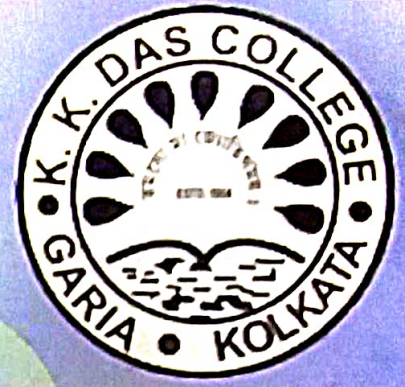


# Prospectus

2018-19



## **K. K. DAS COLLEGE**

**NAAC ACCREDITED**

*(Affiliated to the University of Calcutta)*

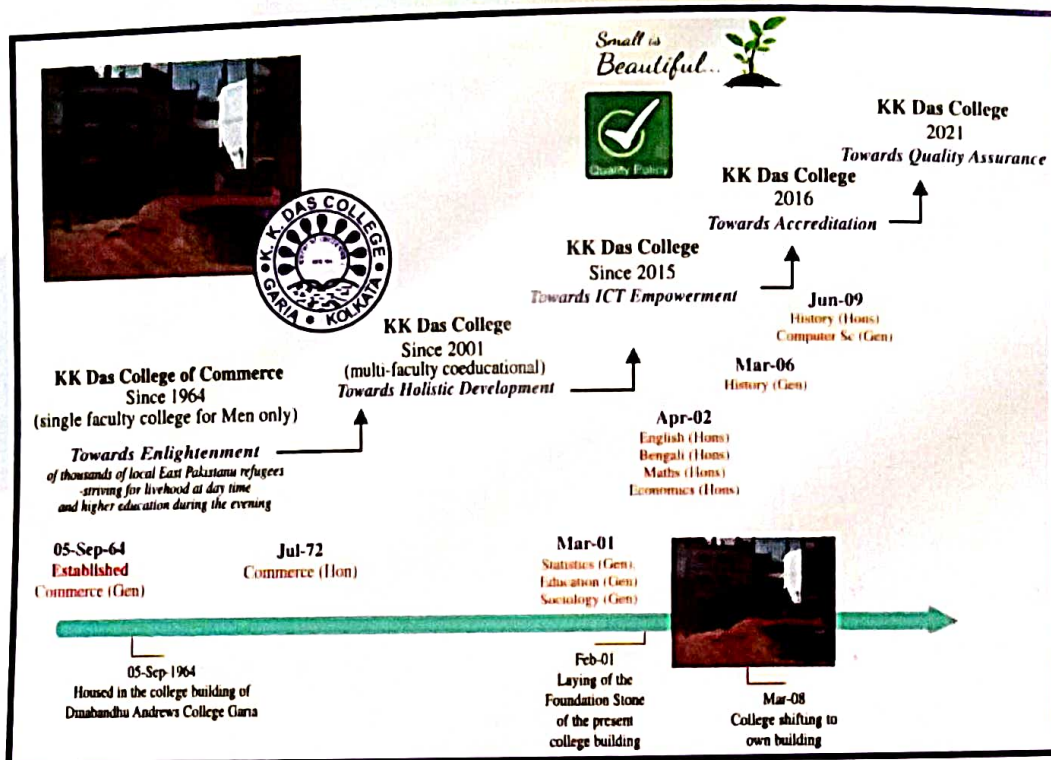
**Multi-Faculty & Co-educational**



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## Time Line



## Quality Policy

*Small is Beautiful.*



*The college has been accredited by NAAC on 16<sup>th</sup> September, 2016.*

## About the College

*K. K. Das College is a NAAC Accredited multi-faculty co-educational institution affiliated to the University of Calcutta. It was established on 5<sup>th</sup> September, 1964 by the family members of Late Kamini Kumar Das, a doctor by profession, who generously provided the requisite fund for starting the college. The college, formerly known as K. K. Das College of Commerce functioned from the premises of Dinabandhu Andrews College, Garia as an evening college for boys. It has shifted to its present location in Patuli in the year 2008 with a dedicated team of teaching and non-teaching members.*



## Location

*Eastern Metropolitan Bypass Link Road, Baishnabghata – Patuli, P.O. - Garia, Kolkata 700084, West Bengal.*

## Vision

*Building sensitive and self reliant citizens - confident and competent - and help them to develop as complete human beings.*

## Mission

- 1. To create an academic environment in the college and to ensure quality in teaching and Learning.*
- 2. To impart the kind of education which promotes knowledge as well as skill.*
- 3. To promote holistic development of students with special emphasis on girl students.*
- 4. To provide cultural enrichment and lifelong learning.*

## Governing Body 2018 -22

Sl. No.	Name of Member	Designation	Position in GB
1.	SRI BAPPADITYA DASGUPTA	Councillor, 101 No. Ward, K.M.C.	<i>President</i>
2.	DR. R. P. CHAKRABORTY	Principal	<i>Secretary</i>
3.	PROF. DR. M. N. MUKHERJEE	Ex-Head of the Department, Department of Pure Mathematics, University of Calcutta.	<i>Nominee of W. B. State Council of Higher Education</i>
4.	PROF. DR. SUBHASH CHANDRA PANJA	Professor, Department of Mechanical Engineering, Jadavpur University	<i>Govt. Nominee</i>
5.	SRI SOURAV GHOSH	Staff, Dept. Of Printing Technology, Jadavpur University	<i>Govt. Nominee</i>
6.	PROF. DR. SANJIT DEY	Professor, Department of Physiology, University of Calcutta	<i>C.U. Nominee</i>
7.	DR. RAJYASRI NEOGY	Principal, Vijaygarh Jyotish Roy College	<i>C.U. Nominee</i>
8.	MS. SOMA MUKHERJEE	Associate Prof. in Commerce	<i>Teachers' Representative</i>
9.	DR. ANJANA BRAHMA	Assistant Prof. in Bengali	<i>Teachers' Representative</i>
10.	DR. NASIMA MUNSHI	Assistant Prof. in Mathematics	<i>Teachers' Representative</i>
11.	SHRI SWAPAN KR. MANDAL	Head Cleark	<i>Non-Teaching Representative</i>
12.	MR. SAIKAT ROY	Gen. Sec., Students' Union	<i>Students' Representative</i>

## *From the Principal's Desk*

***“Education is the manifestation  
of the perfection already in man”***

***– Swami Vivekananda***



*Filled with the hope and dream of scaling new heights, as we step into a new academic session a warm welcome to K.K.Das College. I appreciate the interest shown by you in our institution. The journey that you will undertake with us for the next three years will prove to be enriching in every way.*

*Our aim is to impart education which will thrive in achieving academic excellence along with empowering students to become responsible individuals of the society. The emphasis is on moulding a character based on discipline, self-reliance and moral integrity. It will help you develop into rational, tolerant and secular individual. Our experienced and dedicated teachers help in this holistic development of the students, through constant guidance. Primarily built to cater the needs of students from low income backgrounds, the college has come a long way. In its commitment to make education affordable, we are constantly framing policies to ensure that the needy students won't be looked over or treated unfairly when it comes to education. We aim to prepare learners and train them for vivid opportunities around them.*

*We aspire to fulfill our dreams with a modern approach. The teaching-learning process in this college has been supplemented with the introduction and upgradation of technology-based education. The enriched college library complements the process. Our distinction lies on provision of online repository of study materials, which students can access anytime. This helps them to think and analyze the theories well. In addition to this, the college also provides the students the right exposure to groom themselves as confident and competent individuals. The add-on courses help the students to acquire knowledge and skill, simultaneously. The language lab teaches communication skills needed to make the transition to the workforce. With the wish to provide a right platform for opportunities a Placement Cell has been initiated, from the previous academic session.*

*The college boasts of an active NSS unit and Eco-Club. They inculcate value-based education to the students. Students learn to become active participants in the transformation of the society. Cultural Society and Literary Society bring out the hidden talents of the students and help them grow beyond academics.*

*I, hereby, encourage all students to take advantage of the opportunities provided by the college and involve themselves in all the extra-curricular activities that are offered.*

*Marching ahead...*

## COURSES OFFERED AND INTAKE CAPACITY

### Semester-wise Three Year Degree Programme under Choice Based Credit System(CBCS):

**1. B.Com Honours Programme:**

**Compulsory Subjects:**

*Communicative English / Compulsory Bengali .*

Honours Course	General Course	Intake Capacity						
		Gen.	SC	ST	OBC-A	OBC-B	PH	Total
Accounting & Finance	All General Subjects of Commerce	127	41	11	3	1	5	188

**2. B.Com General Programme:**

**Compulsory Subjects:**

*Communicative English / Compulsory Bengali .*

**General Courses:** *All General Subjects of Commerce*

Intake Capacity						
Gen.	SC	ST	OBC-A	OBC-B	PH	Total
83	29	8	4	2	4	130



### **3. B.A. Honours Programme:**

#### **AECC-1: Communicative English/ Bengali**

<b>Core Courses</b>	<b>Generic Elective Courses (any two of the following subjects to be chosen)</b>	<b>Intake Capacity</b>						
		<b>Gen.</b>	<b>SC</b>	<b>ST</b>	<b>OBC-A</b>	<b>OBC-B</b>	<b>PH</b>	<b>Total</b>
<b>Bengali</b>	<i>Sociology, Education, History, Economics and English.</i>	63	21	6	1	1	3	95
<b>English</b>	<i>Sociology, Education, History, Economics and Bengali.</i>	50	17	5	1	0	3	76
<b>History</b>	<i>Sociology, Education, History, Economics and English / Bengali.</i>	26	9	2	1	0	1	39

### **4. B.A. General Programme:**

#### **AECC-1: Communicative English/ Bengali**

**Core Courses** (Any two of the following subjects to be chosen):  
*English/ Bengali, History, Education, Sociology, Economics.*

#### **Generic Elective Courses:**

*Any one of the following subjects (other than the subjects chosen as Core Courses) to be taken: History, Education, Economics, Sociology.*

<b>Intake Capacity</b>						
<b>Gen.</b>	<b>SC</b>	<b>ST</b>	<b>OBC-A</b>	<b>OBC-B</b>	<b>PH</b>	<b>Total</b>
126	43	12	6	4	6	197

5. B.Sc. Honours Programme:

AECC-1: Communicative English/ Bengali

Core Courses	Generic Elective Courses (any two of the following subjects to be chosen)	Intake Capacity						Total
		Gen.	SC	ST	OBC-A	OBC-B	PH	
Mathematics	Any two of the following subjects to be chosen : Economics, Statistics and Computer Science**	17	6	1	1	0	1	26
Economics	Mathematics (Compulsory) and any one of the following subjects : Statistics, Computer Science** and Sociology	10	3	1	0	0	0	14

6. B.Sc. General Programme:

AECC-1: Communicative English/ Bengali

Core Courses: Mathematics (Compulsory) and any two of the following subjects: Statistics, Computer Science\*\*, Economics.

Intake Capacity						
Gen.	SC	ST	OBC-A	OBC-B	PH	Total
26	9	2	1	1	1	40

\*\* For opting the subject Computer Science, students have to pass in Mathematics & any one of Physics/ Statistics/ Computer Science in previous qualifying examination

## ELIGIBILITY CRITERIA

### Minimum Eligibility for Admission to Semester-wise Three Year Degree Programme under Choice Based Credit System (CBCS)

#### General Conditions

1. Pass in H. S. (10+2) or equivalent level
2. Pass in English having full marks of not being less than 100 in H. S. (10+2) or equivalent level
3. Compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks of best four subjects for admission.
4. Pass in H. S. (10+2) Vocational Examination conducted by WBSCVET shall be eligible to seek admission to B. A. (General) Programme taking subjects under Humanities division only.

<b>B.Com. Honours (Accounting &amp; Finance Group)</b>	
<b>For General Students</b>	<b>For SC/ST Students</b>
(i) 50% marks in aggregate of best four subjects in H.S. (10+2) or equivalent level	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
AND	OR
45 % marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics or Statistics / Business Studies / Commerce / Financial Accounting	40% marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics or Statistics in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics/Business Studies/ Commerce/Financial accounting	(iii) For students from Science stream, 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in Mathematics
OR	
(iii) For students from Science stream, 40% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and Pass marks in Mathematics	

### **B.A. Honours (Bengali Honours)**

<b>For General Students</b>	<b>For SC/ST Students</b>
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in Bengali	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Bengali	(ii) 40% marks in Bengali in H.S. (10+2) or equivalent level

### **B.A. Honours (English Honours)**

<b>For General Students</b>	<b>For SC/ST Students</b>
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in English	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in English	(ii) 40% marks in English in H.S. (10+2) or equivalent level

### **B.A. Honours (History Honours)**

<b>For General Students</b>	<b>For SC/ST Students</b>
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in History	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in History	(ii) 40% marks in History in H.S. (10+2) or equivalent level

### **B.Sc. Honours (Economics Honours)**

<b>For General Students</b>	<b>For SC/ST Students</b>
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in Economics	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level

<b>OR</b>	<b>OR</b>
(ii) 55% marks in Economics	(ii) 40% marks in Economics in H.S. (10+2) or equivalent level
<b>OR</b>	<b>OR</b>
(iii) For students who have not studied Economics in 10+2 Examination, 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and Pass in Mathematics	
* For Economics Honours, pass in Mathematics/Business Mathematics/B.E.B.M. at H.S. or (10+2) level is necessary.	

<b>B.Sc. Honours (Mathematics Honours)</b>	
<b>For General Students</b>	<b>For SC/ST Students</b>
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in Mathematics	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
<b>OR</b>	<b>OR</b>
(ii) 55% marks in Mathematics	(ii) 40% marks in Mathematics in H.S.(10+2) or equivalent level

<b>B.Com. General</b>
(i) Pass in H. S. (10+2) or equivalent level in Commerce Stream
<b>OR</b>
(ii) For students from Science Stream, pass in H. S. (10+2) or equivalent level with pass in Mathematics

<b>B.A. General</b>
(i) Pass in H. S. (10+2) or equivalent level in Any Stream Subject

<b>B.Sc. General</b>
(i) Pass in H. S. (10+2) or equivalent level in Science Stream with Mathematics

1. Marks of Environmental Studies shall not be taken into account for calculating the aggregate of best four but if it is an Elective Subject of 100 marks at the last qualifying examination, it may be taken into account for the purpose of determining the aggregate marks
2. A candidate shall be allowed to take up HONS. in Economics if he/she has passed in Mathematics or Business Mathematics or Business Economics including Business Mathematics from of 100 marks in the previous qualifying examination
3. A candidate shall be allowed to take up HONS. in Mathematics if he/she has passed in Mathematics and not in Business Mathematics at the previous qualifying Examination

## ADMISSION PROCEDURE

- ☞ Admission will be made according to the intake capacity of the subjects and strictly on the basis of merit.

The candidates should apply for the desired courses strictly through online by logging onto the college website [www.kkdacollege.ac.in](http://www.kkdacollege.ac.in).

- ☞ Pre-admission counselling will be offered to the students to provide relevant information about the undergraduate programme which will enable them to clarify any confusion relating to choice of subject.

- ☞ Reservations for SC, ST, and OBC candidates and other conditions of admission shall be as per the rules of the Government of West Bengal and the University of Calcutta (C.U.).

- ☞ The online admission procedure is conducted with strict adherence to the stipulations laid down by University of Calcutta and under the meticulous supervision of the Admission Committee of the College.

- ☞ The decision of the Committee will be considered final in all aspects pertaining to admission.

**Other CU Guidelines relating to admission for the Academic Session 2018-19:**

## FEES STRUCTURE

1.	Admission Form & Prospectus	Rs.	100.00
2.	Admission Fees for B.A./B.Sc./ B.Com Courses (Both Gen & Hons.)	Rs.	100.00
3.	a) University Dues	Rs.	190.00
	b) Migration Fee	Rs.	100.00
4.	Transfer Fee	Rs.	500.00
5.	Computer Literacy for Arts / Science Students (not having Computer as a regular subject) at a time at the time of admission	Rs.	100.00
6.	Annual Maintenance Charges (General) Per Student	Rs.	600.00
7.	Session Charge	Rs.	500.00
8.	Annual Contribution to the Building Fund	Rs.	400.00
9.	Library Development Fee	Rs.	150.00
10.	Canteen Charge (Annual)	Rs.	50.00
11.	Students' Aid Fund (Annual)	Rs.	60.00
12.	Student Health Home (Annual)	Rs.	10.00
13.	Annual Practical Fee for Statistics / Sociology	Rs.	50.00
14.	ID Card	Rs.	50.00
15.	College Exam Fee	Rs.	50.00
16.	Activity Fee	Rs.	100.00
17.	Monthly Tuition Fee:	Rs.	100.00
	B.Com(Hons)	Rs.	85.00
	B.Com(Gen)	Rs.	60.00
	B.Sc. (Hons)	Rs.	110.00
	B.Sc. (Gen)	Rs.	85.00
	B.A. (Hons)	Rs.	75.00
	B.A. (Gen)	Rs.	50.00
18.	Monthly Charges for Computer Training in the Paper of ITBG of B.Com (Sem. - III) Students only	Rs.	100.00
19.	Computer Science : Monthly Fee	Rs.	250.00
20.	Electric Maintenance Charge (Per Month)	Rs.	50.00
21.	Fine for Late Payment of Tuition Fee (per month)	Rs.	5.00
22.	Issue of Duplicate Fee Book, Identity Card , Library Card	Rs.	75.00

## IMPORTANT INFORMATION

### 1. Migration Certificate (M.C.):

*The candidate coming from any Board / Council / University (other than WBCHSE / CBSE / ISC and other such Board recognized by C.U.) will be admitted to the Semester I classes in any stream on payment of requisite Migration Fee at the time of his / her admission.*

*However he / she must produce his / her original M.C. issued by the Competent Authority of the concerned Board / Council / University within one month from the date of his / her admission.*

*If a student submits M.C. after one month from the date of admission, but within the permissible date(s) of C.U., then Service Charges as per rule will be levied by the college in addition to requisite fees of C.U.*

### 2. Registration under Calcutta University:

*Students admitted to Semester I classes for the academic session 2018-19 must apply for Registration to courses under C.U. in the prescribed Registration Form which will be available from the college office on the dates to be notified separately after completion of Admission Process.*

*A student who fails to obtain Registration Certificate / Registration Number from C.U. under reasons whatsoever will not be allowed to appear for the B.A. / B.Sc / B.Com End Semester Examinations (as per C.U. Rules).*

*A student coming from any Board / Council / University other than WBCHSE / CBSE / ISC must submit his / her Migration Certificate and a copy of his / her Mark sheet of the qualifying examination along with his / her application for registration.*



3. **(I) Change of Programme:**

**Not permitted.**

**(ii) Change of Subject (without change of Programme):**

**Permissible, subject to availability of seats before the Registration procedure starts.**

4. **Percentage of Attendance:**

- ❖ *At least 75% attendance of the total classes delivered and practical classes held is necessary for appearing in the University Examination.*
- ❖ *The students with less than 75% but not below 60% attendance will be treated as non-collegiate candidates who may be allowed to appear in the examination on payment of requisite non-collegiate fees.*
- ❖ *A student attending less than 60% lecture delivered and practical classes held in one or more subjects / group of subjects shall be declared dis-collegiate and debarred from appearing in the university examination.*
- ❖ *As per university norms, percentage of attendance secured by a student shall be used for evaluation of internal marks, which will be added up to the final score.*

5. **Examination :**

**College Examination:**

*There will be internal assessment in every subject to assess the continuous progress of the student. The marks obtained in internal assessment shall cumulate to the overall score of the student in a particular course of study.*

### **University Examination:**

- a) The 3 year B.A. /B.Sc. / B.Com. )Honours and General( Course of Studies under CBCS shall consist of Six (6) Semesters (Semester-I, Semester-II, Semester-III, Semester-IV, Semester-V and Semester-VI).
- b) End Semester Examinations are to be held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V in **December-January** and Semester-II, Semester-IV, Semester-VI in **June-July**.
- c) End Semester Examinations will be held for 80% of the total marks in each paper and Internal Assessment shall be for 20% of the total marks of each paper/subject/module. 50% of the total marks assigned to Internal Assessment will be assessed on the basis of Internal Examination and remaining 50% will be assessed based on the class attendance

#### **5. Notice Board:**

*Students should check College Notice Board regularly for relevant information. Non-compliance of any notice shall not be accepted.*

#### **6. Identity Card:**

*After admission to the college, every student will be issued an Identity Card, which he / she should always carry. **Wearing ID Cards is mandatory for all students while they are within the college premises.***

#### **7. Library Card:**

*Students need to furnish their fee receipt and the College Identity Card to become a member of the Library. A Library Card is issued to each member. The Library offers yearly membership which is renewed subject to clearance at the time of issuance of admit card for University Semester Examination.*

## **Rules and Regulations**

1. *No student will be allowed to enter the college without Identity Card.*
2. *The students have to be punctual in attending both Theoretical and Practical classes.*
3. *It is required that college monthly fees should be paid within the 30<sup>th</sup> of every month.*
4. *Smoking is strictly prohibited in the college campus.*
5. *Students should keep the college campus clean.*
6. *Pasting posters and writing anything on the college walls is strictly prohibited.*
7. *Destroying and damaging the college property is punishable.*
8. *Visiting hours for meeting the Principal:*  
*Parents/Guardian/Visitors 3:00pm to 5:00pm*  
*Students: 2:00pm to 5:00pm*
9. *Students must not loiter and shout in the corridors during class hours.*
10. *Students are strictly advised not to bring outsiders in the college campus without the prior permission of the College authority/Principal.*
11. *The student should abide by the rules and regulations of the college. The college authority may take disciplinary action if any student violates the college rules and regulations.*

## STUDENTS' SUPPORT

### 1. Library

The College Library is situated on the 1<sup>st</sup> Floor, Room No.: 206. Our Library has a rich collection of text-books which is used productively by our students and teachers.

Every year there is a fresh purchase of books from the UGC Grants. Presently the total number of books in the library is more than 13000. The library subscribes to 14 journals, magazines and periodicals. The College is also registered with N-LIST project (digital library) which provides access to e-resources i.e. e-journals and e-books. The library boasts of a collection of books which are necessary for competitive



examinations and job training. Some e-books are also available in CD / DVD form in our library. The work of computerization of the library is in progress. Recently OPAC (Online Public Access Catalogue) has been introduced in our library which will help the students to gain easy access to books and other resources. The Library has computers which provide access to e-journals and other e-resources to the students.

#### Rules & Regulations for the Library:

Days	Type of Circulation	Timings
Monday to Friday	Reading and Lending	11:00 am 4:00 pm
Saturday	Reading	11:00 am 2:00 pm

The following rules regarding the library should be strictly followed by the students:

- Student can take home two (2) books at a time for maximum ten (10) days.
- Student can take two (2) books at a time for Reading Room use only.
- Journals, Magazines, Reference Books are not for lending and students will not be allowed to take those documents outside the library.
- A fine of Rs. 1.00 per day per book will be charged for books kept beyond the due date.

- The loss of Library Card must be reported immediately and an amount of Rs. 20.00 will be charged for a duplicated Library Card.
- In case of loss of borrowed books the books has to be replaced by a new one.
- Students are to deposit all books before the issuance of admit card for University Examination.
- No books will be issued to the students before the issuance of admit card for University Examination.

**2. Departmental Book Bank:**

Commerce, Economics, Mathematics, History and Bengali departments have Book Banks consisting of text books and reference books.

**3. Central Computer Laboratory :**

The college computer lab has 30 desktop computers to promote network



based knowledge and learning. It has uninterrupted internet facility connected through Wi-fi and LAN. The lab functions as a classroom during college hours. It also works as a center for the computer based add-on courses beyond the college hours.

**4. Wi-Fi Campus:**

College-wide wireless internet access is available for the students during College hours.

**5. Virtuc.' Classroom:**

A virtual classroom has been introduced and developed from the academic session 2017-18. In this virtual classroom, teachers can deliver lectures more effectively by using audio-visual aids and by providing study materials From internet resources to the students.

6. **Audio-Visual Teaching Aids:**  
*Some classrooms are equipped with audio-visual system which facilitates effective communication between students and teachers. Moreover lectures delivered with the aid of LCD projectors make the teaching-learning process interesting for the students.*
7. **Language Lab:**  
*Language Lab facility is available in the college free of cost for students who are interested in learning languages like English, Spanish, German.*
8. **Uninterrupted Power Supply:**  
*A heavy duty generator ensures uninterrupted power supply in the entire college premises.*
9. **Canteen:**  
*There is a college canteen for students on the campus. It is a refreshment centre as well as a favourite hangout spot for the students. It offers a variety of hygienic foods at subsidized rates.*
10. **Students' Recreation Centre:**  
*There are separate common rooms with indoor games facilities for boys and girls.*
11. **Students' Health Home:**  
*The college students are entitled to medical facilities provided by the Students' Health Home of the Govt. of W.B.*
12. **Placement Cell:**  
*From the academic session 2017-18, a Placement Cell has been formed in the college with the aim of helping students to find employment in various sectors. In 2018, few final year students have been absorbed as management trainees in a reputed organization. The college has also entered into an agreement with the organization in which they will train ten students of the college in every semester.*

*The college also organizes a Career Fair for the students in which different corporate houses, Training Institutes and Indian Air Force take part with many*

offers and opportunities. The college library has books that are relevant to the preparation of competitive examinations.

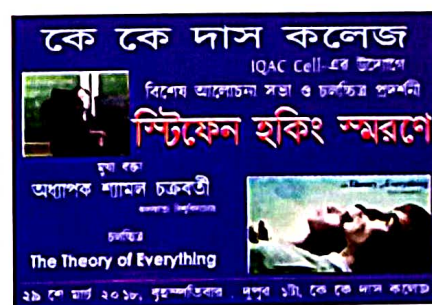


**13. Computer Literacy:**

The college offers short-term computer literacy courses to the B.A. and B.Sc. students, not having Computer Science as a subject in their regular course.

**14. Seminar and Special Lectures for the students:**

In addition to regular classroom lectures, seminars are arranged for the students of each course of study at regular intervals where eminent scholars in the particular field deliver lectures. These lectures are beneficial for students in order to gather additional knowledge in their subject and work further towards enriching their minds.



**15. Add on Course:**

The College in collaboration with an external agency (ESSR Infosys) provides the following certificate courses:

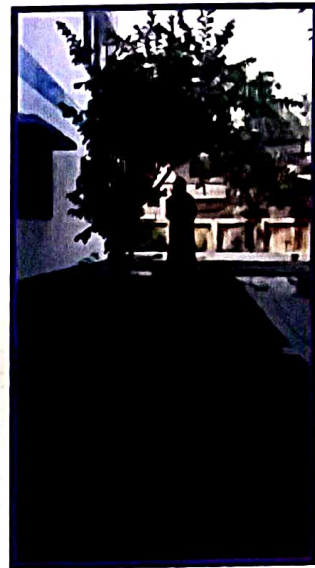
- 1) Teachers' Training

- 2) *Multimedia and Animation*
- 3) *Financial Accounting*
- 4) *Communicative English*

*A good number of students have shown interest by enrolling in these courses. These courses are conducted in the college premises before the usual college hours keeping the regular class routine undisturbed.*

**16. Garden:**

*In spite of constraints of space, the college has developed a small and beautiful garden with flowering trees and herbs which helps in providing a better atmosphere to the students of the college.*



**17. Playground:**

*The college has arranged for a provision for the students to use the 'Upanagri Udyan' of KMDA as a playground, whenever required.*



## **Additional Endeavours**

### **1. Guardians meet:**

*The college conducts a Parent-Teacher Meeting, at the beginning of the academic session, to explain the guardians how the college offers the best possible learning environment to their wards. This meet is addressed by the Principal. Subsequently, in several other sessions with the Departments, the parents are briefed about the overall performance of their wards.*



### **2. Online Feedback System:**

*Parents and students can give their valuable feedback by logging onto the college-website concerning the administration and education being imparted at the college.*

### **3. Online Repository of Study Materials:**

*The faculty members have created an online repository of study materials for all subjects of study to provide additional knowledge to the students. This repository is accessible on every departmental page through the college website and can be accessed both inside and outside the college.*

#### 4. **UGC Seminars:**

*National/State level UGC seminars, lectures are organized by various departments in which not only the students and staff of the college but also distinguished academicians from other institutions and eminent personalities participate.*



## Student life at KKDC

### 1. NSS :

The college has a National Service Scheme (Recognized by CU) running successfully since 2010. We take immense pride that our students have been devotedly engaged in organizing Blood Donation Camps, Health Camps, Awareness Programmes, and Social Awareness Camp. Our NSS Volunteers also take part in the special camps organized by the NSS unit of the college at nearby under privileged areas.



### 2. Literary Society:

The Literary Society of KKDC was formed in 2015 and it aims to develop the students into promising individuals by providing them a platform to sharpen their inherent skills of composition, eloquence etc. It organizes activities like Creative Writing Competition, Debating Competition and Creative Writing Workshop with eminent external experts and movie screenings. By participating in these activities, the students gain the requisite exposure to become confident individuals in the future.



3. **Eco Club :**

*The Eco Club of KKDC started functioning from the year 2015. The main purpose of Eco Club is to enable students to feel, think and be aware of the environmental issues. It organizes activities such as cleaning of the campus, plantation of trees etc.*

4. **Cultural Society :**

*The Cultural Society of the college bears responsibility of creating a cultural atmosphere on campus. Various cultural programmes are organized by the Cultural Society. The students actively participate and perform well in various competitions outside the campus by obtaining guidance from the Cultural Society. Workshops and competitions on elocution are held at regular intervals.*



5. **Educational Tours :**

*Educational tours are arranged by various departments to different places of interest for the students. The excursions are arranged under the guidance of the teachers. It give an exposure to learning filled with joy.*



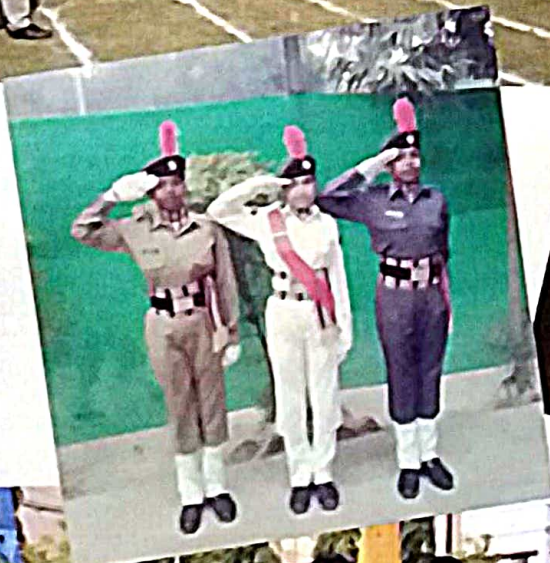
**6. Students' Union :**

*Students' Union is a statutory body and an integral part of the college consisting of class representatives elected by the students of the college. It has many sub-committees to conduct different co-curricular activities e.g. Games & Sports, Cultural & Social functions, Students' Welfare etc. As per rule, the General Secretary of the elected Students' Union is member of the Governing Body of the college.*



**7. Sports & Games :**

*Students' Union organizes Annual Sports for the students. There are arrangements for Indoor Games like carrom, table tennis, chess. Students participate in Inter-College Football, Cricket, Rowing competitions and various other events. Some of the college students are members of various clubs playing Division Level Tournaments in Cricket and some of them also take part in District Level Athletic meet.*



8. **College Magazine :**

*The Students' Union publishes College Magazine annually.*

7. **Wall Magazine :**

*Wall Magazines are published by different departments of the college. The Wall Magazines have become an effective platform for the students to express their inherent creative skills.*



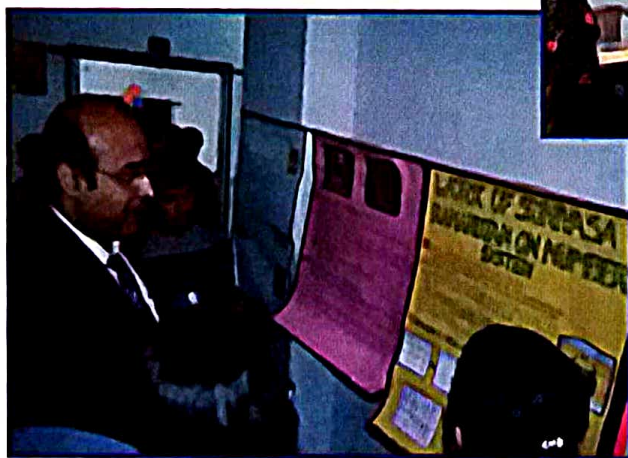
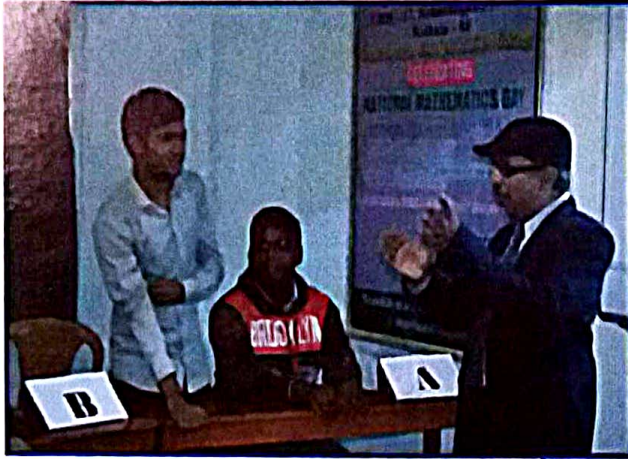
10. **Prize Distribution Ceremony :**

*College toppers in the university examinations and students excelling in extra-curricular activities are felicitated at the annual prize distribution ceremony.*



**11. Quiz Competition:**

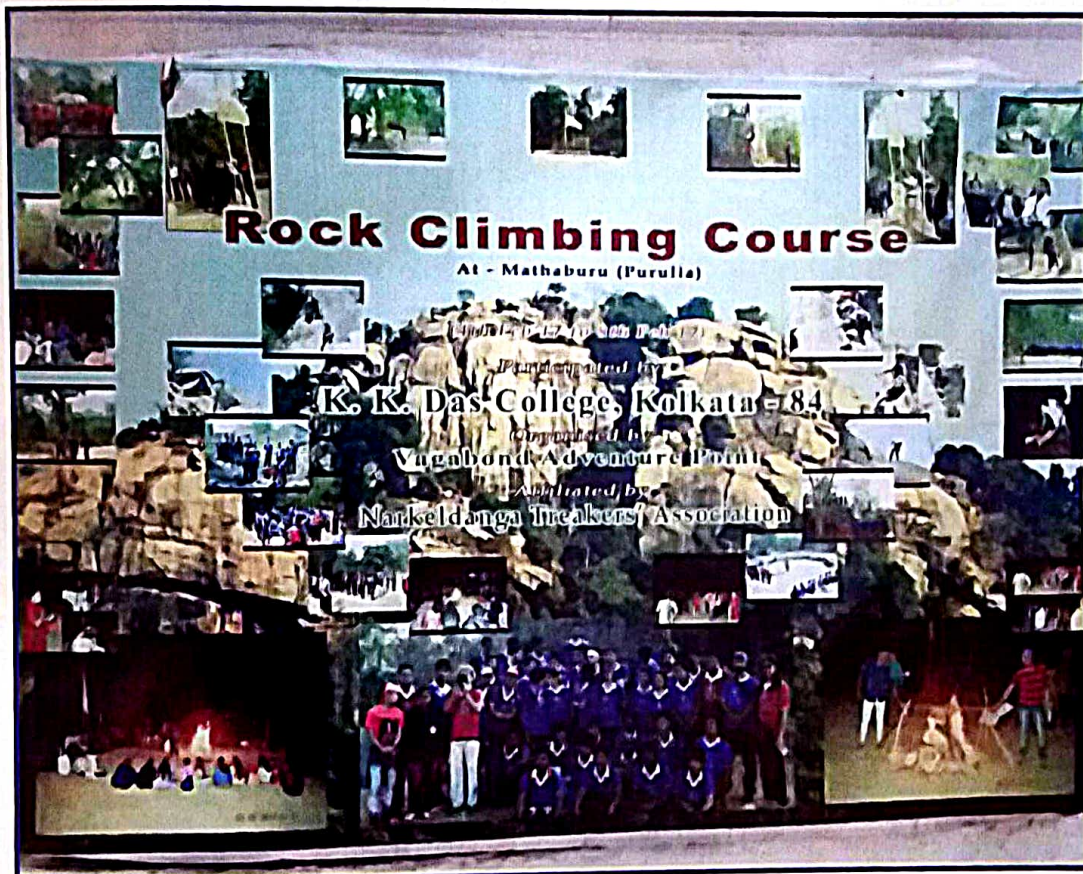
*Quiz Competition is organized every year by different departments of the college. Students participate enthusiastically in the competition which gives them a chance to enhance their knowledge in various fields.*





**12. Rock Climbing/ Trekking:**

The college organizes Certificate courses on adventure sports. In the academic session 2016-17, the college arranged for a Rock Climbing/Trekking course. The activity was organized at the Mathaburu Hills, in Purulia district of West Bengal, under the supervision of trained professionals and teachers of the college. This adventurous activity will be continued in the coming sessions.



## **Financial Assistance to Students**

### **1. Scholarship/Stipend:**

*The students of this college receive the following Govt. scholarships as per prescribed rules:*

- i) SC/ST/OBC*
- ii) Minority*
- iii) Kanyashree*

### **2. Concession in Railway and Bus Ticket:**

*As per Indian Railway Rules, quarterly concession are permissible to the students coming from home by train on production of fee book showing payment of up-to-date college fees. Students may also avail concessional rate in bus fare while travelling from home to college by bus as per rules of Bus Syndicate(s) concerned.*

### **3. Aid Fund:**

*Tuition fee is waived for candidates belonging to general category from low income groups. In addition to these scholarships, the college also provides various scholarships on the basis of academic performance at various levels.*

### **Special feature of the college:**

*An economically backward student will be given support if his/her academic performance is satisfactory and he/she is regular in classes.*

## Registered Alumni Association

The college strongly believes in creating a connection between the previous and the present students of the college. The relationship between the old and new members and the constructive suggestions received from both ends help in building a brighter future for the institution.

## IQAC

The Internal Quality Assurance Cell of the college is constantly making attempts to ensure qualitative improvement of the college. The IQAC had played a significant role during the NAAC assessment of the college in the year 2016. IQAC endeavours to fulfill the needs of students, teachers and all stakeholders of the institution. It also promotes a culture of research which is necessary for the development of an institution.



## **College Staff**

### **Principal:**

*Dr. Ramkrishna Prasad Chakraborty, M.Sc., M.Phil., Ph.D.*

### **Teaching Staff:**

#### **Faculty of Commerce:**

*Ms. Soma Mukherjee, M.Com., ICWA (Inter), Associate Professor*

*Ms. Rubi Pal, M.Com., ICWA (Inter), Associate Professor*

*Ms. Rinku Saha, M.Com., ICWA (Inter), Assistant Professor*

*Mr. Sukumar Sadhukhan, M.Com., M.Phil., Assistant Professor*

*Dr. Madhumita Chakraborty, M.Com., ICWA (Inter Final III), Ph.D., PTT*

*Mr. Anupam Sengupta, M.Sc., M.Phil., DOEACC 'A', PTT*

*Mr. Mridul Kanti Bhaumik, B.E. (Comp. Sc.), Lecturer (College full-time)*

*Mr. Devdeep Banerjee, M.Com., Guest Lecturer*

*Ms. Srijita Mondal, M.Com., Guest Lecturer*

#### **Faculty of Arts**

##### **Department of Bengali :**

*Dr. Anjana Brahma, M.A., Ph.D., Assistant Professor*

*Mr. Anunoy Chatterjee, M.A., Assistant Professor*

*Dr. Putul Chakraborty, M.A., B.Ed., Ph.D, CWTT*

*Mr. Sripati Pramanik, M.A., M.Phil., PTT*

*Ms. Anamika Roy, M.A., PTT*

##### **Department of English :**

*Dr. Soumana Biswas, M.A., Ph. D., Assistant Professor*

*Mr. Animesh Bag, M.A., M. Phil. Assistant Professor*

*Ms. Bishakha Banerjee, M.A., PTT*

*Mr. Gourab Dutta, M.A. Lecturer (College full-time)*

- **Department of History :**

Ms. Sreyashi Sarkar, M.A., M.Phil., Assistant Professor

Ms. Aparajita Mukherjee, M.A., M.Phil., CWTT

Ms. Sucharita Sengupta, M.A., M.Phil., Guest Lecturer

Mr. Suvankar Dey, M.A., M. Phil, Guest Lecturer

- **Department of Education :**

Mr. Bapi Kumar Sardar, M.A., B.Ed., M. Phil., Assistant Professor

Ms. Mithu Das, M.A., PTT

- **Department of Sociology :**

Dr. Bidya Ratan Tikadar, M.A., M.Phil., Ph. D., Assistant Professor

## **Faculty of Science**

- **Department of Mathematics :**

Dr. Nasima Munshi, M.Sc., M.Phil., Ph.D., Assistant Professor

Ms. Sarbani Sen, M.Sc., B.Ed., Guest Lecturer

Mr. Faruk Biswas, M.Sc., Guest Lecturer

Ms. Anupama Roy Chowdhury, M.Sc., Guest Lecturer

- **Department of Economics :**

Ms. Madhurima Koley, M. Sc., M. Phil., Assistant Professor

Ms. Shumonika Ganguli, M.A., M.Phil., Lecturer (College full-time)

- **Department of Computer Science :**

Ms. Rituparna Pal, B.E., M.Tech (Computer Science), CWTT

- **Department of Statistics :**

Mr. Asgar Ali, M.Sc., Assistant Professor

## **Library**

### **Librarian :**

*Mr. Pritam Kumar Paul, MLISc., Librarian*

*Mr. Rahul Maity, MLISc., Assistant Librarian (College Appointed)*

### **Library Staff:**

*Mr. Nanda Dulal Roy (Supporting Staff)*

*Mr. Aswini Majhi (Supporting Staff)*

### **Non-Teaching Staff:**

*Mr. Swapan Kumar Mondal, B.Com., Head Clerk*

*Mr. Bipad Mondal, B.Com., Cashier*

*Mr. Santanu Roy, B.Com., Typist*

*Mr. Kishore Das, Group-D Staff*

*Ms. Arati Majumder, Group-D Staff*

*Mr. Parimal Mandal, Group-D Staff*

*Mr. Dilip Kumar Maity, B.Com. (Supporting Staff)*

*Mr. Asis Sen, (Supporting Staff)*

*Mr. Sudip Manna, B. Sc. (Supporting Staff)*

*Mr. Srijan Pal. B. Com. (Supporting Staff)*

## Academic Calendar 2018-19

Months	Week	Activity
<b>July'18</b>	1st Week	Orientation of Parents and Students + Class start
	2nd Week	1st & 3rd sem + 3rd year classes
	3rd Week	1 <sup>st</sup> & 3 <sup>rd</sup> sem / 3 <sup>rd</sup> year classes . C.U.Registration of 1 <sup>st</sup> Semester
	4th Week	Class + B.A., B.Sc. Part I C.U. Exam C.U. Registration of 1 <sup>st</sup> Sem
<b>August'18</b>	1st Week	Class + B.A./B.Sc Part I C.U.Exam C.U.Registration of 1 <sup>st</sup> Sem
	2nd Week	Regular Class B.A./B.Sc. Part I C.U.Exam
	3rd Week	Regular Class
	4th Week	Regular Class
<b>September'18</b>	1st Week	Regular Class
	2nd Week	Regular Class
	3rd Week	Regular Class
	4th Week	Regular Class
<b>October'18</b>	1st Week	Regular Class Blood Donation Camp
	2nd Week	B.A./B.Sc. Part II & B.A./B.Sc./B.Com. Part III Midterm Fresher's Welcome
	3rd Week	Puja Vacation
	4th Week	Puja Vacation
<b>November'18</b>	1st Week	Puja Vacation
	2nd Week	Puja Vacation
	3rd Week	1 <sup>st</sup> & 3 <sup>rd</sup> sem Internal
	4th Week	1 <sup>st</sup> & 3 <sup>rd</sup> sem CU form fill up + Practical/Tutorial Regular Class
<b>December'18</b>	1st Week	Regular Class
	2nd Week	Regular Class 1 <sup>st</sup> & 3 <sup>rd</sup> Sem CU Exam
	3rd Week	Regular Class
	4th Week	Eye Operation Camp

## Academic Calendar 2018-19

Months	Week	Activity
January'19	1st Week	2 <sup>nd</sup> & 4 <sup>th</sup> sem Class starts 3 <sup>rd</sup> year B.A, B.Sc, B.com Selection test
	2nd Week	Regular Class
	3rd Week	Regular Class Annual Sports
	4th Week	Regular Class 3 <sup>rd</sup> year EVS Project submission Adventure sports
February'19	1st Week	2 <sup>nd</sup> year B.A., B.Sc. Test Form fill up Part III
	2nd Week	Regular Class 3 <sup>rd</sup> yr B.Com(H) final project submission Career fair & Indoor game competition
	3rd Week	Regular Class
	4th Week	Regular Class
March'19	1st Week	Part II form fill up Part III (Hons) Practical/ project exam
	2nd Week	Regular Class
	3rd Week	Regular Class
	4th Week	Regular Class B.A./B.Sc. Part II General Practical CU Examination B.Com Part III General CU Exam
April'19	1st Week	Regular Class B.A., B.Sc. B.com Part III (Honours) C.U. Exam
	2nd Week	Regular Class B.A., B.Sc. B.com Part III (General) C.U. Exam
	3rd Week	Regular Class
	4th Week	Regular Class B.A., B.Sc. Part II(Hons) C.U. Exam
May'19	1st Week	Regular Class
	2nd Week	Regular Class
	3rd Week	2 <sup>nd</sup> &4 <sup>th</sup> Sem Internal
	4th Week	2 <sup>nd</sup> & 4 <sup>th</sup> sem CU form fill up Practical, Tutorial Exam
June'19	1st Week	Online Admission process
	2nd Week	2 <sup>nd</sup> & 4 <sup>th</sup> Sem C.U Exam Online Admission process
	3rd Week	Online Admission process
	4th Week	B.A./B.Sc. Part II Gen C.U Exam Online Admission process



## List. of Holidays

Date	Day	Description	No. of Days
1st January	Monday	New Year's Day	1
12th January	Friday	Birthday of Swami Vivekananda	1
22nd & 23rd January	Monday & Tuesday	Saraswati Puja (2 days)	1
23rd January	Tuesday	Netaji Birth Day	1
24th January	Wednesday	University Foundation Day	1
25th January	Thursday	Maghotsab	1
26th January	Friday	Republic Day	1
14th February	Wednesday	Shibratri	1
1st & 2nd March	Thursday & Friday	Dol Jatra & Holi	2
30th March	Friday	Good Friday	1
31st March	Saturday	Easter Saturday	1
14th April	Saturday	Birthday of B.R. Ambedkar	1
15th April	Sunday	Bengali New Year	0
30th April	Monday	Buddha Purnima	1
1st May	Tuesday	May Day	1
9th May	Wednesday	Rabindra Jayanti	1
16th May to 2 <sup>nd</sup> June	Tuesday to Saturday	Summer Recess (Both days inclusive)	
16th June	Saturday	Id-UI-Fitre	1
15th August	Wednesday	Independence Day	1
22th August	Wednesday	Id-Ud-Zoha	1
3rd September	Monday	Janmasthanmi	1
21st September	Friday	Muharram	1
2nd October	Tuesday	Birthday of Gandhiji	1
14th Oct to 10th Nov	Sunday to Saturday	Puja Vacation (Both Days inclusive)	23
13th November	Tuesday	Chhat Puja	1
22nd November	Thursday	Fateha Doaz Dahum	1
23rd November	Friday	Birthday of Guru Nanak	1
25th Dec to 31st Dec	Tuesday to Monday	Winter recess (Both Days inclusive)	6
<b>Principal's Discretion</b>			5
<b>Total</b>			<b>59</b>



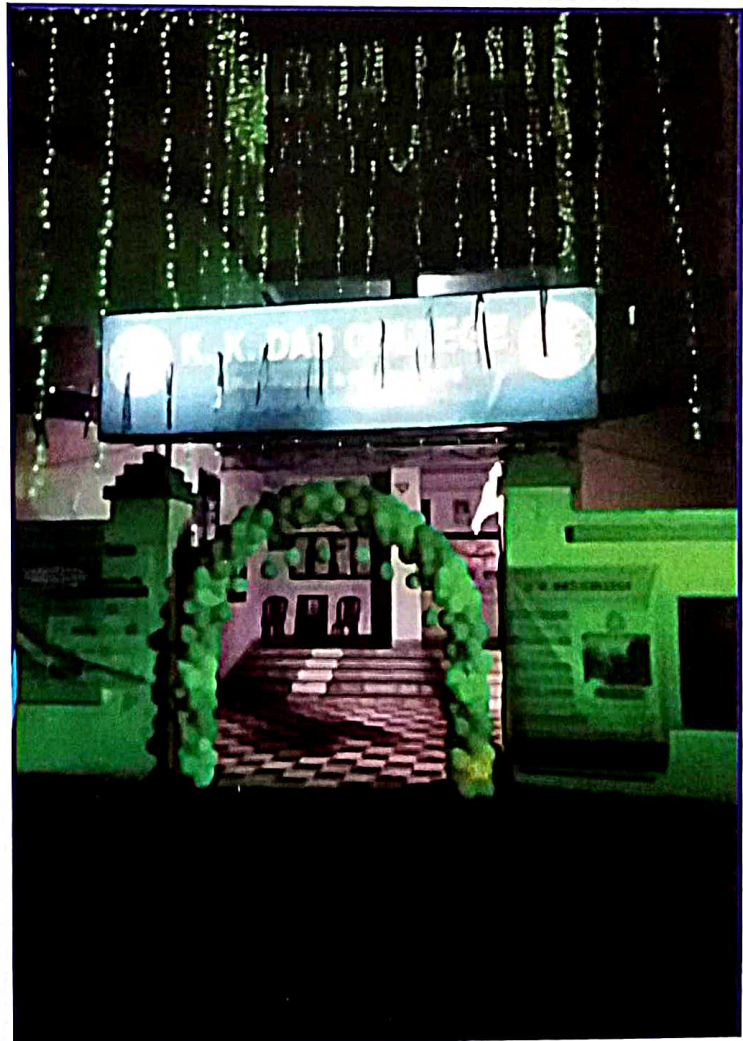
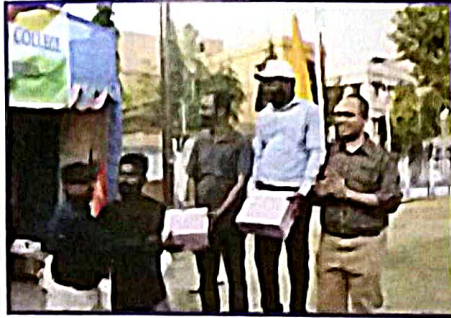
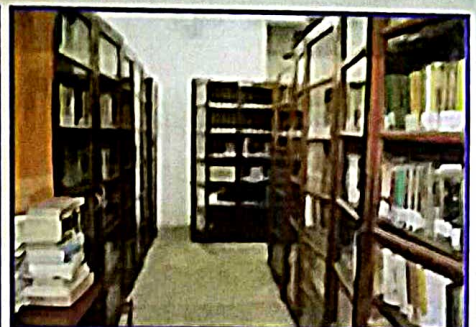
## UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A./ B.Sc./ B.Com. / B.Mus.(Honours / General / Major) Courses of Studies (under CBCS with Semester-wise Examinations) for the Academic Session 2018-2019

COURSE OF STUDIES	COMMENCEMENT OF CLASSES	FILLING UP OF FORM FOR UNIVERSITY EXAMINATION	INTERNAL ASSESSMENT (EXAMINATION) [BY THE COLLEGE]	COMMENCEMENT OF EXAMINATIONS (TENTATIVE)		PUBLICATION OF RESULT (TENTATIVE)
				PRACTICAL/ TUTORIAL	THEORETICAL	
Semester-I	1 <sup>st</sup> week of July, 2018	November, 2018	3 <sup>rd</sup> week November 2018	4 <sup>th</sup> week November, 2018	2 <sup>nd</sup> week December, 2018	Within 45 days from the last date of Exam.
Semester-II	Within 7 days from the completion of 1 <sup>st</sup> semester exam.	May, 2019	3 <sup>rd</sup> week May, 2019	4 <sup>th</sup> week May, 2019	2 <sup>nd</sup> week June, 2019	-Do-
Semester-III (For B.Com. H/G only)	Within 7 days from the completion of 2 <sup>nd</sup> semester exam.	November, 2018	3 <sup>rd</sup> week November, 2018	4 <sup>th</sup> week November, 2018	2 <sup>nd</sup> week December, 2018	-Do-
Semester-IV (For B.Com. H/G only)	Within 7 days from the completion of 3 <sup>rd</sup> semester exam.	May, 2019	3 <sup>rd</sup> week May, 2019	.....	2 <sup>nd</sup> week June, 2019	-Do-

Sd/ -

Secretary  
Councils for U. G. Studies





# **K. K. DAS COLLEGE**

GRH - 17, Baishnabghata-Patuli, P.O. - Garia,  
Kolkata - 700 084, West Bengal

Phone - +91 8902384436 (Office), 033 2462 5999 (Principal)

E-mail : [kkdascollege@gmail.com](mailto:kkdascollege@gmail.com)

Website : [www.kkdascollege.ac.in](http://www.kkdascollege.ac.in)