circle and social life in the college?

- (●) Yes
- ( ) No

Circulation of college information like notices, routine, etc. through college website, whatsapp group, etc. *

- ( ) Excellent
- ( ) Very Good
- (●) Good
- ( ) Average Poor

Efficiency of the college in addressing grievances and queries raised by you *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

How do you rate sports, cultural and recreational activities of the college *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

Support provided by the college for skill and personality development *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

Support provided by the college in generating social responsibility by participation in community services through NSS, NCC, Eco club, etc. *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

How do you rate the student Union facilities *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

Feedback on Office

Whether the office staff are friendly and helpful *

- ◉ Yes
- ○ No

Your experience with the admission process, payment of fees, collection of admit card and marks sheet *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

Feedback on Library

Availability of prescribed text and reference books in the library *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

Co-operation and help from the library staff *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

Rate the procedure of lending books and ability to get the prescribed readings *

- ○ Excellent
- ○ Very Good
- ◉ Good
- ○ Average Poor

Did you get library resources when you approached the library staff? *

- ◉ Yes
- ○ No

Are you satisfied with the answers to your queries regarding library? *

- ◉ Yes
- ○ No

Are you satisfied with the overall library service? *

- ◉ Yes
- ○ No

Recommendations for overall administrative services provided by the college (if any)

Declaration

We do hereby declare that the above information and statements are true to the best of our knowledge and belief. This report has been prepared by the feedback analysis cell, and no third party is involved in preparation of this report. Content of this report is owned by the college and Intellectual Property rights has been maintained.

Signature of the Convenor
Feedback Analysis Cell
K.K.Das College

K.K. Das College GRH-17 B.G. Patuli P.O.-Garia, Kol-84

Signature of IQAC Coordinator
K. K. Das College
IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

Signature of the Principal
K. K. Das College
Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

Action Taken Report

Academic Session 2022-23

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K. K. DAS COLLEGE
[Affiliated to the University of Calcutta]
NAAC Accredited
GRH-17, Baishnabghata-Patuli Township
P.O.-Garia, Kolkata - 700 084
http://www.kkdascollege.ac.in
Email : kkdascollege@gmail.com / kkdascollege@yahoo.com

Ref. No. ..... Date 20

Action Taken Report on Feedback Analysis for the Academic Session 2022-23

The IQAC of K.K.Das College through Feedback Analysis Cell of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum, teaching-learning process and college infrastructure related issues. For the academic session 2022-23, feedback was collected from students, teachers, the principal and non-teaching staff. Based on the feedback analysis report, the action taken plan is prepared by the IQAC in consultation with the Principal. Subsequently, the action taken report is placed before the governing body as per the agenda for approval.

Feedback on Curriculum	
Issue	**Action Taken**
Some students are of the view that the depth of the course content is not adequate in relation to the expected course outcomes. 34% students are feeling burden of the syllabus in the sense of size of the syllabus is more. Some of the students reported that they are disagreeing with the relevance of the objectives with the course contents	Being a constituent college of University of Calcutta, K.K.Das College follows the designated syllabus of the University. The Principal of the college has decided to convey this to the University through separate application
Some students have suggested to that bridge the gap between theory and praxis, by offering opportunities for field experiences, hands-on learning, skill development, and more professionally oriented programmes like Data Analytics, programming languages, econometric analysis, etc. that shall enable them to participate in the workplace	The college has conceptualized self-financed as well as free add-on courses to address these emerging and diverse needs of the students. Each department is instructed to conduct add-on courses which will supplement their syllabus and will be integrated with other subjects also

N. Mukherjee 12.10.2023
IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700084

12/10/23
Principal
K.K. DAS COLLEGE
GRH-17 B.P. Township Garia
Kolkata-700 084

Feedback on Curriculum (contd.)	
Issue	**Action Taken**
More placement opportunities and information on future career options to aid field selection were also requested by the students	The college plans resume the career fair that was previously held annually but was suspended due to the COVID -19 outbreak
Feedback on Teaching-Learning Process	
Issue	**Action Taken**
Students of some departments have demanded more faculties for personalized attention and timely completion of syllabus	All departments are instructed to conduct invited lectures. Appointment of guest faculties is also planned to be made on need basis.
Students of some departments felt that classes did not regularly happen in college	Meeting with departmental heads are held to inform the irregularities in classes. All departments are directed to strictly adhere to class time table for timely commencement of classes

Feedback on Infrastructure	
Issue	**Action Taken**
Many responses have pointed out the need for more fans and proper ventilation in classrooms. There were also calls for improvement in wash room hygiene in both student and staff toilets.	In cognizance to the concern a Maintenance Sub-Committee, constituting the college staff, is set-up to look after the overall maintenance of the college
Suggestions for sustainable improvement of the college surroundings	Green initiative is taken by the college where all students and staff donate plants to college for free
The ICT facilities provided in our college is highly applauded. However, some concerns are raised regarding the internet connectivity and student-computer ratio in the college.	Initiatives to strengthen the ICT infrastructure are already on. The internet bandwidth coverage of the college has improved. New and upgraded computers are added in the computer lab. Functional computers and projectors are installed in all classrooms.

N. Mukherjee 12.10.2023
IQAC Coordinator

IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

12/10/23
Principal

Principal
K.K. DAS COLLEGE
GRH-17 B.P. Township Garia
Kolkata-700 084

K. K. Das College

GRH – 17, Baishnabghata – Patuli,
P.O. Garia, Kolkata - 700084

EXTRACT OF THE G.B. MEETING HELD ON 16.10.2023 at 2.00 p.m.

VENUE: PRINCIPAL'S CHAMBER

Members present:

1. Sd/ Mr. Bappaditya Dasgupta, President, G.B.
2. Sd/ Dr.R.P.Chakraborty, Principal & Secretary
3. Sd/-Dr. Subarna Kumar Das, Govt. Nominee
4. Sd/- Dr. Indrajit Banerjee, Govt. Nominee
5. Sd/- Dr Tapan Kumar Poddar, C.U. Nominee
6. Sd/- Prof. Dr Ena Ray Banerjee, C.U. Nominee
7. Sd/ Ms. Soma Mukherjee, Teacher Member
8. Sd/- Ms Rubi Paul, Teacher Member
9. Sd/ Dr. Anjana Brahma, Teacher Member
10. Sd/ Shri Swapan Kr. Mandal, Non-Teaching Member
11. Ms. Rinku Saha, Bursar (Invitee Member)
12. Dr. Nasima Munshi , Co-ordinator, I.Q.A.C (Invitee Member)

The meeting proceeds with Mr. Bappaditya Dasgupta, President of the G.B in the Chair.

ATTESTED
18/10/23
Principal
K.K. DAS COLLEGE
GRH-17, Baishnabghata, Patuli
Kolkata-700 084

Item No 8 **To Consider the Feed Back Report of 2022-2023 of stakeholders submitted by IQAC and also the action taken Report as prepared by IQAC**

Principal placed the Feed Back Report of 2022-2023 of different stakeholders submitted by IQAC and prepare by the Feed Back Cell.

Principal also placed the action taken report on the Feed Back as prepared by IQAC

G.B. Discuss over the matter and approved both the Feed Back Report and Action Taken Report on Feed Back.

Principal is requested to do the needful along with the IQAC for the qualitative development of the College.

ATTESTED
18/10/23
Principal
K.K. DAS COLLEGE
GRH-17, Baishnabghata, Patuli
Kolkata-700 084

Sd/- Sri Bappaditya Dasgupta
President
Governing Body

K. K. Das College

GRH – 17, Baishnabghata –
Patuli Kolkata – 700084
West Bengal
India

Feedback Report

2021-2022

Prepared by: Feedback Analysis Cell

K.K. Das College

Feedback Report 2021-22

Constructive feedback is very vital for an educational institution of grow and serve its students. It helps to improve the teaching-learning environment in the college. It provides an insight in the stakeholders' perception about the working of the college. Following this principle, K.K.Das College collects feedback from its stakeholders (viz. Students, Teachers, Employers, Alumni and Parents). In this academic session feedback is collected from the students, teachers, employers and non-teaching staff by the IQAC through feedback committee and is analyzed. Thereafter, an inclusive report is prepared and is communicated to those concerned for necessary action for betterment of the college. Subsequently, the report will be uploaded on the college website.

Feedback Process in the Academic Session 2021-22

Sl. No.	Stakeholders	Feedback Frequency	Mode of Feedback	Objective	No. of Respondents	Duration of Feedback Taken
1	Students	Once	Online	To evaluate teaching quality and curriculum, functioning of various units and physical facilities of the institution	241	15.06.2022 to 16.09.2022
2	Teachers	Once	Online	To evaluate the quality of curriculum and infrastructural support system that will aid in teaching-learning process	28	18.11.2022 to 30.111.2022
3	Principal	Once	Online	To analyse the engagement and work-process of both the teaching and non-staff to meet the goal of the institution	1	18.11.2022

Sl. No.	Stakeholders	Feedback Frequency	Mode of Feedback	Objective	No. of Respondents	Duration of Feedback Taken
4	Non-Teaching Staff	Once	Online	To evaluate the views of work environment present in the college	6	29.11.2022 to 30.11.2022

Summary Details of Student Respondents			
Sl.No.	**Stakeholders**	**Number of Respondents**	
1	Students	B.Com.	73
		B.A.	161
		B.Sc.	7
		Total	241

Semester-wise Number of Respondents	
Semester	**Number of Students**
Semester II	23
Semester IV	29
Semester VI	189
Total	241

Report of Analysis of Feedback on Curriculum

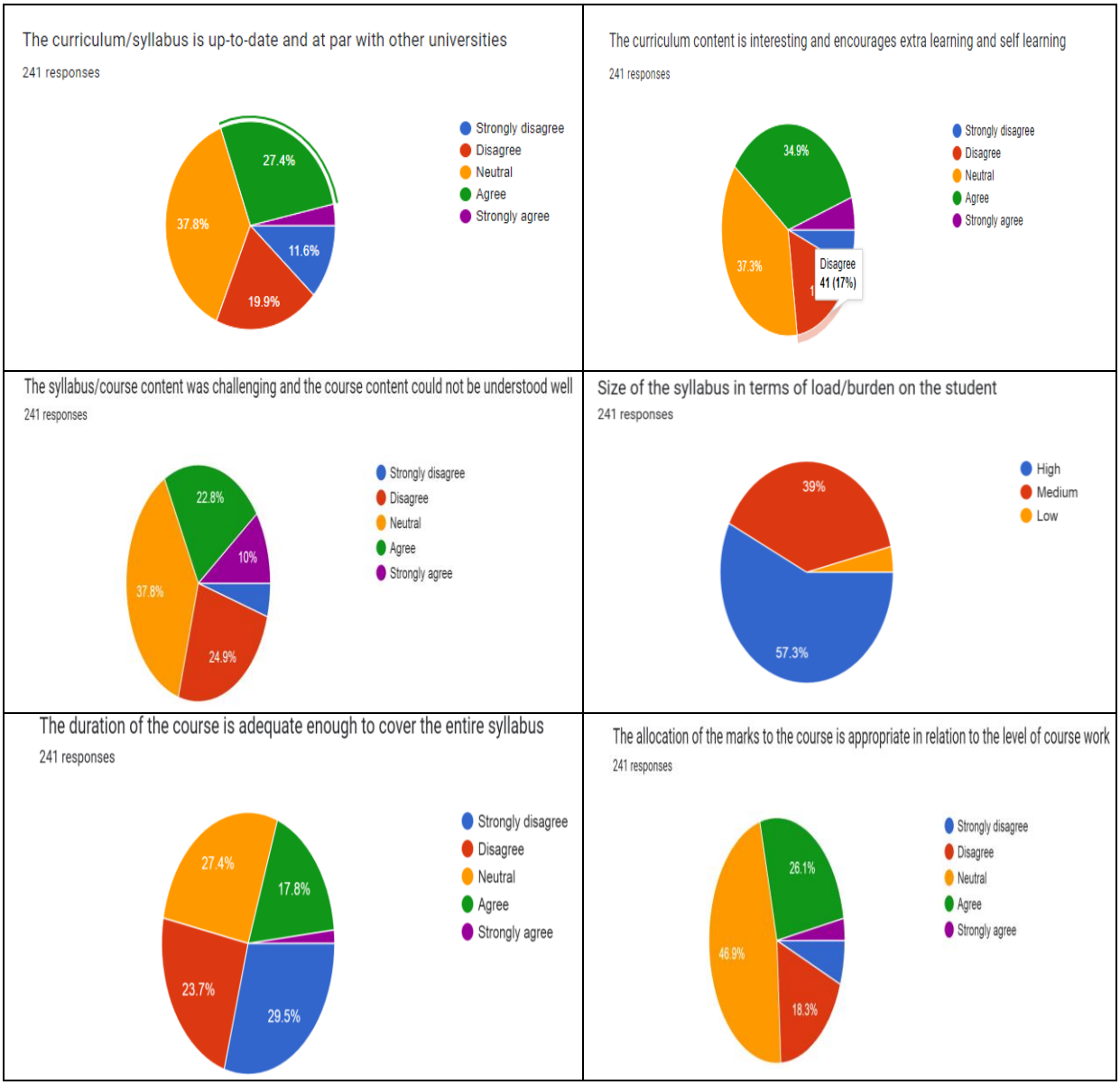
K. K. Das College is affiliated to the University of Calcutta and strictly the follows the curriculum prescribed by the University. Hence, the institution does not enjoy much freedom to design the curriculum. The effective implementation of the same, however, is the responsibility of ours. Views about the curriculum followed by the stakeholders give a clarity of the course that is followed by the institutions. The ultimate goal of curriculum evaluation is to ensure that the curriculum is effective in promoting improved quality of student learning. Hence, students and teachers are encouraged to give their feedback on the curriculum followed in our college.

Feedback on Curriculum

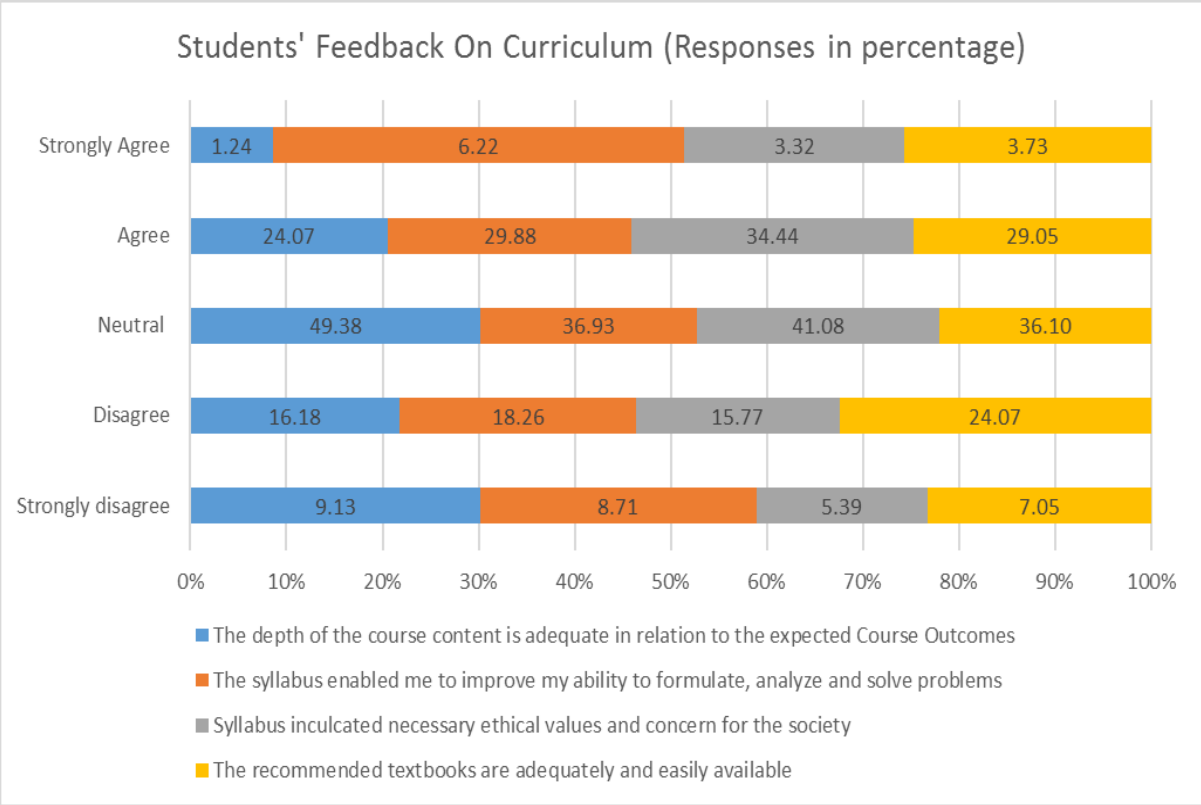
Collected From Students

241 students have responded on the curriculum, out of which 165 respondents are honours candidates and rest are general.

Feedback on Curriculum / Syllabus by the Students

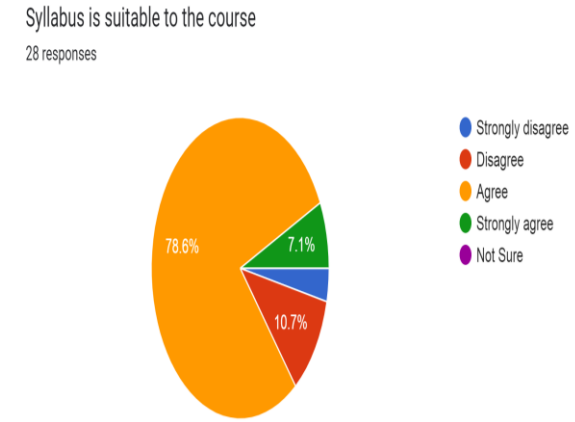


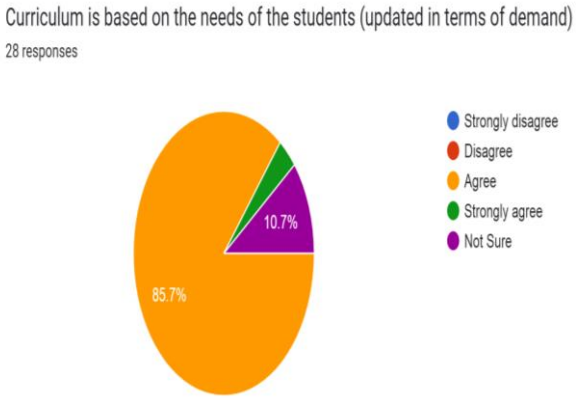
Feedback on Curriculum / Syllabus by the Students (Contd.)

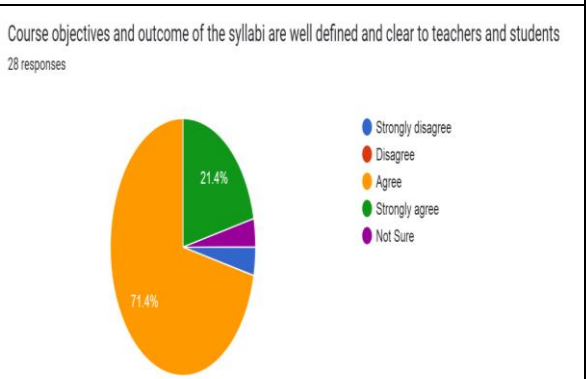


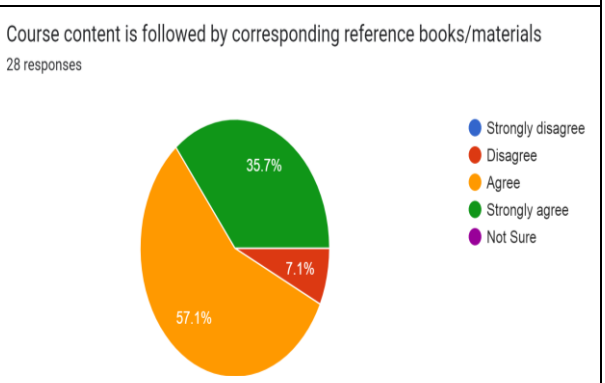
- Majority of the students are neutral towards the curriculum that they have studied for the given academic session
- However, 27.4% of students have agreed that the curriculum is up-dated and at par with other universities
- 34.9% of the students agree that the curriculum content is interesting and have generated self-interest towards the course
- 24.9% of the students have not found the course content is challenging and difficult to understand, while 24% have agreed that the course is easy and understandable
- 57.3% of the students feel that the burden of the syllabus is high, while 42.7% feel that moderate
- 53.2% are of the view that duration of the course is insufficient to cover the entire syllabus
- 36.1% of the respondents felt that the course content helped them to improve their abilities to analyse and solve problems
- 37.7% of the students felt that the course inculcated ethical values and concerns for the society in them
- 32.7% reported that the recommended textbooks are easily available to them

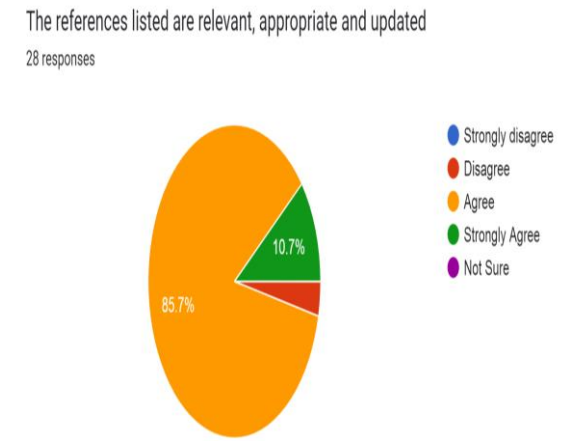
By Teachers

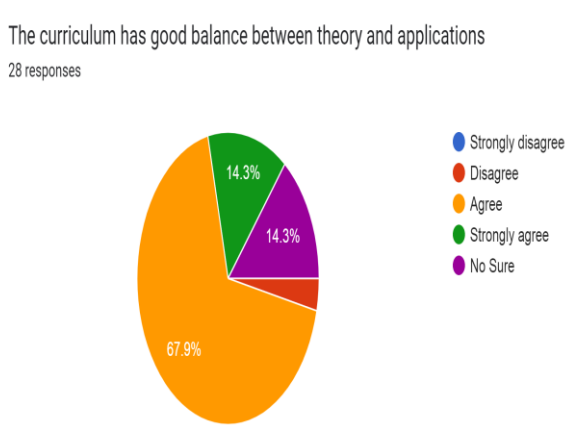

Syllabus is suitable to the course
28 responses
78.6%
7.1%
10.7%
Strongly disagree
Disagree
Agree
Strongly agree
Not Sure

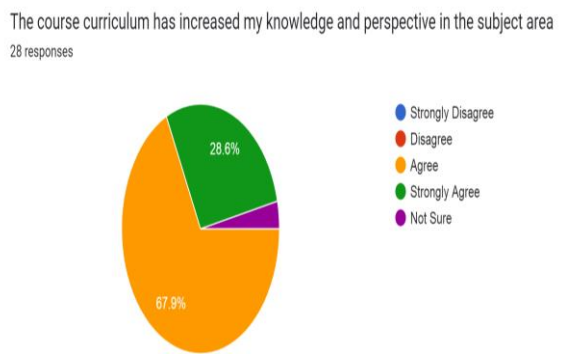

Curriculum is based on the needs of the students (updated in terms of demand)
28 responses
10.7%
85.7%
Strongly disagree
Disagree
Agree
Strongly agree
Not Sure

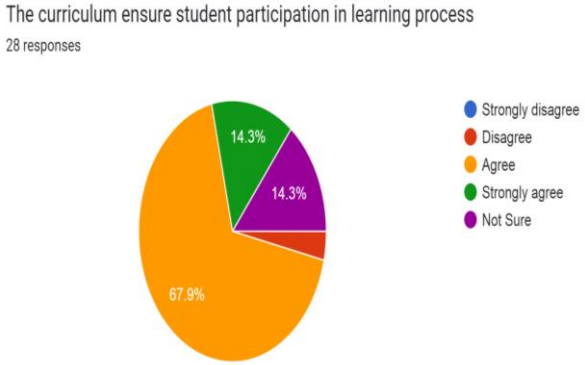

Course objectives and outcome of the syllabi are well defined and clear to teachers and students
28 responses
21.4%
71.4%
Strongly disagree
Disagree
Agree
Strongly agree
Not Sure

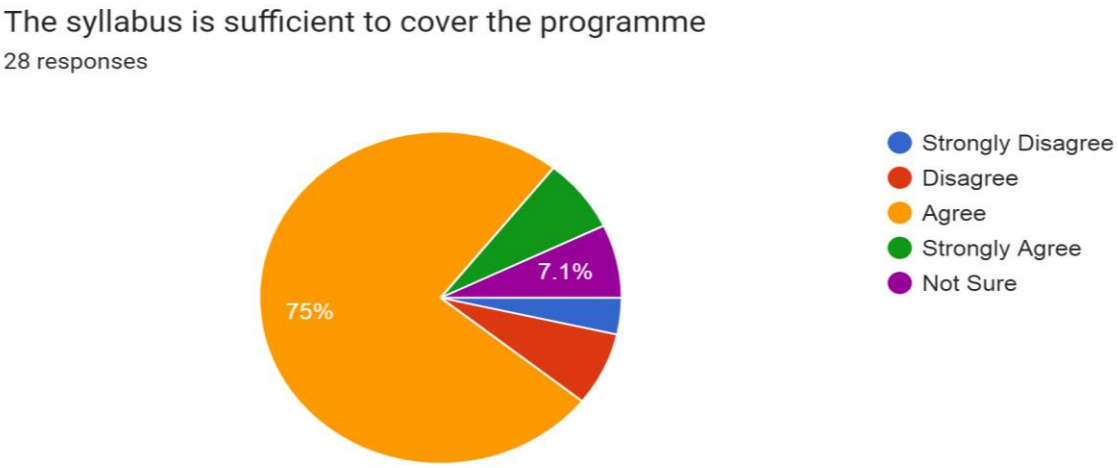

Course content is followed by corresponding reference books/materials
28 responses
35.7%
7.1%
57.1%
Strongly disagree
Disagree
Agree
Strongly agree
Not Sure


The references listed are relevant, appropriate and updated
28 responses
10.7%
85.7%
Strongly disagree
Disagree
Agree
Strongly Agree
Not Sure


The curriculum has good balance between theory and applications
28 responses
14.3%
14.3%
67.9%
Strongly disagree
Disagree
Agree
Strongly agree
No Sure







- Majority of the teachers opined that the curiculum,that is followed in our college, is suitable for the students to gain sufficient knowledge on the subject
- They find the curriculum well designed and precise
- References for the syllabus are also rated to be easily accessible
- The syllabus is intriguing both for the teachers and the students alike

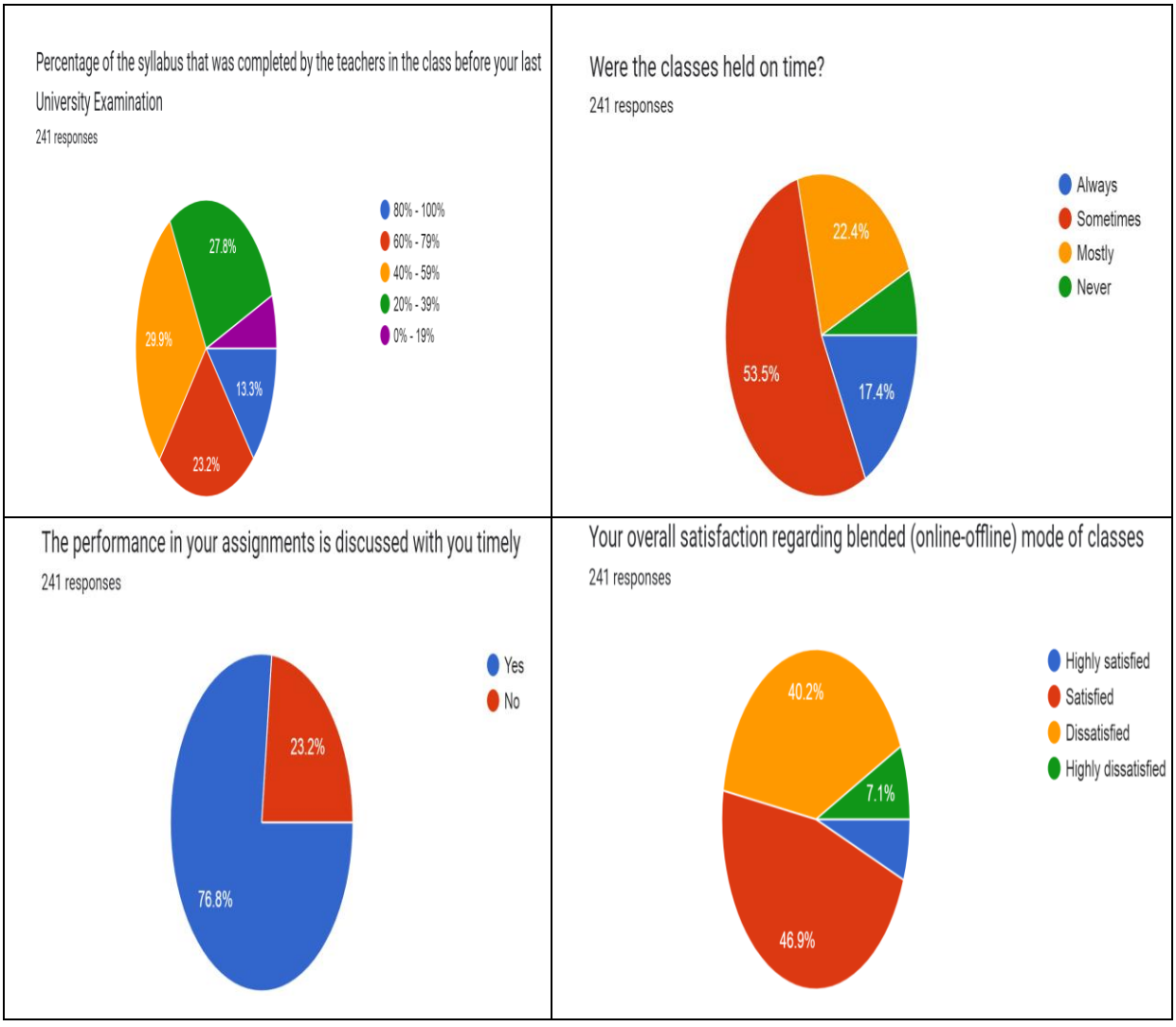
By the Employer

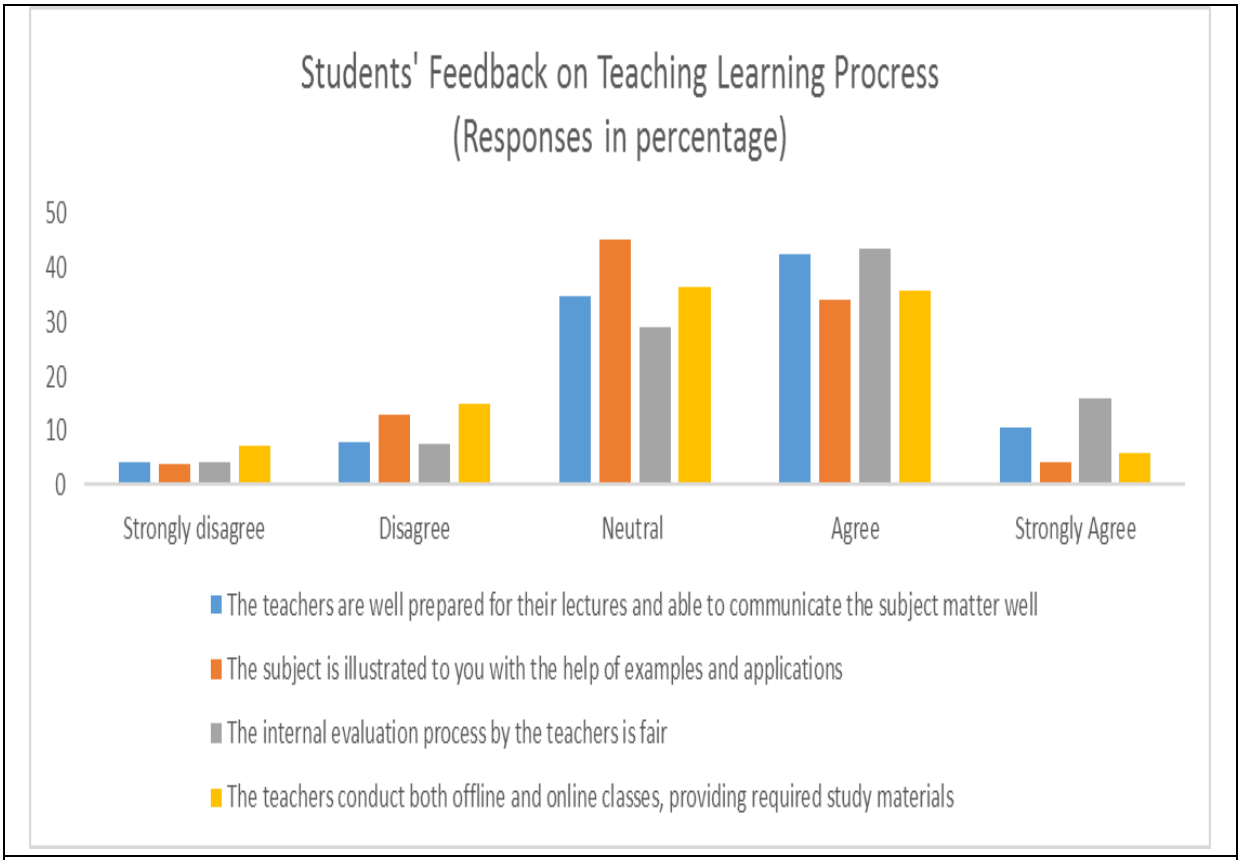
Criteria	Rating (among Excellent/Good/Satisfactory/Poor/Not Sure)
Relevance of the courses offered by the institution in relation to students' progression	Good
Effectiveness of the curriculum in developing innovative thinking	Good

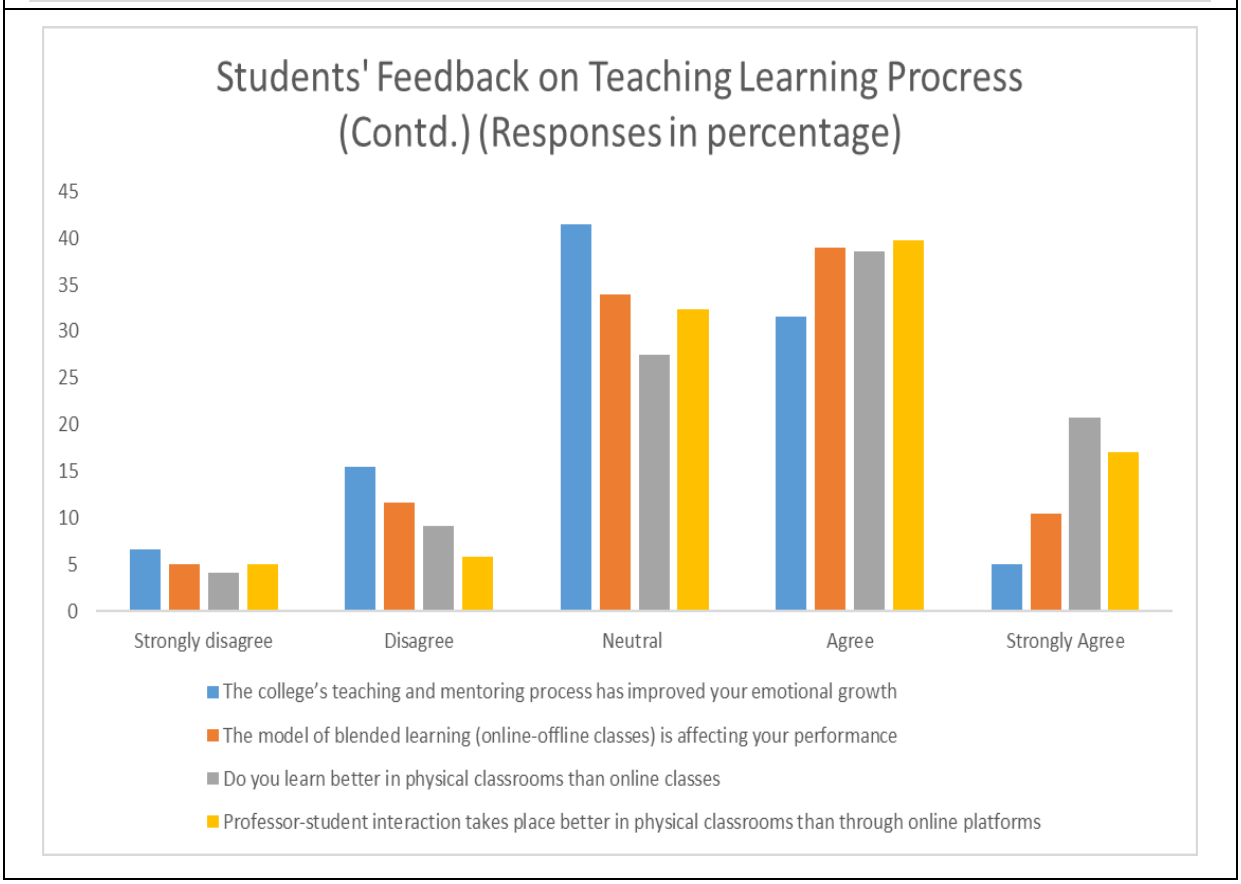
Report on Analysis of Feedback on Teaching Learning Process

A good teaching learning process helps all individual students to understand the subject they are studying and gives them clear guidance on how to improve their learning procedure. It can help students improve confidence, self-awareness and enthusiasm for learning what they are being taught. Hence, it is the responsibility of the institution to provide a better teaching-learning environment for the student. The teachers act as a catalyst in obtaining the desired goal. It help the students to prepare well for their examinations and overall character building of the same.

Feedback on Teaching Learning Process by the Students




Students' Feedback on Teaching Learning Process
(Responses in percentage)
50
40
30
20
10
0
Strongly disagree
Disagree
Neutral
Agree
Strongly Agree
The teachers are well prepared for their lectures and able to communicate the subject matter well
The subject is illustrated to you with the help of examples and applications
The internal evaluation process by the teachers is fair
The teachers conduct both offline and online classes, providing required study materials

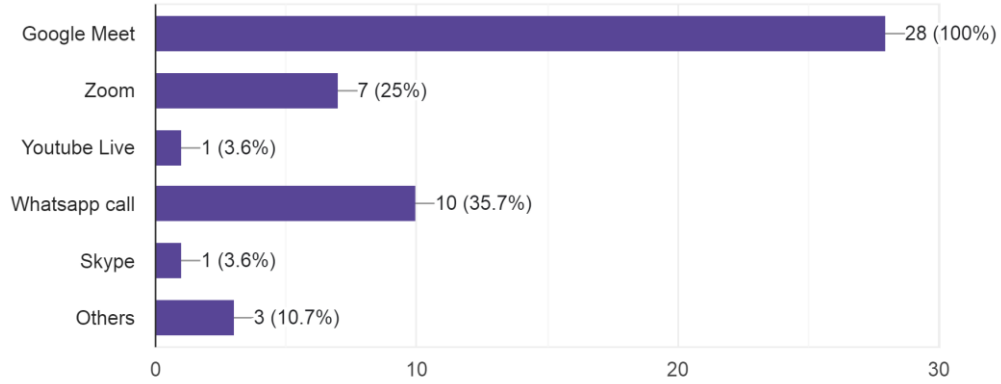

Students' Feedback on Teaching Learning Process
(Contd.) (Responses in percentage)
45
40
35
30
25
20
15
10
5
0
Strongly disagree
Disagree
Neutral
Agree
Strongly Agree
The college's teaching and mentoring process has improved your emotional growth
The model of blended learning (online-offline classes) is affecting your performance
Do you learn better in physical classrooms than online classes
Professor-student interaction takes place better in physical classrooms than through online platforms

- Majority of the students have opined that less than 50% percentage of the syllabus has been completed by the teachers in the class before their last University Examination
- 53.4% responded that on-time classes were held occasionally
- Approximately 42.7% of the students opined that the teachers were well prepared for taking classes, could communicate well and explained with the help of illustrations
- Majority of the students are happy about the fact that internal evaluation by the teachers were fair and their performance in assignments were discussed in class
- They also revealed that both online and offline classes were conducted by teachers and study materials were provided
- 41.5% of students have chosen to be neutral to give their views on the emotional and mental support provided to them by their teachers. However, 36.5% of the students felt that the mentoring process in college helped in their emotional growth
- 39% of students have agreed to the fact that online classes have affected their academic performance and they prefer full-fledged offline classes over its online counterpart
- Majority of students are yet comfortable in interacting with teachers in online mode

Teachers' Feedback on Blended Learning Mode

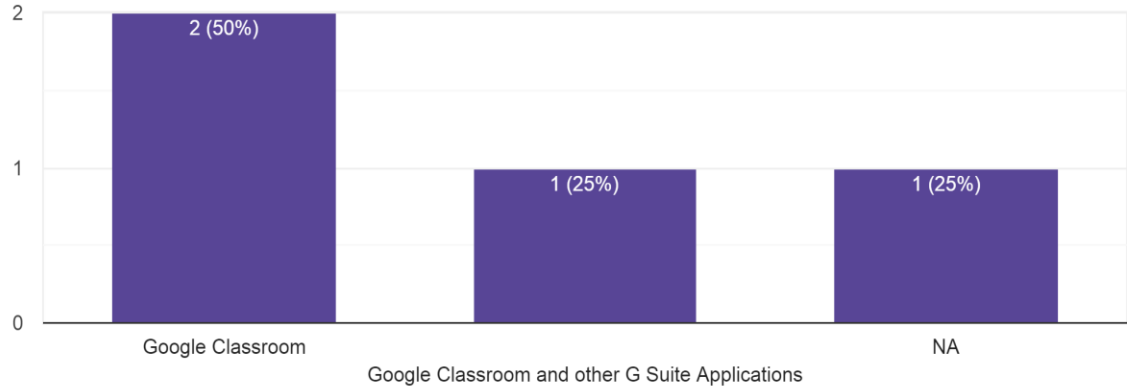
1. Digital Platform Used for online classes

28 responses



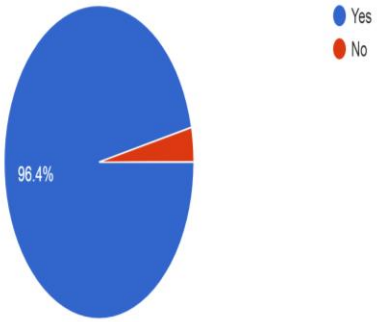
If Other in Question 1, please specify

4 responses



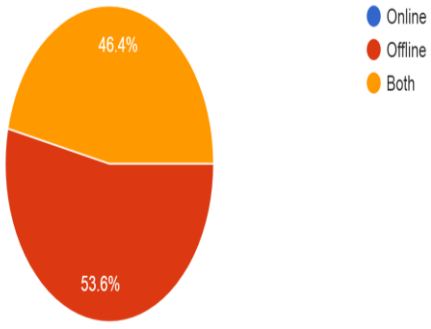
2. Are students able to adapt themselves to the blended method of learning

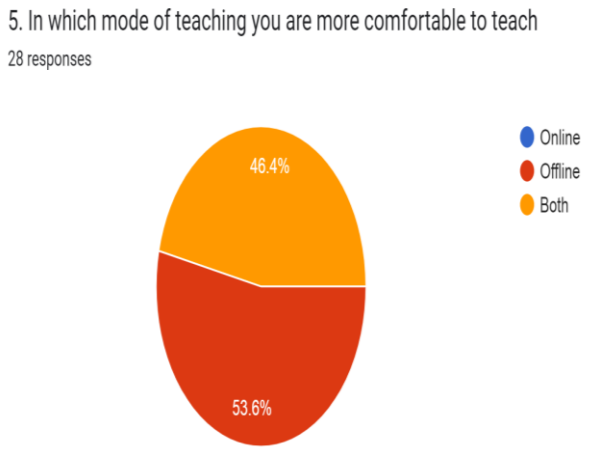
28 responses

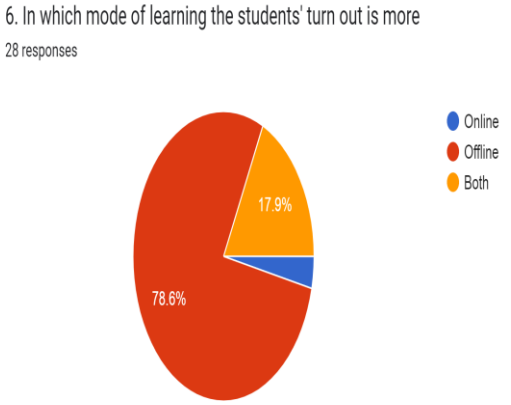


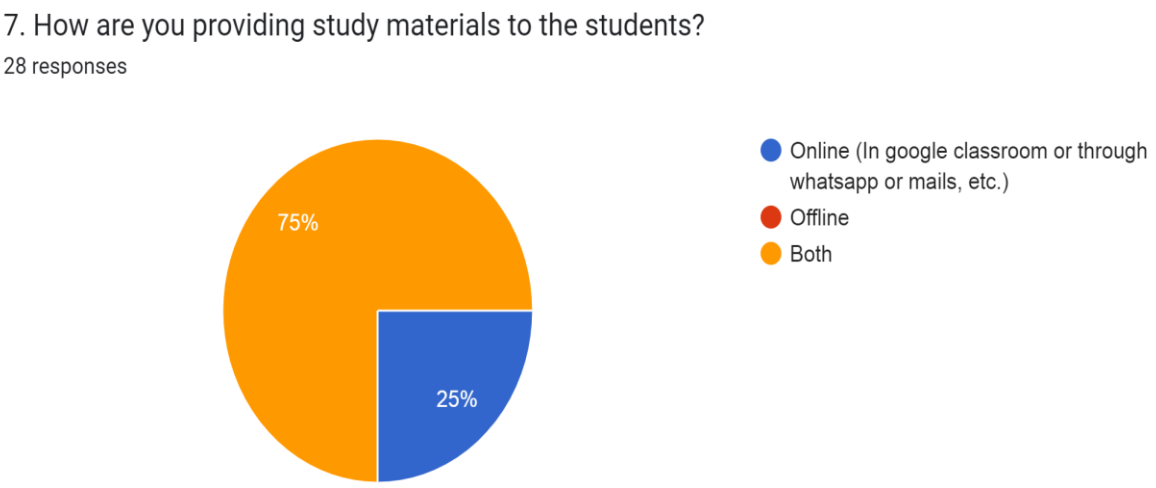
3. In which mode the students are more comfortable in taking classes

28 responses







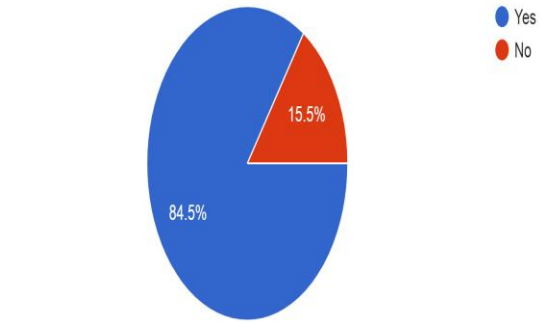


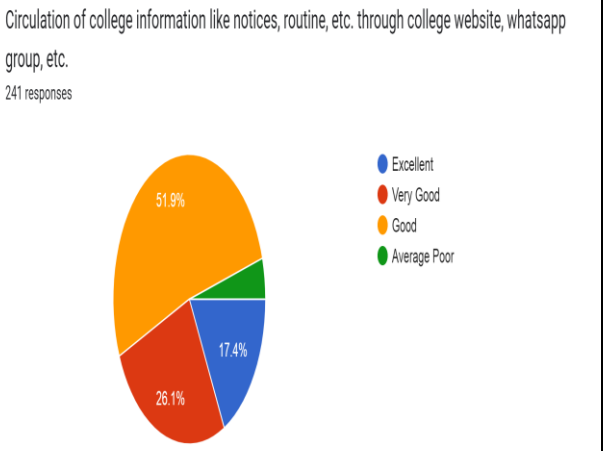
- All the teachers preferred taking online classes through google meet. Some teachers have also Zoom & WhatsApp call to deliver online lectures
- Majority of students are of the opinion that students have been able to adopt themselves to the blended mode of learning well, in the post-pandemic period
- However offline mode of learning vis-à-vis online mode is a more preferred by the students, as resonated by the teachers
- 15 out of 28 teachers (53.6%) are comfortable in taking classes offline
- Students' turn out is also more in the offline mode of learning
- Even though, majority of the classes are taken in offline mode, the study materials are provided to the students in both the modes of learning

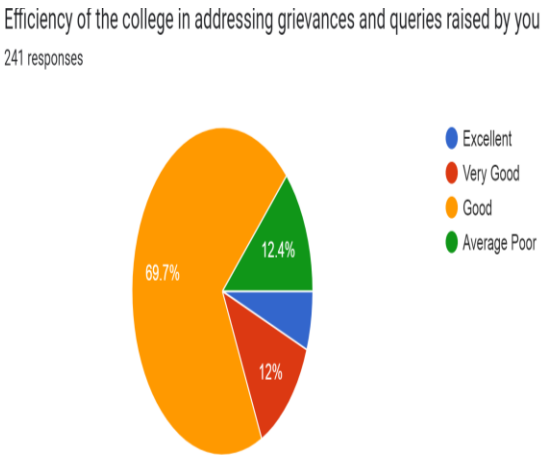
Feedback on Institution

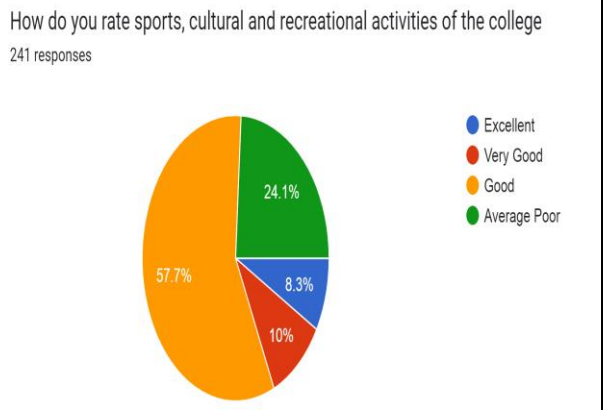
By Students

Feedback on College

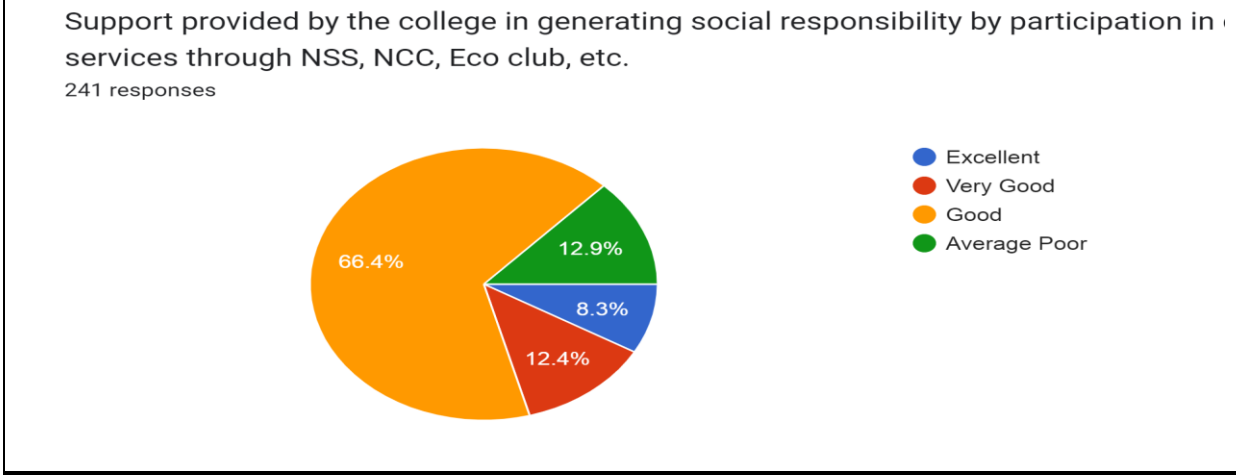


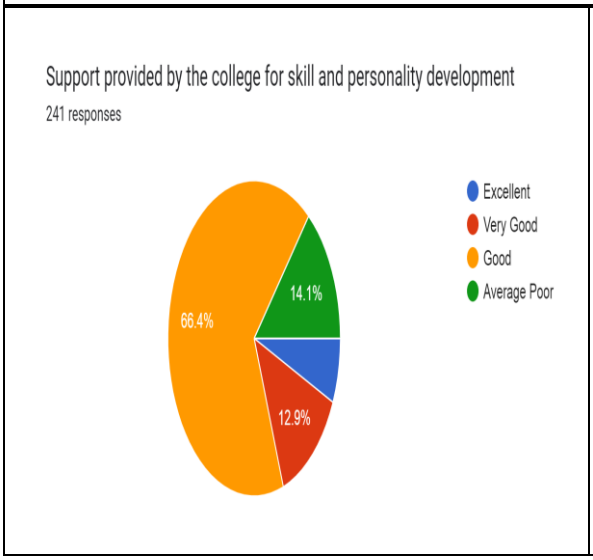


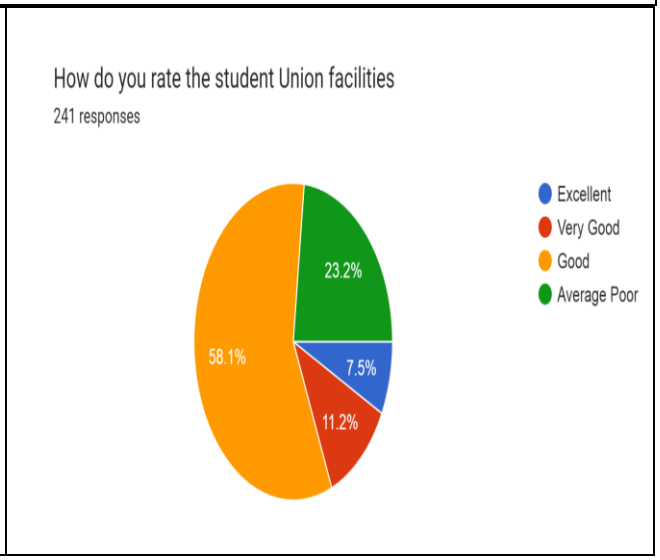




Feedback on College (by students) (Contd.)

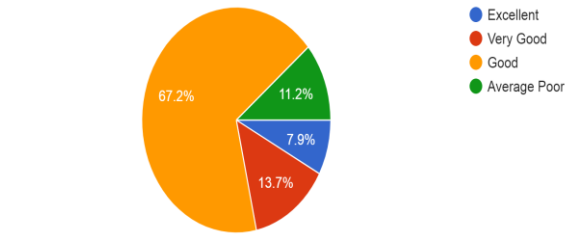


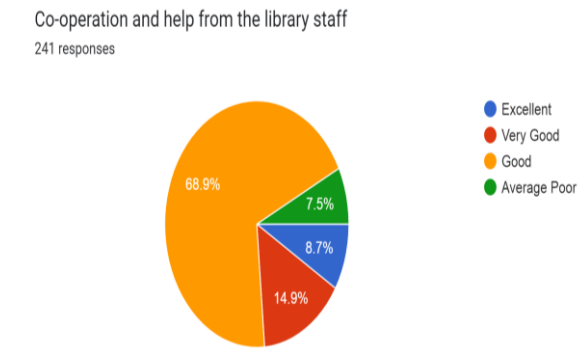


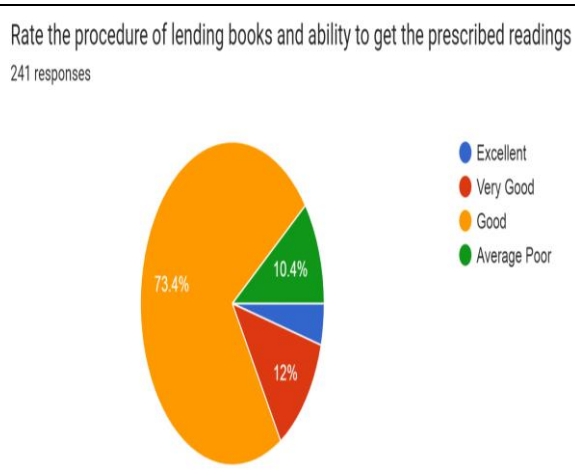


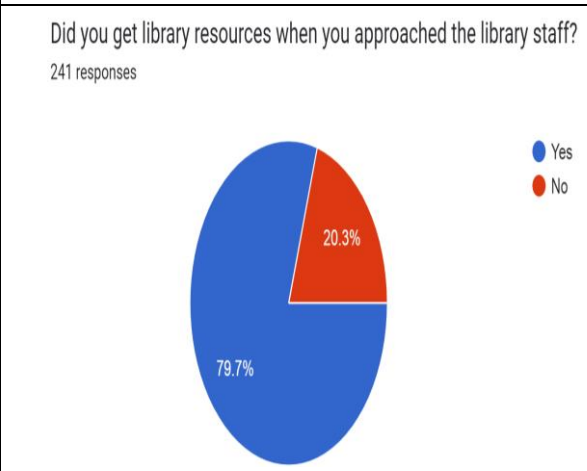
- The students are highly satisfied with the overall working of the college
- 84.5% of students are happy with the college environment
- Majority of the students have accepted that the dissemination of information from the institution and the way the college addresses their grievances or queries is good and timely
- The facilities provided to the students for skill and personality development by the college is rated to be good. The students are satisfied with the sport, cultural and recreational that are conducted by the college
- The students' union support to the students is also acknowledged
- The institution's social responsibility is also accepted to be good by the students

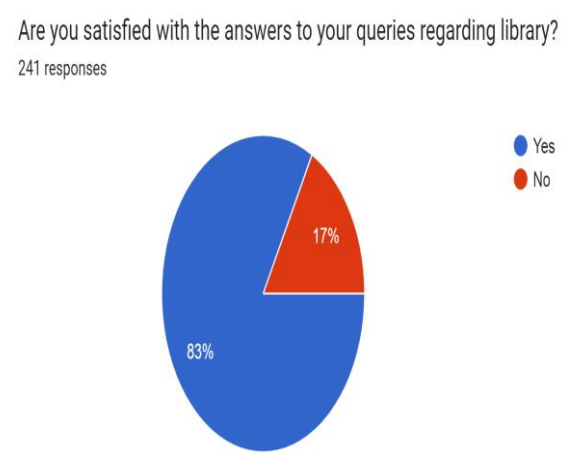
On Library

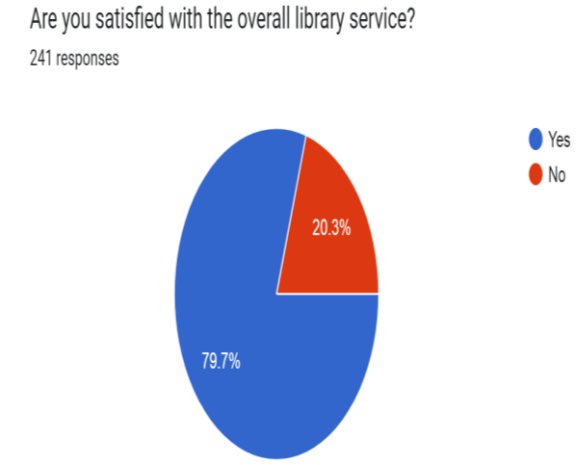






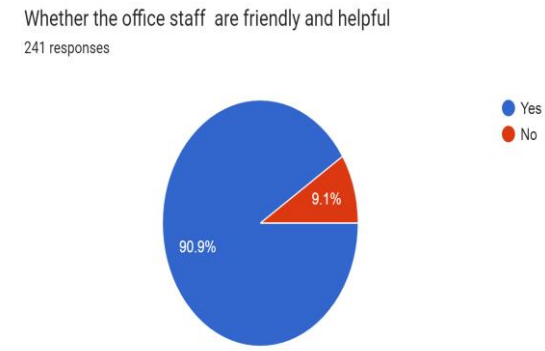


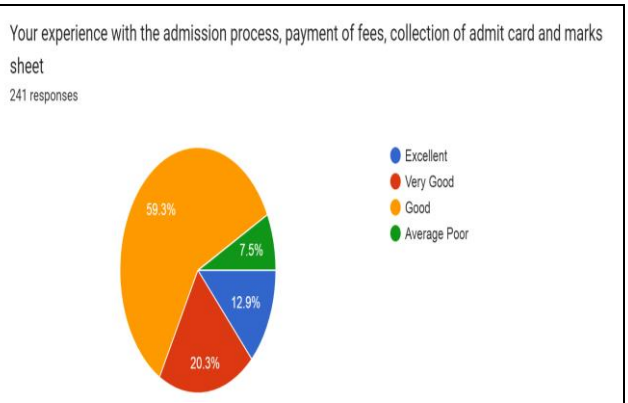




- The students are highly satisfied with the library resources in terms of availability of books, help from library staff, procedure of lending books

Feedback on Office





- According to the students, the office staff is friendly and their experience during the process of admission, payments of fees, collection of admit cards and marksheets are highly satisfactory

Some Concerns Raised by the students:

- Most of the students have commented that the duration of the course is inadequate to cover the entire syllabus in each semester. Since the course duration cannot be altered, students recommend for more special or remedial classes to finish the curriculum.
- Some students have recommended for proper infrastructural facilities (like desktops and steady internet facility) to the teachers to help them to take uninterrupted online classes.
- Preference for offline classes is more among the students

By Teachers

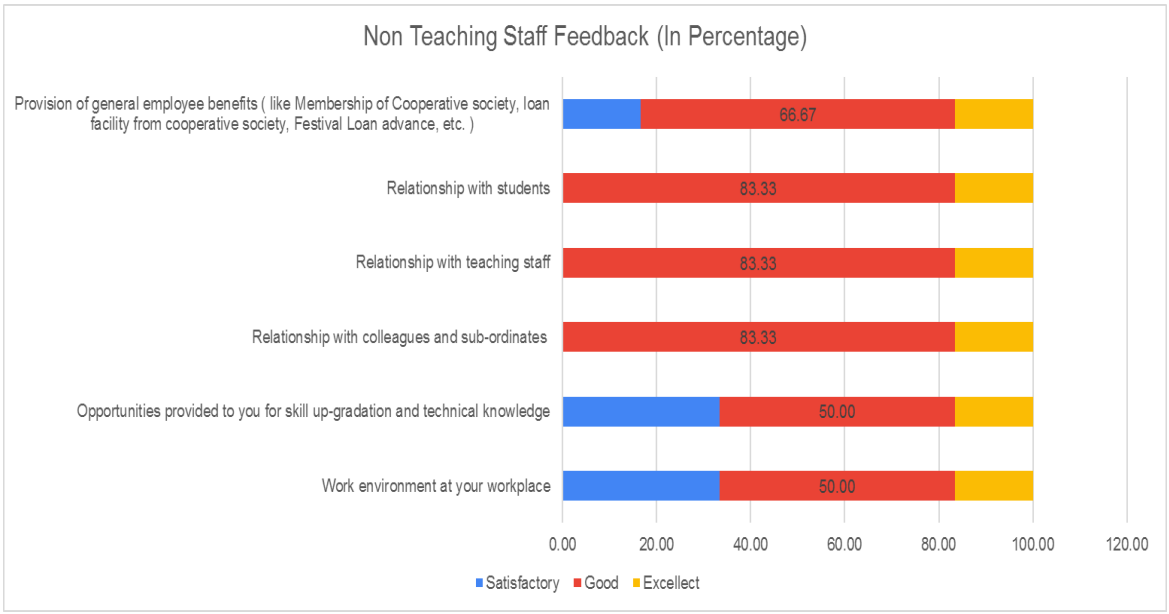
On College Infrastructure and Facilities (In Percentage)						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
1.	Availability of adequate teaching staff to cover the prescribed curriculum	3.6	35.7	25	28.6	7.1
2.	Overall infrastructure of the college (adequate class rooms, Rest rooms, toilets, medical facilities for emergencies, etc.)	-	7.1	53.6	35.5	3.6
3.	Sufficient number of prescribed books are available in the library	7.4	33.3	44.4	11.1	3.7
4.	Library is well equipped and accessible	7.1	53.6	28.6	7.1	3.6
5.	Availability of Computer facilities for ICT based teaching to the teachers	10.7	39.3	32.1	14.3	3.6

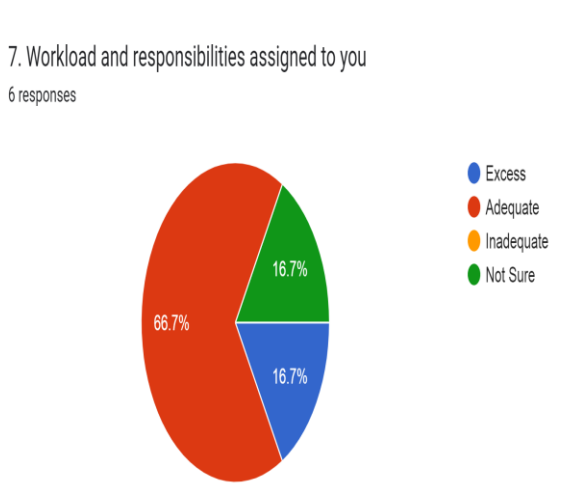
On Management (In Percentage)						
Sl. No.	Statement	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
6.	The College Vision, philosophy & objectives are referred to and reflected in college decisions	-	3.6	14.3	67.9	14.3
7.	College provides opportunities for continuous development of Staff	-	-	28.6	71.4	-
8.	Principal/head is approachable and accessible and believes in building partnerships	-	-	60.7	39.3	-
9.	Staffs are appropriately represented in the Governing Body	-	3.6	25	57.1	14.3
10.	Data, documents, records and evidences are well maintained	3.6	21.4	-	57.1	17.9
11.	Staff development needs are identified and programs initiated for the same	-	7.1	3.6	78.6	10.7
12	Recognition/ Incentive/ Appreciation of the individual work is given	3.6	7.1	7.1	67.9	14.3
13.	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)	-	-	42.9	57.1	-

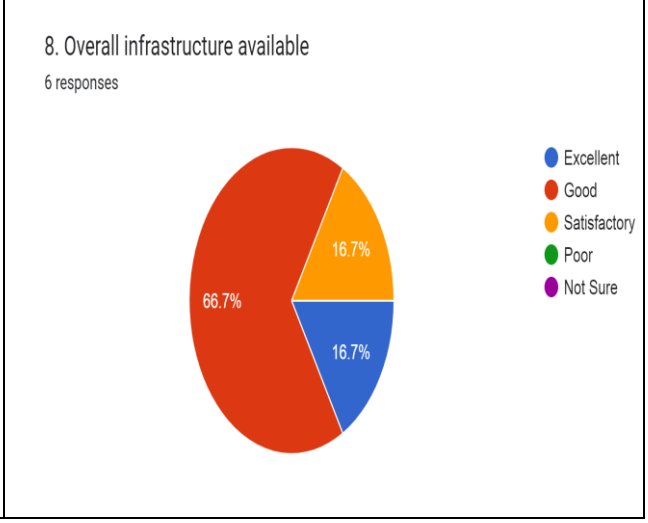
Some Suggestions made by the teachers on College Infrastructure:

- Some departments demanded separate computer labs exclusively for their subjects
- Class routines are suggested to be more compactly scheduled, gaps between classes required to lessen
- Majority of the teachers have suggested to develop physical infrastructure of the college. Emphasis is given on more number of classes

By Non-Teaching Staff







	Response	
Criteria	Yes, Always	Yes, Sometimes
Is your performance recognized at your workplace and praised?	33.33%	66.67%

Employer's Feedback

Evaluating and offering feedback to teachers is one of the activities of a principal. In order to create a successful college environment and make sure everyone is meeting professional standards, our principal has found an effective way to give feedback to all aspects of the institution. Teachers and non-teaching staff need to know what is expected of them and principal is offering the feedback to help improve their teaching and improve the college.

The principal is satisfied with the following aspects of our institution:

- Ability of all staff to contribute to the goal of the organization
- Ability to utilize workplace equipment/infrastructure
- Innovativeness and creativity of the staff
- Discipline observed by everybody in the college
- Participation in college organized activities
- Effectiveness of the curriculum in developing innovative thinking

However, in certain aspects he feels that there is room for improvement and the teachers and students can do better. These are:

- Relationship and obedience of staff among each other
- Willingness to adopt new ideas, new techniques, etc.
- Staff-student relationship
- Working of various committees formed in the college to support the students
- Competency level of students
- Ability of students to comply with college rules
- Overall discipline observed by students
- Students participation in extra-curricular activities offered by the college
- Relevance of the courses offered by the institution in relation to students' progression

The Principal has further suggested all-out effort by the stakeholders to achieve the goal of the institution.

Feedback Questionnaire

K. K. Das College

GRH – 17, Baishanbghata – Patuli
Garia, Kolkata – 84

STUDENTS FEEDBACK ON CURRICULUM AND TEACHING LEARNING PROCESS

Department:	Academic year:
Year/Semester:	Honours/General:
Subject:	Name of Student:

Please give your valuable feedback on curriculum to improve quality of the programme. Select your ranking on the scale of 1 to 5 for each of the following parameters.
(1- Strongly disagree, 2- Disagree, 3- Uncertain, 4- Agree, 5- Strongly agree)

Feedback on Course		**1**	**2**	**3**	**4**	**5**
1.	The curriculum is up-to-date					
2.	The curriculum content is interesting					
3.	The syllabus was challenging.					
4.	The programme outcome of the syllabi is well defined					
5.	The allocation of the credits to the course is appropriate in relation to the level of course work					
6.	The depth of the course content is adequate in relation to the expected Course Outcomes					
7.	The units/sections in the syllabus are properly sequenced					
8.	Syllabus equipped me with necessary technical skills to face the job market					
9.	The syllabus enabled me to improve my ability to formulate, analyze and solve problems					
10.	Syllabus inculcated necessary ethical values and concern for the society					
11.	The recommended textbooks are adequately and easily available					

Feedback on Teaching-Learning Process		Rating Scale				
1 4	Almost entire syllabus was covered in the class by the teacher	80-100 (%)	60-79 (%)	40-59 (%)	20-39 (%)	0-19 (%)
2 11	Were the classes held on time?	Always	Sometimes	Mostly	Never	
3	The performance in your assignments is discussed with you timely	Yes		No		
4	Your overall satisfaction regarding blended (online-offline) mode of classes	Highly Satisfied	Satisfied	Dis-satified	Highly Dissatisfied	
(1- Strongly disagree, 2- Disagree, 3- Uncertain, 4- Agree, 5- Strongly agree)						
		1	2	3	4	5
5	The teachers are well prepared for their lectures and able to communicate the subject matter well					
6	The subject is illustrated to you with the help of examples and applications					
7	The internal evaluation process by the teachers is fair					
8	The teachers conduct both offline and online classes, providing required study materials					
9	The college's teaching and mentoring process has improved your emotional growth					
10	The model of blended learning (online-offline classes) is affecting your performance					
11	Do you learn better in physical classrooms than online classes					
12	Professor-student interaction takes place better in physical classrooms than through online platforms					

Recommendations for course improvement (Please specify topics that should be added/dropped from the course, new books to be recommended, changes in teaching scheme and experiments, etc. if any)

Date: Signature of Student

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Teacher's Feedback Form

Dear Teachers,

Appraisal and feedback have a strong positive influence on the institution and its work. Teacher's feedback is vital for improving both teaching and learning process in K.K.Das College.

Name of the Department:

Name of the Teacher:

Designation:

Courses

taught:…….Sem.:……..Year:

…….

For each statement please check the appropriate box.						
On Curriculum						
Sl. No.	**Statement**	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
1.	Syllabus is suitable to the course					
2.	Curriculum is based on the needs of the students (updated in terms of demand)					
3.	Course objectives and outcome of the syllabi are well defined and clear to teachers and students.					
4.	Course content is followed by corresponding reference books/materials					
5.	The references listed are relevant, appropriate and updated					
6.	The curriculum has good balance between theory and applications					

7.	The course curriculum has increased my knowledge and perspective in the subject area					
8.	The curriculum ensure student participation in learning process					
9.	The syllabus is sufficient to cover the programme					
On College Infrastructure and Facilities						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
10.	Availability of adequate teaching staff to cover the prescribed curriculum					

On College Infrastructure and Facilities						
Sl. No.	Statement	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
11.	Overall infrastructure of the college (adequate class rooms, Rest rooms, toilets, medical facilities for emergencies, etc.)					
12.	Sufficient number of prescribed books are available in the library					
13.	Library is well equipped and accessible					
14.	Availability of Computer facilities for ICT based teaching to the teachers					
On Management						
Sl. No.	Statement	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
15.	The College Vision, philosophy & objectives are referred to and reflected in college decisions					
16.	College provides opportunities for continuous development of Staff					
17.	Principal/head is approachable and accessible and believes in building partnerships					
18.	Staffs are appropriately represented in the Governing					

	Body					
19.	Data, documents, records and evidences are well maintained					
20.	Staff development needs are identified and programs initiated for the same					
21.	Recognition/ Incentive/ Appreciation of the individual work is given					
22.	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)					

Suggestions (if any):

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Teacher's Feedback Form

Dear Teachers,

Appraisal and feedback have a strong positive influence on the institution and its work. Teacher's feedback is vital for improving both teaching and learning process in K.K.Das College.

Name of the Department:

Name of the Teacher:

Designation:

Courses

taught:…….Sem.:……..Year:

…….

For each statement please check the appropriate box.						
On Curriculum						
Sl. No.	**Statement**	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
1.	Syllabus is suitable to the course					
2.	Curriculum is based on the needs of the students (updated in terms of demand)					
3.	Course objectives and outcome of the syllabi are well defined and clear to teachers and students.					
4.	Course content is followed by corresponding reference books/materials					
5.	The references listed are relevant, appropriate and updated					

6.	The curriculum has good balance between theory and applications					
7.	The course curriculum has increased my knowledge and perspective in the subject area					
8.	The curriculum ensure student participation in learning process					
9.	The syllabus is sufficient to cover the programme					
On College Infrastructure and Facilities						
Sl. No.	Statement	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
11.	Overall infrastructure of the college (adequate class rooms, Rest rooms, toilets, medical facilities for emergencies, etc.)					
12.	Sufficient number of prescribed books are available in the library					
13.	Library is well equipped and accessible					
14.	Availability of Computer facilities for ICT based teaching to the teachers					
On Management						
Sl. No.	Statement	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
15.	The College Vision, philosophy & objectives are referred to and reflected in college decisions					
16.	College provides opportunities for continuous development of Staff					
17.	Principal/head is approachable and accessible and believes in building partnerships					
18.	Staffs are appropriately represented in the Governing Body					
19.	Data, documents, records and evidences are well maintained					
20.	Staff development needs are identified and programs					

	initiated for the same					
21.	Recognition/ Incentive/ Appreciation of the individual work is given					
22.	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)					

Suggestions (if any):

Teachers' Feedback on Blended Mode of Teaching

1. Digital Platform Used for online classes • Google Meet • Zoom • Whatsapp Call • Youtube Live • Skype • Others (please specify)
2. Are students able to adapt themselves to the blended method of learning • Yes • No
3. In which mode the students are more comfortable in taking classes • Online • Offline • Both
4. In which mode of teaching you are more comfortable to teach • Online • Offline • Both
5. In which mode of learning the students' turn out is more • Online • Offline • Both
6. How are you providing study materials to the students? • Online • Offline • Both

On College Infrastructure and Facilities						
Sl. No.	Statement	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
12.	Overall infrastructure of the college (adequate class rooms, Rest rooms, toilets, medical facilities for emergencies, etc.)					
13.	Sufficient number of prescribed books are available in the library					
14.	Library is well equipped and accessible					
15.	Availability of Computer facilities for ICT based teaching to the teachers					

On Management						
Sl. No.	Statement	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
16.	The College Vision, philosophy & objectives are referred to and reflected in college decisions					
17.	College provides opportunities for continuous development of Staff					
18.	Principal/head is approachable and accessible and believes in building partnerships					
19.	Staffs are appropriately represented in the Governing Body					
20.	Data, documents, records and evidences are well maintained					
21.	Staff development needs are identified and programs initiated for the same					
22.	Recognition/ Incentive/ Appreciation of the individual work is given					
23.	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)					

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Employers' Feedback Form

Dear Employer,

Appraisal and feedback have a strong positive influence on the institution and its work. Employer's feedback is vital for improving the overall academic and working environment in K.K.Das College.

For each statement please check the appropriate box.						
On Staff						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
1.	Ability to contribute to the goal of the organization					
2.	Relationship and obedience of staff among each other					
3.	Willingness to adopt new ideas, new techniques, etc.					
4.	Ability to utilize workplace equipment/infrastructure					
5.	Innovativeness and creativity					
6.	Discipline observed by all					
7.	Participation in college organized activities					
8.	Staff-student relationship					
9.	Working of various committees formed in the college to support the students					

For each statement please check the appropriate box.						
On Students and Curriculum						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
10.	Competency level of students					
11.	Ability of students to comply with college rules					
12.	Overall discipline observed by students					

13.	Students participation in extra-curricular activities offered by the college					
14.	Relevance of the courses offered by the institution in relation to students' progression					
15.	Effectiveness of the curriculum in developing innovative thinking					

Suggestions if any:

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Non-teaching Feedback Form

For each statement please check the appropriate box.						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
1.	Work environment at your workplace					
2.	Opportunities provided to you for skill upgradation and technical knowledge					
3.	Relationship with peers/colleagues/sub-ordinates					
4.	Provision of general employee benefits (like Payroll / EPF / ESI / Festival Loan advance, etc.)					

Sl. No.	**Statement**	**Excess**	**Adequate**	**Inadequate**	**Not Sure**
5.	Workload and responsibilities assigned to you				
6.	Overall infrastructure available				

Sl. No.	**Statement**	**Yes**	**No**	**Not Sure**
7.	Is your performance recognized at your workplace and praised?			

Suggestions if any:

Declaration

We do hereby declare that the above information and statements are true to the best of our knowledge and belief. This report has been prepared by the feedback analysis cell, and no third party is involved in preparation of this report. Content of this report is owned by the college and Intellectual Property rights have been maintained.

Signature of the Convenor
Feedback Analysis Cell
K.K.Das College

K.K. Das College GRH-17 B.G. Patuli P.O.-Garia, Kol-84

Signature of IQAC Coordinator
K. K. Das College
IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

Signature of the Principal
K. K. Das College
Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

Action Taken Report

Academic Session 2021-22

☎ : (033) 2462-5999
Mob : 8902384436

K. K. DAS COLLEGE
[Affiliated to the University of Calcutta]
NAAC Accredited
GRH-17, Baishnabghata-Patuli Township
P.O.-Garia, Kolkata - 700 084
http://www.kkdascollege.ac.in
Email : kkdascollege@gmail.com / kkdascollege@yahoo.com

Ref. No. ..... Date 20

Action Taken Report on Feedback Analysis for the Academic Session 2021-22

The IQAC of K. K. Das College through Feedback Analysis Cell of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum, teaching-learning process, curricular & extra-curricular activities and college infrastructure related issues. For the academic session 2021-22, feedback was collected from students, teachers, Principal & Non-teaching staff of the college during the month of June,2022 to November,2022. Obtained Feedback was analyzed by Feedback cell and submitted to IQAC.

Based on discussion made on feedback analysis report 2021-22 at IQAC meeting held on 23.12.2022 following actions were taken

1. Being a constituent college of University of Calcutta, K. K. Das College has to follow the curriculum designed by the University. It was decided that the feedback report on curriculum was communicated to the University.
2. The librarian is advised to share the information regarding new additions of books, subscriptions and links to access e-resources. The information is periodically shared with students and faculty. Furthermore, details related to digital access to various resources is being shared with students regularly so that they have access to learning material.
3. Construction of third floor of the college will be initiated to meet the space constraint.
4. The college has conducted student centric seminars, lectures, debates and quiz competition to facilitate regular teaching.

N. Mukherjee 23.12.2022
IQAC Coordinator
IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

K.K. Das College GRH-17 B.G. Patuli P.O.-Garia, Kol-84

23/12/22
Principal
Principal
K.K. DAS COLLEGE
GRH-17 B.P. Township Garia
Kolkata-700 084

K. K. DAS COLLEGE

[NAAC Accredited]

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GRH-17, Baishnabghata Patuli
P.O. - Garia, Kolkata - 700 084, West Bengal
Web: www.kkdascollege.ac.in
E-mail : kkdascollege@gmail.com ; kkdascollege@yahoo.com

Ref. No. .....

Date: ...../...../ 20

Abstract of the G.B. resolution on Feed Back Report for the academic year 2021-2022.

G.B. MEETING HELD ON 03.02.2023 at 2.00 p.m.

VENUE: PRINCIPAL'S CHAMBER

Members present:

1. Sd/ Mr. Bappaditya Dasgupta, President, G.B.
2. Sd/ Dr.R.P.Chakraborty, Principal & Secretary
3. Sd/-Dr. Subarna Kumar Das, Govt. Nominee
4. Sd/- Dr. Indrajit Banerjee, Govt. Nominee
5. Sd/- Dr Tapan Kumar Poddar, C.U. Nominee
6. Sd/- Prof. Dr Ena Ray Banerjee, C.U. Nominee
7. Sd/ Ms. Soma Mukherjee, Teacher Member
8. Sd/- Ms Rubi Paul, Teacher Member
9. Sd/ Dr. Anjana Brahma, Teacher Member
10. Sd/ Shri Swapan Kr. Mandal, Non-Teaching Member

Item No 9 **To consider the Case of submission of Feed Back Report for the academic year 2021-2022.**

Principal placed before G.B the Feed Back Report for the Academic session 2021-2022 as prepared by the IQAC.

G.B. appreciated the action taken by the IQAC and discussed over the matter and requested principal to improve the support facilities for the students.

G.B. further resolved to submit one copy of the Feed Back report to the Inspector of Colleges, The University of Calcutta for taking action or giving suggestions against the feedback on syllabus.

ATTESTED
10/02/23
Principal
K.K. DAS COLLEGE
GRH-17 Baishnabghata Patuli
Kolkata-700 084

Recommendation of G.B. on feedback report:

On Curriculum/ syllabus aspect: To forward the report to Calcutta university for taking necessary action since college administration has no scope of improvement or development of Curriculum/ syllabus.

On Teaching Learning Process: Need to be improved. All class room should be with ICT facilities specifically computer with internet connectivity and projector. Teachers need to be trained for attracting the students' lecture by using modern tools. Blended mode of teaching method should be adopted.

On College: support system for students should be improved. More students should be includes with NSS, NCC and Eco club to improve the qualitative development of College. Library need to be developed.

On office: Office should be modernised.

G.B suggested to take the 360 degree feedback on different activities and issues of the College, which will help the administration to take proper action for all-round development of the College

ATTESTED
10/02/23
Principal
K.K. DAS COLLEGE
GRH-47 Baishnabghata Patuli
Kolkata-700 084

Sd/ Mr. Bappaditya Dasgupta,
President
Governing Body
K.K.Das College

Gmail

Ramkrishna Chakraborty <principal5kkdascollege@gmail.com>

Feed Back Report of 2021 - 2022, K.K.Das College

1 message

Principal, K. K. Das College <principal5kkdascollege@gmail.com> Sat, Feb 4, 2023 at 2:25 PM
To: debashish@yahoo.com

To

The Inspector of Colleges
University of Calcutta
87/1, College Street
Kolkata – 700073

Sub: Submission of Feed Back Report of 2021-2022, K.K.Das College

Sir,

With due respect I would like to inform you that in our G.B. meeting held yesterday i.e. 03.02.2023 it was resolved that the Feed Back report for the year 2021-2022 which was submitted to the G.B. may also be submitted to you.
Hope you are kind enough to acknowledge it and share your comments , if any, in this regard.

Thanking you,

Yours Sincerely

Dr. Ramkrishna Prasad Chakraborty
Principal
K.K.Das College

–
Dr. Ramkrishna Prasad Chakraborty
Principal
K.K.Das College
Mob: +91 9143028586, +91 9433135247

Feed Back Report 2021-2022 K.K.Das College.pdf
2145K

K. K. Das College

GRH – 17, Baishnabghata –
Patuli Kolkata – 700084
West Bengal
India

Feedback Report

2020-2021

Prepared by: Feedback Analysis Cell

K.K. Das College

Feedback Report 2020-21

Effective feedback helps an institution to understand what they did well and what they could do better. Hence it is an important aspect of teaching-learning process and helps to improve higher educational institutions. In K.K.Das College, the feedback is collected from the stakeholders by the IQAC through feedback committee and is analyzed. Thereafter, an inclusive report is prepared and is communicated to those concerned for necessary action for betterment of the college. Subsequently, the report will be uploaded on the college website.

Sl. No.	Stakeholders	Feedback Frequency	Mode of Feedback	Objective	No. of Respondents	Duration of Feedback Taken
1	Students	Once	Online	To evaluate teaching quality and curriculum, functioning of various units and physical facilities of the institution	1273	20.08.2021 to 11.09.20211
2	Teachers	Once	Online	To evaluate the quality of curriculum and infrastructural support system that will aid in teaching-learning process	32	26.12.2021 to 28.12.2021
3	Administrator	Once	Online	To analyse the engagement and work-process of both the teaching and non-staff to meet the goal of the institution	1	01.01.2022
4	Alumni	Once	Online	To promote and encourage close relations between the college and its alumni	109	11.01.2022 to 28.02.2022

Sl. No.	Stakeholders	Feedback Frequency	Mode of Feedback	Objective	No. of Respondents	Duration of Feedback Taken
5	Parents	Once	Online	To evaluate the institution's overall environment and teachers-students relationship as perceived by them from their wards	1153	20.08.2021 to 11.09.2021

Report of Analysis of Feedback on Curriculum Collected From Students

K. K. Das College is affiliated to the University of Calcutta and strictly the follows the curriculum prescribed by the University. Hence, the institution does not enjoy much freedom to design the curriculum.

The feedback on curriculum is collected from the students to evaluate the curriculum design, i.e. the course structure, the syllabi, etc. and to receive any suggestions for improvement. 1273 students have responded on the curriculum, out of which 763 respondents are honours candidates and rest are general.

Stream-wise Number of Respondents

Stream	Number of Students
B. A.	763
B. Sc.	39
B. Com	471

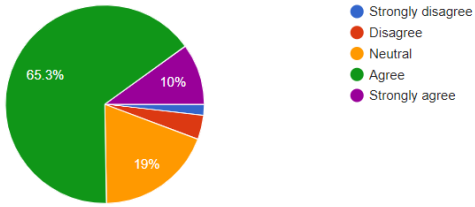
Year/Semester-wise Number of Respondents

Year / Semester	Number of Students
Third Year	93
Semester II	463
Semester IV	342
Semester VI	375

Feedback on Curriculum / Syllabus by the Students

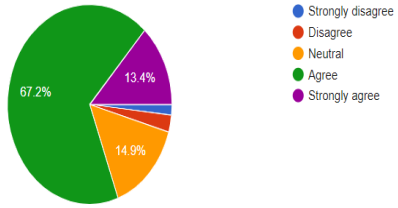
The curriculum/syllabus is up-to-date and at par with other universities

1,273 responses



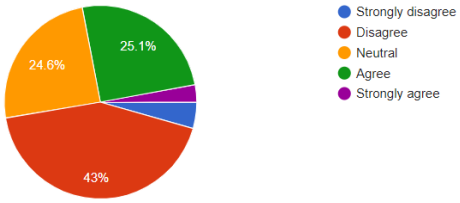
The curriculum content is interesting and encourages extra learning and self learning

1,273 responses



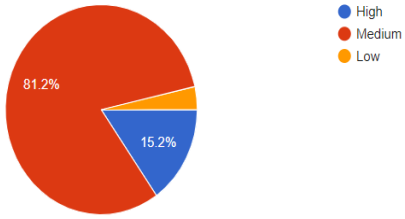
The syllabus/course content was challenging and the course content could not be understood well

1,273 responses



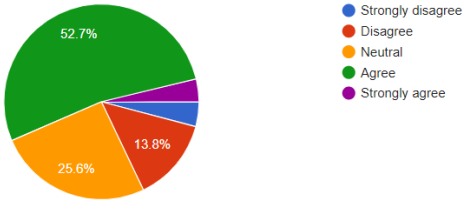
Size of the syllabus in terms of load/burden on the student

1,273 responses



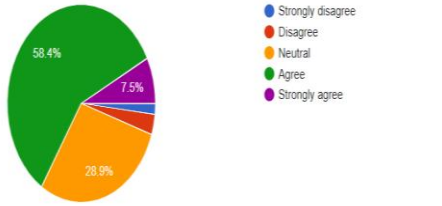
The duration of the course is adequate enough to cover the entire syllabus

1,273 responses



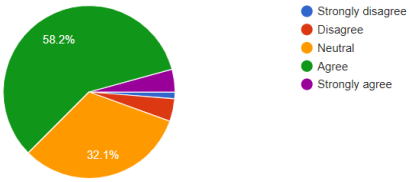
The allocation of the marks to the course is appropriate in relation to the level of course work

1,273 responses



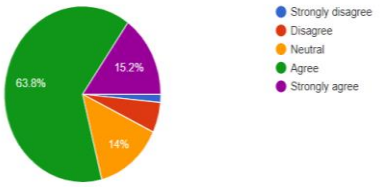
The depth of the course content is adequate in relation to the expected Course Outcomes

1,273 responses



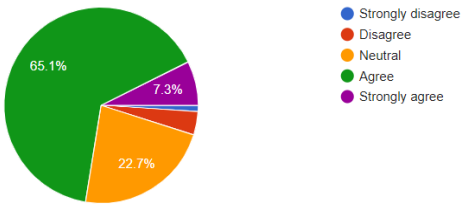
The syllabus enabled me to improve my ability to formulate, analyze and solve problems

1,273 responses



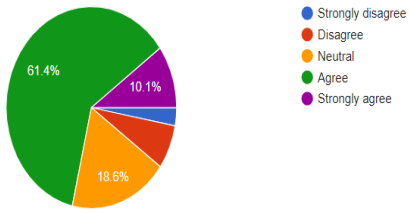
Syllabus inculcated necessary ethical values and concern for the society

1,273 responses



The recommended textbooks are adequately and easily available

1,273 responses



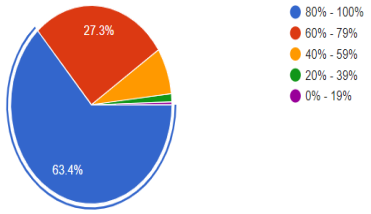
- More of the students agree that the syllabus is up-to-date and is at par with other Universities
- 80.6% of the students agree that the curriculum content is interesting
- More than 43% of the students disagree on the fact that the course content is challenging, while more than a quarter respondents agree on the same

- 15% of the students feel that the burden of the syllabus is high, while 82% feel that it is low
- More than 70% agree and 14%(approx) disagree on the fact that the duration of the course is sufficient enough to cover the entire syllabus
- 64% of the respondents felt that the course content helped them to improve their abilities to analyse and solve problems
- 72.4% of the students felt that the course inculcated ethical values and concerns for the society in them
- More than 70% students reported that the recommended textbooks are easily available to them

Feedback on Teaching Learning Process by the Students

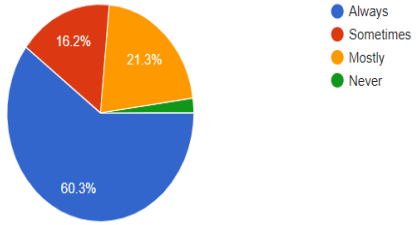
Percentage of the syllabus that was completed by the teachers in the class before your last University Examination

1,273 responses



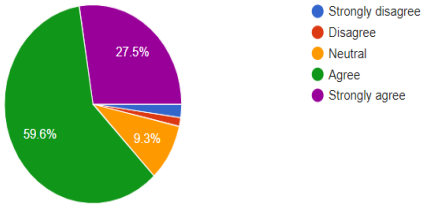
Were the classes held on time?

1,273 responses



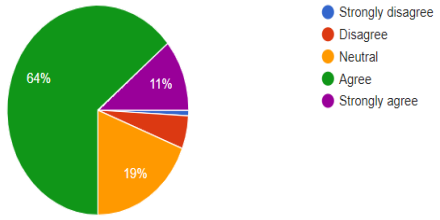
The teachers are well prepared for their lectures and able to communicate the subject matter well

1,273 responses



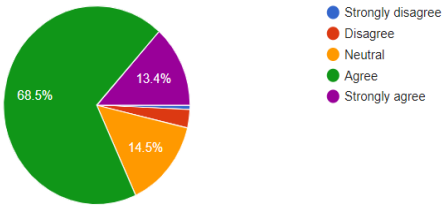
The subject is illustrated to you with the help of examples and applications

1,273 responses



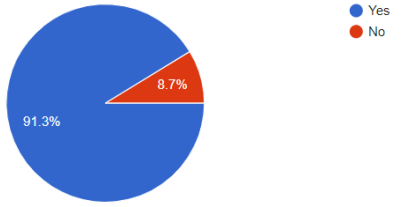
The internal evaluation process by the teachers is fair

1,273 responses



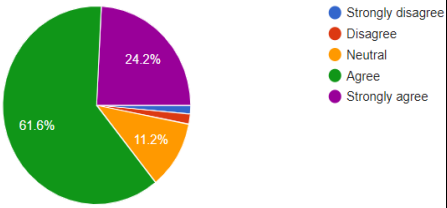
The performance in your assignments is discussed with you timely

1,273 responses



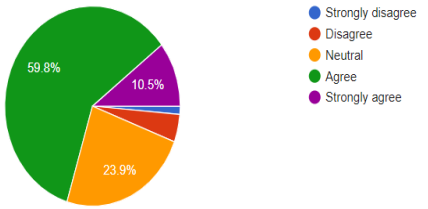
The teachers conduct online classes, providing study materials online

1,273 responses



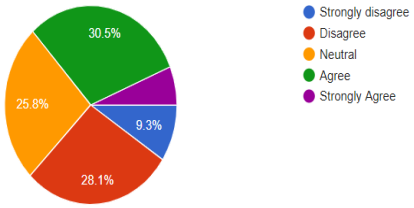
The college's teaching and mentoring process has improved your emotional growth

1,273 responses



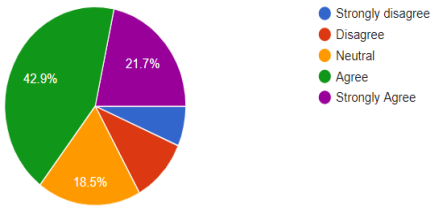
Online classes are stressful for you and are affecting your health and social life

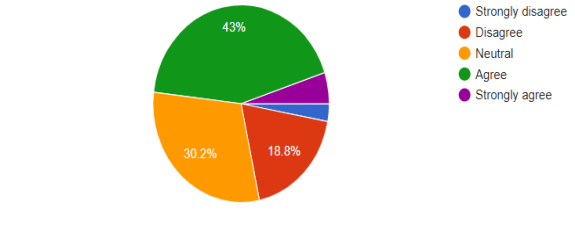
1,273 responses

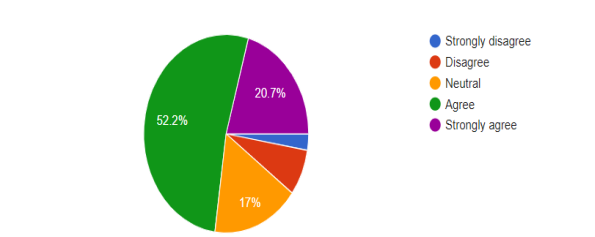


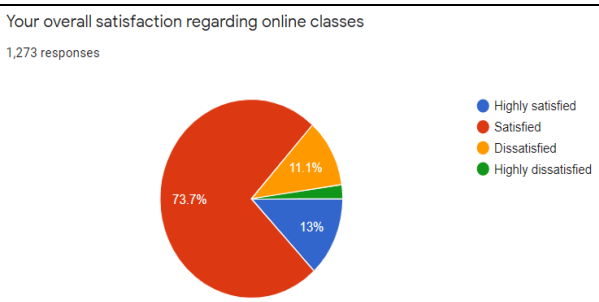
Do you learn better in physical classrooms than online classes

1,273 responses





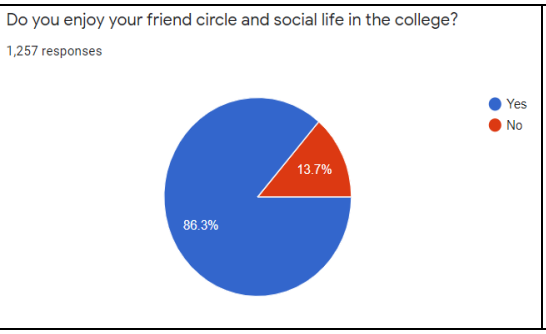


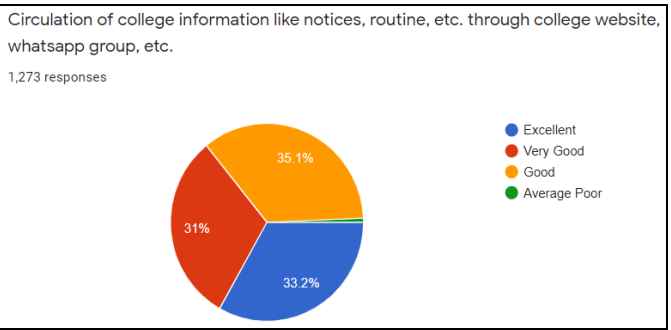


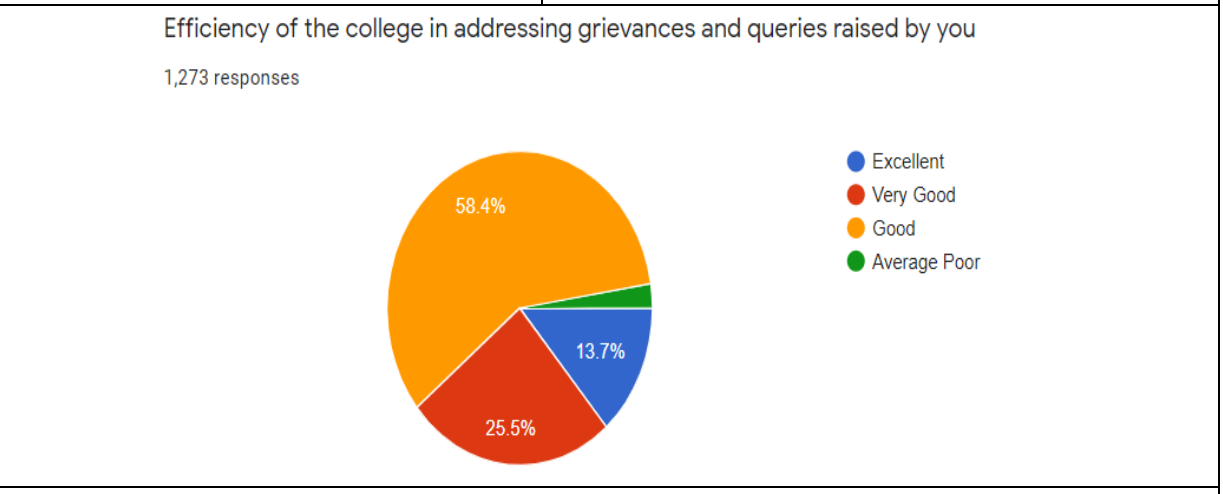
- 63.4% of the respondents said that 80-100% of the syllabus was completed before their University examinations were held
- 60% of the students are of the opinion that the classes were held on time
- More than 60% of the students opined that the teachers were well prepared for taking classes, could communicate well and explained with the help of illustrations
- Majority of the students are happy about the fact that internal evaluation by the teachers were fair and their performance in assignments were discussed in class
- They also revealed that online classes were conducted by teachers and study materials were provided
- 70% (approx) of the students felt that the mentoring process in college helped in their emotional growth
- More than 30% of the respondents felt that online classes are proving to be stressful for them and online assessments create more anxiety in their minds
- Majority of the students felt that they learn better and students-teacher interaction is better in physical classrooms
- But overall they are satisfied with online mode of teaching during the pandemic

Feedback on Institution By Students

Feedback on College

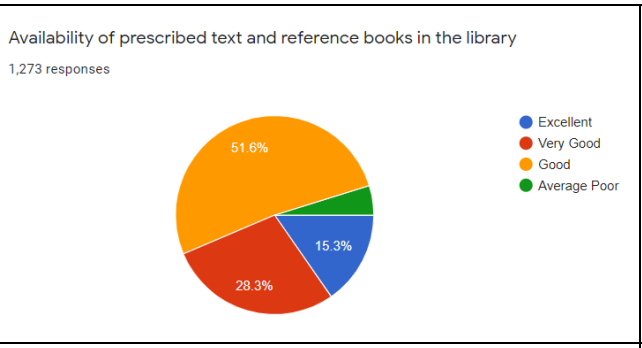


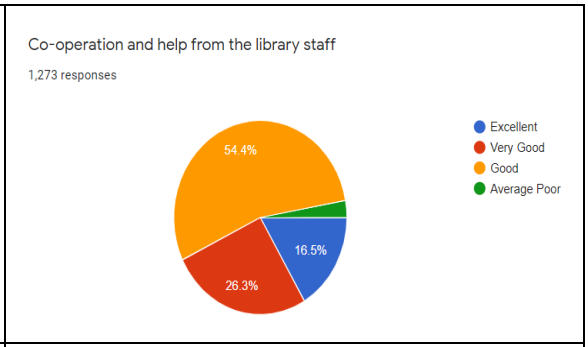


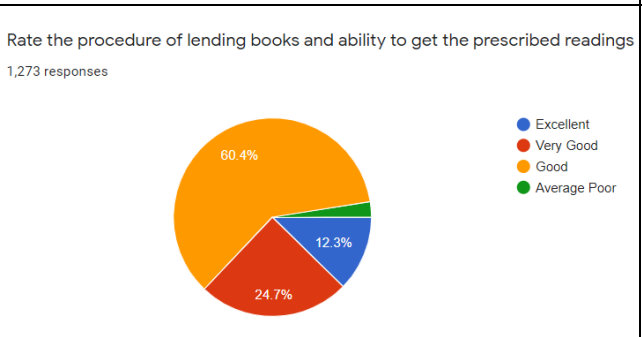


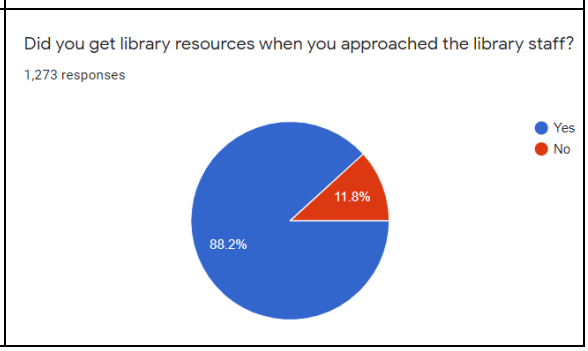
- The students are highly satisfied with the dissemination of information from the institution and the way the college addresses their grievances or queries

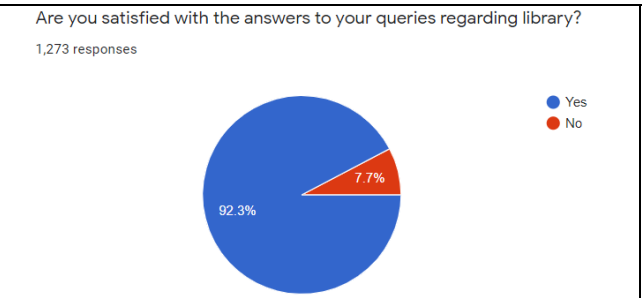
Library

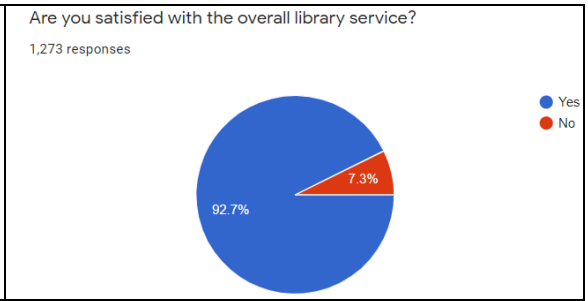






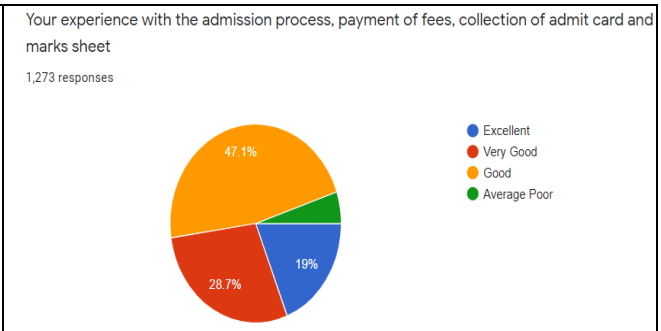






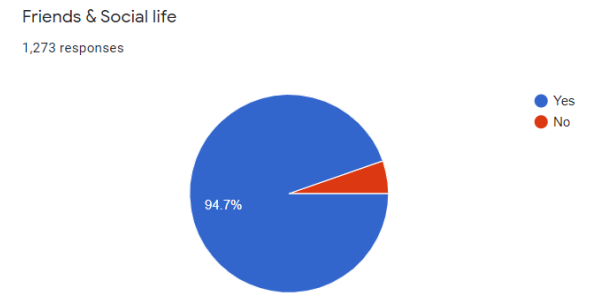
- The students are highly satisfied with the library resources in terms of availability of books, help from library staff, procedure of lending books

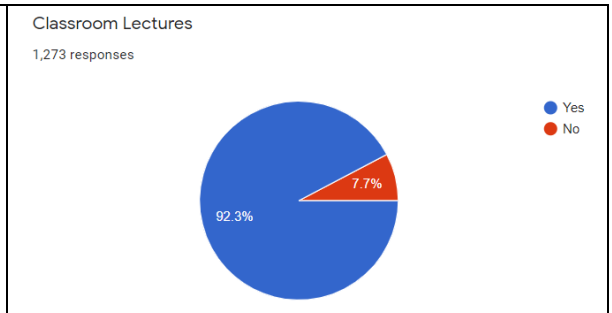
Feedback on Office

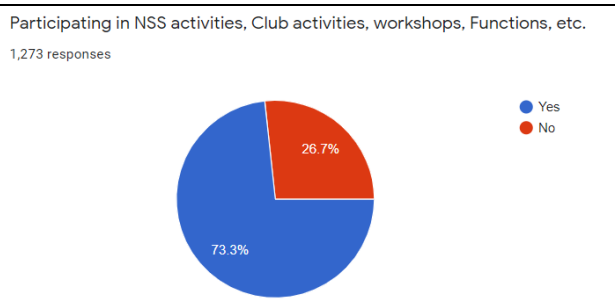


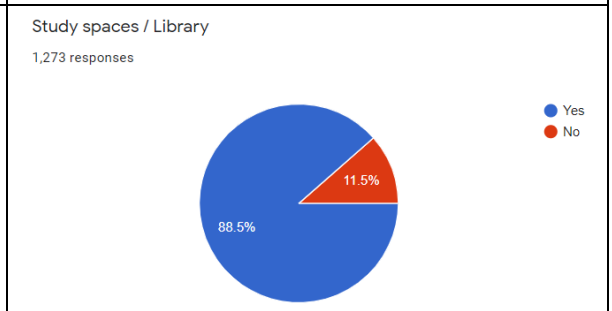
- According to the students, the office staff is friendly and their experience during the process of admission, payments of fees, collection of admit cards and marksheets are highly satisfactory

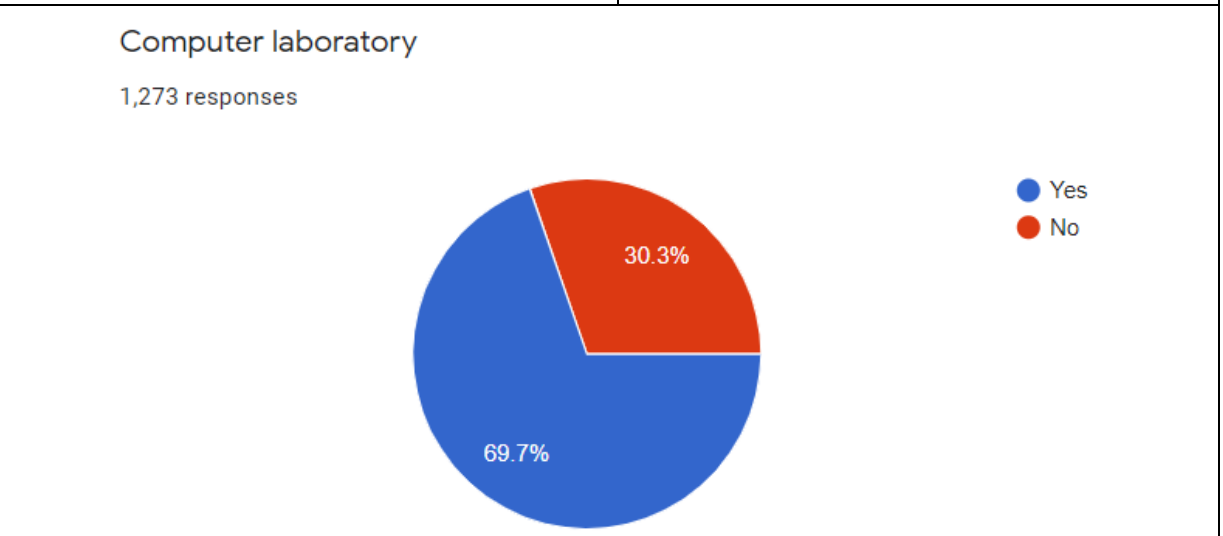
Aspects of Campus Life Missed by the Students during Pandemic









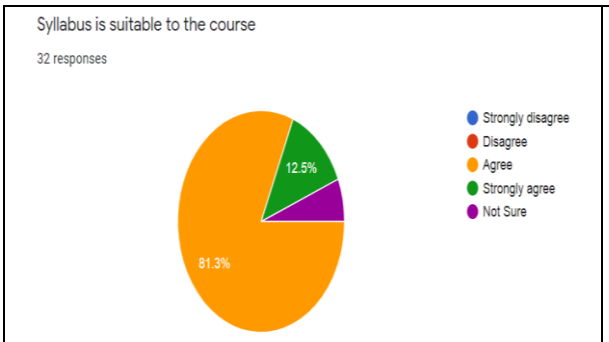


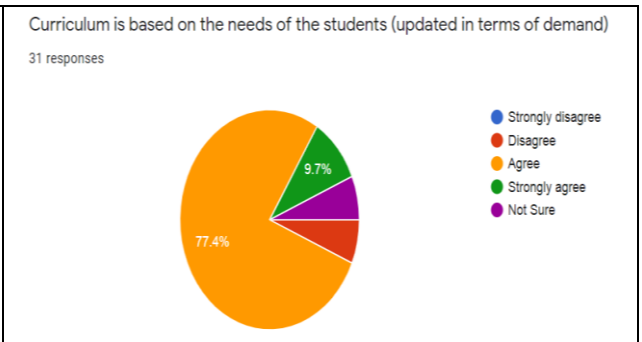
- The above diagrams reveal one fact very strongly that the students missed their institution during the pandemic and are eager to be back at their campus

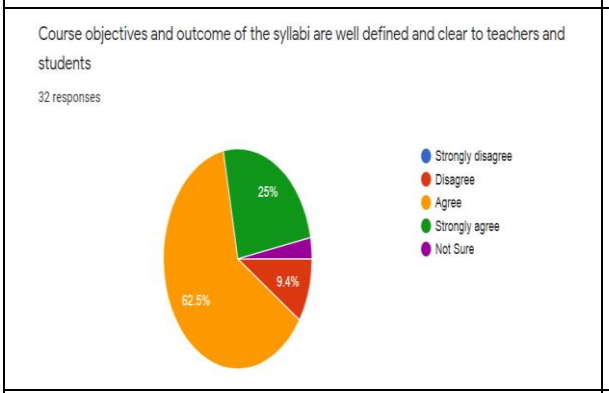
Teachers' Feedback

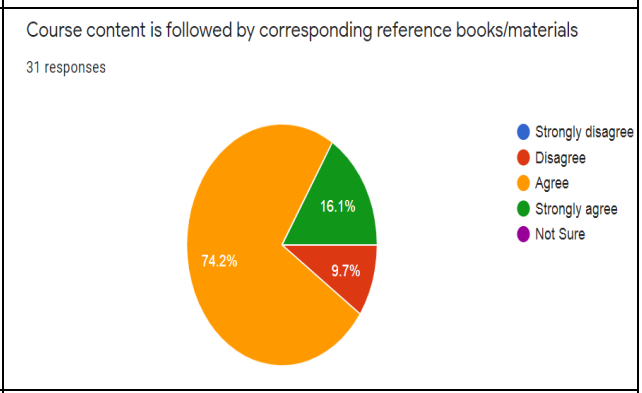
This reflects the teachers' satisfaction towards the curriculum, teaching, learning, evaluation and infrastructure. It is extremely useful for quality improvement of the programme of studies and the institution

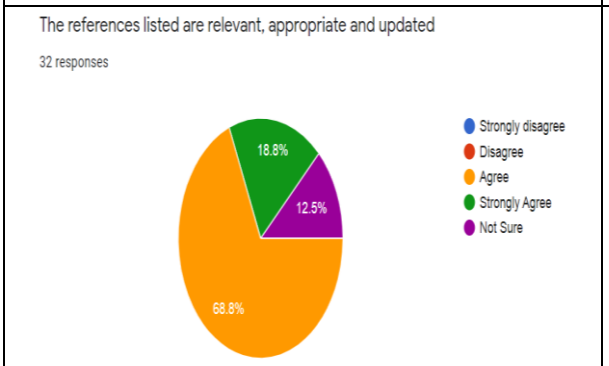
On Curriculum

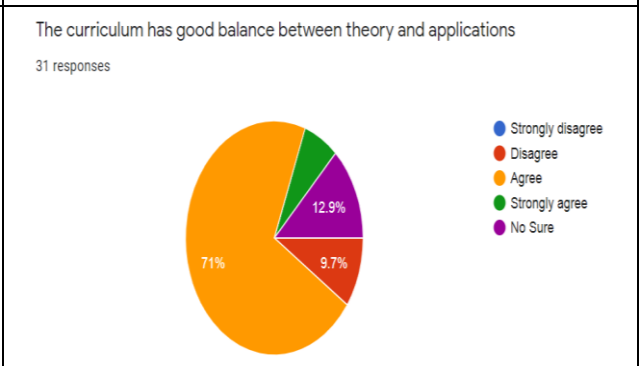


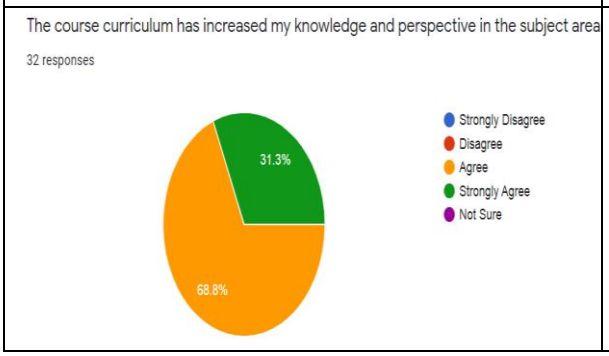


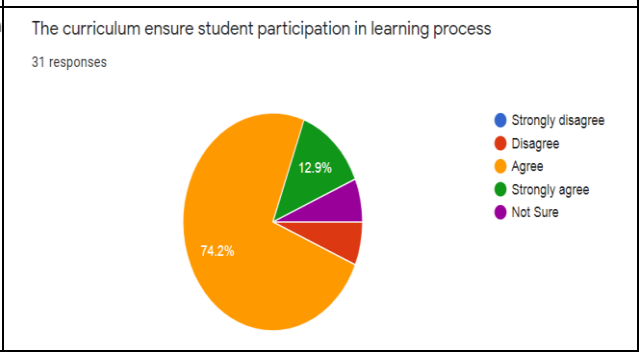


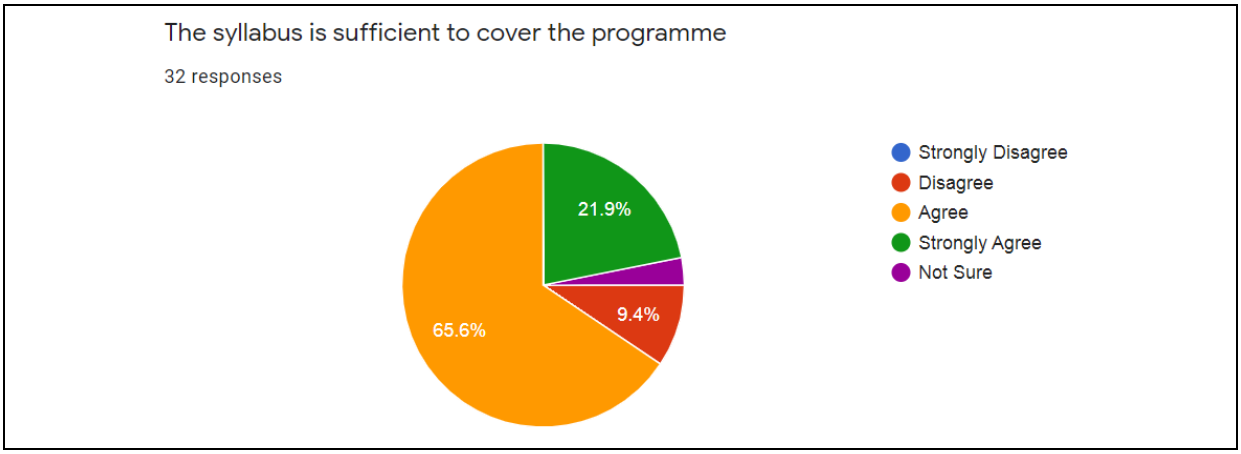




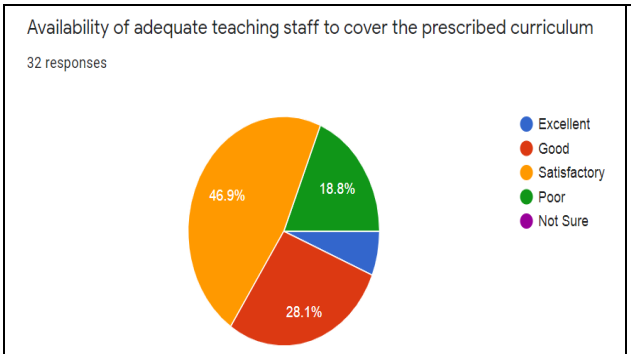


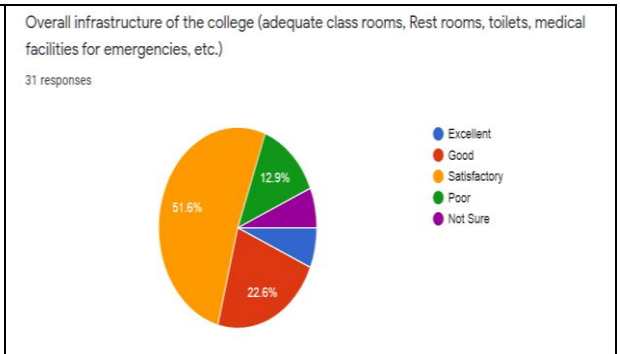


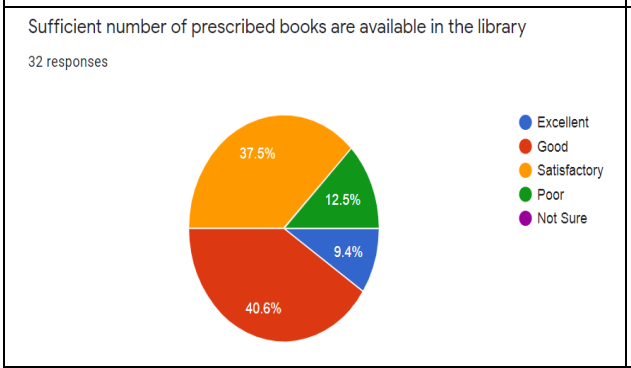


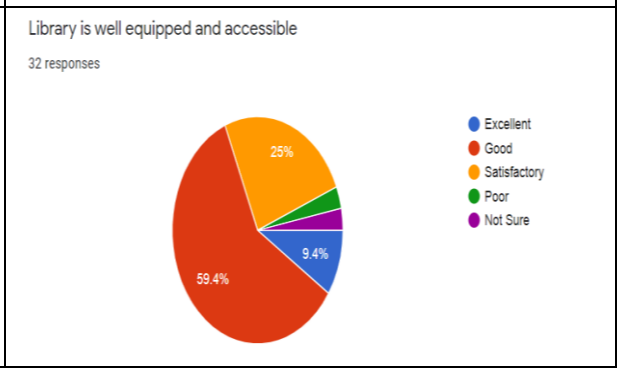


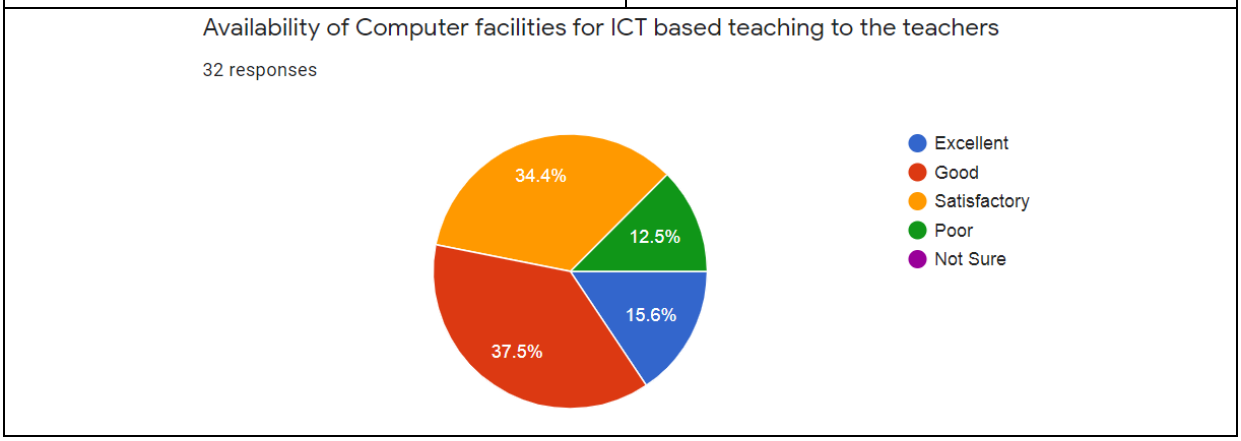
On College Infrastructure & Facilities







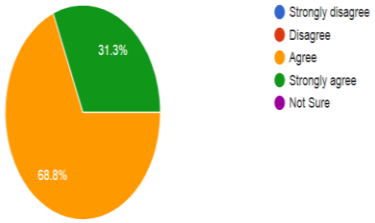




On Management

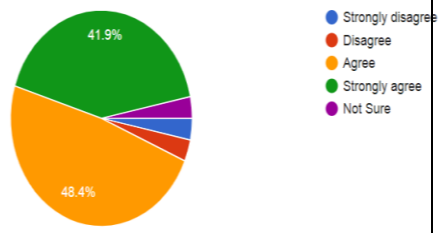
The College Vision, philosophy & objectives are referred to and reflected in college decisions

32 responses



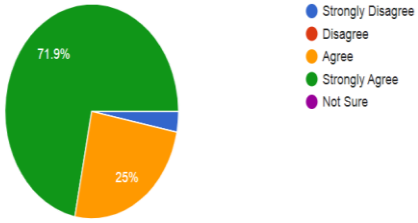
College provides opportunities for continuous development of Staff

31 responses



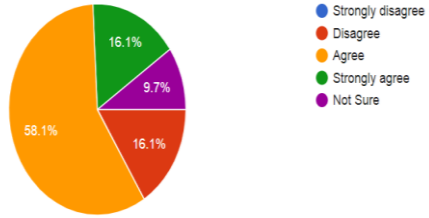
Principal/head is approachable and accessible and believes in building partnerships

32 responses



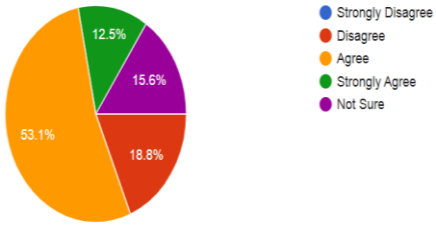
Staffs are appropriately represented in the Governing Body

31 responses



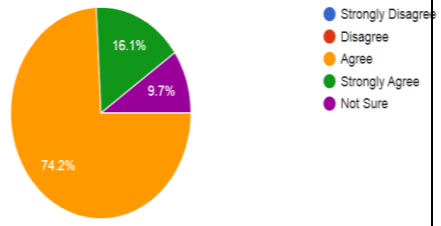
Data, documents, records and evidences are well maintained

32 responses



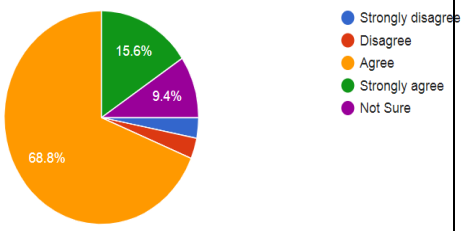
Staff development needs are identified and programs initiated for the same

31 responses



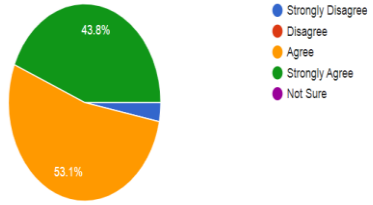
Recognition/ Incentive/ Appreciation of the individual work is given

32 responses

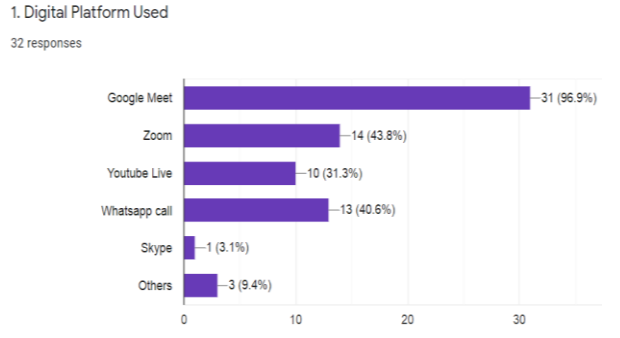


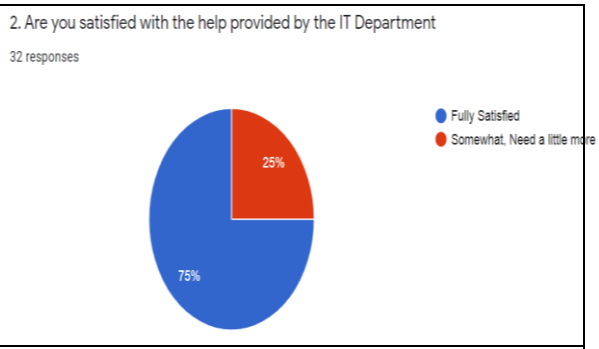
Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)

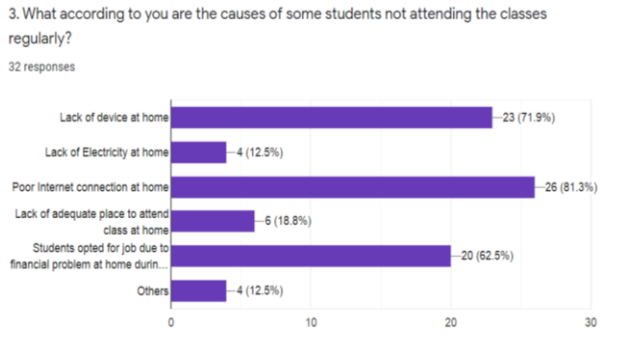
32 responses

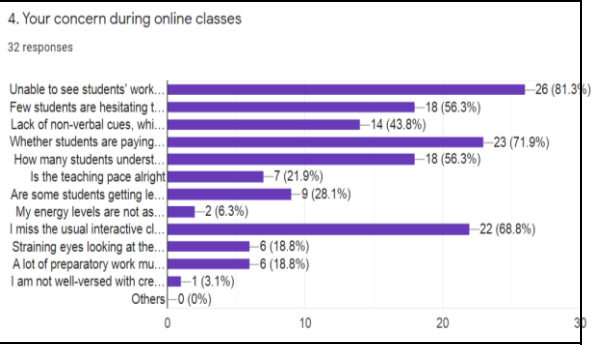


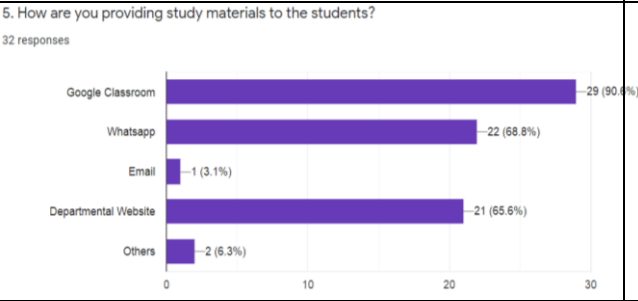
How you coped with online classes during the pandemic situation

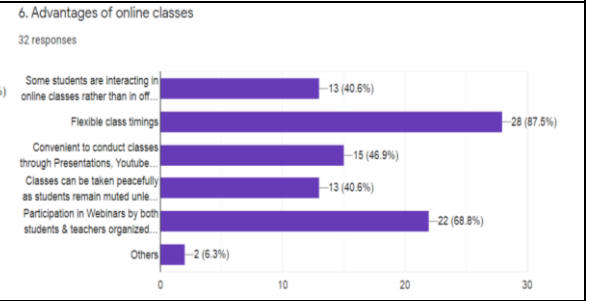


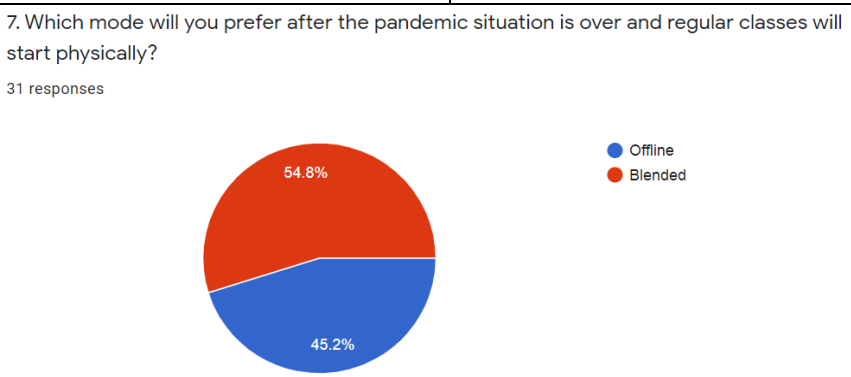












1. Some teachers used Google Hangouts to take classes apart from the above mentioned platforms for taking online classes
2. Some teachers are of the opinion that students were disoriented during the pandemic and their general lack of will to attend classes and study led to lower attendance in classes. The online mode of University Examination also contributed to this cause
3. Some of the teachers dictated notes during online classes to conduct a regular writing session with the students so as to continue with their writing pace. Some teachers recommended books over the phone to the students
4. Some teachers reported that the informal environment of the online classes helped to break down the barrier of formality between the students and teachers.

Few suggestions put forward by the teachers are:

- We should try to inculcate reading room habit, as the students of this college, be it any discipline, lack the reading aptitude, which can be enforced at its best at the institution only
- Some suggested development of infrastructure like increase in the number of classrooms
- After resuming offline classes it should be the duty of the institution and the teachers to help the students in all aspects of their educational lives as they were immensely affected during the pandemic
- Number of teachers should be increased in some departments and college should provide device and adequate internet facilities for taking online classes
- Students must be more interactive during the online classes
- Final examination conducted by the university should be offline, and the pattern of question paper should be changed as to take open-book examination

Principal's Feedback

Evaluating and offering feedback to teachers is one of the activities of a principal. In order to create a successful college environment and make sure everyone is meeting professional standards, our principal has found an effective way to give feedback to all aspects of the institution. Teachers and non-teaching staff need to know what is expected of them and principal is offering the feedback to help improve their teaching and improve the college.

The principal is happy on the following aspects of our institution:

- Ability of all staff to contribute to the goal of the organization
- Ability to utilize workplace equipment/infrastructure
- Innovativeness and creativity of the staff
- Discipline observed by everybody in the college
- Participation in college organized activities
- Effectiveness of the curriculum in developing innovative thinking

However, in certain aspects he feels that there is room for improvement and the teachers and students can do better. These are:

- Relationship and obedience of staff among each other
- Willingness to adopt new ideas, new techniques, etc.
- Staff-student relationship
- Working of various committees formed in the college to support the students
- Competency level of students
- Ability of students to comply with college rules
- Overall discipline observed by students
- Students participation in extra-curricular activities offered by the college
- Relevance of the courses offered by the institution in relation to students' progression

The valuable suggestions as expressed by the head of the institution are:

- Change of attitude of all staff is absolutely essential for betterment of the institution
- Proper yearly appraisal system should be introduced by the Government

Alumni Feedback

The college views its alumni as a valuable source of information. Alumni feedback offer important perspectives for evaluating academic programs and student services. It occupies a prominent position in the strategic development policies. It also helps to improve the accountability of the system. The purpose of this feedback is to obtain alumni input on the quality of education they received and the level of preparation they had at the college.

We obtained feedback from about 109 students, out of which 50 students completed their graduation in the year 2021 and the rest completed the same in the year 2020 or before.

Approximately, 41.5 % of the respondents are pursuing higher studies and 36.2% are gainfully employed. Rest are engaged in business or preparing for various competitive examinations.

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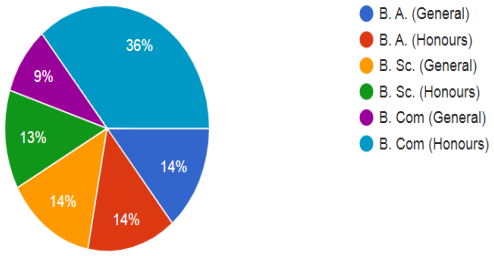
<td> 
</td>
<td>Out of the students, who have responded, about 36% studied B. Com (Honours) course and 14% studied B. A. (Honours), B .A. (General) and B. Sc. (General).</td>
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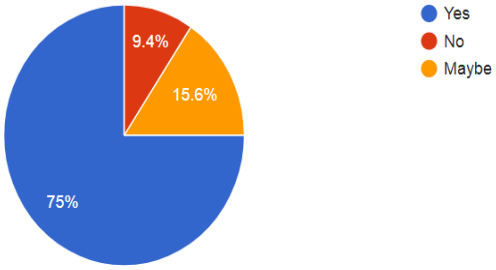
<td>75% of the ex-students feel that they had gained adequate knowledge during the course of study.</td>
<td> 
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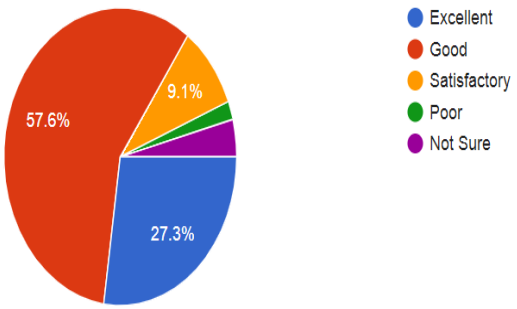
<td> 
</td>
<td>84.9% of the respondents feel that the courses that they have learnt in the college are related to their current job or current course of your study.</td>
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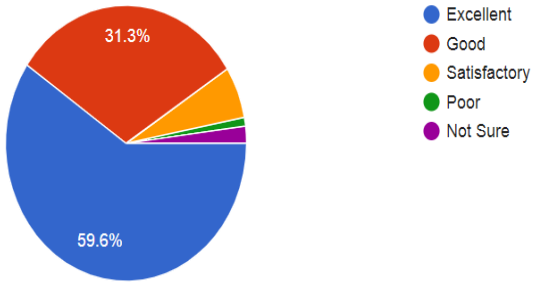
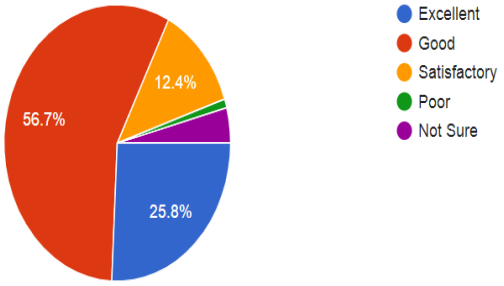
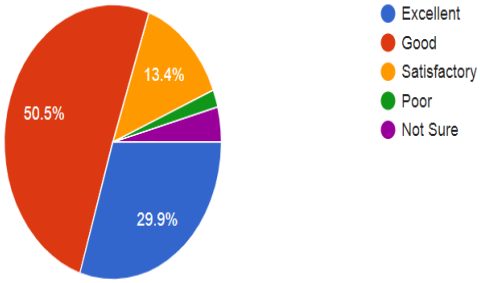
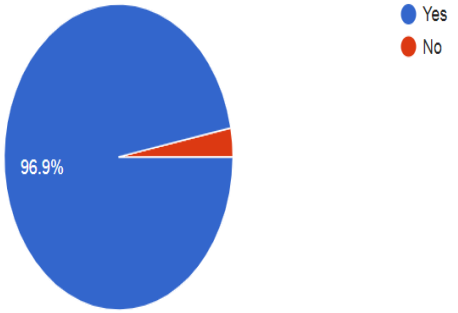
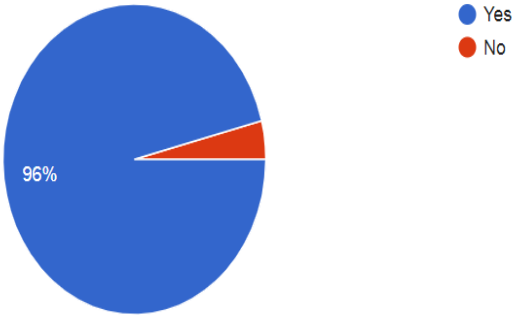
59.6% of the respondents reported about the excellent student-teacher relationship in our institution.	
	56.7% are of the opinion that the academic initiatives taken by the college to bridge the gap between industry and academia is quite good. More than a quarter respondents have rated it to be excellent.
Nearly 80% of the students rated extracurricular and extension activities organized by the college for overall development of the students to be good.	
	
96% of the students feel extremely proud to be an alumnus of our institution and they would recommend their relatives and friends to get enrolled here.	

Signature of the Convenor
Feedback Analysis Cell
K.K.Das College

Signature of IQAC Coordinator
K. K. Das College
IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

Signature of the Principal
K. K. Das College
Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

Action Taken Report

Academic Session 2020-21

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Ref. No. ..... Date 20

Action Taken Report on Feedback Analysis for the Academic Session 2020-21

The IQAC of K. K. Das College through Feedback Analysis Cell of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum, teaching-learning process, curricular & extra-curricular activities and college infrastructure related issues. For the academic session 2020-21, feedback was collected from students, teachers, Administrator, Alumni & Parents. Obtained Feedback was analyzed by Feedback cell and submitted to IQAC.

Based on feedback analysis report 2020-21following actions were taken

1. Being a constituent college of University of Calcutta, K. K. Das College has to follow the curriculum designed by the University. It was decided that the feedback report on curriculum will be conveyed to the University through separate application.
2. Due to prolonged pandemic situation most of our students are facing numerous challenges in terms of physical & mental health. In this situation authority instructed all mentors to communicate their mentees regularly.
3. From teachers' feedback it was observed that students are disoriented in this situation. It was decided that online workshops, quiz, demonstration will be organized along with online classes.
4. Various types of events like cultural, inter-college competitions, different commemorative days observation are decided to be organized in online mode for holistic development of the students.

IQAC Coordinator
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GRH-17, Baishnabghata-Patuli
Kolkata - 700 084

K. K. Das College GRH-17 B. G. Patuli P.O. Garia, Kol-84

Principal
Principal
K.K. DAS COLLEGE
GRH-17 B.P. Township Garia
Kolkata-700 084

K. K. Das College

GRH – 17, Baishnabghata –
Patuli Kolkata – 700084
West Bengal
India

Feedback Report

2019-2020

Prepared by: Feedback Analysis Cell

K.K. Das College

Feedback Report 2019-20

Feedback is a vital part of teaching - learning process and the overall development of the institution. The collection and analysis of feedback from different stakeholders assist the institution to understand the need of the society and what other stakeholders expect from the institute. With this aim the college has developed the following feedback systems. The feedback is collected from the stakeholders by the IQAC through feedback committee and isanalyzed. In continuation with students' and parents' feedback, teaching staff feedback is introduced in the academic session 2019-20. However, due to the outbreak of the global pandemic and the colleges going remote since March 2020, the timely collection of feedback from the parents was hampered. Hence parents' feedback could not be taken for the current academic session. After analysis of feedback, an inclusive report is prepared and is communicated to those concerned for their improvement. The report of the same will be uploaded on the college website.

Feedback Process in the Academic Session 2019-20

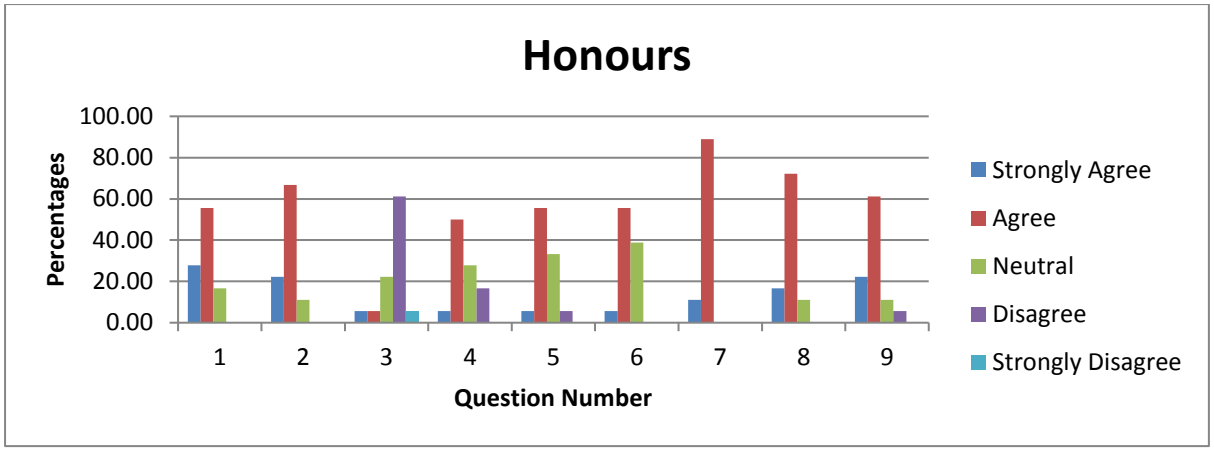
Sl. No.	Stakeholders	Feedback Frequency	Mode of Feedback	Objective	No. of Respondents	Duration of Feedback Taken
1	Students	Once	Online	To evaluate teaching quality and curriculum, functioning of various units and physical facilities of the institution	80 (on overall institute) 51 (on curriculum)	29.10.2020 to 27.11.2020
3	Teachers	Once	Offline	To evaluate the quality of curriculum and infrastructural support system that will aid in teaching-learning process	29	07.12.2020 to 11.12.2020

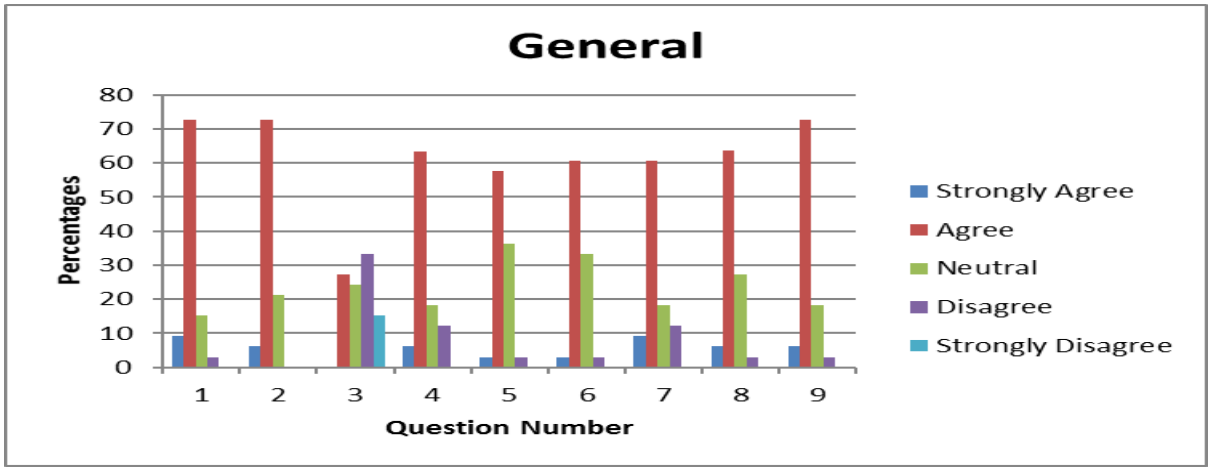
Report of Analysis of Feedback on Curriculum Collected From Different Stakeholders

K. K. Das College is affiliated to the University of Calcutta and strictly the follows the curriculum prescribed by the University. Hence, the institution does not enjoy much freedom designto design the curriculum, i.e. the course structure, the syllabi, etc. and to receive any suggestions for improvement. 51 students have responded on the curriculum, out of which 18 candidates are honours students and rest are general candidates.

Students' Feedback on Curriculum

Question No.	Questions	Honours (In Percentage)				
		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	The curriculum/syllabus is up-to-date and at par with other universities	27.80	55.6	16.7	0	0
2	The curriculum content is interesting and encourages extra learning and self learning	22.2	66.7	11.1	0	0
3	The syllabus/course content was challenging and the course content could not be understood well	5.6	5.6	22.2	61.1	5.6
4	The duration of the course is adequate enough to cover the entire syllabus	5.6	50	27.8	16.7	0
5	The allocation of the marks to the course is appropriate in relation to the level of course work	5.6	55.6	33.3	5.6	0
6	The depth of the course content is adequate in relation to the expected Course Outcomes	5.6	55.6	38.9	0	0
7	The syllabus enabled me to improve my ability to formulate, analyze and solve problems	11.1	88.99	0	0	0
8	Syllabus inculcated necessary ethical values and concern for the society	16.7	72.2	11.1	0	0
9	The recommended textbooks are adequately and easily available	22.2	61.1	11.1	5.6	0



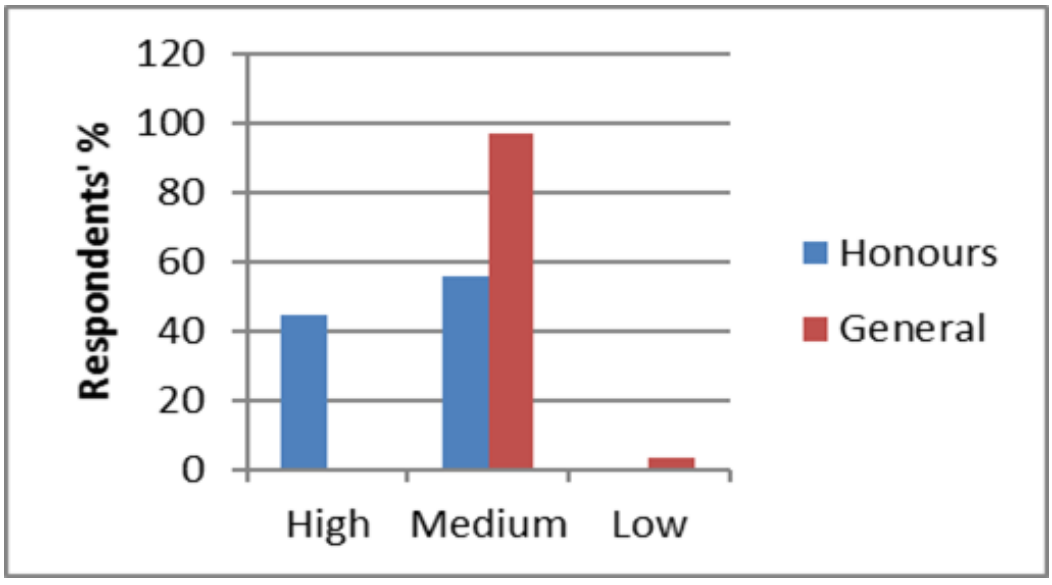


Question No.	Questions	General (In percentage)				
		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	The curriculum/syllabus is up-to-date and at par with other universities	9.1	72.7	15.2	3	0
2	The curriculum content is interesting and encourages extra learning and self learning	6.1	72.7	21.2	0	0
3	The syllabus/course content was challenging and the course content could not be understood well	0	27.3	24.2	33.3	15.2
4	The duration of the course is adequate enough to cover the entire syllabus	6.1	63.3	18.2	12.1	0
5	The allocation of the marks to the course is appropriate in relation to the level of course work	3	57.6	36.4	3	0

6	The depth of the course content is adequate in relation to the expected Course Outcomes	3	60.6	33.3	3	0
7	The syllabus enabled me to improve my ability to formulate, analyze and solve problems	9.1	60.6	18.2	12.1	0
8	Syllabus inculcated necessary ethical values and concern for the society	6.1	63.6	27.3	3	0
9	The recommended textbooks are adequately and easily available	6.1	72.7	18.2	3	0

On an average 9.5% of the respondentsstrongly agree, 59.03% agree, 21.36% are neutral, 8.97% disagree and 1.16% strongly disagree with the current syllabus of the two programmes designed by the University of Calcutta as followed by our college.

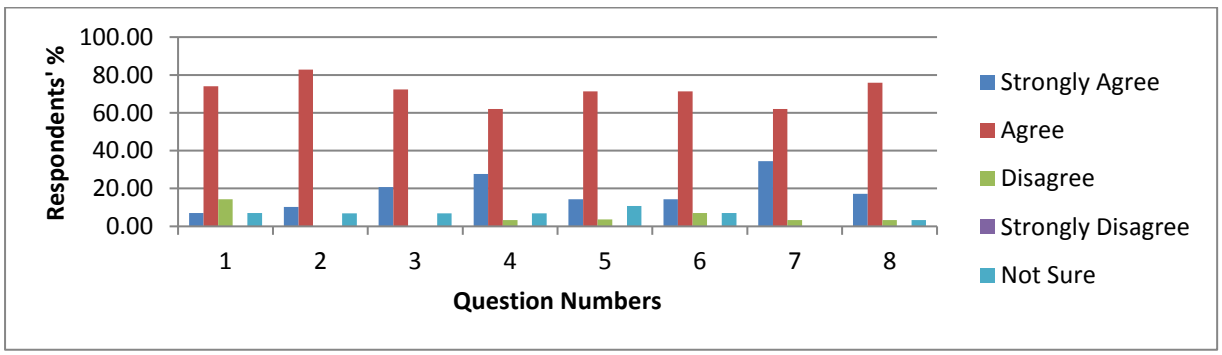
		High	**Medium**	**Low**
Size of the syllabus in terms of load/burden on the student	Honours	44.4	55.6	0
	General	0	97	3



Teachers' Feedback on Curriculum

We have received 29 teachers' feedback on the curriculum and analysed it. All figures are in percentages

Question No.	Questions	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Sure
1	Syllabus is suitable to the course and sufficient to cover the course	7.10	74.1	14.3	0	7.1
2	Curriculum is based on the needs of the students (updated in terms of demand)	10.3	82.8	0	0	6.9
3	Course objectives and outcome of the syllabi are well defined and clear to teachers and students	20.7	72.4	0	0	6.9
4	Course content is followed by corresponding reference books / materials	27.6	62.1	3.4	0	6.9
5	The references listed are relevant, appropriate and updated	14.3	71.4	3.6	0	10.7
6	The curriculum has good balance between theory and applications	14.3	71.4	7.1	0	7.1
7	The course curriculum has increased my knowledge and perspective in the subject area	34.5	62.1	3.4	0	0
8	The curriculum ensure student participation in learning process	17.2	75.9	3.4	0	3.4

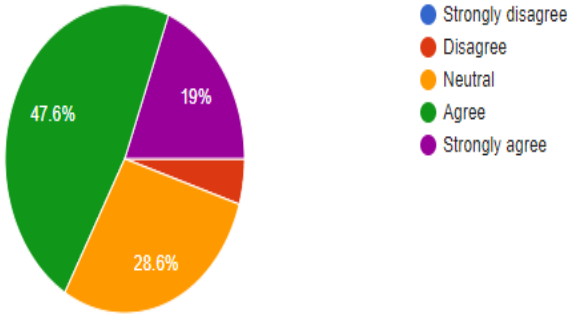


On an average 18.25% of the faculty members strongly agree, 71.53% agree, 4.4% disagree, 6.13% are not sure and none of the teachers strongly disagree with the current syllabus of the two programmes designed by the University of Calcutta as followed by our college.

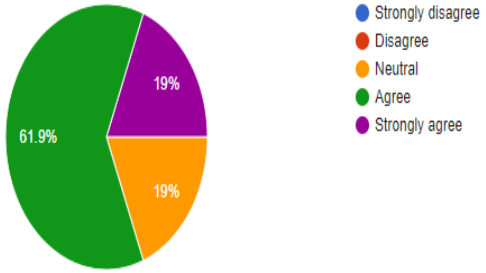
Feedback on Teaching Learning Process by the Students

Honours

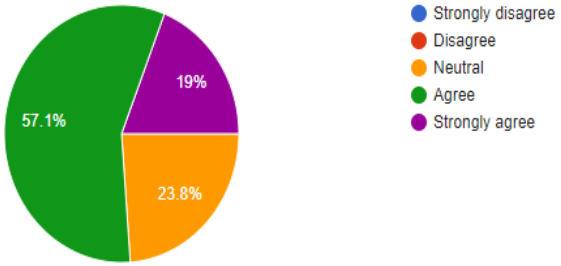
Almost entire syllabus was covered in the class by the teacher



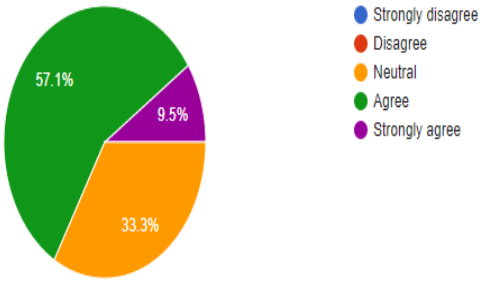
The teachers are well prepared for their lectures and able to communicate the subject matter well



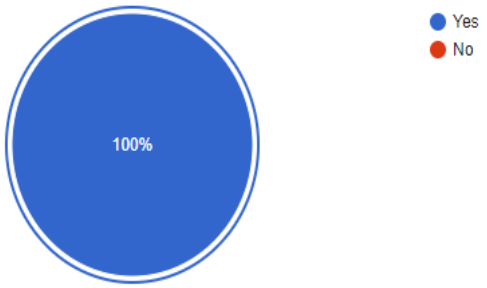
The subject is illustrated to you with the help of examples and applications



The internal evaluation process by the teachers is fair



The performance in your assignments is discussed with you timely



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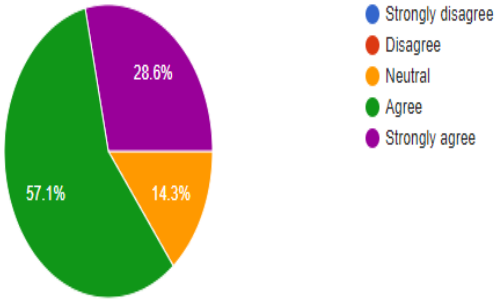
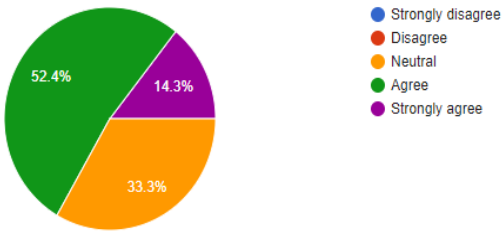
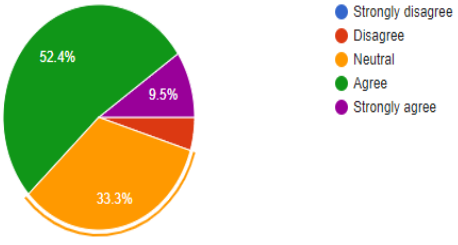


The teachers use a variety of instructional methods while teaching (e.g. group discussions, student presentations, etc.)

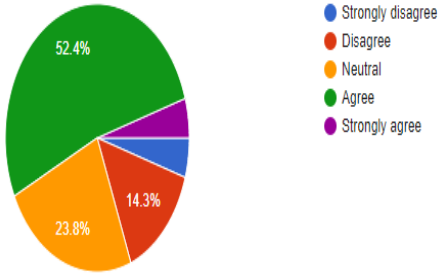


The teachers use ICT tools (like LDC, projectors, conducting online classes, providing study materials online)

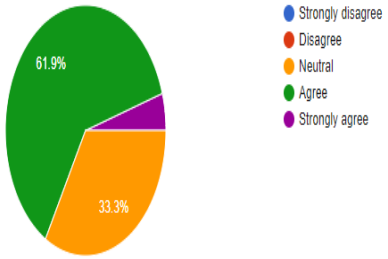


Honours

The college takes active interest in promoting internship, student exchange and field visit opportunities for students

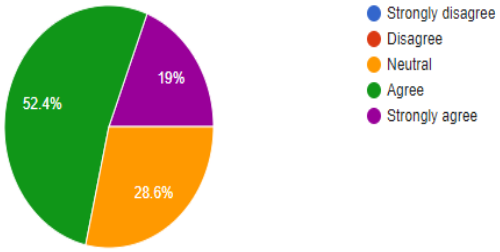


The college's teaching and mentoring process has improved you social and emotion growth



The college has multiple opportunities (both academic and extra-curricular) to learn and grow

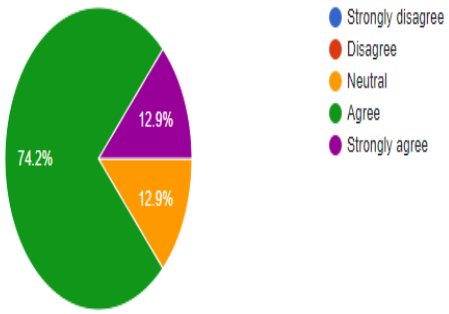
.



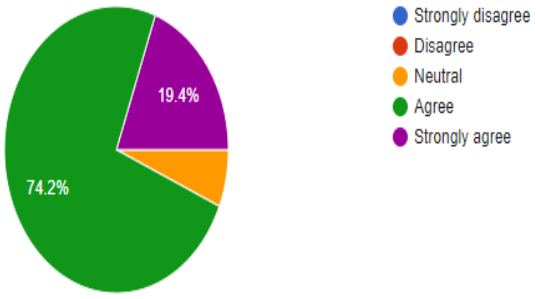
- More than half of the respondents pursuing honours course are of the opinion that they were contented with most of the aspects of teaching – learning process
- They agree with the fact that
  - The syllabus is completed by well prepared teachers who explain the subject matter using illustrations and applications
  - Teachers encourage discussions in class and respond to their queries
  - Teachers use a variety of instructional methods and ICT tools while teaching

General Students' Responses

Almost entire syllabus was covered in the class by the teacher

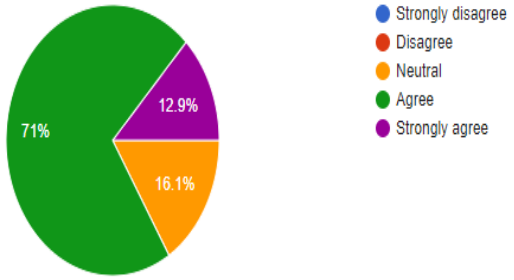


The teachers are well prepared for their lectures and able to communicate the subject matter well

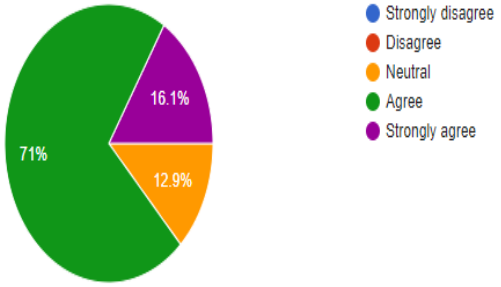


General Students' Responses

The subject is illustrated to you with the help of examples and applications



The internal evaluation process by the teachers is fair



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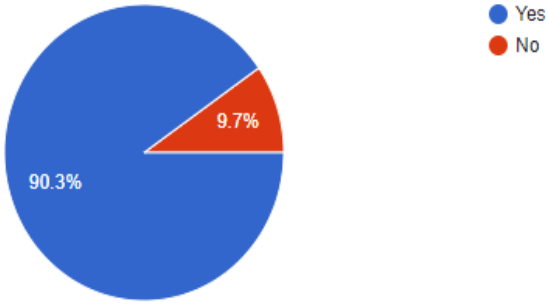

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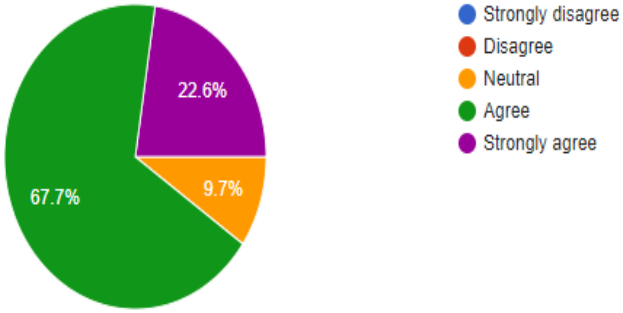

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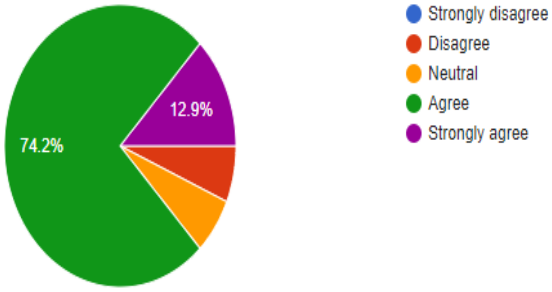

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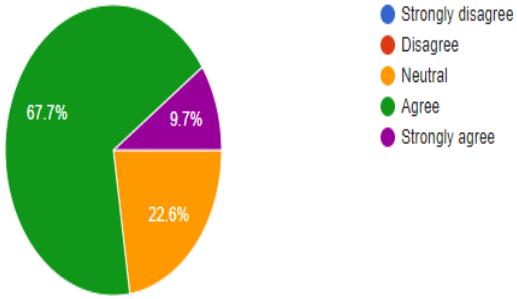

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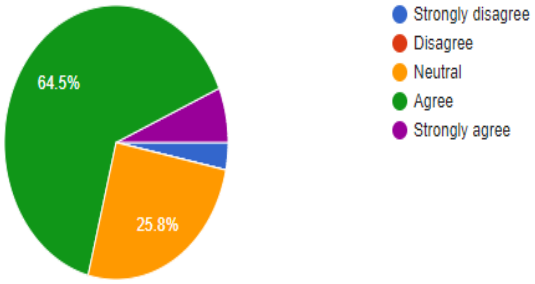

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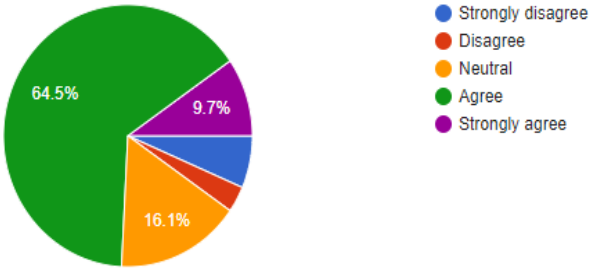
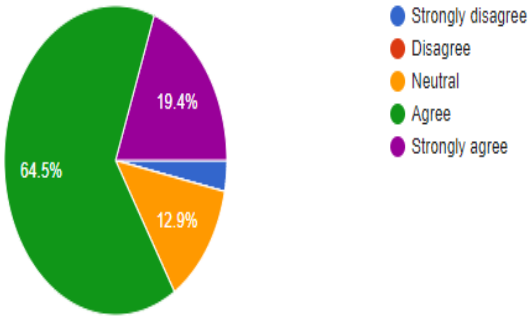
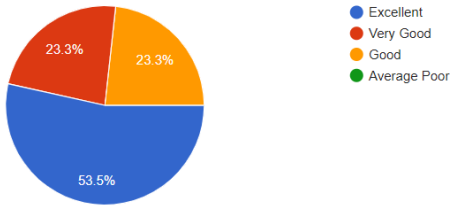
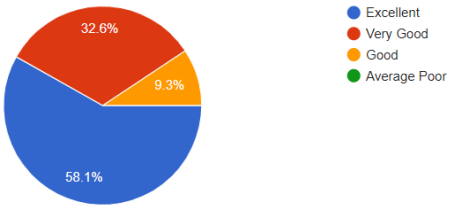
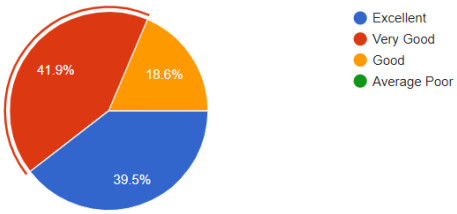
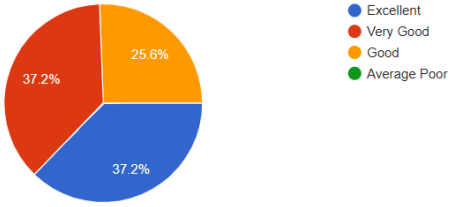


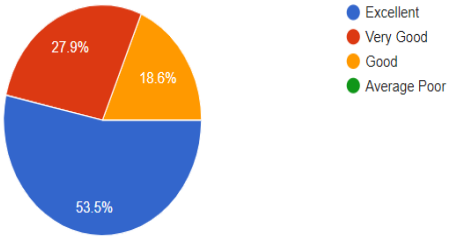
The college has multiple opportunities (both academic and extra-curricular) to learn and grow 	• Around 65% to 70% of the students pursuing general course have opined that they were happy with most of the aspects of teaching – learning process • They acknowledge the fact that ➢ Students are evaluated regularly and that the process of evaluation is fair ➢ Teachers discuss the assignments in class ➢ The college has contributed to their social and emotional growth

Feedback Report on Institution

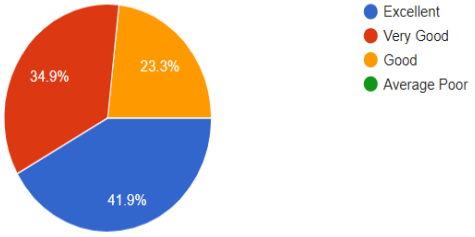
By Students (the figures reported are for the Honours students)

Feedback on College

 **Physical Facility & Infrastructure of the College**	 **Circulation of College Information through Prospectus, Notices, etc.**
 **Extra-curricular Activities of the College (viz. Sports, Cultural and Recreational Activities of the College)**	 **Support provided by the College for Skill and Personality Development**



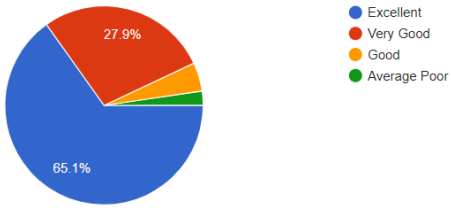
Support provided by the College in generating Social Responsibility by participation in Community Services through NSS, NCC, Eco Club, etc.



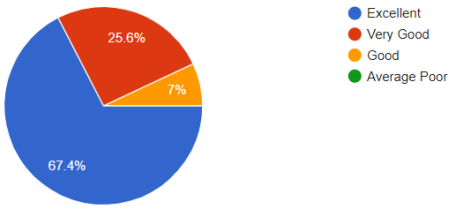
Efficiency of the College in addressing Grievances and Queries raised by you

- Out of 80 respondents, 43 students are honours candidates and rest are general
- 56.8% of general students have rated the physical facilities and infrastructure of the college to be good, while majority of honours students found the facilities to be excellent
- The dissemination of information is rated to be highly acceptable to the students
- More than 40% of the students are satisfied with the extra-curricular activities provided by the college
- The skill and personality development support provided by the college to the students are rated to be high
- Activities undertaken by the college to generate social responsibilities are accepted to be good by 51.4% of general students and 53.5% of honours students are highly satisfied with the initiatives
- Addressal of grievances and queries raised by the students are satisfactory

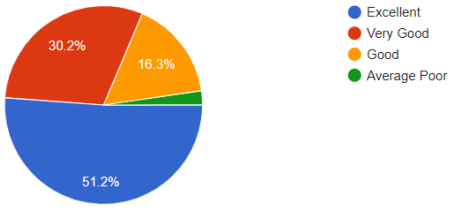
Feedback on Library



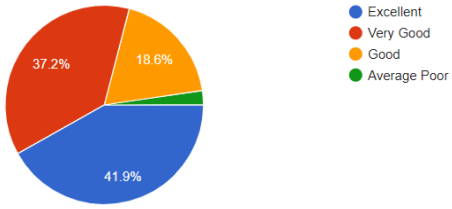
Availability of prescribed Text and Reference Books in the Library



Co-operation and Help from the Library Staff



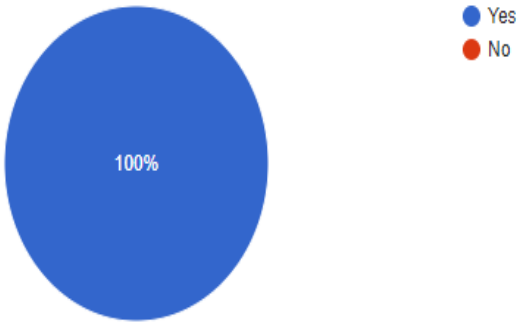
Rate the procedure of Lending Books and ability to get the Prescribed Readings



Satisfaction regarding the Available Reading Space in the Library Reading Room

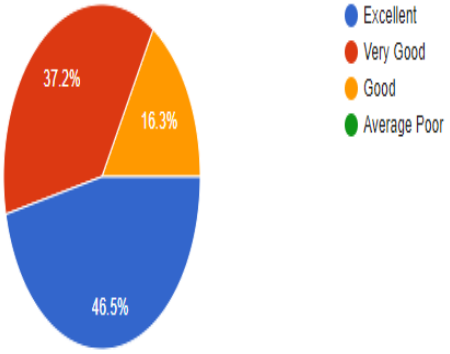
- The majority of the honours students have found the library services to be extremely satisfactory. They have evaluated the availability of prescribed references to be sufficient, the co-operation and help from library staff are also up to the mark
- However, the feedback of general students is far from satisfactory. Only 43.2% of them agree to the fact that the prescribed references and texts are available in the college library
- Only 13.5% of general students are overtly satisfied with the space available in the library reading room. Majority assess the service to be average

Feedback on Office



Whether the office staff are friendly and helpful

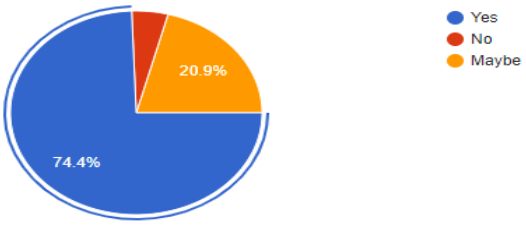
Experience with the Admission Process, Payment of Fees, Collection of Admit Card and Marks Sheet



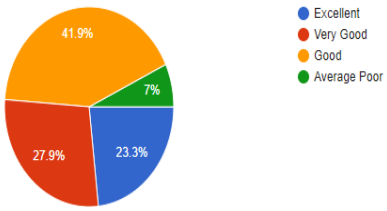
- All the respondents unanimously accepted the college office staff to be friendly and helpful
- All administrative services provided to the students are rated to be delivered efficiently. 40.5% of the general students apparaised to be good

Feedback on Canteen

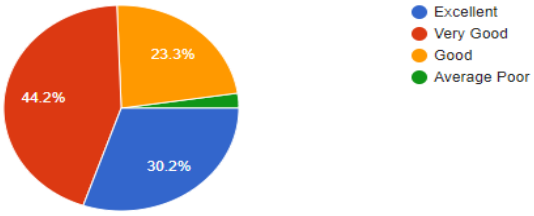
Is the canteen premise tidy and hygienic?



How do you rate the food quality?



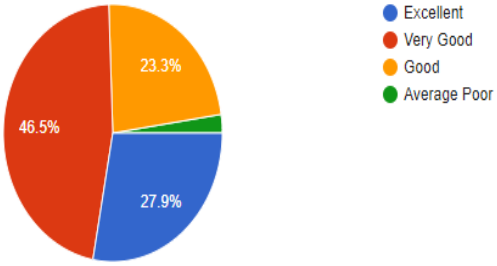
How do you rate the prices of canteen food in comparison to food available outside



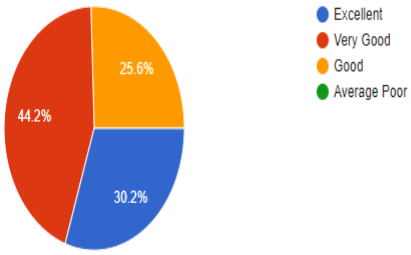
- The quality of food and prices of food item are averagely rated by the general students
- On the other hand, the honours candidates have expressed overall satisfaction with the canteen services

Feedback on Computer Laboratory

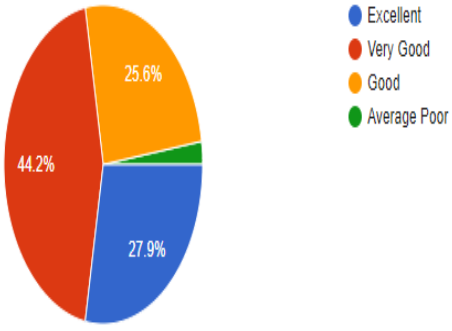
Ability to access computer laboratory as and when you require



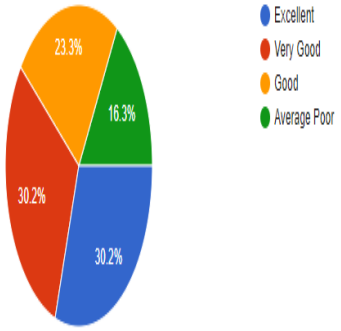
Sufficiency of infrastructure in the computer laboratory



Co-operation and help from the laboratory attendant



Accessibility of Wi-Fi connection in the campus



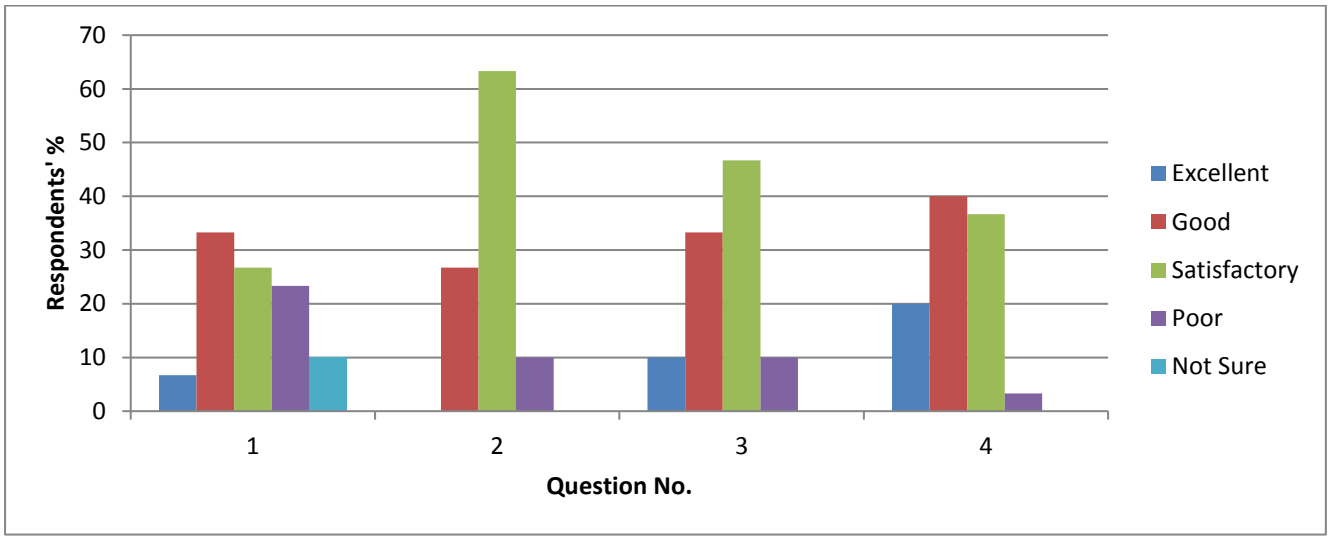
- The students are satisfied with the computer laboratory facilities provided by the college

Teachers' Feedback on Overall Institution

On Institution (in percentages)

Question No.	Questions	Excellent	Good	Satisfactory	Poor	Not Sure
1	Availability of adequate teaching staff to cover the prescribed curriculum	6.7	33.3	26.7	23.3	10
2	Overall infrastructure of the college (adequate Class rooms, Toilets, Medical facilities for emergencies, etc.)	0	26.7	63.3	10	0
3	Sufficient number of prescribed books are available in the Library	10	33.3	46.7	10	0
4	Availability of Computer facilities for students and faculty members	20	40	36.7	3.3	0

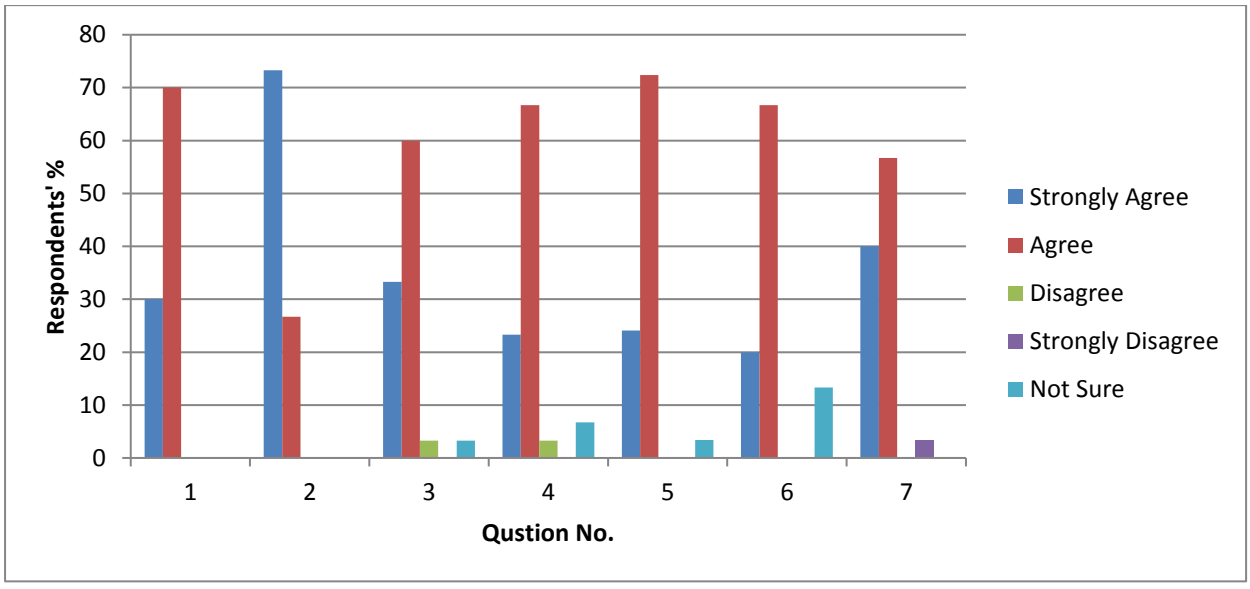
- On an average 63.3% of the faculty members are satisfied with available college infrastructure and facilities. While, 26.7% have found it to be good, 10% of teachers have rated the same as poor
- The availability of teaching staff is averagely rated to cover the prescribed curriculum within time
- 90% of teachers are satisfied with the number of books that are available in the library
- The computer facility provided by the college has been rated to be good by majority of the faculties



On Management (in percentages)

Question No.	Questions	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Sure
1	The College Vision, Philosophy & Objectives are referred to and reflected in college decisions	30	70	0	0	0
2	The Principal is approachable and accessible and believes in building partnerships	73.3	26.7	0	0	0
3	Staffs are appropriately represented in the Governing Body	33.3	60	3.3	0	3.3
4	Data, documents, records and evidences are well maintained	23.3	66.7	3.3	0	6.7
5	Staff development needs are identified and programs initiated for the same	24.1	72.4	0	0	3.4
6	Recognition / Incentive / Appreciation of individual work is given	20	66.7	0	0	13.3
7	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)	40	56.7	0	3.3	0

- Majority of the teachers are highly satisfied with the management policies and decisions in the college



Feedback Questionnaires

K.K. Das College
GRH—17, Baishnabghata Patuli
Kolkata – 84

Feedback Form on College

Please complete the following form---your feedback is valuable

Course: B. A. (G) / B. Sc. (G) / B. Com (G) / B. A. (H) / B. Sc. (H) / B. Com (H)

Subjects: **Honours:** _____; **General:** _____

Year: First year / Second year / Third year

Sl. No.	**Criteria – Institution**	Excellent	Very Good	Good	Average	Poor
1	The institution's classroom's are comfortable					
2	The institution's public areas are comfortable					
3	Tidiness of premises					
5	Cleanliness of toilets					
6	Provision of sufficient drinking water					
7	How do you rate sports/recreational services					
8	How do you rate the student Union facilities					

Sl. No.	**Criteria – Office**	Excellent	Very Good	Good	Average	Poor
1	Office is friendly and helpful					
2	Your experience with the admission process					
3	Timely availability of information regarding various examinations					
4	Your experience while paying fees					
5	Your experience with the registration process					
6	Your experience while collecting admit card					
7	Your experience while collecting mark sheet					

Sl. No.	**Criteria – Canteen**	Excellent	Very Good	Good	Average	Poor
1	Is the canteen premises tidy?					
2	How does the canteen services function?					
3	Is the menu suitable for you?					
4	How do you rate the food quality?					
5	Does the operating hour suit you?					

Sl. No.	**Criteria – Library**	Excellent	Very Good	Good	Average	Poor
1	Sufficiency in terms of availability of books					
2	Does the operating hour suit you?					
3	Is the library staff co-operative and helpful?					
4	Ability to get the prescribed readings					
5	Satisfaction regarding the available reading space in the library reading room					

Sl. No.	**Criteria – Computer Laboratory**	Excellent	Very Good	Good	Average	Poor
1	Computer facilities					
2	Ability to access computer laboratory as and when you require					
3	Ability to access the online resource centre					
4	Sufficiency of infrastructure in the computer laboratory					
5	Is the staff co-operative and helpful?					
6	Accessibility of Wi-Fi connection in the campus					

K.K. Das College
GRH—17, Baishnabghata Patuli
Kolkata – 84

Feedback on Teachers

Please complete the following form---your feedback is valuable

Course: B. A. (G) / B. Sc. (G) / B. Com (G) / B. A. (H) / B. Sc. (H) / B. Com (H)

Subjects: **Honours:** _____; **General:**

_____

Year: First year / Second year / Third year

Sl. No.	**Criteria – Teacher**	Excellent	Very Good	Good	Average	Poor
1	Sincerity / Commitment of the teacher					
2	Interest generated by the teacher					
3	Accessibility of the teacher in and out of the class					
4	Did the teacher encourage student participation in class					
5	Encouragement and freedom of students to ask questions and give answers during lectures.					
6	Is tolerant of different opinions expressed in class					
7	The extent to which teaching staff are sympathetic and supportive to the needs of students					
8	Punctuality in class					
9	Regularity in taking class					
10	Co-operation to solve individual problems					
11	How do you rate the student-teacher relationship in your department?					

K.K. Das College
GRH—17, Baishnabghata Patuli
Kolkata – 84

Feedback on Principal

Please complete the following form---your feedback is valuable

Course: B. A. (G) / B. Sc. (G) / B. Com (G) / B. A. (H) / B. Sc. (H) / B. Com (H)

Subjects: **Honours:** _____; **General:** _____

Year: First year / Second year / Third year

Sl. No.	**Criteria – Teacher**	Excellent	Very Good	Good	Average	Poor
1	Accessibility & approachability					
2	Visibility					
3	Engagement in all activities of the institution					
4	Addressing of problems in a timely manner					
5	Innovative ideas regarding teaching-learning-evaluation as well as recreation					
6	Leadership for assessing, developing & improving environment & culture of the institution					
7	Recognition & Celebration of accomplishments (success) of students					

K.K.Das College

GRH-17, Baishnabghata Patuli, Garia, Kolkata – 84

Teacher's Feedback Form

Dear Teachers,

Appraisal and feedback have a strong positive influence on the institution and its work. Teacher's feedback is vital for improving both teaching and learning process in K.K.Das College.

Name of the Department:

Name of the Teacher:

Designation:

Courses

taught:…….Sem.:……..Year:

…….

For each statement please check the appropriate box.						
On Curriculum						
Sl. No.	**Statement**	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
1.	Syllabus is suitable to the course					
2.	Curriculum is based on the needs of the students (updated in terms of demand)					
3.	Course objectives and outcome of the syllabi are well defined and clear to teachers and students.					
4.	Course content is followed by corresponding reference books/materials					
5.	The references listed are relevant, appropriate and updated					
6.	The curriculum has good balance between theory and applications					

On Curriculum						
7.	The course curriculum has increased my knowledge and perspective in the subject area					
8.	The curriculum ensure student participation in learning process					
9.	The syllabus is sufficient to cover the programme					
On College Infrastructure and Facilities						
Sl. No.	**Statement**	**Excellent**	**Good**	**Satisfactory**	**Poor**	**Not Sure**
10.	Availability of adequate teaching staff to cover the prescribed curriculum					
11.	Overall infrastructure of the college (adequate class rooms, Rest rooms, toilets, medical facilities for emergencies, etc.)					
12.	Sufficient number of prescribed books are available in the library					
13.	Library is well equipped and accessible					
14.	Availability of Computer facilities for ICT based teaching to the teachers					
On Management						
Sl. No.	Statement	**Strongly Disagree**	**Disagree**	**Strongly Agree**	**Agree**	**Not Sure**
15.	The College Vision, philosophy & objectives are referred to and reflected in college decisions					
16.	College provides opportunities for continuous development of Staff					
17.	Principal/head is approachable and accessible and believes					

	in building partnerships					
18.	Staffs are appropriately represented in the Governing Body					
19.	Data, documents, records and evidences are well maintained					
20.	Staff development needs are identified and programs initiated for the same					
21.	Recognition/ Incentive/ Appreciation of the individual work is given					
22.	Freedom to adopt new teaching techniques (seminar presentations, group discussions, students' participation, etc.)					

Suggestions (if any):

Signature of the Convenor
Feedback Analysis Cell
K.K.Das College

K.K. Das College P.O.-Garia, Kol-84 GRH-17 B.G. Patuli

Signature of IQAC Coordinator
K. K. Das College

IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

Signature of the Principal
K. K. Das College

Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

Action Taken Report

Academic Session 2019-20

☎ : (033) 2462-5999
Mob : 8902384436

K. K. DAS COLLEGE
[Affiliated to the University of Calcutta]
NAAC Accredited
GRH-17, Baishnabghata-Patuli Township
P.O.-Garia, Kolkata - 700 084
http://www.kkdascollege.ac.in
Email : kkdascollege@gmail.com / kkdascollege@yahoo.com

Ref. No. ..... Date 20

Action Taken Report on Feedback Analysis for the Academic Session 2019-20

The IQAC of K. K. Das College through Feedback Analysis Cell of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum, teaching-learning process, curricular & extra-curricular activities and college infrastructure related issues. For the academic session 2019-20, feedback was collected from students & teachers of the college during the month of October to December, 2020. Obtained Feedback was analyzed by Feedback cell and submitted to IQAC.

After discussion on feedback analysis report of 2019-20 at IQAC meeting held on 19.02.2021. The members came to the conclusion that this year number of respondent in students' is insufficient to take any action based on report. Probably this happened due to covid-19 outbreak. However, keeping in mind about the situation the house decided to take following actions for betterment of the students:

1. To complete the syllabus on time and to meet the shortfall of teachers, online faculty exchange programmes with other colleges has decided to be initiated.
2. Study materials and lecture notes are encouraged to be shared with students through Google classroom, WhatsApp groups for online access.
3. Online invited lectures and workshops are decided to be organized on regular basis as per the demand of the course.
4. Online classes and special lectures have been recorded which can be used in future as E-Content.
5. The flexible timetable is to be prepared for online classes.
6. The College has developed a separate portal for all examination purpose.
7. Authority instructed the central library and the departments to update reading materials so that sufficient materials can be made available in digital form.
8. Various types of events like educational, cultural, inter-college competitions etc. are organized in online mode to enhance practical knowledge of the student.
9. The college to conduct career guidance workshop/seminar in virtual platform.

N. Mukherjee 19.02.2021
IQAC Coordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Kolkata - 700 084

K.K. Das College GRH-17 B.G. Patuli P.O.-Garia, Kol-84

19/02/21
Principal
K.K. Principal
GRH-17 B.P. Township Garia
Kolkata-700 084

K. K. Das College

GRH – 17, Baishnabghata –
Patuli Kolkata – 700084
West Bengal
India

Feedback Report

2018 – 2019

Prepared by: Feedback Analysis Cell

K. K. Das College encourages its stakeholders to provide the Institute with thoughtful and constructive feedback. The students' feedback is conducted online (using google form) from the previous year. Last year, the overall responses on all the given parameters indicated moderate to high level of satisfaction on the part of the students. The students are advised to provide their feedback judiciously. The parents' feedback is collected offline.

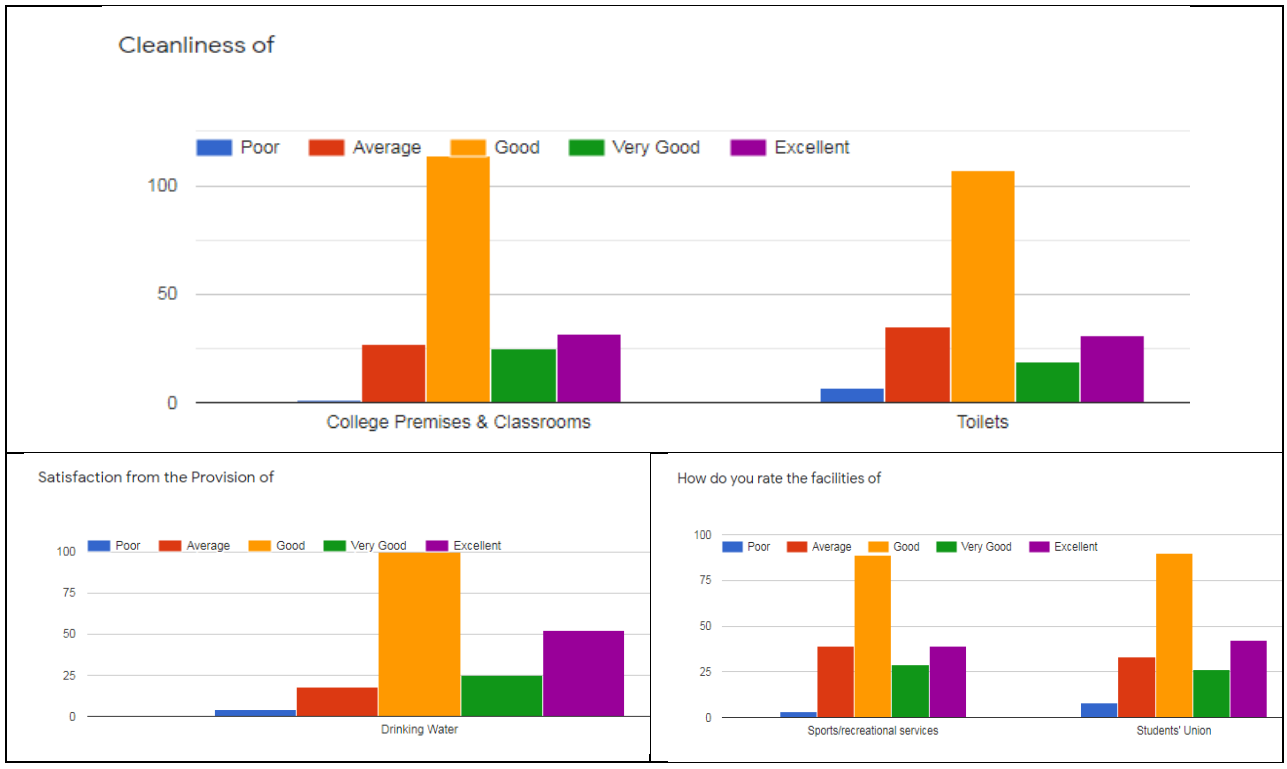
Feedback Process for the Academic Session 2018-19						
Sl. No.	**Stakeholders**	**Feedback Frequency**	**Mode of Feedback**	**Objective**	**Number of Respondents**	**Duration of Feedback Taken**
1	Students	Annually	Online	- To evaluate teaching quality and curriculum, functioning of various units and physical facilities of the institution	199	05.02.2019 to 19.02.2019
2	Parents	Annually	Offline	- To provide parents the opportunity to comment on the quality of their ward's learning experience. - To assess the success of academic provision in relation to the expectations of both the parents and the students. - To provide feedback to the faculties in order to improve delivery and/or content of the curriculum.	30	Feedback Form Circulated: 07.01.2019 to 09.01.2019 Filled-in Feedback Back Received on: 14.01.2019

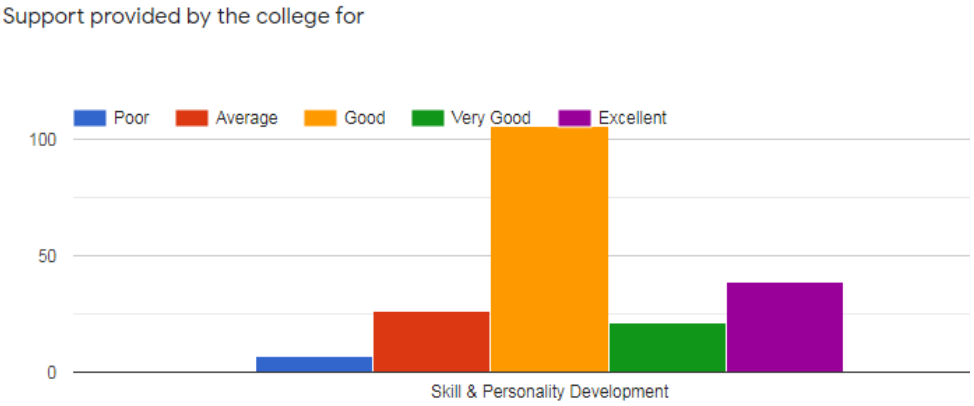
The feedback enables every students to express their opinion on all aspects of the college. The feedback was collected primarily from the final year students of the college. The questionnaire consists of six sections comprising 37 questions. The major sections are

- College
- Office
- Library
- Computer Laboratory
- Canteen
- Department and its Teachers

The activities of the institution in the above five sections are being analyzed to create a quality profile for the year in relation to institutional vision and goals.

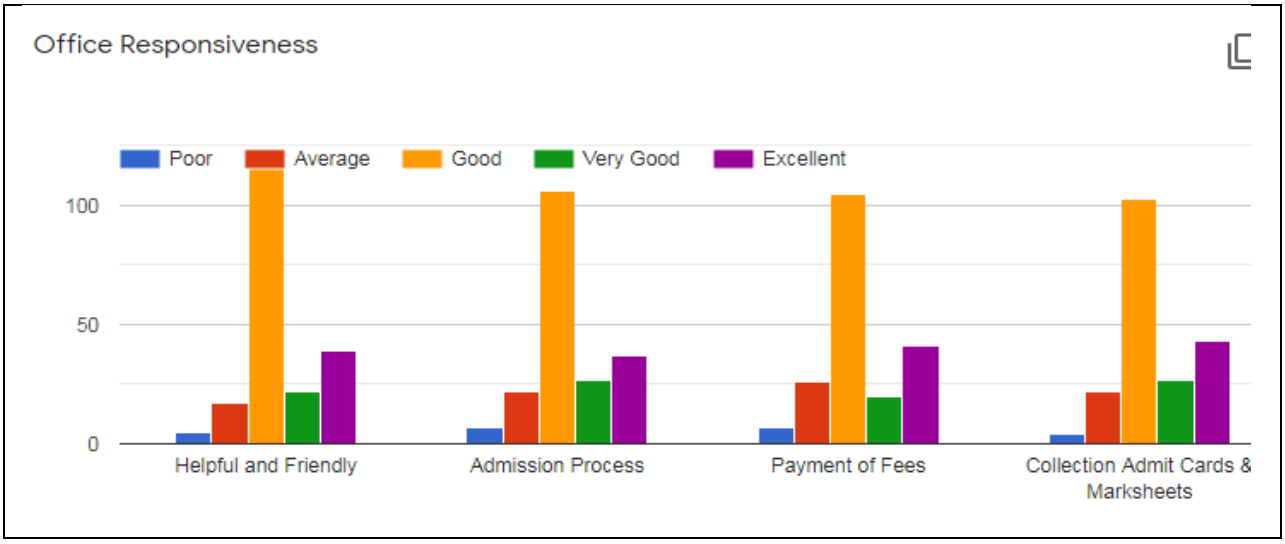
Feedback on College

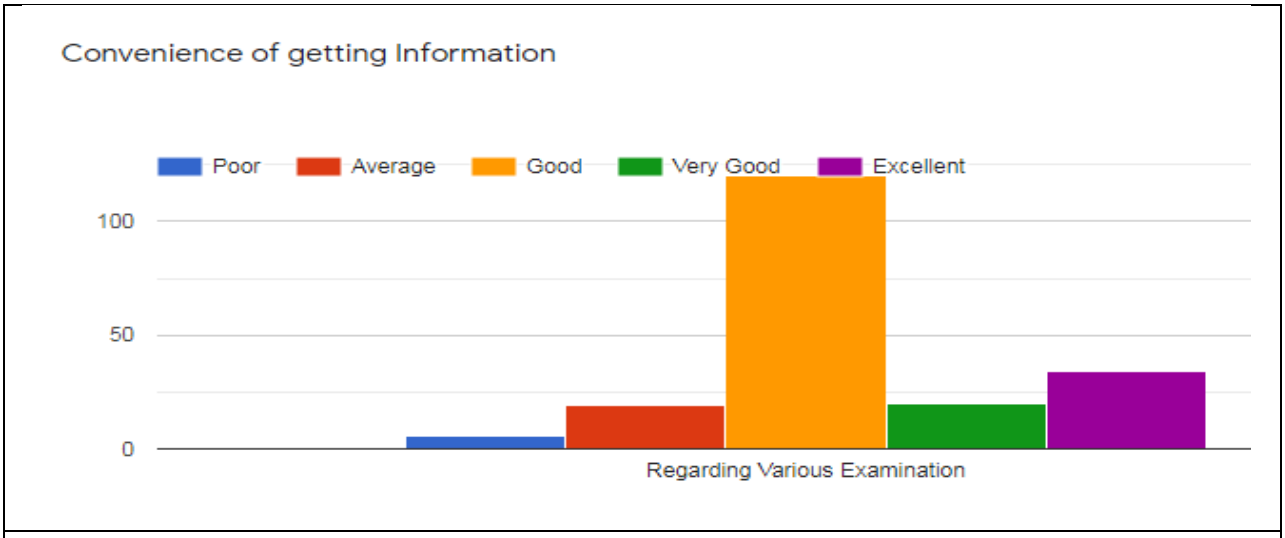




- Out of 199 respondents, majority of the students are comfortable in the classroom and college premises
- The facilities provided to the students such as hygienic and clean drinking water facility and maintenance of Toilets (Gents and Ladies separately), neat and clean class rooms are very helpful to them. Cleanliness of college premises and toilet has been reported to be good by more than 50% of the respondents
- However, the facilities of common room, sports / recreational services and services of students' union has been rated as "average" by majority of the students
- The skill and personality development support provided b ythe college is moderately acceptable to the students

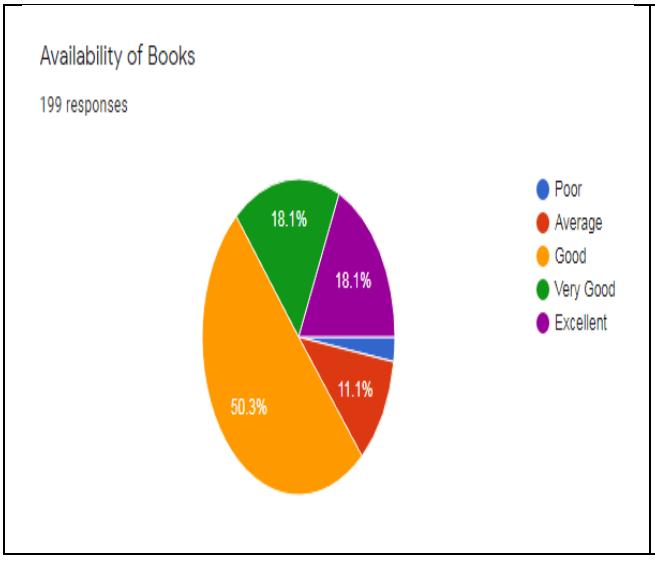
Feedback on Office

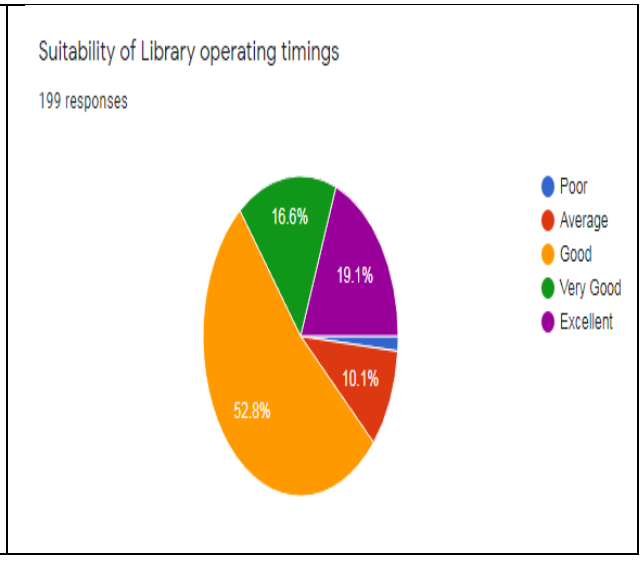


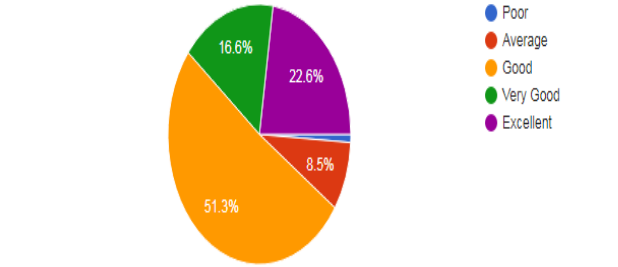


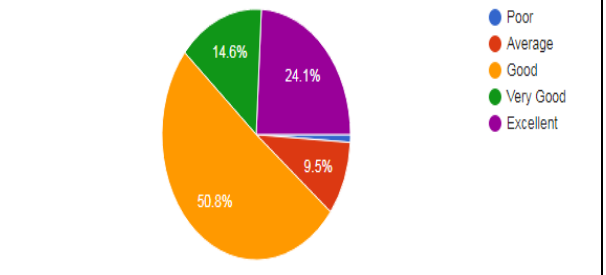
- ❖ The responsiveness of office staff on dissemination of information at the time of admission of the students, university registration, payment of fees, collection of admit cards and collection of marksheets have been rated to be good
- ❖ The students are satisfied with the displaying of result, attendance record on time and the schedule of University programmes in the college notice board

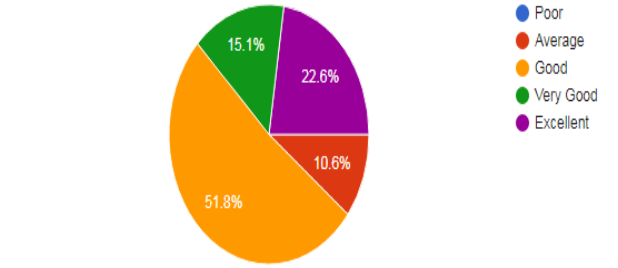
Feedback on Library

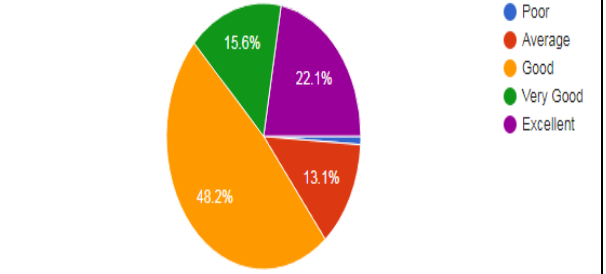






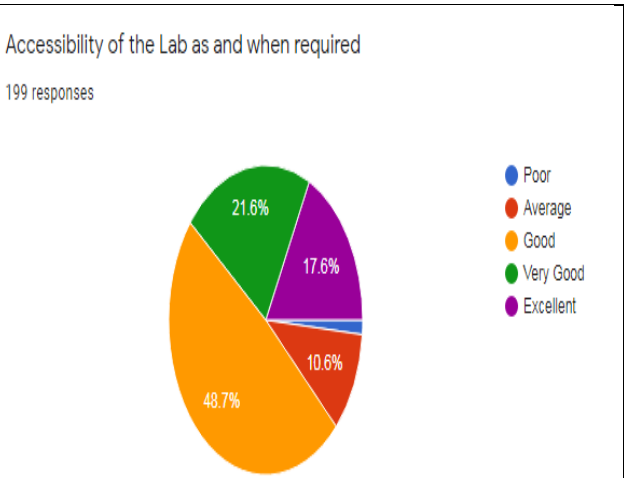


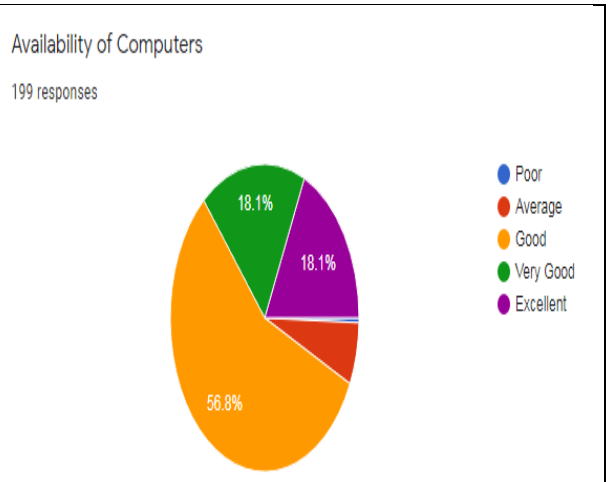


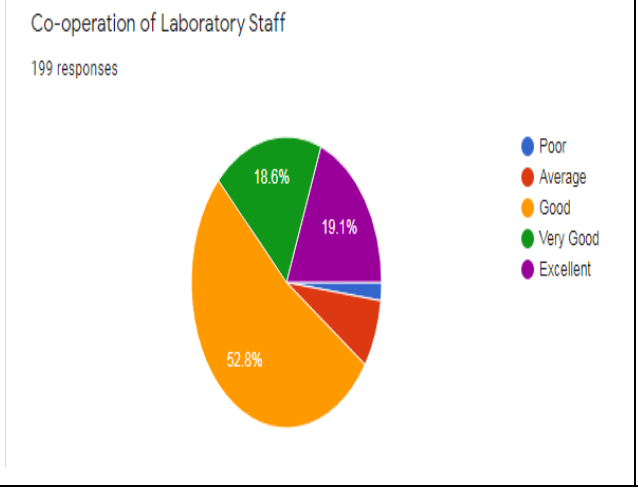


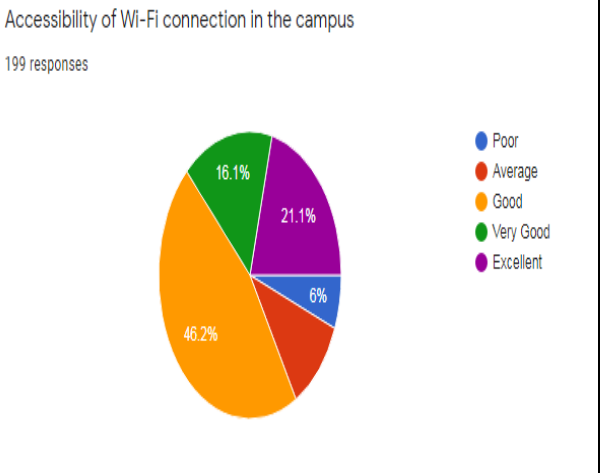
- The students complimented on a variety of things including the library staff, library resources and services and the library's physical and virtual environment

Feedback on Computer Laboratory



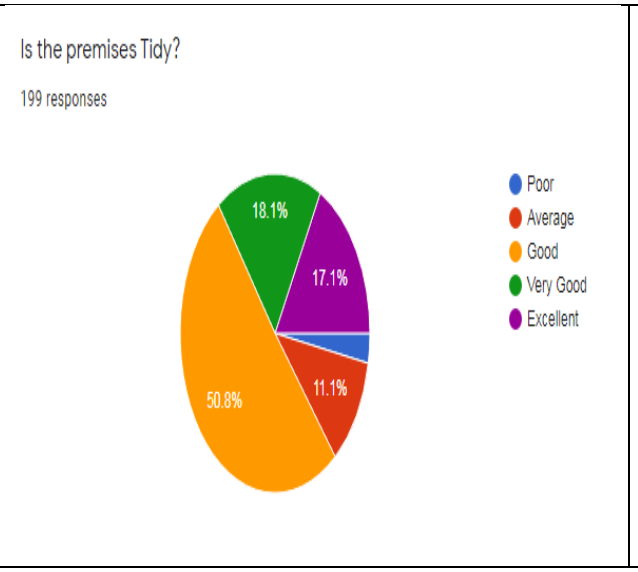


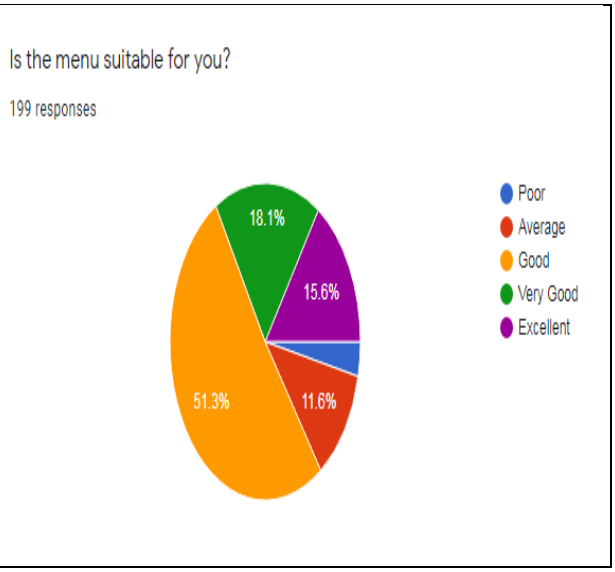


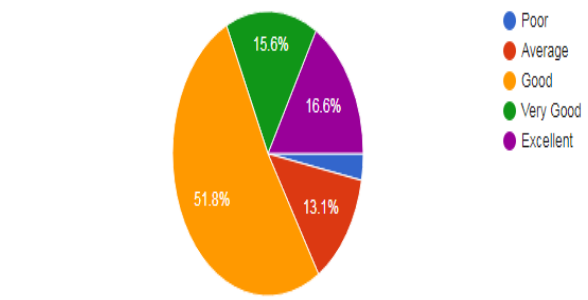


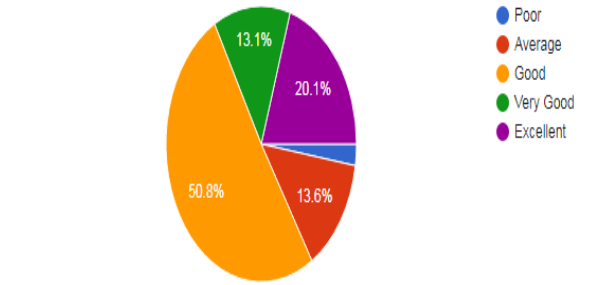
- The computer laboratory of the institution is well-facilitated with modern equipments and computer aids
- The students also found the timings to be suitably flexible
- The laboratory staff is also found to be very co-operative and helpful

Feedback on Canteen



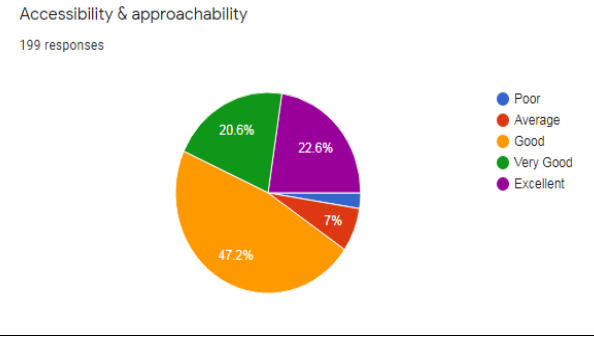


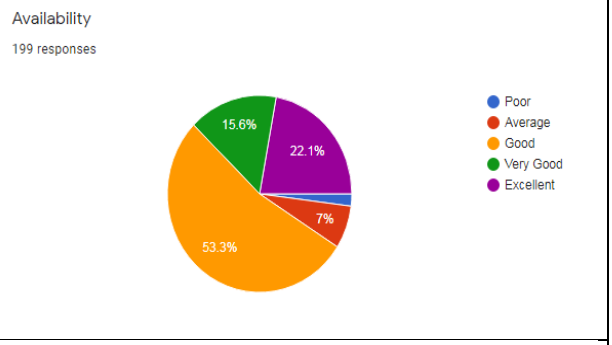


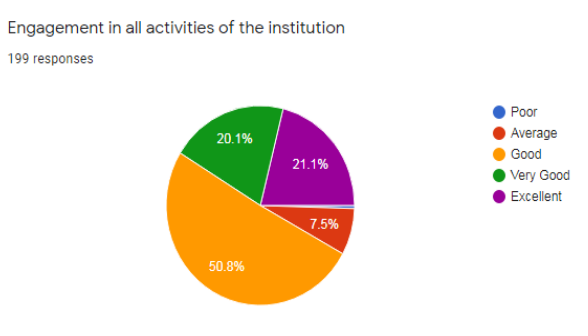


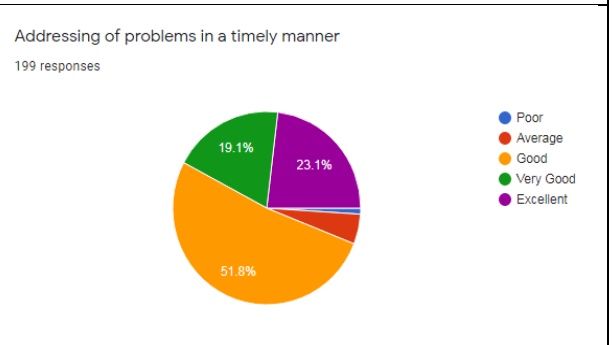
- The working of the college canteen is found to be satisfactory in terms of cleanliness, menu, quality of food and the prices
- The hygiene of the food is also found to be moderately acceptable to the students

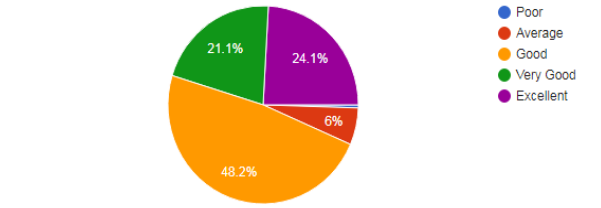
Feedback on Principal

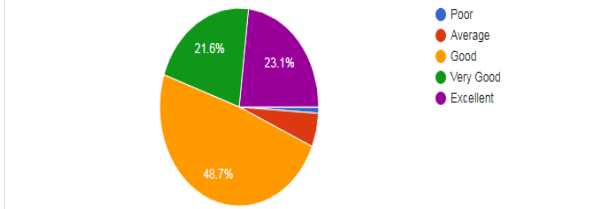


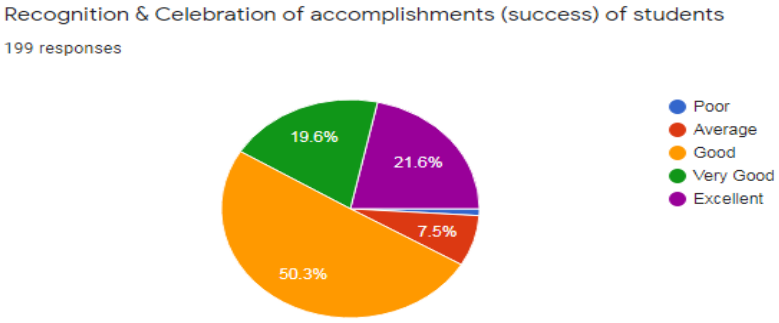












- ❖ The leadership quality of the administrator is found to be acceptable to the students in maintaining the overall academic and administrative culture of the institution
- ❖ The principal is easily available, accessible and approachable
- ❖ He is reported to be actively engaged in all programmes of the college
- ❖ The students are also content in the addressal of their problems by the principal
- ❖ The principal is also found to enthusiastically appraise the academic achievements and extra-curricular accomplishments of the students

Feedback on Teachers

- Overall the students are satisfied with the sincerity of the teachers in taking classes and the interest generated by them for each course
- The accessibility of the teachers in and outside the class to address the needs of the students is found to be satisfactory to the respondents
- Majority of the classes have been rated educative in nature where students are encouraged to participate freely during the lectures. Teachers are also found to be co-operative towards the students
- The students are contented with the punctuality of teachers and regularity of lectures delivered in classes
- The teachers are also acceptable to the students as mentors to guide them for career prospects
- The overall students-teachers relationship is quite satisfying

Students' Feedback Analysis on Teaching Learning

- Majority of the students are satisfied with the overall support of the respective departments and agreed that the teachers are accessible in and outside of the class.
- Most of the students agreed that teachers are punctual & regular in the class while a minute percentage of the students were not agreed with the same.
- Most of the students responded that teachers communicate clearly and encourage them to participate and involve them in discussion.
- Majority of the students agreed that teacher student relation is good

For detailed information on individual departments, kindly follow the following links:

- Department of Bengali:
  https://drive.google.com/open?id=1GwkfszT1T2Q5JPAsYlZtOu0heBjs95eUuwHf_kDte3Q
- Department of English:
  https://drive.google.com/open?id=1FMPsfhjZDEO12Q7IcN8DnpzmX1ymvUuQtbnm-ZcOdM4
- Department of History:
  https://drive.google.com/open?id=1ORvhq6YffoYkhqQz3_--v8vW1o3cmTq34xFwwyu1D5Y
- Department of Sociology:
  https://drive.google.com/open?id=1LbkkFZ6Ld9kzdQsW0ta0u0kdrw-bzO8hg-RKflxGAqk

- Department of Education:
  https://drive.google.com/open?id=1mOk86171ORsmongSKC0lYUjWLwRQIhtU-gcAPntVvxI

- Department of Mathematics:
  https://drive.google.com/open?id=1hudxt8bG_wp4SWOFBTWbeKhwd7JifgaifDv1JFwwQNE

- Department of Economics:
  https://drive.google.com/open?id=1AteZhJCyTuZJbu_-jOhPjeUDYch3JotWyTiHE6yPFaE

- Department of Computer Science:
  https://drive.google.com/open?id=1AteZhJCyTuZJbu_-jOhPjeUDYch3JotWyTiHE6yPFaE

- Department of Statistics:
  https://drive.google.com/open?id=1K9yocy2dm4JvKP8gzmGnxtDFZ6rBAIy0jwHmGX-U7JY

- Department of Commerce:
  https://drive.google.com/open?id=1mIukN1gYvr267u4vrX8hpXIelOK29rl4ZmYKcfstQqQ

Parents Feedback:

Survey was conducted to assess the satisfaction of parents regarding the services of the college to gain an insight into how college could improve on various parameters. The parent's feedback is collected offline by circulating questionnaire (personally designed by the institution) through the students. The feedback form was circulated on the second week of January (7th – 9th Jan, 2019). The filled-in feedback form was received by 14.01.2019. 30 parents responded in the current year.

- Overall average of the parent's feedback was satisfactory
- They expressed their contentment in areas like academic discipline, approachability of the authorities, internal examination system, personality development of their wards, etc.
- Parents also found that their wards have a good learning experience in the college as a result of the good knowledgeable faculties
- They were also happy about the library and computer laboratory facilities provided by the institution

However, the parents also recommended:

- Construction of a Cycle stand for the student
- There should be a parent-teacher interaction at least twice in a session
- A more affordable canteen for the students
- Improvement in college infrastructure
- Improvement of extra-curricular activities

Feedback Questionnaires

K.K. Das College
GRH—17, Baishnabghata Patuli
Kolkata – 84

Feedback Form on College

Please complete the following form---your feedback is valuable

Course: B. A. (G) / B. Sc. (G) / B. Com (G) / B. A. (H) / B. Sc. (H) / B. Com (H)

Subjects: **Honours:** _____; **General:** _____

Year: First year / Second year / Third year

Sl. No.	**Criteria – Institution**	Excellent	Very Good	Good	Average	Poor
1	The institution's classroom's are comfortable					
2	The institution's public areas are comfortable					
3	Tidiness of premises					
5	Cleanliness of toilets					
6	Provision of sufficient drinking water					
7	How do you rate sports/recreational services					
8	How do you rate the student Union facilities					

Sl. No.	**Criteria – Office**	Excellent	Very Good	Good	Average	Poor
1	Office is friendly and helpful					
2	Your experience with the admission process					

Sl. No.	**Criteria – Office**	Excellent	Very Good	Good	Average	Poor
3	Timely availability of information regarding various examinations					
4	Your experience while paying fees					
5	Your experience with the registration process					
6	Your experience while collecting admit card					
7	Your experience while collecting mark sheet					

Sl. No.	**Criteria – Canteen**	Excellent	Very Good	Good	Average	Poor
1	Is the canteen premises tidy?					
2	How does the canteen services function?					
3	Is the menu suitable for you?					
4	How do you rate the food quality?					
5	Does the operating hour suit you?					

Sl. No.	**Criteria – Library**	Excellent	Very Good	Good	Average	Poor
1	Sufficiency in terms of availability of books					
2	Does the operating hour suit you?					
3	Is the library staff co-operative and helpful?					
4	Ability to get the prescribed readings					
5	Satisfaction regarding the available reading space in the library reading room					

Sl. No.	**Criteria – Computer Laboratory**	Excellent	Very Good	Good	Average	Poor
1	Computer facilities					
2	Ability to access computer laboratory as and when you require					
3	Ability to access the online resource centre					
4	Sufficiency of infrastructure in the computer laboratory					
5	Is the staff co-operative and helpful?					
6	Accessibility of Wi-Fi connection in the campus					

K.K. Das College
GRH—17, Baishnabghata Patuli
Kolkata – 84

Feedback on Teachers

Please complete the following form---your feedback is valuable

Course: B. A. (G) / B. Sc. (G) / B. Com (G) / B. A. (H) / B. Sc. (H) / B. Com (H)

Subjects: **Honours:** _____; **General:** _____

Year: First year / Second year / Third year

Sl. No.	**Criteria – Teacher**	Excellent	Very Good	Good	Average	Poor
1	Sincerity / Commitment of the teacher					
2	Interest generated by the teacher					
3	Accessibility of the teacher in and out of the class					
4	Did the teacher encourage student participation in class					
5	Encouragement and freedom of students to ask questions and give answers during lectures.					
6	Is tolerant of different opinions expressed in class					
7	The extent to which teaching staff are sympathetic and supportive to the needs of students					
8	Punctuality in class					
9	Regularity in taking class					
10	Co-operation to solve individual problems					
11	How do you rate the student-teacher relationship in					

Sl. No.	**Criteria – Teacher**	Excellent	Very Good	Good	Average	Poor
	your department?					

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Kolkata – 84

Feedback on Principal

Please complete the following form---your feedback is valuable

Course: B. A. (G) / B. Sc. (G) / B. Com (G) / B. A. (H) / B. Sc. (H) / B. Com (H)

Subjects: **Honours:** _____; **General:** _____

Year: First year / Second year / Third year

Sl. No.	**Criteria – Teacher**	Excellent	Very Good	Good	Average	Poor
1	Accessibility & approachability					
2	Visibility					
3	Engagement in all activities of the institution					
4	Addressing of problems in a timely manner					
5	Innovative ideas regarding teaching-learning-evaluation as well as recreation					
6	Leadership for assessing, developing & improving environment & culture of the institution					
7	Recognition & Celebration of accomplishments (success) of students					

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Parent's Feedback Form

Dear Parents,

Appraisal and feedback have a strong positive influence on the institution and its work. It is really important to K.K.Das College to ensure that we obtain Parent feedback regularly. This information allows us to see where our strengths lie and also the areas in which we need to improve.

Thus, you are encouraged to provide general feedback about our institute and its system by filling up the questionnaire prepared by us. Your feedback shall be kept confidential and would not affect the development of your ward towards progression.

Parent's Name:	
Contact Number:	
Name of the Student:	
Stream: B.A./B.Sc./B.com.	Course: Hons/Gen (Subject/s:)
Class/Semester:	Student Id No.:

1. You chose the college because of (you may choose any one, more than one or all):

(a) Vicinity and Location
(b) Reputation as a disciplined institution
(c) Environment and Ambience
(d) Affordable Fees Structure
(e) Recommended by an Alumni /Acquaintance

2. Does your ward communicate with you about the college activities regularly? Yes/No

Please rate the institution from parent's perspective (tick any one)

Parameters	Excellent	Very Good	Good	Average	Poor
On College					
3. Simplicity and Transparency of Admission Procedure					
4. Comfortability and Adaptability of your ward to college ambience					
5. Academic discipline observed by the college					
6. Approachability of the authorities regarding any queries					
7. Satisfaction with the examination system adopted by the college					
On Teachers					
8. Satisfaction with the quality of teaching offered					
9. Communication from the teacher's end regarding the regular performance of your ward					
10. Approachability of the teachers in discussing your ward's performance					
On Other Facilities					
11. Library					
12. Computer Lab and Internet facility					
13. Canteen					
14. Extra-Curricular (Sports, Literary Society, Cultural Society, NSS, etc.)					
15. Support from Student's Union					
16. Administrative Staff					

17. Has your child opted for financial aid (*meant for meritorious students who are needy*) from college? Yes / No

If Yes	Excellent	Very Good	Good	Average	Poor
a. Accessibility and comprehensibility of financial assistance					
b. Timeliness of financial assistance					

If no, why? (a) Ineligibility or (b) Unawareness

1. Suggestions (if any):

Signature of the Convenor
Feedback Analysis Cell
K.K.Das College

Signature of IQAC Coordinator
K. K. Das College
IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

K.K. Das College GRH-17 B.G. Patuli P.O.-Garia, Kol-84

Signature of the Principal
K. K. Das College
Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

Action Taken Report

Academic Session 2018-19

☎ : (033) 2462-5999
Mob : 8902384436

K. K. DAS COLLEGE
[Affiliated to the University of Calcutta]
NAAC Accredited
GRH-17, Baishnabghata-Patuli Township
P.O.-Garia, Kolkata - 700 084
http://www.kkdascollege.ac.in
Email : kkdascollege@gmail.com / kkdascollege@yahoo.com

Ref. No. ..... Date 20

Action Taken Report on Feedback Analysis for the Academic Session 2018-2019

The IQAC of K. K. Das College through Feedback Analysis Cell of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum, teaching-learning process, curricular & extra-curricular activities and college infrastructure related issues. For the academic session 2018-19, feedback was collected from students & Parents during the month of February 2019. Obtained Feedback was analyzed by Feedback cell and submitted to IQAC.

Based on discussion made on feedback analysis report 2018-19 at IQAC meeting held on 10.06.2019 following actions were taken:

1. For faster and prompt dissemination of information, the college plans to adopt updated and modernized website which will be easier to navigate.
2. The college conduct career fair annually to expose the students to industry environment. In spite of this department of commerce decided to arrange for industrial visit.
3. The college plans to introduce new add-on courses and decided to organize various activities throughout the year by inviting external resource persons for capacity development in ICT, soft skill etc.
4. The college has decided to conduct student centric seminars, lectures, debates and quiz competition in apart from regular teaching.
5. The faculty development programme on use of ICT in teaching learning was organized for the teachers and all faculty members were advised to use different components G-Suite in teaching learning purpose, like Google classroom for uploading study material, Google forms for MCQs.
6. Text books and reference books are recommended to be updated as per the requirements of the curriculum in the Central Library.

N. Mukherjee 10.06.2019
IQAC Coordinator
IQAC Co-ordinator
K. K. Das College
GRH-17, Baishnabghata-Patuli
Garia, Kolkata - 700 084

K. K. Das College GRH-17 B. G. Patuli P.O.-Garia, Kol-84

10/06/19
Principal
Principal
K.K. DAS COLLEGE
GRH-17 B.P. Township Garia
Kolkata-700 084