K. K. Das College

GRH – 17, Baishnabghata – Patuli Kolkata – 700084 West Bengal India



CRITERION VI

Governance, Leadership and Management

Key Indicator

6.2. Strategy Development and Deployment

6.2.2

Additional Information

Implementation of e-governance in areas of operation

- 1. Administration
- 2. Finance and Accounts
- 3. Students Admission & Support
- 4. Examination



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SCOPE OF E-GOVERNANCE

The scope of E-governance extends to the following areas:

- Student Admission & Student Support (Library)
- Accounts and Finance
- Administration (Office)
- Examination

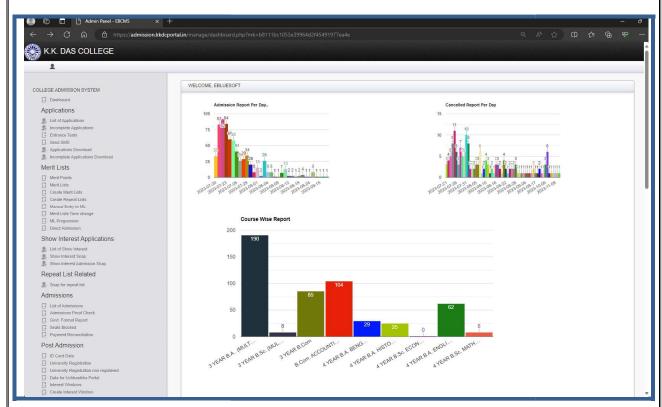


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STUDENT ADMISSION

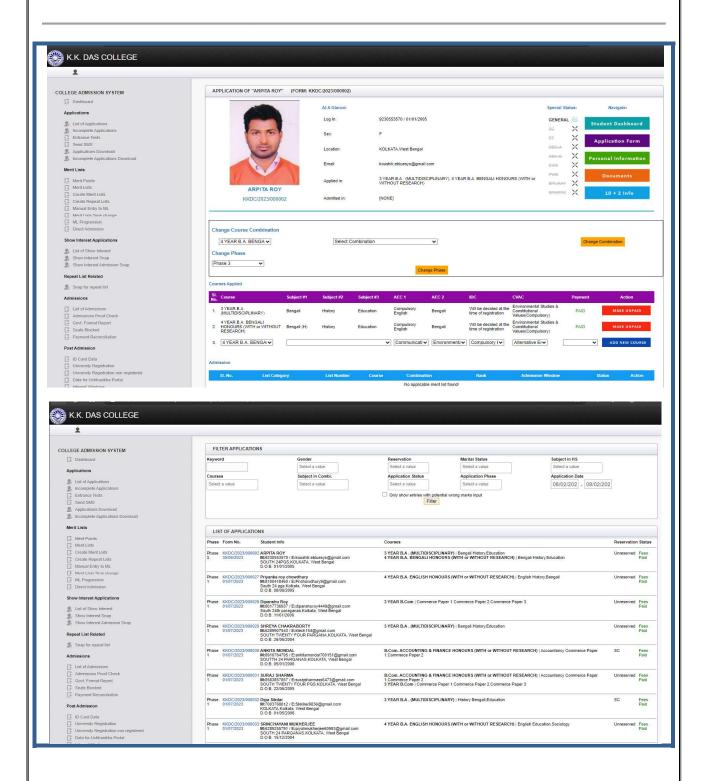
Online admission of students in undergraduate courses in higher educational institutions is a major e-government initiative to ensure greater transparency and fairness in admissions from the academic session 2015-16. Students can complete the entire admission procedure online without visiting the campus, except for document verification. A strategy for the admission process is followed which is further strengthened by the ethical practices and regulations as laid down by the University of Calcutta. The website displays the guidelines and all relevant information for the admission process. An Admission Portal is used to manage the admissions in the college. Number of students applying to each course, withdrawals, fee submission, etc. is managed through this Portal only. Students are required to submit an Online Application Form for taking admission to the college and for this purpose online software is used by the Admission Coordinator. The list of selected candidates is displayed on the website. Subsequently, payment of fees and University registration is also done through the software.





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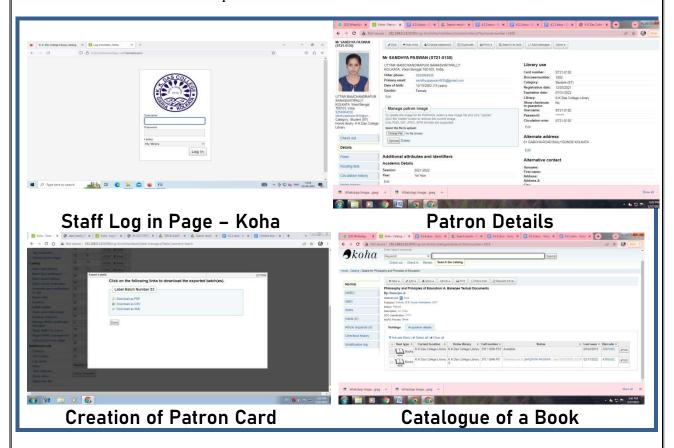
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STUDENT SUPPORT - LIBRARY

The College continues to maintain its academic excellence through maintaining a well-stocked library. The College subscribes a number of journals and books regularly. Recommendations are taken from the teachers and students (through teachers) while subscribing to the resources. Teachers can apply to get books of different authors for the subjects they are teaching to increase the knowledge database. The College Library has added and will continue to add more and more e-learning resources for the benefit of the teachers and the students.

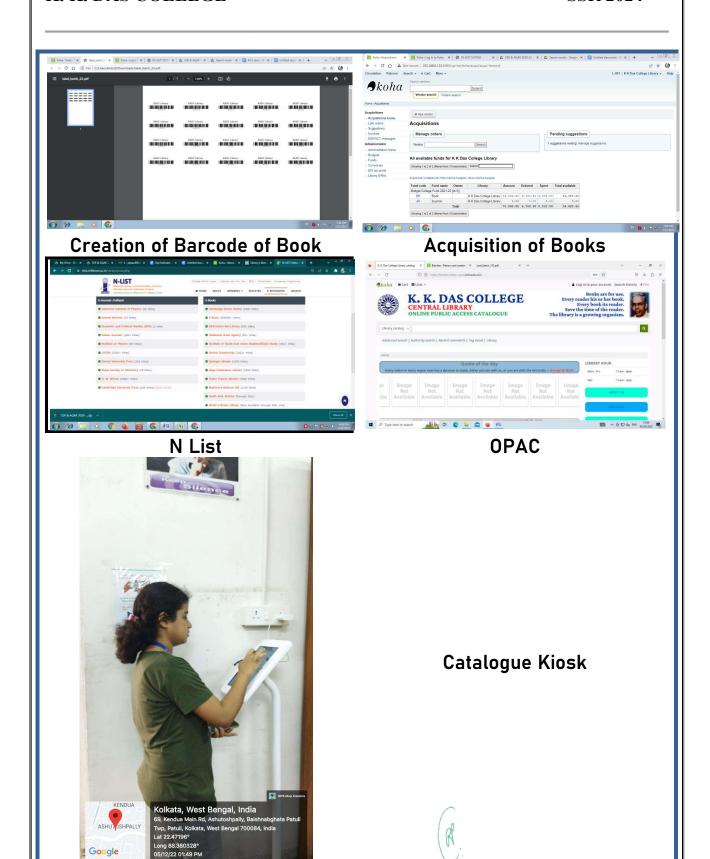
The Library has installed fully automated ILMS software which should have an easy to use - Graphical User Interface, unicode support with Multilingual Search and export facility for most reports. The use of Online Public Access Catalogue module of the software allows library database searching by entering preferred terms for information retrieval. The Circulation module of the software covers all the operations of circulation.





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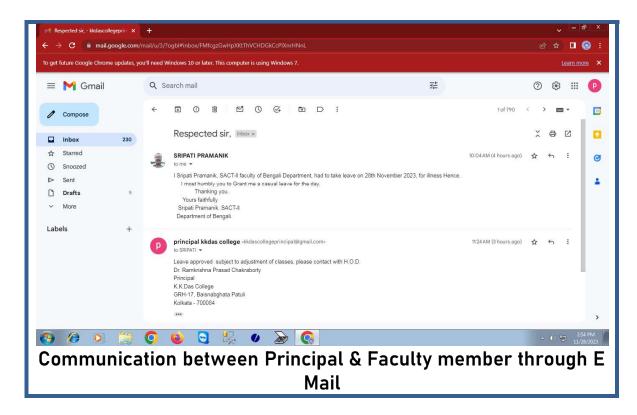


Or. Ramkrishna Prasad Chakjaborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84



ADMINISTRATION

Communication: The College practises "e-sanjog" with all stakeholders. Communication between the Principal and the faculty members is done through E-mails in case of faculty meeting, leave application and other important causes. The college has separate Whatsapp groups, Telegram groups for Faculty members, administrative staff, each department (students and teachers), Alumni, etc. Information is disseminated through Whatsapp, Telegram for quick access and expanded reach.

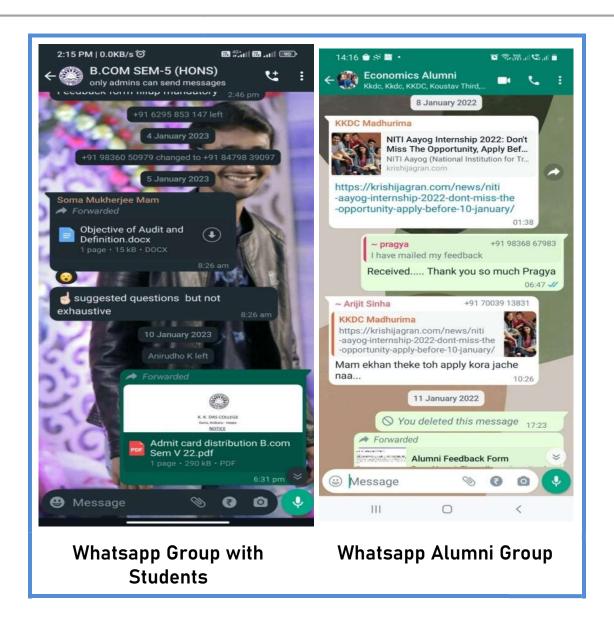




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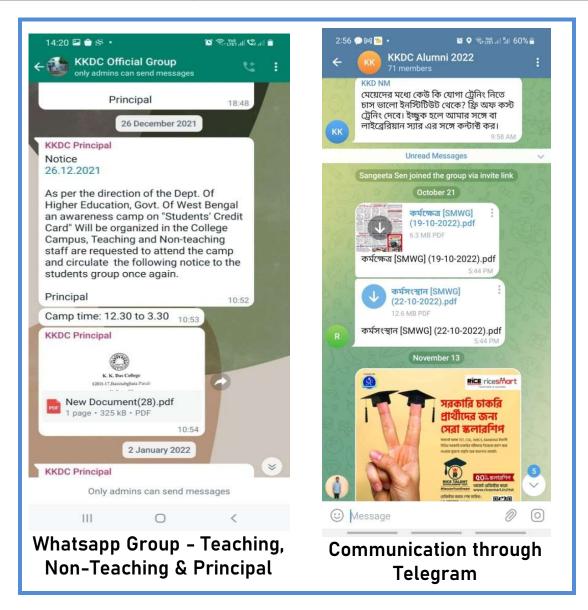






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- o **Email** –The institution aims at solving the grievances of the students as per requirement within stipulated time. Apart from using the suggestion and grivance boxes, the students can state their grievance or complaints regarding any academic and non- academic matter within the campus through the email ids provided in the official website of the institution
 - For Maintenance related issues: samadhan@kkdascillege.ac.in
 - For Grievances: protirodh@kkdascollege.ac.in
 - For Sexual Harassment & Ragging related issues: ovijog@kkdacollege.ac.in



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• Website: The website acts as an information centre which reflects about the college, all its activities, important notices, courses offered, etc. For this purpose, a separate service provider/web designer was appointed by the college. Training was given to the administrative and teaching staff to make important updates on the website. The College strives to showcase its vibrant self and activeness through its website. All the important notifications go live on the website as and when they are released.

Moreover, each Department has their own departmental website where the students get all the relevant information about their departmental activities. It acts as a mirror of the department providing detailed information.

Official Website of the College& Departmental Website of Department of Bengali



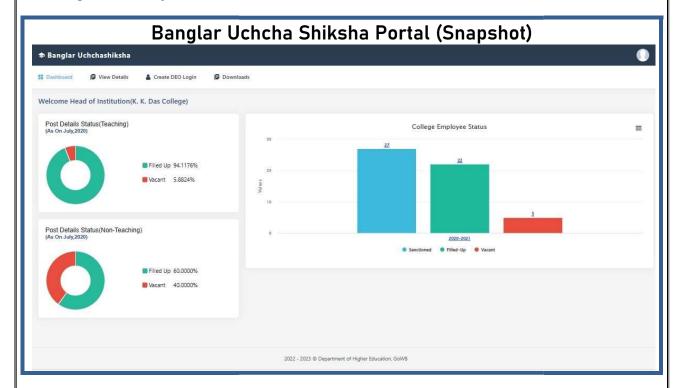


Dr. Ramkrishna Prasad Chakraborty



BANGLAR UCHCHA SHIKSHA PORTAL

Digital Data Management for Higher Education – Banglar Uchcha Shiksha Portal has been developed for collecting and maintaining data related to Higher Educational Institutions in West Bengal. The data is updated frequently so that each individual HEI can be accurately monitored and assessed. Detailed information about each student can be obtained from here. Students can also use the portal to obtain information about their preferred subjects and state-aided institutions.



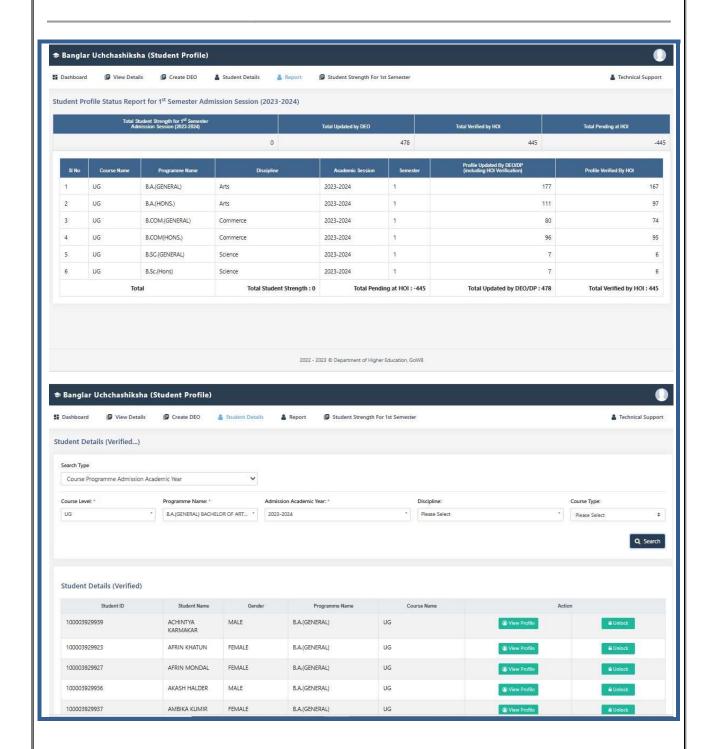


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SSR 2024







COLLEGE MANAGEMENT SYSTEM

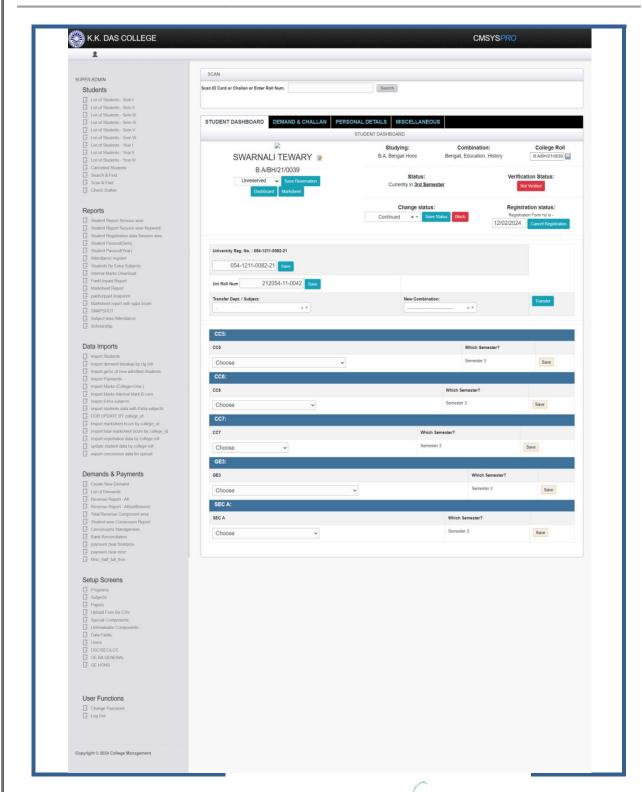
 College Management System –It helps to manage day to day activities easily, provides easy access to academic records and enables efficient student and course management. This leads to saving of time and improvement in the overall quality of operations. It provides detailed reports to the Principal.





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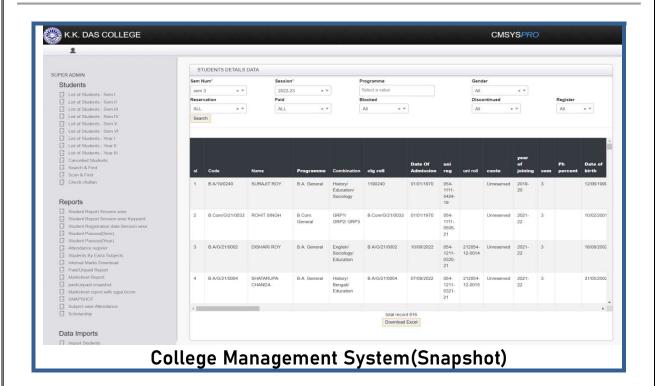










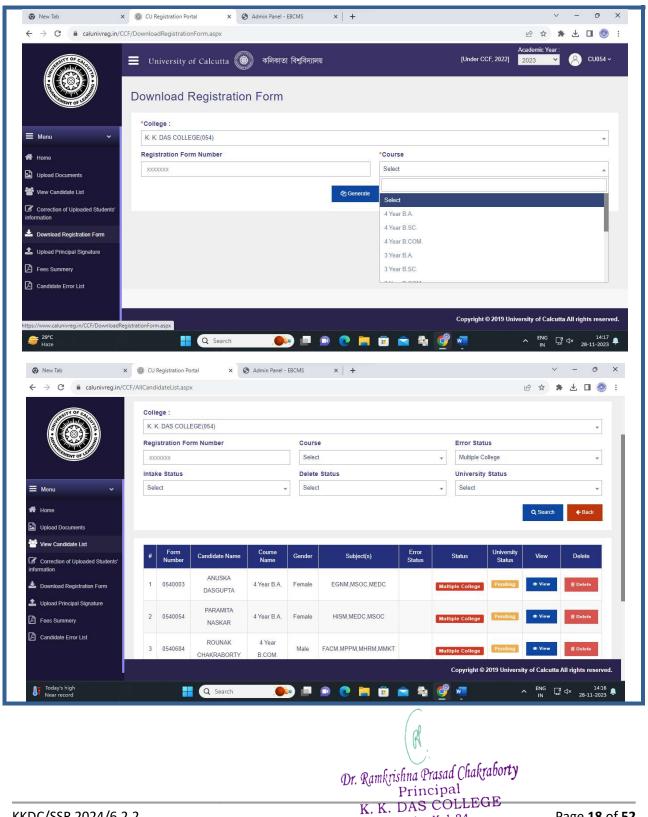




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 Registration – Registration of students under the University of Calcutta is also done online.

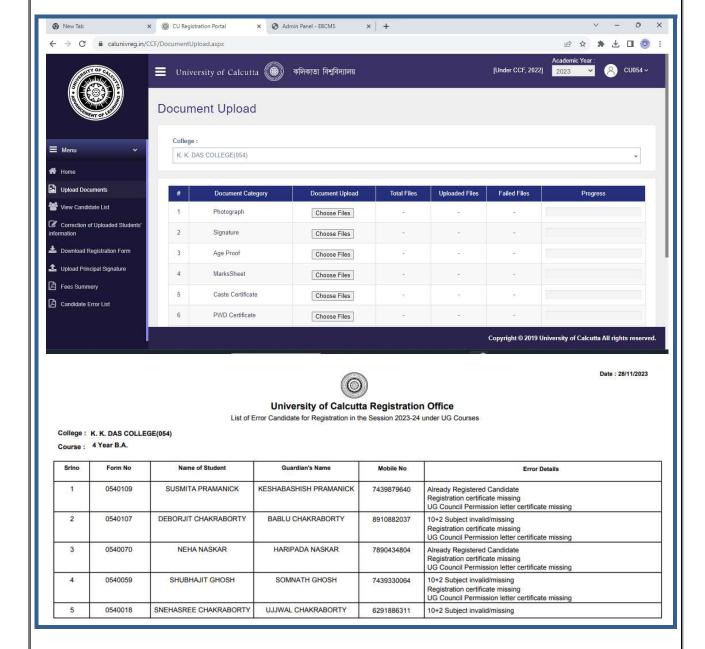


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SSR 2024



Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE

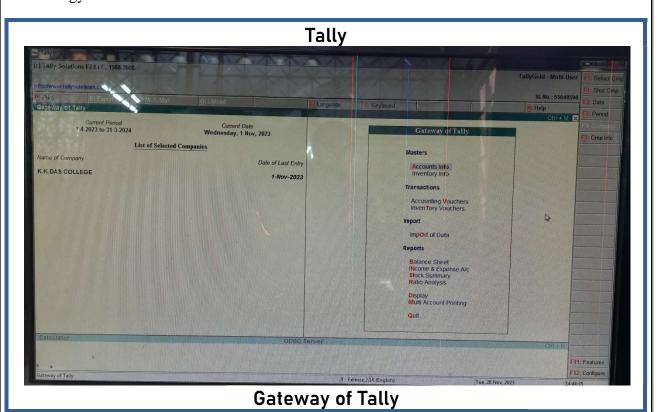
KKDC/SSR 2024/6.2.2 Garia, Kol-84



ACCOUNTS & FINANCE

Accounting Software Tally – The office continues to maintain its account on a latest version of the software Tally. Advanced features help the staff to maintain financial records effectively and efficiently. Profit and Loss, Balance Sheet are generated through this software only. All the analysis reports are also generated through the software. Appropriate security measures are taken for maintaining confidentiality of the transactions. Training to the existing staff and updation of the existing software is done regularly.

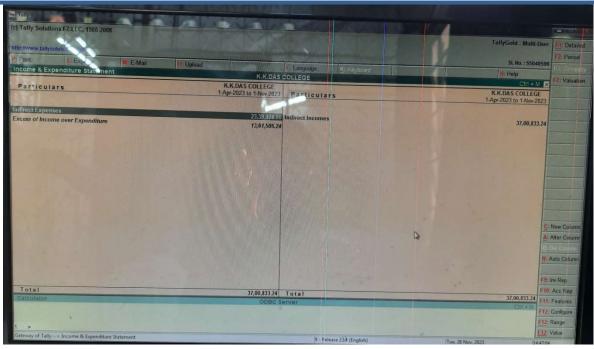
A customized Accounting Package is used for office. This helps to maintain effective database. It helps to provide a hassle free, convenient and smooth process and makes administration of the college paperless. The college looks into opportunities to automate its functions related to administration so that the students are able to obtain maximum services in online mode. Admin Staff is provided with adequate training and development to keep them abreast with the new technology.



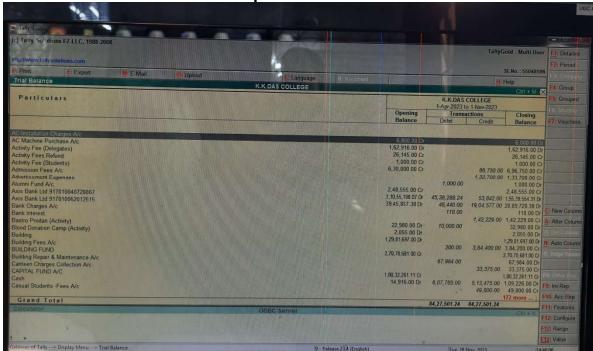


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Income Expenditure Statement

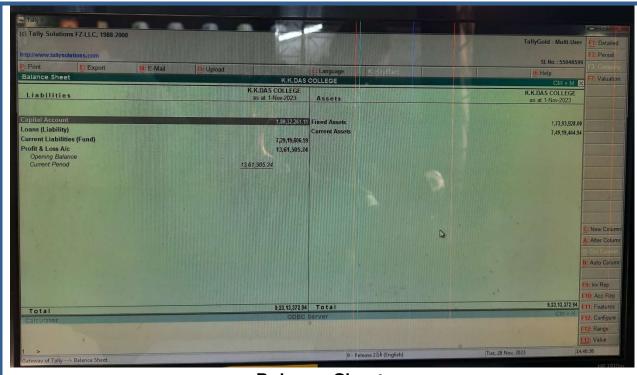


Trial Balance



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Balance Sheet

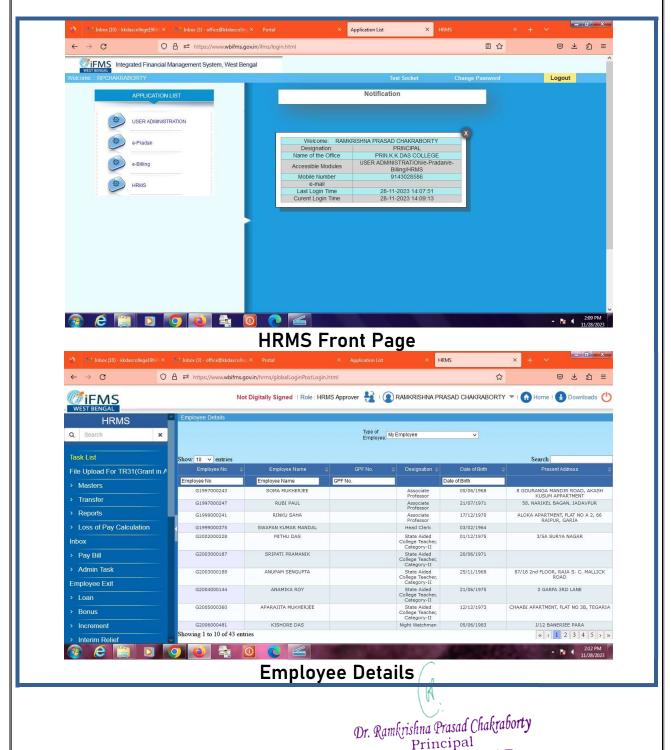


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HUMAN RESOURCES MANAGEMENT SYSTEM (HRMS)

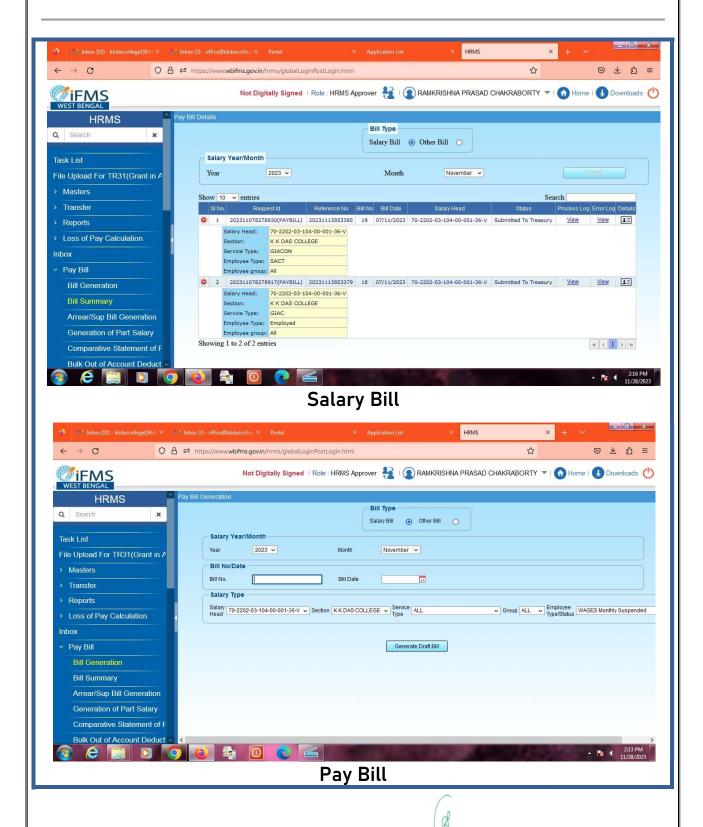
Human Resources Management System (HRMS)— It is a software application that is used to store employee information and support various functions like payroll, benefits, etc. Using such software reduces manual workload of different administrative activities.



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Garia, Kol-84 Page **23** of **52**



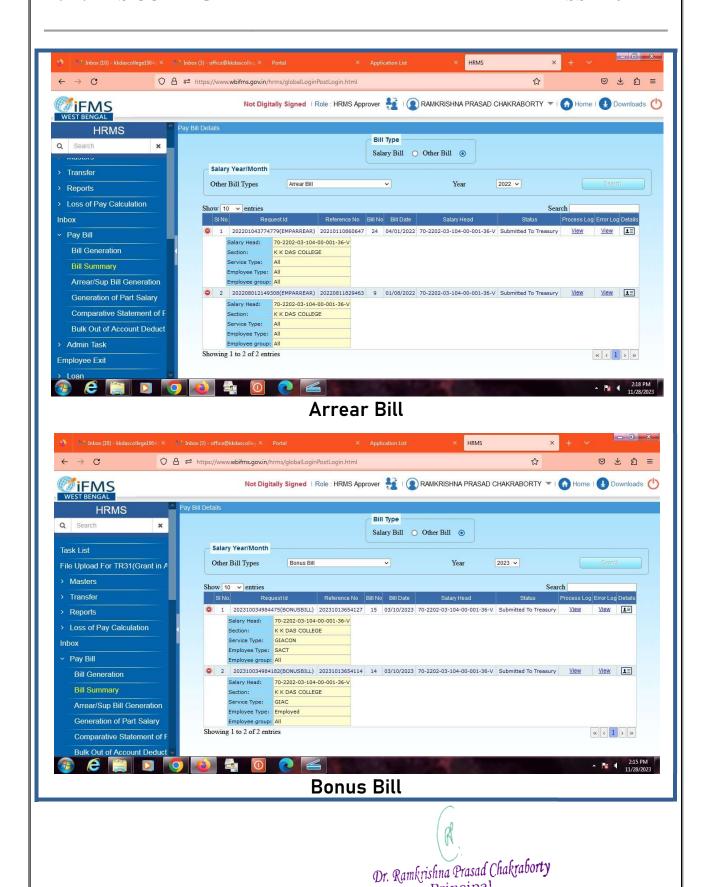


Or. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

KKDC/SSR 2024/6.2.2

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Principal
K. K. DAS COLLEGE
Garia, Kol-84

KKDC/SSR 2024/6.2.2



BILLS FOR ENTERPRISE RESOURCE PLANNING (ERP)

2014 Skill Hut

14/75A Dangapara Road Kolkata – 700 118 Phone – (033) 2568 6804 / 3294 5335 Email – info@skillhut.com

2016 Aidni Infotech Private Limited

BD 23, Rabindrapally, Krishmapur, Kolkata – 700 101 Phone – 9477403020 / 9007175543 Email – contact@aidniinfotech.co.in







2020 Ebluesys

SDF Building Mod # 108, Sector V Salt Lake City, Kolkata – 700 091 Phone – 9230553570

Email – koushik@ebluesoft.com

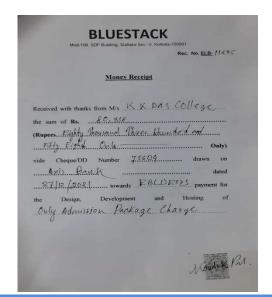


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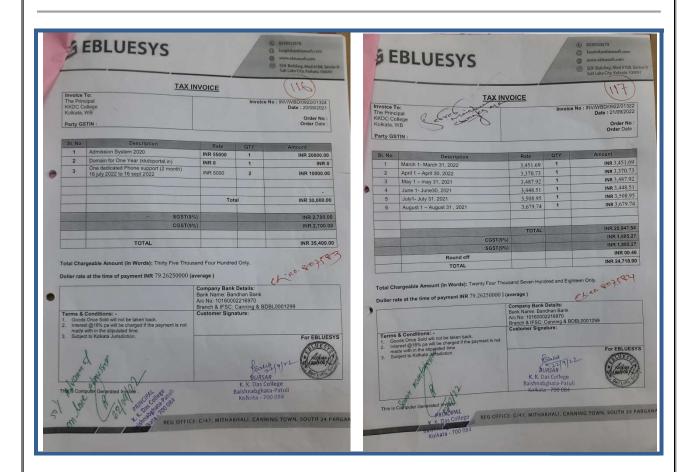
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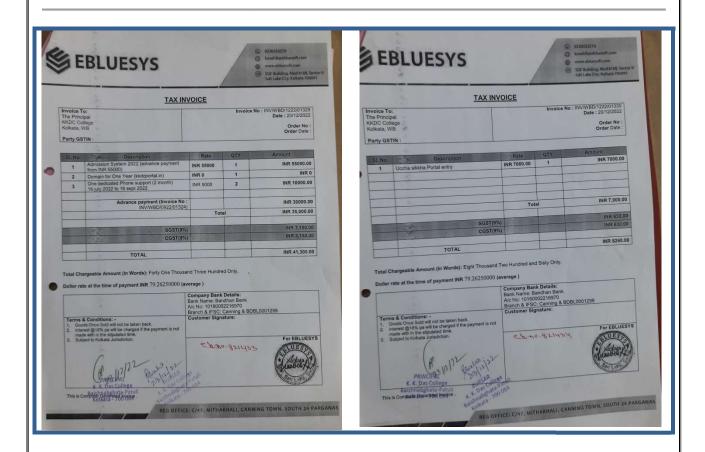
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Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE

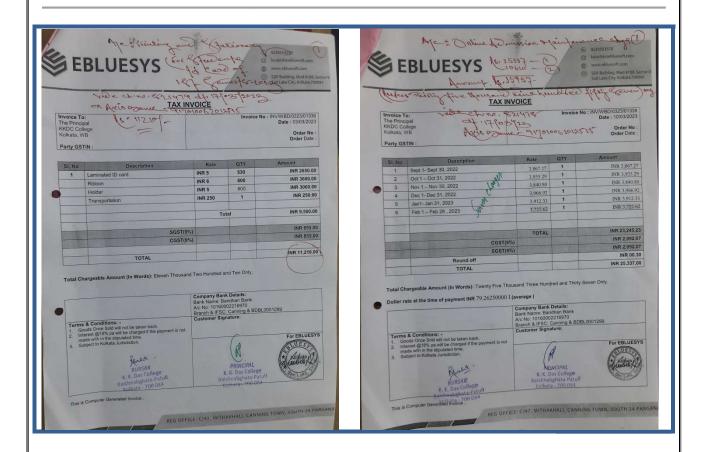




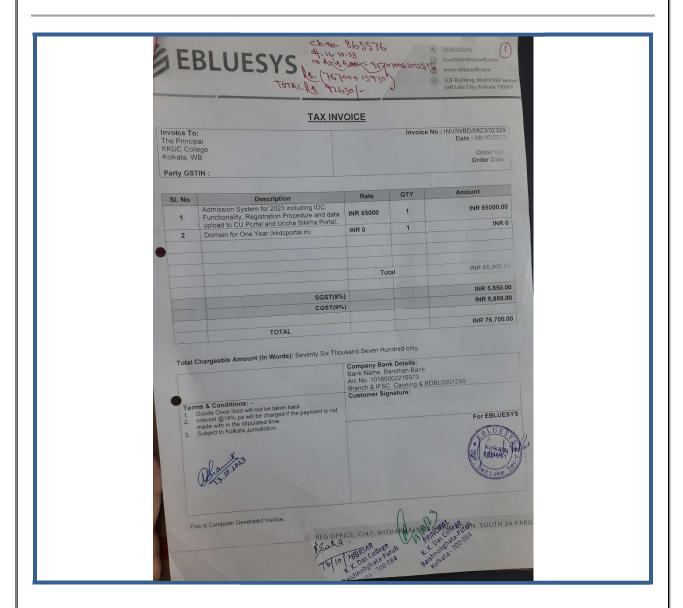










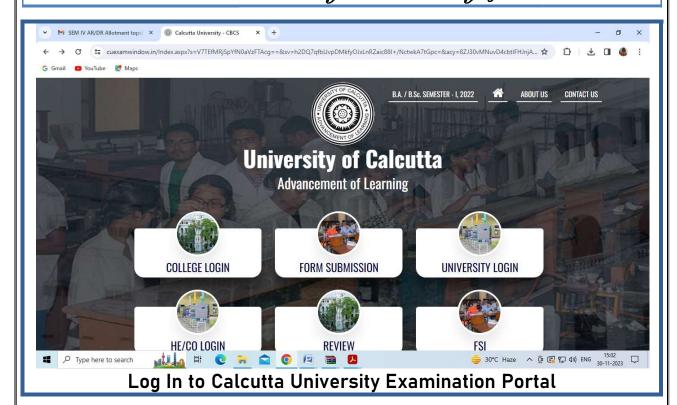






EXAMINATION

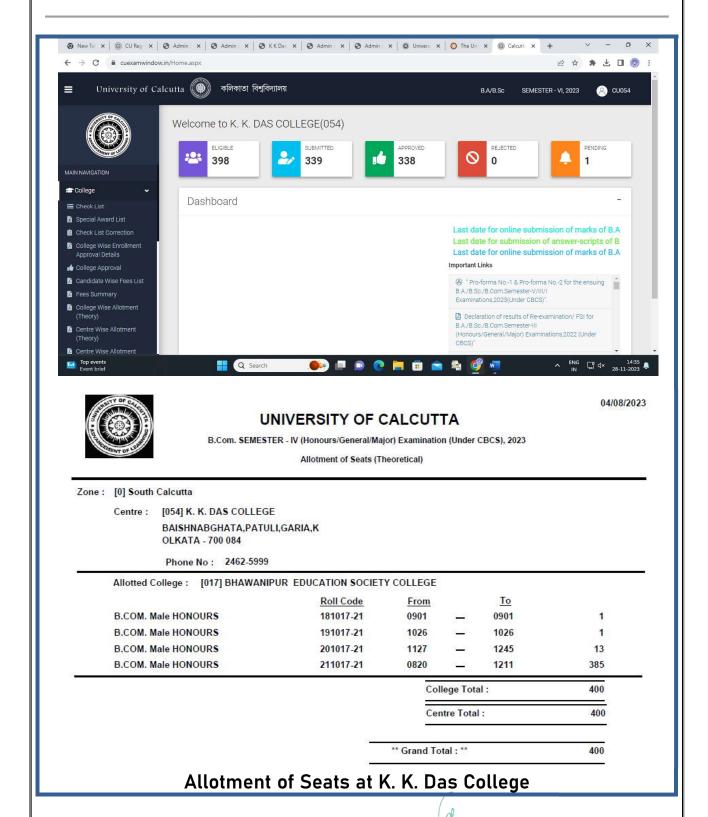
Examination Conducted by the University of Calcutta





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Dr. Ramkrishna Prasad Chakraborty
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UNIVERSITY OF CALCUTTA



To be pasted on top of the packet containing answer scripts of candidates bearing Roll-Nos, Subject, Course, Session of B.A./ B.Sc. SEMESTER - IV Examination, 2023 as stated hereunder.

054/BNGA8/M/1

Examination - B.A./B.Sc. SEMESTER - IV (Honours/General/Major) Examination-2023 (Under CBCS)

Subject/Group - BNGA Course - CC8

Date of Examination - 08/08/2023 Session(Morning/ Afternoon) - MORNING

Examination Centre Code - 954 Centre Packet No. -

212052-11-0002 212052-11-0004 212052-11-0005 212052-11-0007 212052-11-0008 50 212052-11-0009 212052-11-0010 212052-11-0011 212052-11-0012 212052-11-0013 212052-11-0014 212052-11-0015 212052-11-0079 212052-11-0083 212052-11-0084 212052-11-0085 212052-11-0086 212052-11-0088 212052-11-0089 212052-11-0091 212052-11-0099 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0095 212052-11-0101 212052-11-0105 212052-11-0145 212052-11-0145 212052-11-0155 212052-11-0156 212052-11-0167 212052-11-0173 212513-21-0002	202052-11-0001 202052-11-0015 202052-11-0085 202513-21-0085 212052-11-0001 212052-11-0002 212052-11-0004 212052-11-0005 212052-11-0007 212052-11-0008 50 212052-11-0009 212052-11-0010 212052-11-0011 212052-11-0012 212052-11-0013 212052-11-0014 212052-11-0015 212052-11-0079 212052-11-0083 212052-11-0084 212052-11-0085 212052-11-0086 212052-11-0089 212052-11-0089 212052-11-0099 212052-11-0099 212052-11-0095 212052-11-0097 212052-11-0097 212052-11-0091 212052-11-0097 212052-11-0097 212052-11-0097 212052-11-0099 212052-11-0101 212052-11-0105 212052-11-0106 212052-11-0155 212052-11-0156 212052-11-0167 212052-11-0173 212513-21-0002 212513-21-0003 212513-21-0003 212513-21-0003 212513-21-0003 212513-21-0003 212513-21-0003 212513-21-0003 212513-21-0005 212513-21-0005 212513-21-0003 212513-21-0003 212513-21-0005 212513-21-0005 212513-21-0003 212513-21-0003 212513-21-0005 212513-21-0005 212513-21-0003 212513-21-0003 212513-21-0005 212513-21-0005 212513-21-0003 212513-21-0003 212513-21-0005 212513-21-0005 212513-21-0003 212513-21-0005 212	Roll Numbers	of Candidates E	urolled for the	ramination :		Total Number
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212052-11-0139 212052-11-0140 212052-11-0142 212052-11-0143 212052-11-0144 212052-11-0155 212052-11-0156 212052-11-0167 212052-11-0173 212513-21-0002	212052-11-0139 212052-11-0140 212052-11-0142 212052-11-0143 212052-11-0144 212052-11-0155 212052-11-0156 212052-11-0167 212052-11-0173 212513-21-0002	12052-11-0090	212052-11-0091	212052-11-0093	212052-11-0094	212052-11-0095	
212052-11-0155 212052-11-0156 212052-11-0167 212052-11-0173 212513-21-0002	212052-11-0155 212052-11-0156 212052-11-0167 212052-11-0173 212513-21-0002	12052-11-0096	212052-11-0097	212052-11-0098	212052-11-0099	212052-11-0101	
	HT () - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	12052-11-0139	212052-11-0140	212052-11-0142	212052-11-0143	212052-11-0144	
212513-21-0003 212513-21-0032 212513-21-0067 212513-21-0075 212513-21-0083	212513-21-0003 212513-21-0032 212513-21-0067 212513-21-0075 212513-21-0083	12052-11-0155	212052-11-0156	212052-11-0167	212052-11-0173	212513-21-0002	
		12513-21-0003	212513-21-0032	212513-21-0067	212513-21-0075	212513-21-0083	

Date -

Signature of the Officer-in-Charge

Euclosures: (1) Answer Scripts

(2) Question Papers

(3) Receipt Forms

N.B. Immediately on receipt of the packet the Examiner is requested to count the contents and to verify the figure given in the above statement. Should there be any discrepancy, it should at once be brought to the notice of the Controller of Examinations, so that prompt action may be taken in the matter. It is requested that the enclosed receipt forms may be filled in and returned to the Controller of Examinations and the Head Examiner/Coordinator (if any) within three days of the receipt of the areas or papers otherwise it will be assumed that the statement of the Officer-in-Charge on the Top-Sheet is correct.

119959

Top Sheet Received by College Before Examination

Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE

Garia, Kol-84





UNIVERSITY OF CALCUTTA DESCRIPTIVE ROLL CUM ATTENDANCE SHEET

B.COM. SEMESTER - IV (HONOURS) Examination, 2023 (UNDER CBCS) Page 3 of 13

Centre Code: 054

Signature of the Centre-in-charge with seal of the Centre & Date :

College - BHAWANIPUR EDUCATION SOCIETY COLLEGE (017)

PARTICULARS OF CANDIDATES	ATTENDANCE OF CANDIDATES (Candidate must sign against Subject & Course on the day of the Examination)					SIGNATURE	REMARKS (For Invigilator /
(Roll No. / Name / Regn. No.)	Subject (Course) Day and Date of Examination Starting Time	Answer Script No. / OMR Sheet No.	Question Booklet Code (in case of OMR)	Signature of Candidate	8	8 8	Centre-in-charge)
211017-21-0980	GE4.1CHG Tuesday 08/08/2023 2 P.M.						
TUSHAR DEY	CC4.1CHG Thursday 10/08/2023 2 P.M.		(S	8	BB		
017-1111-2241-21	CC4.1CH Saturday 12/08/2023 2 P.M.		X00000X		Je/	Turban Dey	<i>"</i> d
	CC4.2CH Monday 14/08/2023 2 P.M.	8	XXXXXXX	2			
211017-21-0981	GE4.1CHG Tue:day 08/08/2023 2 P.M.		9		1	1	
BISHWA RUP ROY	CC4.1CHG Thursday 10/08/2023 2 P.M.	2					
017-1111-2243-21	CC4.1CH Saturday 12/08/2023 2 P.M.	0	xxxxx	2		Photomys Play	
	CC4.2CH Monday 14/08/2023 2 P.M.		XXXXXXX				
211017-21-0982	GE4.1CHG Tuesday 08/08/2023 2 P.M.	6	8 3	5	4		
TARUN AGARWAL	CC4.1CHG Thursday 10/08/2023 2 P.M.				10 pg	~	
017-1111-2245-21	CC4.1CH Saturday 12/08/2023 2 P.M.		XXXXXXX	8	13	Company	
	CC4.2CH Monday 14/08/2023 2 P.M.	0	XXXXXXX	S.	The Action		
211017-21-0983 YASH KUMAR KHERIA	GE41CHG Tuesday 08/08/2023 2 P.M.				yesh Harrin		
	CC4.1CHG Thursday 10/08/2023 2 P.M.	ž.	3	8			
017-1111-2249-21	CC4.1CH Saturday 12/08/2023 2 P.M.		X00000X				
	CC4.2CH Monday 14/08/2023 2 P.M.	18	XXXXXXX	8	## ##		

Absent candidates should be marked 'AB' against column 5 (Signature of Candidate)

1871

Descriptive Roll Cum Attendance Sheet

Or. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE

KKDC/SSR 2024/6.2.2 K. K. DAS COLL Garia, Kol-84

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119959

054/BNG48/M2





To be pasted on top of the packet containing answer scripts of candidates bearing Roi-Nos, Subject, Course, Session of B.A./ B.Sc. SEMESTER - IV Examination, 2023 as stated hereunder

Examination - B.A./B.Sc. SEMESTER - IV (Honours/General/Major) Examination-2023 (Under CBCS)

Subject/Group - BNGA Course - CC8

Date of Examination - 08/08/2023 Session(Morning/ Afternoon) - MORNING

Examination Centre Code - 054 Centre Packet No. -

Roll Numbers	of Candidates I	inrolled for the	examination:		Total Number
202052-11-0001	202052-11-0015	202052-11-0085	202513-21-0085	212052-11-0001	50
212052-11-0002	212052-11-0004	212052-11-0005	212052-11-0007	212052-11-0008	
212052-11-0009	212052-11-0010	212052-11-0011	212052-11-0012	212052-11-0013	1
212052-11-0014	212052-11-0015	212052-11-0078	212052-11-0079	212052-11-0083	1
212052-11-0084	212052-11-0085	212052-11-0096	212052-11-0088	212052-11-0089	1
212052-11-0090	212052-11-0091	212052-11-0093	212052-11-0094	212052-11-0095	1
212052-11-0096	212052-11-0097	212052-11-0098	212052-11-0099	212052-11-0101	
212052-11-0139	212052-11-0140	212052-11-0142	212052-11-0143	212052-11-0144	
212052-11-0155	212052-11-0156	212052-11-0167	212052-11-0173	212513-21-0002	
212513-21-0003	212513-21-0032	212513-21-8067	212513-21-0075	212513-21-0083	
Roll Numbers o	Candidates remain	ed Absent in the e	xammation		- 6)
Roll Numbers o	Candidates Report	nd Against(RA) w	hise answer script	s are sent separately	- 23
Roll Numbers o	Candidates who a	e Not Applicable t	or the examination		
					1

ate-	
	Signature of the Officer-in-Charge

closures: (1) Answer Scripts (2) Question Papers (3) Receipt Forms

N.B. Immediately on receipt of the packet the Examiner is requested to count the contents and to verify the figure given in the above statement. Should there be any discrepancy, it should at once be brought to the notice of the Controller of Examinations, so that prompt action may be taken in the matter. It is requested that the enclosed receipt forms may be filled in and returned to the Controller of Examinations and the Head Examiner-Coordinator (3 my) within three days of the receipt of the answer papers otherwise it will be assumed that the statement of the Officer-in-charge on the Top-Sheet is correct.

119959

Top Sheet Received by College After Examination

Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

KKDC/SSR 2024/6.2.2

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Page 1 of 1

Print Date: 07/08/2023

UNIVERSITY OF CALCUTTA

Award List (Theory)
B.A./B.Sc. SEMESTER - IV (Honours) Examination-2023 (Under CBCS)

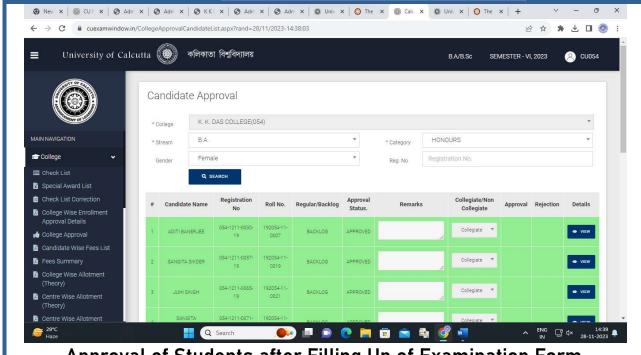
Centre: K. K. DAS COLLEGE(054)

Subject: ZOOA Course: CC8 Foil No. - 3551

Course Name: COMPARATIVE ANATOMY OF VERTEBRATE

Srl No.	Roll Numbers	Registration Numbers	Marks Obtained [FM 50]			
			Examiner	Scrutineer	H.E./C.O	
1	213513-21-0004	513-1111-0277-21				
2	213513-21-0044	513-1111-0416-21			ř.	
3	213513-21-0082	513-1112-0314-21				
4	213513-21-0106	513-1112-0415-21				
5	213513-21-0141	513-1115-0403-21			4	

Award Sheet



Approval of Students after Filling Up of Examination Form

Or. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE

Garia, Kol-84

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UNIVERSITY OF CALCUTTA

04/08/2023

B.Com. SEMESTER - IV (Honours/General/Major) Examination (Under CBCS), 2023 Distribution of Colleges Examination Centre Wise

Zone: [0] South Calcutta

College: [054] K. K. DAS COLLEGE

Centre: [055] NETAJI NAGAR COLLEGE

170/436, N.S.C. BOSE ROAD, REGENT

KOLKATA - 700092

Phone No.: 2411-5445/2412-2445

		** Centre Total : **			135
B.COM. Male HONOURS	211054-21	0001	3	0119	97
B.COM. Male HONOURS	201054-21	0005	-	0111	38
	Roll Code	From		<u>To</u>	

Centre: [531] BARUIPUR COLLEGE

P.O.PURANDARPURMOTH,

P.S.BARUIPURSOUTH 24PGS-743610

Phone No.: 8582977471

B.COM. Female HONOURS	Roll Code 201054-11	<u>From</u> 0002	222	To 0069	25
	RETAINED TO A	Printer - 1		*Eddings	
B.COM. Female HONOURS	211054-11	0001	-	0046	35
B.COM. Female GENERAL	191054-12	0006	9186	0012	2
B.COM, Female GENERAL	201054-12	0001	100 0	0045	17
B.COM, Female GENERAL	211054-12	0002	100	0016	14
B.COM. Male GENERAL	201054-22	0006	3,000	0065	27
B.COM, Male GENERAL	211054-22	0001	-	0079	49
		** Centre Total : **		169	
		** College Total : **		304	

Allotment of Seats of Students of K. K. Das College to Other Colleges

Dr. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE

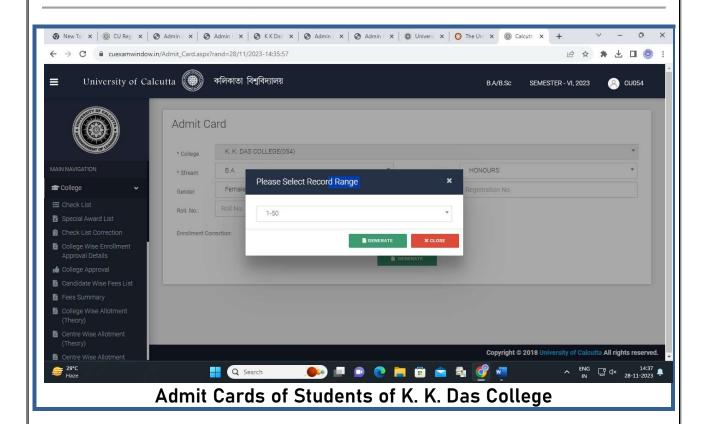
Grand Total:

304

KKDC/SSR 2024/6.2.2 Page **38** of **52**





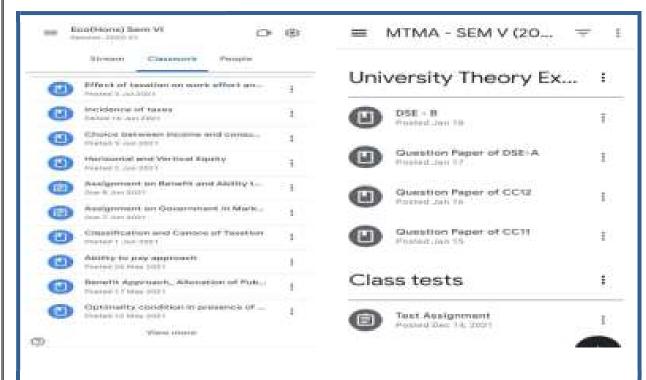




KKDC/SSR 2024/6.2.2 R. R. B. Bris Garia, Kol-84 Page **39** of **52**



Internal Examination Conducted by the College



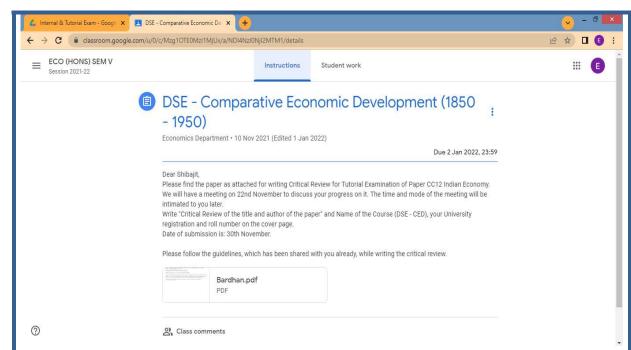
Assignments given in Google Classroom by Department of Economics

University Question Paper given in Google Classroom by Department of Mathematics



KKDC/SSR 2024/6.2.2 R. R. B. Bris Garia, Kol-84 Page **40** of **52**



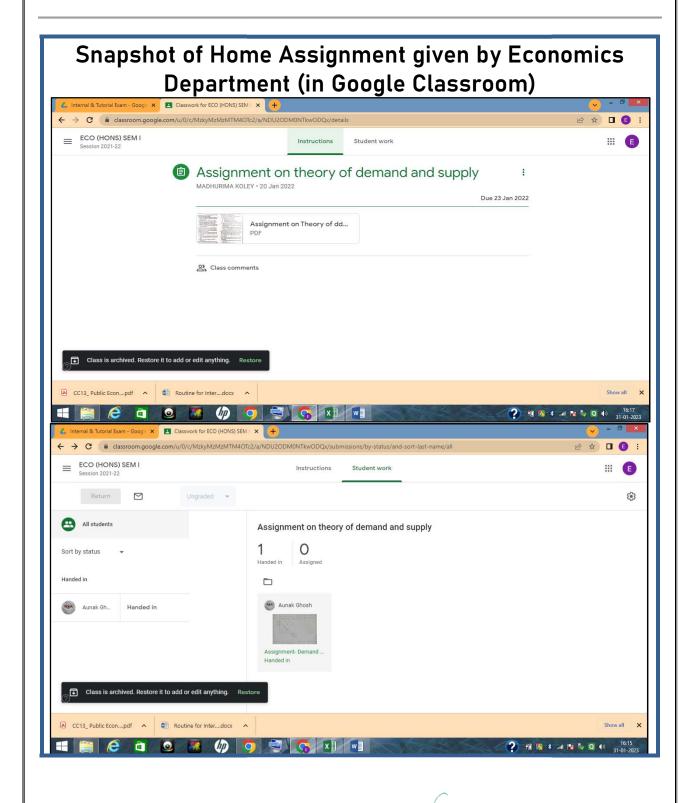


Snapshot of Critical Review As Submitted By Students of Economics Department for Tutorial Examination In Google Classroom For The Session 2021-22



KKDC/SSR 2024/6.2.2 R. R. B. Bris Garia, Kol-84 Page **41** of **52**



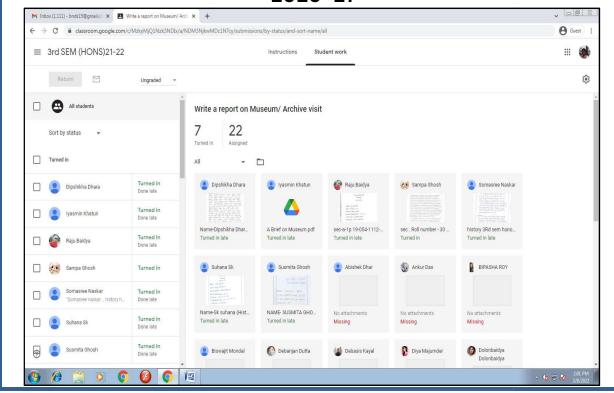




KKDC/SSR 2024/6.2.2



Snapshot of Class Assignment given by Department of History in Google Classroom for the Academic Session: 2020-21

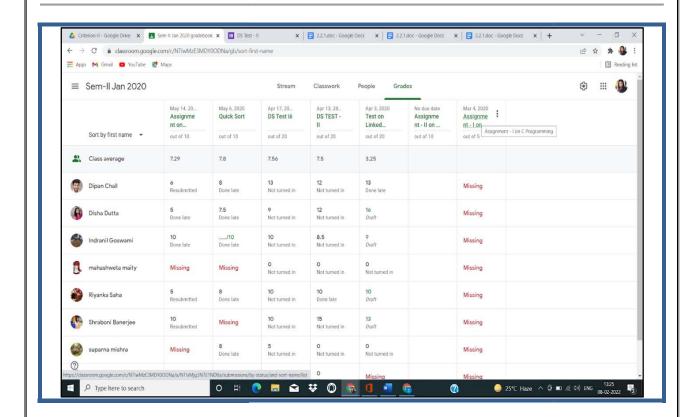




KKDC/SSR 2024/6.2.2 R. R. BAS COBBS Garia, Kol-84 Page **43** of **52**





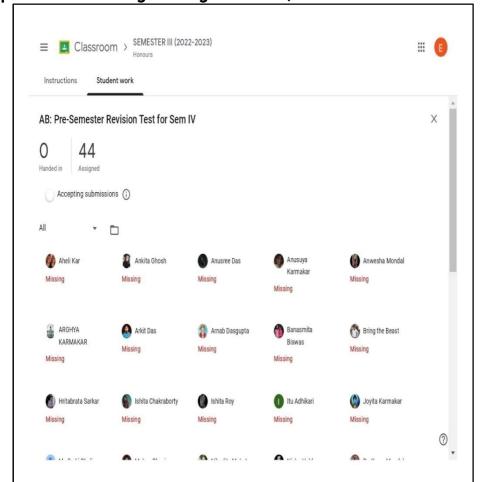


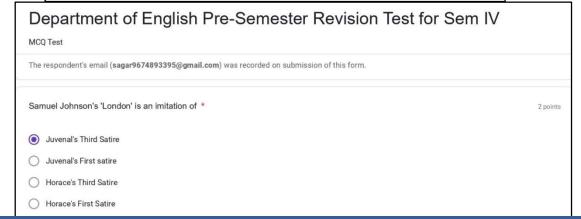


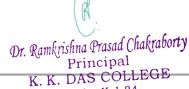
KKDC/SSR 2024/6.2.2 R. R. B. B. B. Garia, Kol-84 Page **44** of **52**



Specimen of Pre-Semester Revision Test taken by English Department through Google Form (Academic Session: 2022-23)







KKDC/SSR 2024/6.2.2 R. R. B. BAS COLONIA Page **45** of **52**





SSR 2024

Where is Thales shifting from London? *	2 points
○ Ireland	
Wales	
○ Scottish Highlands	
None of the above	
The character of Thales is based on *	2 points
Richard Savage	
Richard Walpole	
○ Robert Frost	
○ Robert Savage	
Which political figure is predominantly attacked by the poet in Johnson's 'London? *	2 points
George Walpole	
Richard Walpole	
Robert Walpole	
○ George II	
What time of the day is it when the poem 'Elegy Written in a Country Churchyard' begins?*	2 points
Morning	
○ Afternoon	
Evening	
○ Night	

Or. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84





SSR 2024

"For thee, who mindful of th' unhonour'd Dead Dost in these lines their artless tale relate;" Who are the 'unhonour'd Dead' and what is their 'artless tale'?	2 points
Rustics and their common life	
O Poet and his poem	
City people and their luxurious life	
Rustics and their luxurious life	
From where does the owl complain in the poem 'Elegy Written in a Country Churchyard'?*	2 points
○ Cottage roof	
○ Elm Tree	
O Ivy mantled tower	
○ A Cottage Window	
The narrative structure of 'Frankenstein' is called * Russian Doll Structure/ Chinese Box Structure	2 points
English Doll Structure/ Japanese Box Structure	
Russian Box Structure/ Chinese Doll Structure	
None of the above	
Why does Victor Frankenstein not create a female partner for the Creature? *	2 points
Danger for humanity	
Hatred and disliking towards the Creature	
Hatred and disliking towards the Creature Both	

Or. Ramkrishna Prasad Chakraborty
Principal
K. K. DAS COLLEGE
Garia, Kol-84

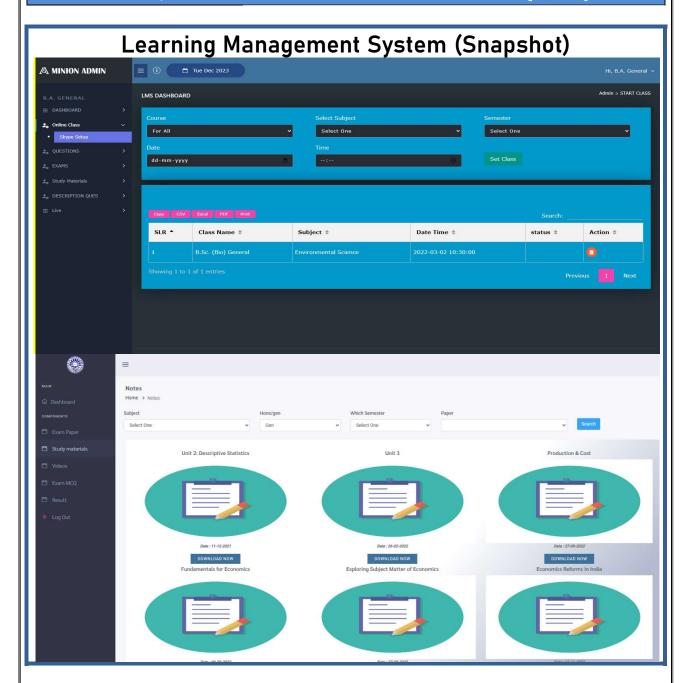


Who is blamed for the death of Frankenstein's brother William's murder? *	2 points
Justine Moritz	
○ Elizabeth Lavenza	
○ Creature	
○ Agatha	
This form was created inside K. K. Das College.	
Google Forms	

Garia, Kol-84



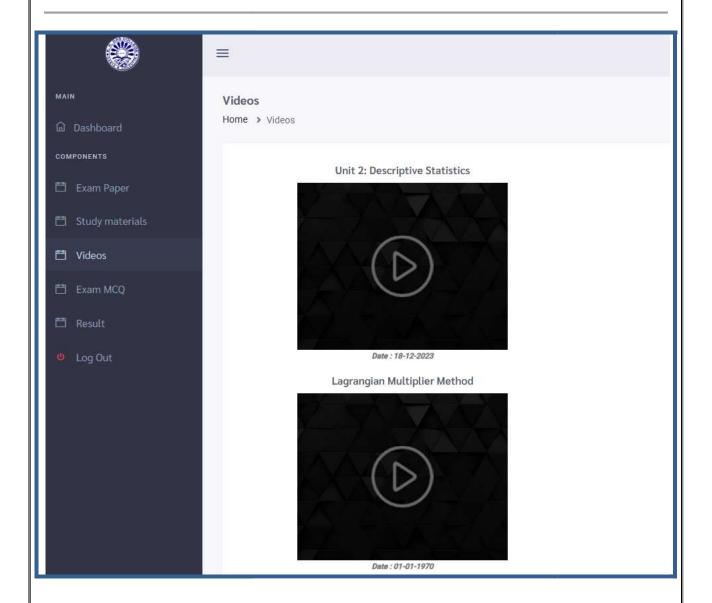
LEARNING MANAGEMENT SYSTEM (LMS)





KKDC/SSR 2024/6.2.2 R. R. B. Bris 3 Garia, Kol-84 Page **49** of **52**

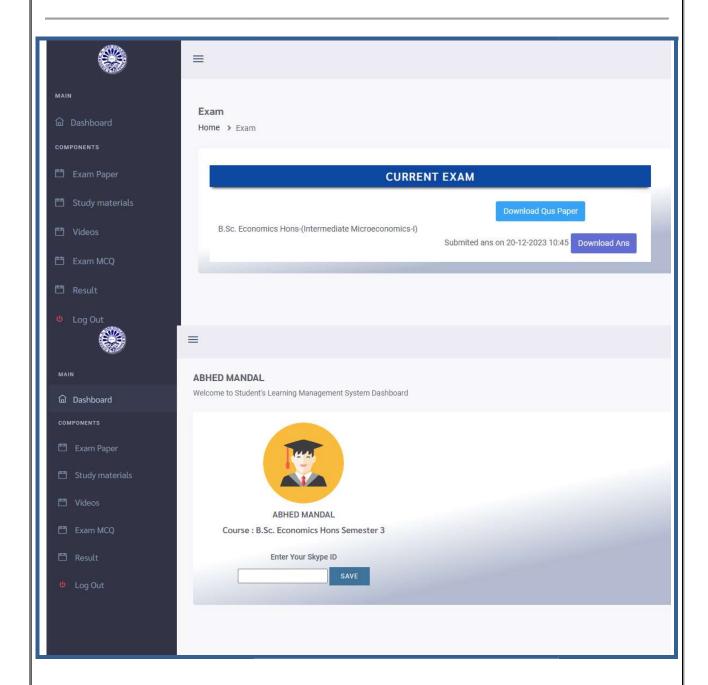






KKDC/SSR 2024/6.2.2



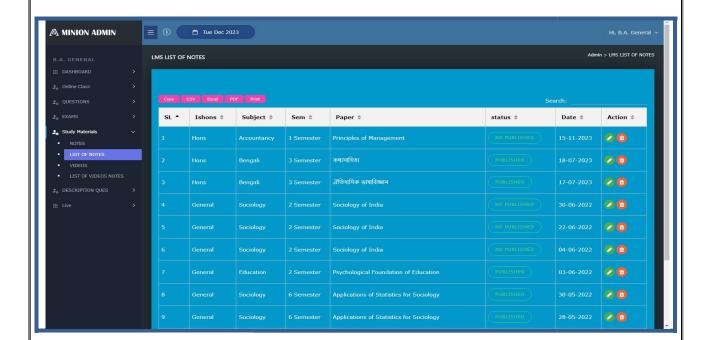








SSR 2024





KKDC/SSR 2024/6.2.2 R. R. BAS COSSS Page **52** of **52**