

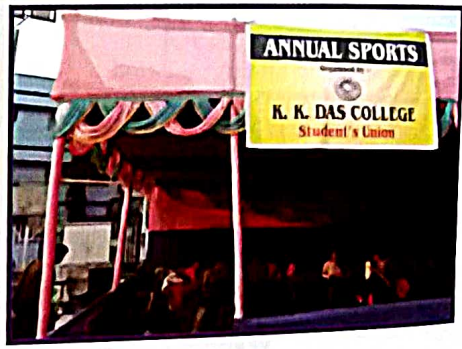
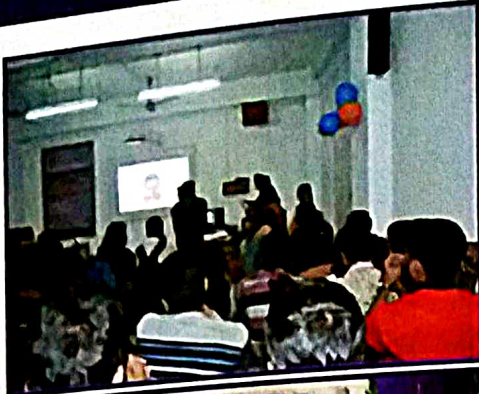
Prospectus

— 2019-20 —



K. K. DAS COLLEGE

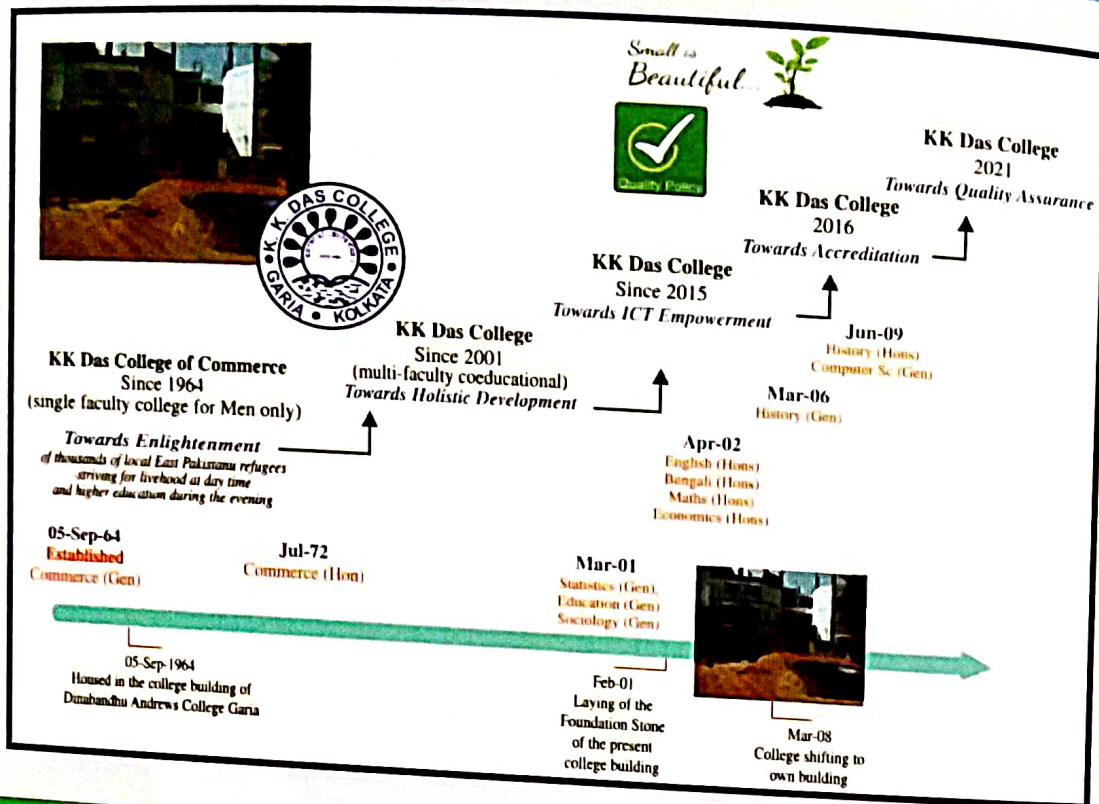
NAAC ACCREDITED
(Affiliated to the University of Calcutta)
Multi-Faculty & Co-educational



CONTENTS

1. Time Line.....	2
2. Quality Policy.....	2
3. About the College.....	3
4. Location.....	3
5. Vision.....	3
6. Mission.....	3
7. The Governing Body.....	4
8. From the Principal's Desk	5
9. Courses offered and Intake Capacity.....	6
10. Eligibility Criteria.....	9
11. Procedure of Admission.....	12
12. Important Dates for Admission.....	12
13. Fee Structure.....	13
14. Important Information.....	14
15. Rules & Regulations.....	17
16. Students' Support.....	18
17. Additional Endeavors.....	23
18. Student life at KKDC.....	25
19. Financial Assistance to Students.....	32
20. Alumni Association.....	33
21. IQAC.....	33
22. College Staff	34
23. Academic Calendar.....	37
24. List of Holidays.....	39
25. University of Calcutta - Academic Calender	40

Time Line



Quality Policy

Small is Beautiful.



The college has been accredited by NAAC on 16th September, 2016.

About the College

K. K. Das College is a NAAC Accredited multi-faculty co-educational institution affiliated to the University of Calcutta. It was established on 5th September, 1964 by the family members of Late Kamini Kumar Das, a doctor by profession, who generously provided the requisite fund for starting the college. The college, formerly known as K. K. Das College of Commerce functioned from the premises of Dinabandhu Andrews College, Garia as an evening college for boys. It has shifted to its present location in Patuli in the year 2008 and the college boasts of a dedicated team of teaching and non-teaching members.



Location

GRH-17, Eastern Metropolitan Bypass Link Road, Baishnabghata – Patuli,
P.O. - Garia, Kolkata - 700084, West Bengal.

Vision

Building sensitive and self reliant citizens - confident and competent - and help them to develop as complete human beings.

Mission

1. To create an academic environment in the college and to ensure quality in teaching and Learning.
2. To impart the kind of education which promotes knowledge as well as skill.
3. To promote holistic development of students with special emphasis on girl students.
4. To provide cultural enrichment and lifelong learning.
5. To develop their inherent qualities.

Governing Body 2018 -22

Sl. No.	Name of Member	Designation	Position in GB
1.	SRI BAPPADITYA DASGUPTA	Councillor, 101 No. Ward, K.M.C.	<i>President</i>
2.	DR. R. P. CHAKRABORTY	Principal	<i>Secretary</i>
3.	PROF. DR. M. N. MUKHERJEE	Ex-Head of the Department, Department of Pure Mathematics, University of Calcutta.	<i>Nominee of W. B. State Council of Higher Education</i>
4.	PROF. DR. SUBHASH CHANDRA PANJA	Professor, Department of Mechanical Engineering, Jadavpur University	<i>Govt. Nominee</i>
5.	SRI SOURAV GHOSH	Staff, Dept. Of Printing Technology, Jadavpur University	<i>Govt. Nominee</i>
6.	PROF. DR. SANJIT DEY	Professor, Department of Physiology, University of Calcutta	<i>C.U. Nominee</i>
7.	DR. RAJYASRI NEOGY	Principal, Vijaygarh Jyotish Roy College	<i>C.U. Nominee</i>
8.	MS. SOMA MUKHERJEE	Associate Prof. in Commerce	<i>Teacher Member</i>
9.	DR. ANJANA BRAHMA	Assistant Prof. in Bengali	<i>Teacher Member</i>
10.	DR. NASIMA MUNSHI	Assistant Prof. in Mathematics	<i>Teacher Member</i>
11.	SHRI SWAPAN KR. MANDAL	Head Clerk	<i>Non-Teaching Member</i>
12.	MR. SAIKAT ROY	Gen. Sec., Students' Union	<i>Student Member</i>

From the Principal's Desk

***"Education is the manifestation
of the perfection already in man"***
— Swami Vivekananda



Filled with the hope and dream of scaling new heights, as we step into a new academic session a warm welcome to K.K.Das College. I appreciate the interest shown by you in our institution. The journey that you will undertake with us for the next three years will prove to be enriching in every way.

Our aim is to impart education which will thrive in achieving academic excellence along with empowering students to become responsible individuals of the society. The emphasis is on moulding a character based on discipline, self-reliance and moral integrity. It will help you develop into rational, tolerant and secular individual. Our experienced and dedicated teachers help in this holistic development of the students, through constant guidance. Primarily built to cater to the needs of students from low income backgrounds, the college has come a long way. In its commitment to make education affordable, we are constantly framing policies to ensure that the needy students won't be looked over or treated unfairly when it comes to education. We aim to prepare learners and train them for vivid opportunities around them.

We aspire to fulfill our dreams with a modern approach. The teaching-learning process in this college has been supplemented with the introduction and upgradation of technology-based education. The enriched college library complements the process. Our distinction lies on provision of online repository of study materials, which students can access anytime. This helps them to think and analyze the theories well. In addition to this, the college also provides the students the right exposure to groom themselves as confident and competent individuals. The add-on courses help the students to acquire knowledge and skill, simultaneously. The language lab teaches communication skills needed to make the transition to the workforce. With the wish to provide a right platform for opportunities a Placement Cell has been initiated, from the previous academic session.

The college boasts of an active NSS unit and Eco-Club. They inculcate value-based education to the students. Students learn to become active participants in the transformation of the society. Cultural Society and Literary Society bring out the hidden talents of the students and help them grow beyond academics.

I, hereby, encourage all students to take advantage of the opportunities provided by the college and involve themselves in all the extra-curricular activities that are offered.

Marching ahead...

COURSES OFFERED AND INTAKE CAPACITY

Semester-wise Three Year Degree Programme under Choice Based Credit System(CBCS):

1. B.Com. Honours Programme:

AECC - I: Communicative English / Bengali

General Subjects: All General Subjects of Commerce

Honours Course	General Course	Intake Capacity						
		Gen.	SC	ST	OBC -A	OBC -B	PH	Total
Accounting & Finance	All General Subjects of Commerce	127	41	11	3	1	5	188

2. B.Com General Programme:

AECC - I: Communicative English / Bengali

General Subjects: All General Subjects of Commerce

Intake Capacity						
Gen.	SC	ST	OBC - A	OBC - B	PH	Total
83	29	8	4	2	4	130

3. B.A. Honours Programme:

AECC-1: Communicative English/ Bengali

Core Courses	Generic Elective Courses (any two of the following subjects to be chosen)	Intake Capacity						
		Gen.	SC	ST	OBC -A	OBC -B	PH	Total
Bengali	<i>Sociology, Education, History, Economics and English.</i>	63	21	6	1	1	3	95
English	<i>Sociology, Education, History, Economics and Bengali.</i>	50	17	5	1	0	3	76
History	<i>Sociology, Education, History, Economics and English / Bengali.</i>	26	9	2	1	0	1	39

4. B.A. General Programme:

AECC-1: Communicative English/ Bengali

Core Courses (Any two of the following subjects to be chosen):
English / Bengali, History, Education, Sociology, Economics.

Generic Elective Courses:

Any one of the following subjects (other than the subjects chosen as Core Courses) to be taken: History, Education, Economics, Sociology.

Intake Capacity						
Gen.	SC	ST	OBC-A	OBC-B	PH	Total
126	43	12	6	4	6	197

5. B.Sc. Honours Programme:

AECC-1: Communicative English/ Bengali

Core Courses	Generic Elective Courses	Intake Capacity						
		Gen.	SC	ST	OBC -A	OBC -B	PH	Total
Mathematics	Any two of the following subjects to be chosen : Economics, Statistics and Computer Science**	17	6	1	1	0	1	26
Economics	Mathematics (Compulsory) and any one of the following subjects : Statistics, Computer Science** and Sociology	10	3	1	0	0	0	14

6. B.Sc. General Programme:

AECC-1: Communicative English/ Bengali

Core Courses: Mathematics (Compulsory) and any two of the following subjects: Statistics, Computer Science**, Economics.

Intake Capacity						
Gen.	SC	ST	OBC-A	OBC-B	PH	Total
26	9	2	1	1	1	40

ELIGIBILITY CRITERIA

Minimum Eligibility for Admission to Semester-wise Three Year Degree Programme under Choice Based Credit System (CBCS)

General Conditions

1. Pass in H. S. (10+2) or equivalent level
2. Pass in English having full marks of not being less than 100 in H. S. (10+2) or equivalent level
3. Compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks of best four subjects for admission.
4. Pass in H. S. (10+2) Vocational Examination conducted by WBSCVET shall be eligible to seek admission to B. A. (General) Programme taking subjects under Humanities division only.

B.Com. Honours (Accounting & Finance Group)	
For General Students	For SC/ST Students
<i>(i) 50% marks in aggregate of best four subjects in H.S. (10+2) or equivalent level</i>	<i>(i) 40% marks in aggregate in H.S. (10+2) or equivalent level</i>
AND	OR
<i>45 % marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics or Statistics / Business Studies / Commerce / Financial Accounting</i>	<i>40% marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics or Statistics in H.S. (10+2) or equivalent level</i>
OR	OR
<i>(ii) 55% marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics/Business Studies/ Commerce/Financial accounting</i>	<i>(iii) For students from Science stream, 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in Mathematics</i>
OR	
<i>(iii) For students from Science stream, 40% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and Pass marks in Mathematics</i>	

B.A. Honours (Bengali Honours)

For General Students	For SC/ST Students
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in Bengali	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Bengali	(ii) 40% marks in Bengali in H.S. (10+2) or equivalent level

B.A. Honours (English Honours)

For General Students	For SC/ST Students
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in English	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in English	(ii) 40% marks in English in H.S. (10+2) or equivalent level

B.A. Honours (History Honours)

For General Students	For SC/ST Students
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in History	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in History	(ii) 40% marks in History in H.S. (10+2) or equivalent level

B.Sc. Honours (Economics Honours)

For General Students	For SC/ST Students
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in Economics	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level

OR	OR
(ii) 55% marks in Economics	(ii) 40% marks in Economics in H.S. (10+2) or equivalent level
OR	OR
(iii) For students who have not studied Economics in 10+2 Examination, 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and Pass in Mathematics	
* For Economics Honours, pass in Mathematics/Business Mathematics at H.S. or (10+2) level is necessary.	

B.Sc. Honours (Mathematics Honours)

For General Students	For SC/ST Students
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in Mathematics	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Mathematics	(ii) 40% marks in Mathematics in H.S.(10+2) or equivalent level

B.Com. General

(i) Pass in H. S. (10+2) or equivalent level in Commerce Stream
OR
(ii) For students from Science Stream, pass in H. S. (10+2) or equivalent level with pass in Mathematics

B.A. General

(i) Pass in H. S. (10+2) or equivalent level in Any Stream Subject

B.Sc. General

(i) Pass in H. S. (10+2) or equivalent level in Science Stream with Mathematics

**** For opting the subject Computer Science, students have to pass in Mathematics & any one of Physics/ Statistics/ Computer Science in previous qualifying examination**

1. Marks of Environmental Studies shall not be taken into account for calculating the aggregate of best four but if it is an Elective Subject of 100 marks at the last qualifying examination, it may be taken into account for the purpose of determining the aggregate marks
2. A candidate shall be allowed to take up HONS. in Economics if he /she has passed in Mathematics or Business Mathematics or Business Economics including Business Mathematics from of 100 marks in the previous qualifying examination
3. A candidate shall be allowed to take up HONS. in Mathematics if he/she has passed in Mathematics and not in Business Mathematics at the previous qualifying examination

ADMISSION PROCEDURE

Admission will be made according to the intake capacity of the subjects and strictly on the basis of merit.

The candidates should apply for the desired courses strictly through online by logging onto the college website www.kkdacollege.ac.in.

No enquiry should be made about the admission process in the college office. All information regarding admission will be available on the college website.

The entire admission process will be conducted online and candidates **should not come** to the college campus for any enquiry about the admission process.

Verification of documents of the admitted candidates will be done after the commencement of classes. The admission of candidates, who fail to provide necessary documents within the stipulated time period, will stand cancelled.

Reservations for SC, ST, and OBC candidates and other conditions of admission shall be as per the rules of the Government of West Bengal and the University of Calcutta (C.U.).

The online admission procedure is conducted with strict adherence to the stipulations laid down by University of Calcutta and under the meticulous supervision of the Admission Committee of the College.

The decision of the Committee will be considered final in all aspects pertaining to admission.

Other CU Guidelines relating to admission for the Academic Session 2019-20:
The students shall be admitted on and from: 12th June, 2019
Last Date of Admission: 10th July, 2019
Last Date of Submission of Registration Form: Information will be given on the College Notice Board.

FEES STRUCTURE

1.	Admission Form & Prospectus	Rs.	100.00
2.	Admission Fees for B.A./B.Sc./ B.Com Courses (Both Gen & Hons.)	Rs.	100.00
3.	a) University Dues	Rs.	190.00
	b) Migration Fee	Rs.	100.00
4.	Transfer Fee	Rs.	500.00
5.	Computer Literacy for Arts / Science Students (not having Computer as a regular subject) at a time at the time of admission	Rs.	100.00
6.	Annual Maintenance Charges (General) Per Student	Rs.	600.00
7.	Session Charge	Rs.	500.00
8.	Annual Contribution to the Building Fund	Rs.	400.00
9.	Library Development Fee	Rs.	150.00
10.	Canteen Charge (Annual)	Rs.	50.00
11.	Students' Aid Fund (Annual)	Rs.	60.00
12.	Student Health Home (Annual)	Rs.	10.00
13.	Annual Practical Fee for Statistics / Sociology	Rs.	50.00
14.	ID Card	Rs.	50.00
15.	College Exam Fee	Rs.	50.00
16.	Activity Fee	Rs.	100.00
17.	Monthly Tuition Fee:	Rs.	100.00
	B.Com(Hons)	Rs.	85.00
	B.Com(Gen)	Rs.	60.00
	B.Sc. (Hons)	Rs.	110.00
	B.Sc. (Gen)	Rs.	85.00
	B.A. (Hons)	Rs.	75.00
	B.A. (Gen)	Rs.	50.00
18.	Monthly Charges for Computer Training in the Paper of ITBG of B.Com (Sem. - III) Students only	Rs.	100.00
19.	Computer Science : Monthly Fee	Rs.	250.00
20.	Electric Maintenance Charge (Per Month)	Rs.	50.00
21.	Fine for Late Payment of Tuition Fee (per month)	Rs.	5.00
22.	Issue of Duplicate Fee Book, Identity Card , Library Card	Rs.	75.00

IMPORTANT INFORMATION

1. Migration Certificate (M.C.):

The candidate coming from any Board / Council / University (other than WBCHSE / CBSE/ ISC and other such Board recognized by C.U.) will be admitted to the Semester I classes in any stream on payment of requisite Migration Fee at the time of his / her admission.

However he / she must produce his / her original M.C. issued by the Competent Authority of the concerned Board / Council / University within one month from the date of his / her admission.

If a student submits M.C. after one month from the date of admission, but within the permissible date(s) of C.U., then Service Charges as per rule will be levied by the college in addition to requisite fees of C.U.

2. Registration under Calcutta University:

Students admitted to Semester I classes for the academic session 2019-20 must apply for Registration to courses under C.U. in the prescribed Registration Form which will be available from the college office on the dates to be notified separately after completion of Admission Process.

A student who fails to obtain Registration Certificate / Registration Number from C.U. under reasons whatsoever will not be allowed to appear for the B.A. / B.Sc / B.Com End Semester Examinations (as per C.U. Rules).

A student coming from any Board / Council / University other than WBCHSE / CBSE / ISC must submit his / her Migration Certificate and a copy of his / her Mark sheet of the qualifying examination along with his / her application for registration.

3. **(I) Change of Programme:**

Not permitted.

(ii) Change of Subject (without change of Programme):

Permissible, subject to availability of seats before the Registration procedure starts.

4. **Percentage of Attendance:**

- ❖ *At least 75% attendance of the total classes delivered and practical classes held is necessary for appearing in the University Examination.*
- ❖ *The students with less than 75% but not below 60% attendance will be treated as non-collegiate candidates who may be allowed to appear in the examination on payment of requisite non-collegiate fees.*
- ❖ *A student attending less than 60% lecture delivered and practical classes held in one or more subjects / group of subjects shall be declared dis-collegiate and debarred from appearing in the university examination.*
- ❖ *As per university norms, percentage of attendance secured by a student shall be used for evaluation of internal marks, which will be added up to the final score.*

5. **Examination :**

College Examination:

There will be internal assessment in every subject to assess the continuous progress of the student. The marks obtained in internal assessment shall cumulate to the overall score of the student in a particular course of study.

University Examination:

- a) *The 3 year B.A. /B.Sc. / B.Com. (Honours and General) Course of Studies under CBCS shall consist of Six (6) Semesters (Semester-I, Semester-II, Semester-III, Semester-IV, Semester-V and Semester-VI).*
- b) *End Semester Examinations are to be held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V in December-January and Semester-II, Semester-IV, Semester-VI in June-July.*
- c) *End Semester Examinations will be held for 80% of the total marks in each paper and Internal Assessment shall be for 20% of the total marks of each paper/subject/module. 50% of the total marks assigned to Internal Assessment will be assessed on the basis of Internal Examination and remaining 50% will be assessed based on the class attendance.*

6. Notice Board:

Students should check College Notice Board regularly for relevant information. Non-compliance of any notice shall not be accepted.

7. Identity Card:

*After admission to the college, every student will be issued an Identity Card, which he / she should always carry. **Wearing ID Cards is mandatory for all students while they are within the college premises.***

8. Library Card:

Students need to furnish their fee receipt and the College Identity Card to become a member of the Library. A Library Card is issued to each member. The Library offers yearly membership which is renewed subject to clearance at the time of issuance of admit card for University Semester Examination.

Rules and Regulations

1. *No student will be allowed to enter the college without Identity Card.*
2. *The students have to be punctual in attending both Theoretical and Practical classes.*
3. *It is required that college monthly fees should be paid within the 30th of every month.*
4. *Smoking is strictly prohibited in the college campus.*
5. *Students should keep the college campus clean.*
6. **Pasting posters and writing anything on the college walls is strictly prohibited.**
7. *Destroying and damaging the college property is punishable.*
8. *Visiting hours for meeting the Principal:*
Parents/Guardian/Visitors 3:00pm to 5:00pm
Students: 2:00pm to 5:00pm
9. *Students must not loiter and shout in the corridors during class hours.*
10. **Students are strictly advised not to bring outsiders in the college campus without the prior permission of the College authority/Principal.**
11. *The student should abide by the rules and regulations of the college. The college authority may take disciplinary action if any student violates the college rules and regulations.*

STUDENTS' SUPPORT

1. Library

The College Library is situated on the 1st Floor, Room No.: 206. Our Library has a rich collection of text-books which is used productively by our students and teachers. Every year there is a fresh purchase of books from the UGC Grants. Presently the total number of books in the library is more than 13000. The library subscribes to 14 journals, magazines and periodicals. The College is also registered with N-LIST project (digital library) which provides access to e-resources i.e. e-journals and e-books. The



library boasts of a collection of books which are necessary for competitive examinations and job training. Some e-books are also available in CD / DVD form in our library. The work of computerization of the library is in progress. Recently OPAC (Online Public Access Catalogue) has been introduced in our library which will help the students to gain easy access to books and other resources. The Library has computers which provide access to e-journals and other e-resources to the students.

Rules & Regulations for the Library:

Days	Type of Circulation	Timings
Monday to Friday	Reading and Lending	11:00 am 4:00 pm
Saturday	Reading	11:00 am 2:00 pm

The following rules regarding the library should be strictly followed by the students:

- Students can take home two (2) books at a time for maximum ten (10) days.
- Students can take two (2) books at a time for Reading Room use only.
- Journals, Magazines, Reference Books are not for lending and students will

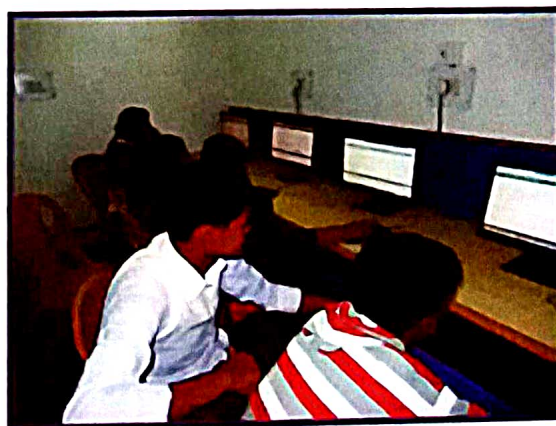
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- *Journals, Magazines, Reference Books are not for lending and students will not be allowed to take those documents outside the library.*
- *A fine of Rs. 1.00 per day per book will be charged for books kept beyond the due date.*
- *The loss of Library Card must be reported immediately and an amount of Rs. 20.00 will be charged for a duplicated Library Card.*
- *In case of loss of borrowed books the books has to be replaced by a new one.*



6. **Audio-Visual Teaching Aids:**
Some classrooms are equipped with audio-visual system which facilitates effective communication between students and teachers. Moreover lectures delivered with the aid of LCD projectors make the teaching-learning process interesting for the students.
7. **Language Lab:**
Language Lab facility is available in the college free of cost for students who are interested in learning languages like English, Spanish, German.
8. **Uninterrupted Power Supply:**
A heavy duty generator ensures uninterrupted power supply in the entire college premises.
9. **Canteen:**
There is a college canteen for students on the campus. It is a refreshment centre as well as a favourite hangout spot for the students. It offers a variety of hygienic foods at subsidized rates.
10. **Students' Recreation Centre:**
There are separate common rooms with indoor games facilities for boys and girls.
11. **Students' Health Home:**
The college students are entitled to medical facilities provided by the Students' Health Home of the Govt. of W.B.
12. **Placement Cell:**
From the academic session 2017-18, a Placement Cell has been formed in the college with the aim of helping students to find employment in various sectors. In 2018, few final year students have been absorbed as management trainees in a reputed organization. The college has also entered into an agreement with the organization in which they will train ten students of the college in every semester. The college also organizes a Career Fair for the students in which different corporate houses, Training Institutes and Indian Air Force take part

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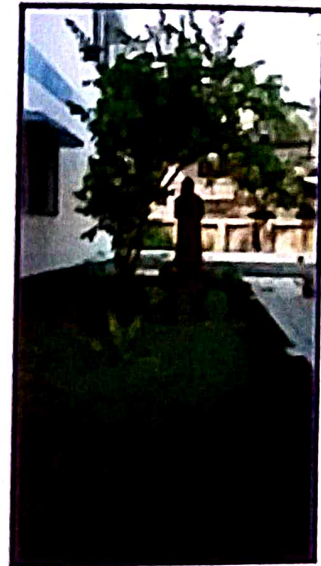
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Additional Endeavours

1. Guardians meet:

The college conducts a Parent-Teacher Meeting, at the beginning of the academic session, to explain the guardians how the college offers the best possible learning environment to their wards. This meet is addressed by the Principal. Subsequently, in several other sessions with the Departments, the parents are briefed about the overall performance of their wards.



2. Online Feedback System:

Parents and students can give their valuable feedback by logging onto the college website concerning the administration and education being imparted at the college.

3. Online Repository of Study Materials:

The faculty members have created an online repository of study materials for all subjects of study to provide additional knowledge to the students. This repository is accessible on every departmental page through the college website and can be accessed both inside and outside the college

1. *Guardians meet:*

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Student life at KKDC

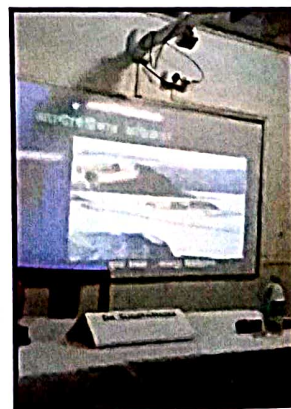
1. NSS :

The college has a National Service Scheme (Recognized by CU) running successfully since 2010. We take immense pride that our students have been devotedly engaged in organizing Blood Donation Camps, Health Camps, Awareness Programmes, and Social Awareness Camp. Our NSS Volunteers also take part in the special camps organized by the NSS unit of the college at nearby under privileged areas.



3. Eco Club :

The Eco Club of KKDC started functioning from the year 2015. The main purpose of Eco Club is to enable students to feel, think and be aware of the environmental issues. It organizes activities such as cleaning of the campus, plantation of trees etc.



Earth Day was celebrated on 22nd April, 2019 by the Eco Club where a campus

cleaning drive was organized and a lecture was delivered by Prof. Sugata Hazra, Director of the School of Oceanographic Studies, Jadavpur University.

2. **Literary Society:**

The Literary Society of KKDC was formed in 2015 and it aims to develop the students into promising individuals by providing them a platform to sharpen their inherent skills of composition, eloquence etc. It organizes activities like Creative Writing Competition, Debating Competition and Creative Writing Workshop with eminent external experts and movie screenings. By participating in these activities, the students gain the requisite exposure to become confident individuals in the future.



4. **Cultural Society :**

The Cultural Society of the college bears responsibility of creating a cultural atmosphere on campus. Various cultural programmes are organized by the Cultural Society. The students actively participate and perform well in various competitions outside the campus by obtaining guidance from the Cultural Society. Workshops and competitions on elocution are held at regular intervals.



'Soul April'---an immensely successful inter-college cultural competition was organized by the Cultural Committee on 11th April, 2019 where students from various colleges actively participated.



5. Equal Opportunity Cell:

The Equal Opportunity Cell of the college organizes various awareness generation programmes like gender sensitization workshop. The workshop is organized every year in collaboration with an NGO 'Sutanutir Sakhya'. Both male and female students participate in the workshop and learn the various reasons for gender inequality and ways of combatting this major social problem. Equal Opportunity Cell also celebrates Women's Day every year on 8th March.



6. Educational Tours :

Educational tours are arranged by various departments to different places of interest for the students. The excursions are arranged under the guidance of the teachers. It gives an exposure to the students to learn beyond the constraints of the syllabus.



7.

Students' Union :

Students' Union is a statutory body and an integral part of the college consisting of class representatives elected by the students of the college. It has many sub-committees to conduct different co-curricular activities e.g. Games & Sports, Cultural & Social functions, Students' Welfare etc. As per rule, the General Secretary of the elected Students' Union is member of the Governing Body of the college.



8. **Sports & Games :**

Students' Union organizes Annual Sports for the students. There are arrangements for Indoor Games like carrom, table tennis, chess. Students participate in Inter-College Football, Cricket, Rowing competitions and various other events. Some of the college students are members of various clubs playing Division Level Tournaments in Cricket and some of them also take part in District Level Athletic meet.



9. **College Magazine :**
The Students' Union publishes College Magazine annually.
10. **Wall Magazine :**
Wall Magazines are published by different departments of the college. The Wall Magazines have become an effective platform for the students to express their inherent creative skills.
11. **Quiz Competition:**
Quiz Competition is organized every year by different departments of the college. Students participate enthusiastically in the competition which gives them a chance to enhance their knowledge in various fields.
12. **Prize Distribution Ceremony :**
College toppers in the university examinations and students excelling in extra-curricular activities are felicitated at the annual prize distribution ceremony.



12. **Rock Climbing/Trekking:**

The college organizes Certificate courses on adventure sports. In the academic session 2016-17, the college arranged for a Rock Climbing/Trekking course. The activity was organized at the Mathaburu Hills, in Purulia district of West Bengal, under the supervision of trained professionals and teachers of the college. In 2018-19 session, the students went on a trekking trip to Sandakphu.



Financial Assistance to Students

1. Scholarship/Stipend:

The students of this college receive the following Govt. scholarships as per prescribed rules:

- i) SC/ST/OBC*
- ii) Minority*
- iii) Kanyashree*

2. Concession in Railway and Bus Ticket:

As per Indian Railway Rules, quarterly concession are permissible to the students coming from home by train on production of fee book showing payment of up-to-date college fees. Students may also avail concessional rate in bus fare while travelling from home to college by bus as per rules of Bus Syndicate(s) concerned.

3. Aid Fund:

Tuition fee is waived for candidates belonging to general category from low income groups.

In addition to these scholarships, the college also provides various scholarships on the basis of academic performance at various levels.

Special feature of the college:

An economically backward student will be given support if his/her academic performance is satisfactory and he/she is regular in classes.

Registered Alumni Association

The college strongly believes in creating a connection between the previous and the present students of the college. The relationship between the old and new members and the constructive suggestions received from both ends help in building a brighter future for the institution.

IQAC

The Internal Quality Assurance Cell of the college is constantly making attempts to ensure qualitative improvement of the college. The IQAC had played a significant role during the NAAC assessment of the college in the year 2016. IQAC endeavours to fulfill the needs of students, teachers and all stakeholders of the institution. It also promotes a culture of research which is necessary for the development of an institution.



College Staff

Principal:

Dr. Ramkrishna Prasad Chakraborty, M.Sc., M.Phil., Ph.D.

Teaching Staff:

Faculty of Commerce:

Soma Mukherjee, M.Com., ICWA (Inter), Associate Professor

Rubi Pal, M.Com., ICWA (Inter), Associate Professor

Rinku Saha, M.Com., ICWA (Inter), Assistant Professor

Sukumar Sadhukhan, M.Com., M.Phil., Assistant Professor

Dr. Madhumita Chakraborty, M.Com., ICWA (Inter Final III), Ph.D., PTT

Anupam Sengupta, M.Sc., M.Phil., DOEACC 'A', PTT

Mridul Kanti Bhaumik, B.E. (Comp. Sc.), CA-CFTT

Srijita Mondal, M.Com., CA-CPTT

Faculty of Arts

Department of Bengali :

Dr. Anjana Brahma, M.A., Ph.D., Assistant Professor

Anunoy Chatterjee, M.A., Assistant Professor

Dr. Putul Chakraborty, M.A., B.Ed., Ph.D, CWTT

Sripati Pramanik, M.A., M.Phil., PTT

Anamika Roy, M.A., PTT

Department of English :

Dr. Soumana Biswas, M.A., Ph. D., Assistant Professor

Animesh Bag, M.A., M. Phil. Assistant Professor

Bishakha Banerjee, M.A., PTT

Gourab Dutta, M.A. CA-CFTT

Department of History :

Dr. Sreyashi Sarkar, M.A., M.Phil., Ph.D. Assistant Professor

Aparajita Mukherjee, M.A., M.Phil., CWTT

Sucharita Sengupta, M.A., M.Phil., CA-CPTT

Deblina Biswas, M.A., M.Phil. CA-CPTT

Department of Education :

Mr. Bapi Kumar Sardar, M.A., B.Ed., M. Phil., Assistant Professor

Ms. Mithu Das, M.A., PTT

Department of Sociology :

Dr. Bidya Ratan Tikader, M.A., M.Phil., Ph. D., Assistant Professor

Faculty of Science

Department of Mathematics :

Dr. Nasima Munshi, M.Sc., M.Phil., Ph.D., Assistant Professor

Anupama Roy Chowdhury, M.Sc., CA-CFTT

Department of Economics :

Madhurima Koley, M. Sc., M. Phil., Assistant Professor

Shumonika Gangoly, M.A., M.Phil., CA-CFTT

Deepro Majumdar, M.A., M.Phil, CA-CPTT

Sayan Kumar Gupta, M.Sc., M.Phil, CA-CPTT

Department of Computer Science :

Rituparna Pal, B.E., M.Tech (Computer Science), CWTT

Department of Statistics :

Asgar Ali, M.Sc., Assistant Professor

Library

Librarian :

Mr. Pritam Kumar Paul, MLISc., Librarian

Library Staff:

Aswini Majhi (Supporting Staff)

Non-Teaching Staff:

Swapan Kumar Mondal, B.Com., Head Clerk

Bipad Mondal, B.Com., Cashier

Santanu Roy, B.Com., Typist

Kishore Das, Group-D Staff

Arati Majumder, Group-D Staff

Parimal Mandal, Group-D Staff

Dilip Kumar Maity, B.Com. (Supporting Staff)

Asis Sen, (Supporting Staff)

Sudip Manna, B. Sc. (Supporting Staff)

Srijan Pal. B. Com. (Supporting Staff)

Academic Calendar 2019-20

Months	Week	Activity
July'19	1 st week	Orientation of Parents and Students + Class start/ C.U. Exam
	2 nd week	1 st &3 rd sem + 3 rd year classes/ C.U. Exam
	3 rd week	1 st &3 rd sem /3 rd year classes / C.U. Exam
	4 th week	1 st ,3 rd & 5 th sem / 3 rd year classes / C.U. Exam
August'18	1 st week	1 st ,3 rd & 5 th sem / 3 rd year classes / C.U. Exam
	2 nd week	1 st ,3 rd & 5 th sem / 3 rd year classes / C.U. Exam
	3 rd week	1 st ,3 rd & 5 th sem / 3 rd year classes / C.U. Exam
	4 th week	1 st ,3 rd & 5 th sem / 3 rd year classes / C.U. Exam
September'18	1 st week	Regular Class
	2 nd week	Regular Class
	3 rd week	Regular Class
	4 th week	Regular Class/ Fresher's Welcome
October'18	1 st week	Blood Donation Camp/ Puja Vacation starts
	2 nd week	Puja Vacation
	3 rd week	
	4 th week	
November'18	1 st week	Regular Class
	2 nd week	Regular Class/3 rd year Mid Term Exam
	3 rd week	1 st ,3 rd & 5 th sem Internal Assessment
	4 th week	1 st ,3 rd & 5 th sem Practical/Tutorial/3 rd year Classes
December,18	1 st week	Regular Class
	2 nd week	Regular Class 1 st ,3 rd & 5 th Sem CU Exam
	3 rd week	Regular Class 1 st ,3 rd & 5 th Sem CU Exam
	4 th week	Eye Operation Camp

Academic Calendar 2019-20

Months	Week	Activity
January'19	1st week	2 nd ,4 th & 6 th sem Class starts & 3rd year class
	2nd week	3 rd year Selection test exam
	3rd week	Regular Class Annual Sports
	4th week	Regular Class 3rd year EVS Project submission Adventure sports
February'19	1st week	Regular Class Form fill up Part III
	2nd week	Indoor game competition Career fair Regular Class
	3rd week	Regular Class
	4th week	Regular Class
March'19	1st week	Regular Class Part III (Honours) C.U. Practical Exam
	2nd week	Regular Class
	3rd week	Regular Class
	4th week	Regular Class Part III (General) C.U. Practical Exam
April'19	1st week	Regular Class Part III (Honours) C.U. Exam
	2nd week	Regular Class
	3rd week	Regular Class Part III (General) C.U. Exam
	4th week	Regular Class
May'19	1st week	Regular Class
	2nd week	Regular Class
	3rd week	2 nd ,4 th & 6 th Sem Internal Assessment
	4th week	2 nd ,4 th & 6 th sem Practical, Tutorial Exam
June'19	1st week	Online Admission process
	2nd week	2 nd ,4 th & 6 th Sem C.U Exam Online Admission process
	3rd week	Online Admission process
	4th week	Online Admission process

N.B.

1. C.U Registration form fill up will be announced shortly
2. Form fill up for University Examination of 1st , 3rd & 5th Sem will be done by November 2019.
3. Form fill up for University Examination of 2nd , 4th & 6th Sem will be done by May 2020.

List. of Holidays

Date	Day	Description	No. of Days
1st January	Tuesday	New Year's Day	1
12th January	Saturday	Birthday of Swami Vivekananda	1
23rd January	Wednesday	Birthday of Netaji	1
24th January	Thursday	University Foundation Day	1
25th January	Friday	Maghotsab	1
26th January	Saturday	Republic Day	1
10th & 11th February	Sunday & Monday	Saraswati Puja (2 days)	1
4th March	Monday	Shibratri	1
21st & 22nd March	Thursday & Friday	Dol Yatra & Holi	2
14th April	Sunday	Birthday of B.R.Ambedkar	0
15th April	Monday	Bengali New Year	1
19th April	Friday	Good Friday	1
20th April	Saturday	Ester Saturday	1
1st May	Wednesday	May Day	1
9th May	Thursday	Rabindra Jayanti	1
16th May to 30th June	Thursday to Sunday	Summer Recess (Both days inclusive)	
18th May	Saturday	Buddha Purnima	1
5th June	Wednesday	Id-UI-Fitre	1
12th August	Monday	Id-Ud-Zoha	1
15th August	Thursday	Independence Day	1
23rd August	Friday	Janmashami	1
10th September	Tuesday	Muharram	1
28th September	Saturday	Mahalaya	1
2nd October	Wednesday	Birthday of Gandhiji	1
3rd October to 30th October	Thursday to Wednesday	Puja Vacation (Both Days inclusive)	23
2nd November	Saturday	Chhat Puja	1
6th November	Wednesday	Jagatdhatri Puja	1
10th November	Sunday	Fateha Doaz Dahum	0
12th November	Tuesday	Birthday of Guru Nanak	1
25th December to 31st December	Wednesday to Tuesday	Winter recess (Both Days inclusive)	6
leave allowable at Principal's Discretion			5



UNIVERSITY OF CALCUTTA

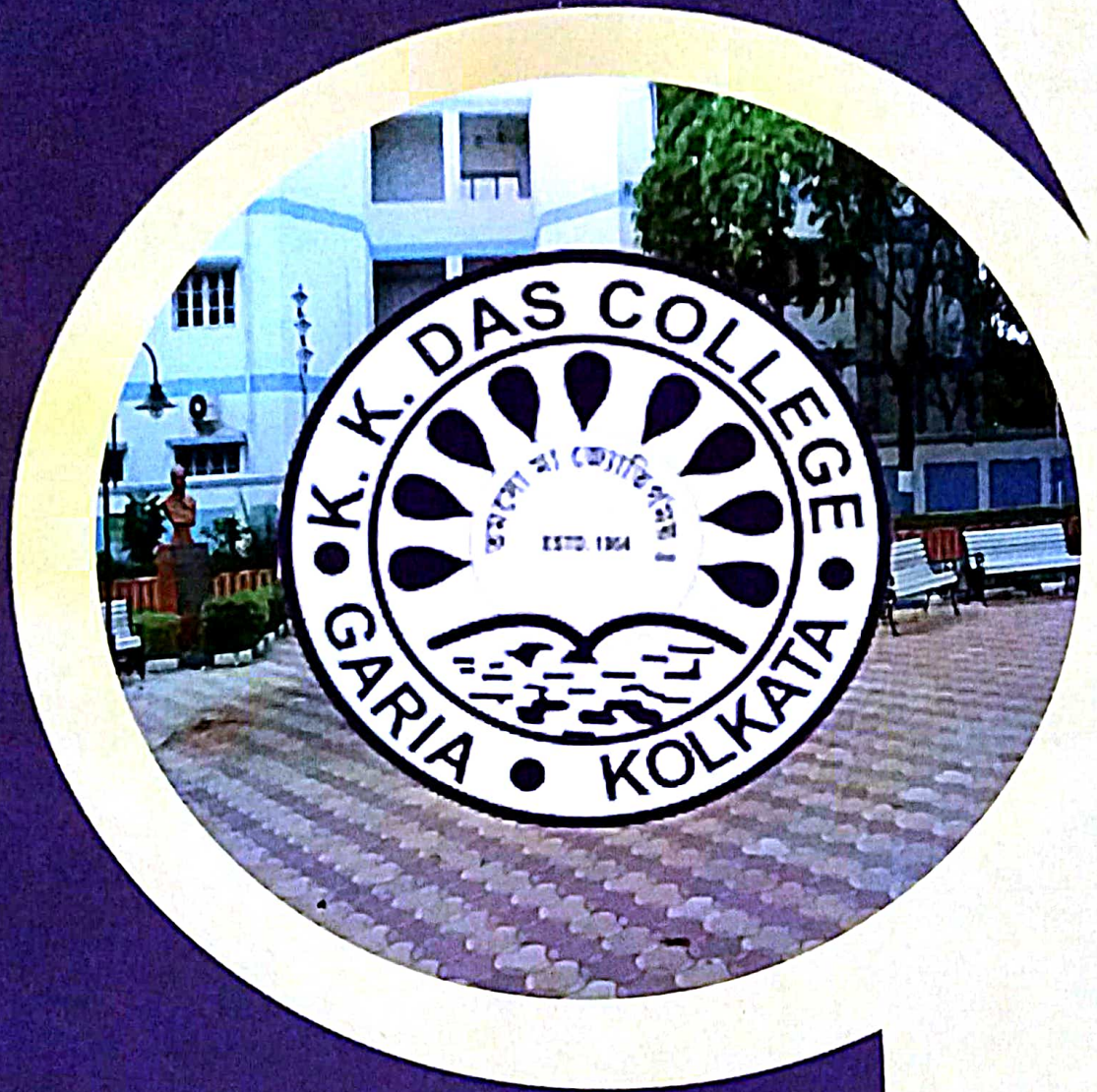
Academic Calendar for the B.A./B.Sc./B.Com./B.Mus.(Honours/General/Major) Course of Studies (under CBCS with Semester-wise Examinations)
for the Academic Session 2019-2020

SEMESTER	COMMENCEMENT OF CLASSES	FILLING UP OF FORM FOR UNIVERSITY EXAMINATION	INTERNAL ASSESSMENT (EXAMINATION) [BY THE COLLEGE]	COMMENCEMENT OF EXAMINATIONS (TENTATIVE)		PUBLICATION OF RESULT (TENTATIVE)
				PRACTICAL/TUTORIAL	THEORETICAL	
Semester-I	1 st week of July, 2019	November 2019	3 rd week of November 2019	4 th week of November, 2019	2 nd week of December, 2019	Within 45 days from the last date of Exam.
Semester-II	Within 7 days from the completion of 1 st semester exam.	May 2020	3 rd week of May 2020	4 th week of May, 2020	2 nd week of June, 2020	-Do-
Semester-III	Within 7 days from the completion of 2 nd semester exam.	November 2019	3 rd week of November 2019	4 th week of November, 2019	2 nd week of December, 2019	-Do-
Semester-IV	Within 7 days from the completion of 3 rd semester exam.	May 2020	3 rd week of May 2020	4 th week of May, 2020	2 nd week of June, 2020	-Do-
Semester-V (For B.Com. H/G only)	Within 7 days from the completion of 4 th semester exam.	November 2019	3 rd week of November 2019	4 th week of November, 2019	2 nd week of December, 2019	-Do-
Semester-VI (For B.Com. H/G only)	Within 7 days from the completion of 5 th semester exam.	May 2020	3 rd week of May 2020	4 th week of May, 2020	2 nd week of June, 2020	-Do-

(Signature)
14/10/19

Secretary
U. G. Councils





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