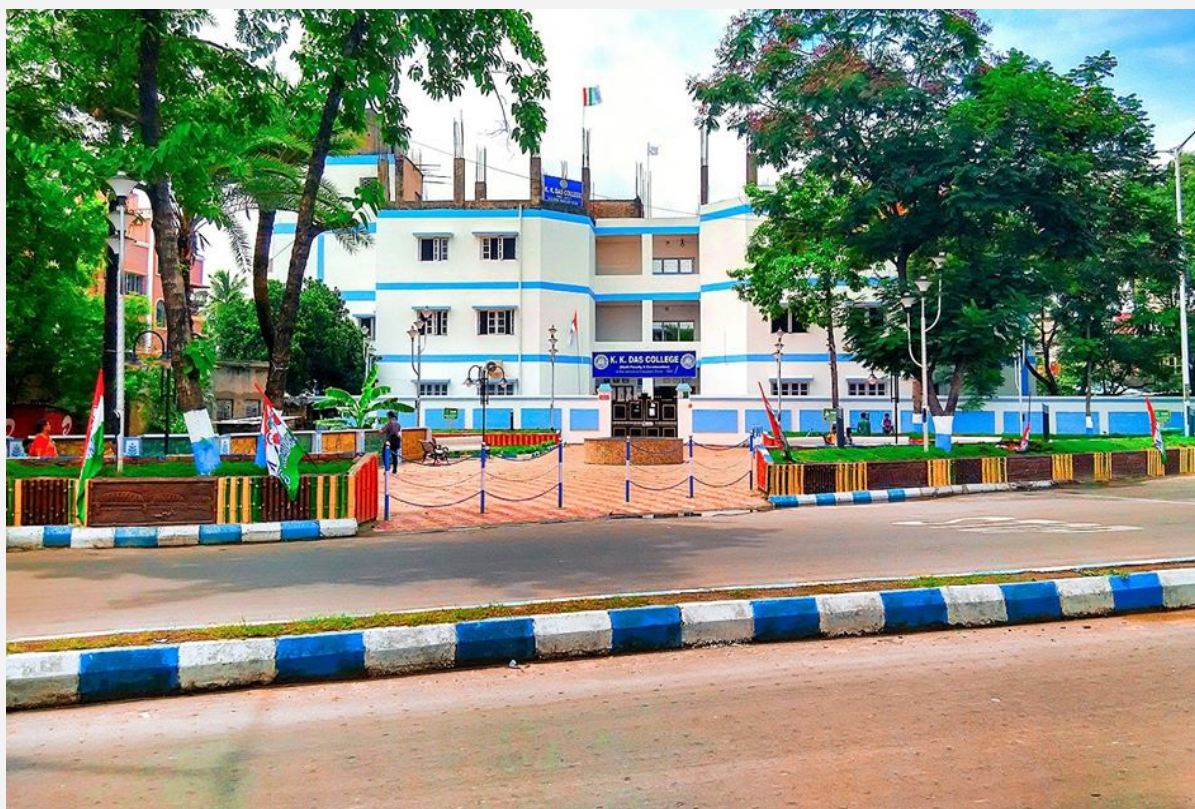# K. K. DAS COLLEGE

NAAC Accredited ISO 9001:2015 Certified
Affiliated under University of Calcutta
Multi-Faculty & Co-educational

PROSPECTUS

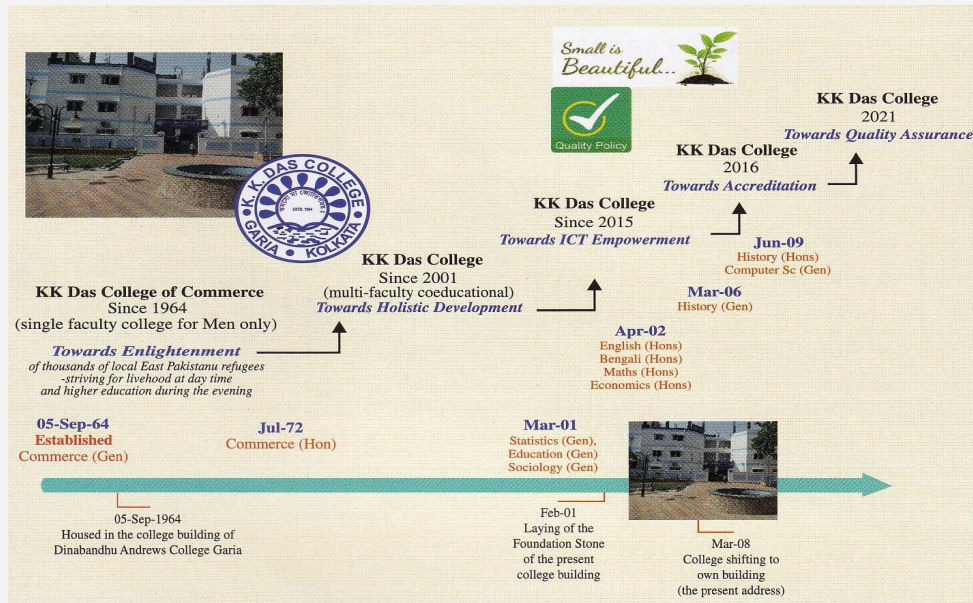## 2022-2023

CONTENTS

Timeline

Quality Policy

Small is Beautiful

The college was accredited by NAAC on 16th September, 2016.

About the College

K. K. Das College, a multi-faculty co-educational institution affiliated to the University of Calcutta was founded on 5th September, 1964 by the family members of Late Kamini Kumar Das, a doctor by profession who generously provided the requisite funds for starting the college. The college, formerly known as K. K. Das College of Commerce functioned from the premises of Dinabandhu Andrews College, Garia as an evening college for boys. It shifted to its present location in Patuli in the year 2008 and is currently running as a successful multi-faculty college with a dedicated team of teaching and non-teaching members.

Location

Eastern Metropolitan Bypass Link Road, Baishnabghata, Patuli, P.O. - Garia, Kolkata 700084, West Bengal.

Vision

Building sensitive and self reliant citizens - confident and competent - and help them to develop as complete human beings.

Mission

1. To create an academic environment in the college and to ensure quality in teaching and learning.
2. To impart the kind of education which promotes knowledge as well as skill.
3. To promote holistic development of students with special emphasis on girl students.
4. To provide cultural enrichment and lifelong learning.
5. To develop their inherent qualities.

Governing Body 2022-26

Sl. No.	Name of Member	Designation	Position in GB
1.	SRI BAPPADITYA DASGUPTA	Councillor, 101 No. Ward, K.M.C.	President
2.	DR. R. P. CHAKRABORTY	Principal	Secretary
3	VACANT	VACANT	West Bengal State Council of Higher Education Nominee
4	PROF. SUBARNA KUMAR DAS	Professor, Department of Library & Information Science, Jadavpur University	W.B.Govt. Nominee
5	DR. INDRAJIT BANERJEE	Secretary, Arts Faculty, Jadavpur University	W.B.Govt. Nominee
6	DR. TAPAN KUMAR PODDAR	Principal, Vivekananda College, Thakurpukur	C.U. Nominee
7.	VACANT	VACANT	C.U. Nominee
8.	MS. SOMA MUKHERJEE	Associate Prof. In Commerce	Teacher Member
9.	DR. ANJANA BRAHMA	Assistant Prof. In Bengali	Teacher Member
10.	MS. RUBI PAUL	Associate Prof. In Commerce	Teacher Member
11.	SHRI SWAPAN KR. MANDAL	Head Clerk	Non-Teaching Member
12.	VACANT	Gen. Sec., Students' Union	Student Member

From the Principal's Desk

"Education is the manifestation of the perfection already in man"

— Swami Vivekananda

Filled with the hope and dream of scaling new heights, as we step into a new academic session a warm welcome to K.K.Das College. I appreciate the interest shown by you in our institution. The journey that you will undertake with us for the next three years will prove to be enriching in every way. Our aim is to impart education which will thrive in achieving academic excellence along with empowering students to become responsible individuals of the society. The emphasis is on moulding a character based on discipline, self-reliance and moral integrity. It will help you develop into rational, tolerant and secular individual. Our experienced and dedicated teachers help in this holistic development of the students, through constant guidance. Primarily built to cater to the needs of students from low income backgrounds, the college has come a long way. In its commitment to make education affordable, we are constantly framing policies to ensure that the needy students won't be overlooked or treated unfairly when it comes to education. We aim to prepare learners and train them for vivid opportunities around them. We aspire to fulfill our dreams with a modern approach. The teaching-learning process in this college has been supplemented with the introduction and upgradation of technology-based education. The enriched college library complements the process. Our distinction lies on provision of an online repository of study materials, which students can access anytime. This helps them to think and analyze the theories well. In addition to this, the college also provides the students the right exposure to groom themselves as confident and competent individuals. The add-on courses help the students to acquire knowledge and skill, simultaneously. The language lab teaches communication skills needed to make the transition to the workforce. With the wish to provide a right platform for opportunities a Placement Cell has been initiated, from the previous academic session. The college boasts of an active NSS unit, an NCC unit and Eco-Club. They inculcate value-based education to the students. Students learn to become active participants in the transformation of society. Cultural Society and Literary Society bring out the hidden talents of the students and help them grow beyond academics. I, hereby, encourage all students to take advantage of the opportunities provided by the college and involve themselves in all the extra-curricular activities that are offered. Marching ahead...

COURSES OFFERED AND INTAKE CAPACITY

Semester-wise Three Year Degree Programme under Choice Based Credit System(CBCS)

1. B.Com Honours Programme:

AECC - I: Communicative English / Bengali

General Subjects: All General Subjects of Commerce

Honours Subject	General Subjects	Intake Capacity					
		Gen.	SC	ST	OBC-A	OBC-B	TOTAL
Accounting & Finance	All General Subjects of Commerce	104	41	11	19	13	188

2. B.Com General Programme:

AECC - I: Communicative English / Bengali

General Subjects: All General Subjects of Commerce

Intake Capacity					
Gen.	SC	ST	OBC-A	OBC-B	TOTAL
71	29	8	13	9	130

3. B.A. Honours Programme:

AECC-1: Communicative English/ Bengali

Core Courses	Generic Elective Courses (any two of the following subjects to be chosen)	Intake Capacity					
		Gen.	SC	ST	OBC -A	OBC -B	TOTAL
Bengali	Sociology, Education, History, Economics and English.	51	21	6	10	7	95
English	Sociology, Education, History, Economics and Bengali.	41	17	5	8	5	76
History	Sociology, Education, Economics, English/ Bengali.	21	9	2	4	3	39

4. B.A. General Programme:

AECC-1: Communicative English/ Bengali

Core Courses (Any two of the following subjects to be chosen): English/ Bengali, History, Education, Sociology, Economics.

Generic Elective Courses: Any one of the following subjects (other than the subjects chosen as Core Courses) to be taken: History, Education, Economics, Sociology.

Intake Capacity					
Gen.	SC	ST	OBC-A	OBC-B	TOTAL
108	43	12	20	14	197

5. B.Sc. Honours Programme:

AECC-1: Communicative English/ Bengali

Core Courses	Generic Elective Courses	Intake Capacity					
		Gen.	SC	ST	OBC-A	OBC-B	TOTAL
Mathematics	Any two of the following subjects to be chosen : Economics, Statistics and Computer Science**	13	6	2	3	2	26
Economics	Mathematics (Compulsory) and any one of the following subjects : Statistics, Computer Science** and Sociology	8	3	1	1	1	14

6. B.Sc. General Programme:

AECC-1: Communicative English/ Bengali

Core Courses: Mathematics (Compulsory) and any two of the following subjects: Statistics, Computer Science**, Economics.

Intake Capacity					
Gen.	SC	ST	OBC-A	OBC-B	TOTAL
22	9	2	4	3	40

ELIGIBILITY CRITERIA

Minimum Eligibility for Admission to Semester-wise Three Year Degree Programme under Choice Based Credit System(CBCS)

General Criteria	
(i)	Pass in H. S. (10+2) or equivalent level
(ii)	Pass in English having full marks of not being less than 100 in H. S. (10+2) or equivalent level
(iii)	Compulsory Environmental Education/ Studies shall not be taken into account for calculation of aggregate marks of best four subjects for admission.
(iv)	Pass in H. S. (10+2) Vocational Examination conducted by WBSCVET shall be eligible to seek admission to B. A. (General) Programme taking subjects under Humanities division only.

B.Com. Honours (Accounting & Finance Group)	
For General Students	For SC/ST Students
(i) 50% marks in aggregate of best four subjects in H.S. (10+2) or equivalent level	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
AND	OR
45 % marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics or Statistics / Business Studies / Commerce / Financial Accounting	40% marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics or Statistics in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Accountancy or Business Organization or Book Keeping or Economics or BEM or Mathematics/Business Studies/Commerce/Financial accounting	(iii) For students from Science stream, 40% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and Pass marks in Mathematics
OR	
(iii) For students from Science stream, 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45% marks in Mathematics	

English Honours	
For General Students	**For SC/ST Students**
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in English	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in English	(ii) 40% marks in English in H.S. (10+2) or equivalent level

Bengali Honours	
For General Students	**For SC/ST Students**
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in Bengali	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Bengali	(ii) 40% marks in Bengali in H.S. (10+2) or equivalent level

History Honours	
For General Students	**For SC/ST Students**
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level level and 45 % marks in History
OR	OR
(ii) 55% marks in History	(ii) 40% marks in History in H.S. (10+2) or equivalent level

Economics Honours	
For General Students	**For SC/ST Students**
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in Economics	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Economics	(ii) 40% marks in Economics in H.S. (10+2) or equivalent level
OR	
(iii) For students who have not studied Economics in 10+2 Examination, 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and Pass in Mathematics	

Mathematics Honours	
For General Students	For SC/ST Students
(i) 50% marks in aggregate of best four subjects in H. S. (10+2) or equivalent level and 45 % marks in Mathematics	(i) 40% marks in aggregate in H.S. (10+2) or equivalent level
OR	OR
(ii) 55% marks in Mathematics	(ii) 40% marks in Mathematics in H.S. (10+2) or equivalent level

B. Com General
(i) Pass in H. S. (10+2) or equivalent level in Commerce Stream
OR
(ii) For students from Science Stream, pass in H. S. (10+2) or equivalent level with pass in Mathematics

B. A. General
(i) Pass in H. S. (10+2) or equivalent level in Any Stream Subject

B. Sc. General
(i) Pass in H. S. (10+2) or equivalent level in Science Stream with Mathematics

** For opting the subject Computer Science, students have to pass in Mathematics & any one of Physics/ Statistics/ Computer Science in previous qualifying examination

1. Marks of Environmental Studies shall not be taken into account for calculating the aggregate of best four but if it is an Elective Subject of 100 marks at the last qualifying examination, it may be taken into account for the purpose of determining the aggregate marks

2.   A candidate shall be allowed to take up HONS. in Economics if he /she has passed in Mathematics or Business Mathematics or Business Economics including Business Mathematics from of 100 marks in the previous qualifying examination

3.   A candidate shall be allowed to take up HONS. in Mathematics if he/she has passed in Mathematics and not in Business Mathematics at the previous qualifying examination

ADMISSION PROCEDURE

❖ Admission will be made according to the intake capacity of the subjects and strictly on the basis of merit.

❖ The candidates should apply for the desired courses online by logging onto the college website www.kkdascollege.ac.in.

❖ No enquiry should be made about the admission process in the college office. All information regarding admission will be available on the college website.

❖ The entire admission process will be conducted online and candidates should not come to the college campus for any enquiry about the admission process.

❖ Verification of documents of the admitted candidates will be done after the commencement of classes. The admission of candidates, who fail to provide necessary documents within the stipulated time period, will stand cancelled.

❖ Reservations for SC, ST, and OBC candidates and other conditions of admission shall be as per the rules of the Government of West Bengal and the University of Calcutta (C.U.).

❖ The online admission procedure is conducted with strict adherence to the stipulations laid down by University of Calcutta and under the meticulous supervision of the Admission Committee of the College.

❖ The decision of the Admission Committee will be considered final in all aspects pertaining to admission.

Other CU Guidelines relating to admission for the Academic Session 2022-23:

The students shall be admitted on and from	18th August, 2022
Last Date of Admission	15th September, 2022
Last Date of Submission of Registration Form	Information will be given on the College Notice Board

FEES STRUCTURE

FEES TO BE PAID AT THE TIME OF ADMISSION

Sl. No.	Particulars	Amount (Rs.)
1	Activity Fee	50
2	Admission Fee	100
3	Building Fee	200
4	College Canteen Charges	25
5	College Exam Fee	50
6	Computer Fee (BCom/BA/BSc/BSc(G) with Computer Sc.)	0/50/50/250
7	CU Form	20
8	CU Reg Fee	100
9	CU Reg Form	10
10	CU Sport Fee	30
11	Generator Fee	50
12	Library Caution Deposit	300
13	Library Development Fee	75
14	Maintenance Charges	300
15	Prospectus Fee	100
16	Session Charges	200
17	Student Id card	50
18	Students Aid fund	30
19	Students Health Home	5
20	Students Union Fee	100
21	Tuition Fee [BCom(G)/BCom(H)/BA(G)/BA(H)/BSc(G)/BSc(H)]	60/85/50/75/85/110

IMPORTANT INFORMATION

1. Migration Certificate (M.C.):

The candidate coming from any Board / Council / University (other than WBCHSE / CBSE/ ISC and other such Board recognized by C.U.) will be admitted to the Semester I classes in any stream on payment of requisite Migration Fee at the time of his / her admission.

However he / she must produce his / her original M.C. issued by the Competent Authority of the concerned Board / Council / University within one month from the date of his / her admission.

If a student submits M.C. after one month from the date of admission, but within the permissible date(s) of C.U., then Service Charges as per rule will be levied by the college in addition to requisite fees of C.U.

2. Registration under Calcutta University:

Students admitted to Semester I classes for the academic session 2018-19 must apply for Registration to courses under C.U. in the prescribed Registration Form which will be available from the college office on the dates to be notified separately after completion of the Admission Process.

A student who fails to obtain Registration Certificate / Registration Number from C.U. under reasons whatsoever will not be allowed to appear for the B.A. / B.Sc / B.Com End Semester Examinations (as per C.U. rules).

A student coming from any Board / Council / University other than WBCHSE / CBSE / ISC must submit his / her Migration Certificate and a copy of his / her Mark sheet of the qualifying examination along with his / her application for registration.

3. (i) Change of Programme: Not permitted.

(ii) Change of Subject (without change of Programme): Permissible subject to availability of seats before the Registration procedure starts.

4. Percentage of Attendance:

❖ At least 75% attendance of the total classes delivered and practical classes held is necessary for appearing in the University Examination.

❖ The students with less than 75% but not below 60% attendance will be treated as non-collegiate candidates who may be allowed to appear in the examination on payment of requisite non-collegiate fees.

❖ A student attending less than 60% lecture delivered and practical classes held in one or more subjects / group of subjects shall be declared dis-collegiate and debarred from appearing in the university examination.

❖ As per university norms, the percentage of attendance secured by a student shall be used for evaluation of internal marks, which will be added up to the final score.

5. Examination :

5.1. College Examination:

There will be internal assessment in every subject to assess the continuous progress of the student. The marks obtained in internal assessment shall cumulate to the overall score of the student in a particular course of study.

5.2. University Examination:

a) The 3 year B.A. /B.Sc. / B.Com. (Honours and General) Course of Studies under CBCS shall consist of Six (6) Semesters (Semester-I, Semester-II, Semester-III, Semester-IV, Semester-V and Semester-VI).

b) End Semester Examinations are to be held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V in **December-January** and Semester-II, Semester-IV, Semester-VI in **June-July**.

c) End Semester Examinations will be held for 80% of the total marks in each paper and Internal Assessment shall be for 20% of the total marks of each paper/subject/module. 50% of the total marks assigned to Internal

Assessment will be assessed on the basis of Internal Examination and remaining 50% will be assessed based on the class attendance.

6. Notice Board:

Students should check the College Notice Board regularly for relevant information. Non-compliance of any notice shall not be accepted.

7. Identity Card:

After admission to the college, every student will be issued an Identity Card, which he / she should always carry. **Wearing ID Cards is mandatory for all the students while they are within the college premises.**

8. Library Card:

Students need to furnish their fee receipt and the College Identity Card to become a member of the Library. A Library Card is issued to each member. The Library offers yearly membership which is renewed subject to clearance at the time of issuance of admit card for University Semester Examination.

Rules and Regulations

1. No student will be allowed to enter the college without an Identity Card.
2. The students have to be punctual in attending both Theoretical and Practical classes.
3. It is required that college monthly fees should be paid within the 30th of every month.
4. Smoking is strictly prohibited in the college campus.
5. Students should keep the college campus clean.
6. Pasting posters and writing anything on the college walls is strictly prohibited.
7. Destroying and damaging the college property is punishable.
8. Visiting hours for meeting the Principal:
   Parents/Guardian/Visitors – 3:00pm to 5: 00pm
   Students: 2:00pm to 5:00pm
9. Students must not loiter and shout in the corridors during class hours.
10. **Students are strictly advised not to bring outsiders in the college campus without the prior permission of the College authority/Principal.**
11. The student should abide by the rules and regulations of the college. The college authority may take disciplinary action if any student violates the college rules and regulations.

1. LIBRARY

The College Library is situated on the 1st Floor, Room No.: 206. Our Library has a rich collection of text-books which is used productively by our students and teachers. Every year there is a fresh purchase of books from the UGC Grants. Presently the total number of books in the library is more than 13000. The library subscribes to 14 journals, magazines and periodicals. The College is also registered with the N-LIST project (digital library) which provides access to e-resources i.e. e-journals and e-books. The library boasts of a collection of books which are necessary for competitive examinations and job training. Some e-books are also available in CD / DVD form in our library. The work of computerization of the library is in progress. OPAC (Online Public Access Catalogue) has been introduced in our library which will help the students to gain easy access to books and other resources. The Library has computers which provide access to e-journals and other e-resources to the students.

Rules & Regulations for the Library

Days	Type of Circulation	Timings
Monday to Friday	Reading and Lending	11:00 am – 4:00 pm
Saturday	Reading	11:00 am – 2:00 pm

The following rules regarding the library should be strictly followed by the students:

- Students can take home two (2) books at a time for maximum ten (10) days.
- Students can take two (2) books at a time for Reading Room use only.
- Journals, Magazines, Reference Books are not for lending and students will not be allowed to take those documents outside the library.
- A fine of Rs. 1.00 per day per book will be charged for books kept beyond the due date.
- The loss of Library Card must be reported immediately and an amount of Rs. 20.00 will be charged for a duplicated Library Card.
- In case of loss of borrowed books the books have to be replaced by a new one.
- Students are to deposit all books before filling up the form for University Examination.
- No books will be issued to the students after filling up the form for University Examination.

2. Departmental Book Bank:

Commerce, Economics, Mathematics, History and Bengali departments have Book Banks consisting of text books and reference books.

3. Central Computer Laboratory :

Computer Lab is an ICT infrastructure having 30 computers to promote network based knowledge and learning. ICT infrastructure provides internet connectivity through Wi-Fi and LAN. It also facilitates students and faculty to access a world class teaching and learning system.

4. Wi-Fi Campus:

College-wide wireless internet access is available for the students during college hours.

5. Virtual Classroom:

A virtual classroom has been introduced and developed from the academic session 2017-18. In this virtual classroom, teachers can deliver lectures more effectively by using audio-visual aids and by providing study materials from internet resources to the students.

6. Audio-Visual Teaching Gadgets:

Some classrooms are fitted with an audio-visual system which facilitates effective communication between students and teachers. Moreover lectures delivered with the aid of LCD projectors make the teaching-learning process interesting for the students.

7. Language Lab:

Language Lab facility is available in the college free of cost for students who are interested in learning languages like English, Spanish, German.

8. Uninterrupted Power Supply:

A heavy duty generator ensures uninterrupted power supply in the entire college premises.

9. Canteen:

There is a college canteen for students on the campus. It is a refreshment centre as well as a favourite hangout spot for the students. It offers a wide variety of foods at subsidized rates.

10. Students' Recreation Centre:

There are separate common rooms with indoor games facilities for boys and girls.

11. Students' Health Home:

The college students are entitled to medical facilities provided by the Students' Health Home of the Govt. of W.B.

12. Placement Cell:

From the academic session 2017-18, a Placement Cell has been formed in the college with the aim of helping students to find employment in various sectors. In 2018, few final year students have been absorbed as management trainees in a reputed organization. The college has also entered into an agreement with the organization in which they will train ten students of the college in every semester.

The college also organizes a Career Fair for the students in which different corporate houses, Training Institutes and Indian Air Force take part with many offers and opportunities. The college library has books that are relevant to the preparation of competitive examinations.

13. Computer Training Facility:

Apart from providing regular courses, the college offers short-term computer literacy courses to the B.A. and B.Sc. students.

14. Seminar for the students:

In addition to regular classroom teaching-learning, seminars are arranged for the students of each course of study at regular intervals where eminent scholars in the particular field deliver lectures. These lectures are beneficial for students in order to gather additional knowledge in their subject and work further towards enriching their minds.

15. Add on Course:

In the previous sessions, the College in collaboration with an external agency (ESSR Infosys) has provided a number of certificate courses. A good number of students have shown interest by enrolling in these courses. These courses are conducted in the college premises before the usual college hours keeping the regular class routine undisturbed.

For the session 2022-23 the following list of add-on courses will be offered which the students can opt for their skill development.

Sl. No.	Course Name	Conducted By	Duration
1.	Basics of Computer and Web Designing	Dept. of Computer Sc. K. K Das College	30 Hrs
2.	Skill development training on Art & craft	Pidilite Industries Limited	30 Hrs
3.	Diploma in Multimedia Animation	ESSR Infosys	12 Months
4.	Diploma in Financial Accounting with GST	ESSR Infosys	12 Months
5.	Diploma in Pre-Primary and Primary Teachers' Training	ESSR Infosys	12 Months

6.	Diploma in Beautician Course with Professional Make up	ESSR Infosys	12 Months
7.	Diploma in Entrepreneur Skill Development Program	ESSR Infosys	72 Hrs

16. Garden:

In spite of constraints of space, the college has developed a small and beautiful garden with flowering trees and herbs which helps in providing a better atmosphere to the students of the college.

17. Playground:

The college has arranged for a provision for the students to use the 'UpanagriUdyan' of KMDA as a playground, whenever required.

Additional Endeavours

1. Guardians meet:

We arrange several sessions where we interact with the guardians of the students in order to discuss the progress of their wards.

2. Online Feedback System:

Students can give their valuable feedback on the college-website concerning the administration and education being imparted at the college.

3. Online Repository of Study Materials:

The faculty members have created an online repository of study materials for all subjects of study to provide additional knowledge to the students. This repository is accessible on every departmental page through the college website and can be accessed both inside and outside the college.

4. UGC Seminars:

National/State level UGC seminars, lectures are organized by various departments in which not only the students and staff of the college but also distinguished academicians from other institutions and eminent personalities participate.

Student life at KKDC

1. NSS :

The college has a National Service Scheme (Recognized by CU) running successfully since 2010. We take immense pride that our students have been devotedly engaged in organizing Blood Donation Camps, Health Camps, Awareness Programmes, and Social Awareness Camp. Our NSS Volunteers also take part in the special camps organized by the NSS unit of the college at nearby underprivileged areas.

2. NCC:

The NCC unit of our college has been opened since the last academic session. The NCC Air Squad 2 Wing of this college functions under the control of Air Squad 2 Bengal Battalion, Jadavpur University. The sanctioned cadet strength of our NCC unit is 30. Through NCC students are given basic military training which aims to develop character, secular outlook, spirit of adventure and the ideals of selfless service amongst the students. It also stimulates student's interest in the defense of our country. All students are encouraged to join NCC voluntarily.

3. Eco Club :

The Eco Club of KKDC started functioning from the year 2015. The main purpose of Eco Club is to enable students to feel, think and be aware of the environmental issues. It organizes activities such as cleaning of the campus, plantation of trees etc.

4. Literary Society:

The Literary Society of KKDC was formed in 2015 and it aims to develop the students into promising individuals by providing them a platform to sharpen their inherent skills of composition, eloquence etc. It organizes activities like Creative Writing Competition, Debating Competition, Creative Writing Workshop with eminent external experts and movie screenings. By participating in these activities, the students gain the requisite exposure to become confident individuals in the future.

5. Cultural Society :

The Cultural Society of the college bears responsibility of creating a cultural atmosphere on campus. Various cultural programmes are organized by the Cultural Society. The students actively participate and perform well in various competitions outside the campus by

obtaining guidance from the Cultural Society. Workshops and competitions on elocution are held at regular intervals.

6. Equal Opportunity Cell:

This cell works for an equal right for every single student in every field of society, and arranges various seminars and workshops round the year, with many NGOs and
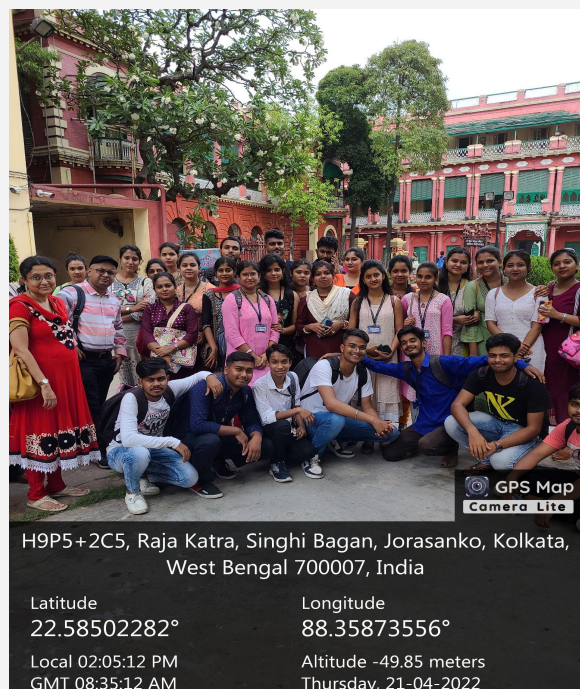
social worker groups like SUTANUTIR SAKHYA , BEAUTIFUL MIND KOROK, MENTAID, SWAYAM. These workshops are meant for awareness and sensitization mindsets about the right of good living of every human being in this society irrespective of gender, class, caste or physical or mentally

challenged state. Students take part in both internal and external activities on behalf of the college in various events, such as day-long inter-college competition, road show or walk. This cell also observes days like International women's day, International day for persons with disability, etc. This cell also works for settling grievances of students.

7. Educational Tours :

Different departments of the college organize educational excursions to places to provide the students exposure outside their college life within the campus.

45, Kendua Main Rd, Ashutoshpally, Baishnabghata Patuli Twp, Patuli, Kolkata, West Bengal 700047, India

Latitude	Longitude
22.47185609°	88.38092163°
Local 11:32:59 AM	Altitude -48.19 meters
GMT 06:02:59 AM	Thursday, 21-04-2022

H9P5+2C5, Raja Katra, Singhi Bagan, Jorasanko, Kolkata, West Bengal 700007, India

Latitude	Longitude
22.58502282°	88.35873556°
Local 02:05:12 PM	Altitude -49.85 meters
GMT 08:35:12 AM	Thursday, 21-04-2022

8. Students' Union :

Students' Union is a statutory body and an integral part of the college consisting of class representatives elected by the students of the college. It has many sub-committees to conduct different co-curricular activities e.g. Games & Sports, Cultural & Social functions, Students' Welfare etc. As per rule, the General Secretary of the elected Students' Union is a member of the Governing Body of the college.

9. Sports & Games :

Students' Union organizes Annual Sports for the students. There are arrangements for Indoor Games like carrom, table tennis, chess. Students participate in Inter-College Football, Cricket, Rowing competitions and various other events. Some of the college students are members of various clubs

playing Division Level Tournaments in Cricket and some of them also take part in District Level Athletic meets.

10. College Magazine :

The Students' Union publishes College Magazine annually.

11. Wall Magazine :

Wall Magazines are regularly published by the Department of Bengali, Department of English, Department of History. The Wall Magazines have become an effective platform for the students to express their inherent creative skills.

12. Quiz Competition:

The Quiz Competition is organized every year by different departments of the college. Students participate enthusiastically in the competition which gives them a chance to enhance their knowledge in various fields.

13. Prize Distribution Ceremony :

Prizes are distributed to the University examination toppers, winners of debate, Extempore speech and Quiz Competition.

14. Rock Climbing/ Trekking:

From the academic session 2016-17, the college has organized the activity of Rock Climbing/Trekking. In 2016, the students were taken to Mathaburu Hills under the supervision of teachers of the college. This exciting activity will be continued in the coming sessions.

Financial Assistance to Students

1. Scholarship/Stipend:

The students of this college receive the following Govt. scholarships as per prescribed rules:

- i)   SC/ST/OBC
- ii)   Minority
- iii) Kanyashree

2. Concession in Railway and Bus Ticket:

As per Indian Railway Rules, quarterly concessions are permissible to the students coming from home by train on production of fee book showing payment of up-to-date college fees. Students may also avail concessional rate in bus fare while travelling from home to college by bus as per rules of Bus Syndicate(s) concerned.

3. Aid Fund:

Tuition fee is waived for candidates belonging to the general category from low income groups. In addition to these scholarships, the college also provides various scholarships on the basis of academic performance at various levels.

Special feature of the college: An economically backward student will be given support if his/her academic performance is satisfactory and he/she is regular in classes.

Registered Alumni Association

The college strongly believes in creating a connection between the previous and the present students of the college. The relationship between the old and new members and the constructive suggestions received from both ends help in building a brighter future for the institution.

IQAC

The Internal Quality Assurance Cell of the college is constantly making attempts to ensure qualitative improvement of the college. The IQAC had played a significant role during the NAAC assessment of the college in the year 2016. IQAC endeavours to fulfill the needs of students, teachers and all stakeholders of the institution. It also promotes a culture of research which is necessary for the development of an institution.

College Staff

Name of the Staff	Qualification	Designation
Dr. Ramkrishna Prasad Chakraborty	M.Sc., M.Phil., Ph.D	Principal

Teaching Staff

Faculty of Commerce

Name of the Staff	Qualification	Designation
Soma Mukherjee	M.Com., ICWA (Inter)	Associate Professor
Rubi Pal	M.Com., ICWA (Inter)	Associate Professor
Rinku Saha	M.Com., ICWA (Inter)	Associate Professor
Sukumar Sadhukhan	M.Com., M.Phil.	Associate Professor
Biswajit Panda	M.Com	SACT
Anupam Sengupta	M.Sc., M.Phil., DOEACC 'A'	SACT

Faculty of Arts

Department of Bengali

Name of the Staff	Qualification	Designation
Dr. Anjana Brahma	M.A., Ph.D.	Associate Professor
Dr. Anunoy Chatterjee	M.A., Ph.D.	Assistant Professor
Dr. Putul Chakraborty	M.A., B.Ed., Ph.D	SACT
Sripati Pramanik	M.A., M.Phil.	SACT
Anamika Roy	M.A.	SACT

Department of English

Name of the Staff	Qualification	Designation
Dr. Soumana Biswas	M.A., Ph. D.	Assistant Professor
Animesh Bag	M.A., M. Phil.	Assistant Professor
Bishakha Banerjee	M.A.	SACT
Gourab Dutta	M.A.	SACT

Department of History		
Name of the Staff	**Qualification**	**Designation**
Dr. Sreyashi Sarkar	M.A., M.Phil., Ph.D.	Assistant Professor
Aparajita Mukherjee	M.A., M. Phil.	SACT
Sucharita Sengupta	M.A., M. Phil.	SACT
Deblina Biswas	M.A., M. Phil.	SACT

Department of Education		
Name of the Staff	**Qualification**	**Designation**
Bapi Kumar Sardar	M.A., B.Ed., M. Phil.	Assistant Professor
Mithu Das	M.A.	SACT

Department of Sociology		
Name of the Staff	**Qualification**	**Designation**
Dr. Bidya Ratan Tikadar	M.A., M.Phil.,Ph. D.	Assistant Professor

Faculty of Science		
Department of Mathematics		
Name of the Staff	**Qualification**	**Designation**
Dr. Nasima Munshi	M.Sc., M.Phil., Ph.D.	Assistant Professor
Mohan Bir Subba	M.Sc.	Assistant Professor
Anupama Roy Chowdhury	M.Sc.	SACT

Department of Economics		
Name of the Staff	**Qualification**	**Designation**
Madhurima Koley	M. Sc., M. Phil.	Assistant Professor
Shumonika Ganguli	M.A., M.Phil.	SACT
Deepro Majumdar	M.A., M.Phil.	SACT
Sayan Kumar Gupta	M. Sc., M. Phil.	SACT

Department of Computer Science		
Name of the Staff	**Qualification**	**Designation**
Rituparna Pal	B.E., M.Tech(Comp. Sc.)	SACT
Mridul Kanti Bhaumik	B.E. (Comp. Sc.)	SACT
Poulami Pal	M.Sc (Comp. Sc.)	SACT

Department of Statistics		
Name of the Staff	**Qualification**	**Designation**
Asgar Ali	M.Sc.	Assistant Professor

Library		
Name of the Staff	**Qualification**	**Designation**
Pritam Kumar Paul	MLISc.	Librarian

Non-Teaching Staff		
Name of the Staff	**Qualification**	**Designation**
Swapan Kumar Mondal	B.Com.	Head Clerk
Bipad Mondal	B.Com.	Cashier
Santanu Roy	B.Com.	Typist
Ria Saha	M.A.	Library Clerk
Sudip Manna	B. Sc.	Clerk
Kishore Das	–	Group-D Staff
Arati Majumder	–	Group-D Staff
Parimal Mandal	–	Group-D Staff
Dilip Kumar Maity	B.Com.	Supporting Staff
Asis Sen	–	Supporting Staff
Srijan Pal	B. Com.	Supporting Staff
Aswini Majhi	B. Com.	Supporting Staff

Academic Calendar 2022-2023

Months	Week	Activity
July'22	1st week	B.A./B.Sc./B.Com (**Sem-II,IV,VI**) CU EXAM
	2nd week	B.A./B.Sc./B.Com (**Sem-II,IV,VI**) CU EXAM **Practical/ Project** /CU Exam
	3rd week	B.A./B.Sc./B.Com (**Sem-**II,IV,VI) CU EXAM / **Online Admission Process- Sem-I**
	4th week	B.A./B.Sc./B.Com (**Sem-**II,IV,VI) CU EXAM / **Online Admission Process- Sem-I**
August'22	1st week	B.A./B.Sc./B.Com (**Sem-**II,IV,VI) CU EXAM **Practical/ Project** /CU Exam/ **Online Admission Process- Sem-I / College Admission-sem-III, V**
	2nd week	B.A./B.Sc./B.Com (**Sem-**II,IV,VI) CU EXAM **Practical/ Project** /CU Exam/ **Online Admission Process- Sem-I /College Admission-sem-III, V**
	3rd week	**Online Admission Process- Sem-I,** Regular Class/Sem-,III,V
	4th week	**Online Admission Process- Sem-I,** Regular Class/Sem-,III,V
September'22	1st week	**Online Admission Process- Sem-I,** Regular Class/Sem-,III,V
	2nd week	**Online Admission Process- Sem-I,** Regular Class/Sem-,III,V
	3rd week	Regular Class/Sem-I, **Orientation Programe Unit test Sem-III,V**
	4th week	Regular Class/Sem-III,V **Unit test Sem-III,V**
October'22	1st week	Puja Vacation
	2nd week	Puja Vacation

	3rd week	Puja Vacation
	4th week	Puja Vacation
November'22	1st week	Regular Class/Sem-I,III,V
	2nd week	Regular Class/Sem-I,III,V / **C U Form fill up/ Unit test Sem-I**
	3rd week	**Regular Class /Internal assessment/Tutorial/ C U Form fill up/Extension Activities**
	4th week	**Regular Class /Internal assessment/Tutorial/ C U Form fill up**
December,22	1st week	B.A./B.Sc./B.Com Sem-**I,III,V CU Exam**
	2nd week	B.A./B.Sc./B.Com Sem-**I,III,V CU Exam**
	3rd week	B.A./B.Sc./B.Com Sem-**I,III,V CU Exam**
	4th week	Winter Recess
January'23	1st week	B.A./B.Sc./B.Com Sem-**I,III,V CU Exam/ College admission-Sem-II,IV,VI**
	2nd week	B.A./B.Sc./B.Com Sem-I**I,IV, VI College admission Sem-II,IV,VI**
	3rd week	Regular Class/Sem-II,IV,VI/**Annual Sports**
	4th week	Regular Class/Sem-II,IV,VI
February'23	1st week	Regular Class/Sem-II,IV,VI
	2nd week	Regular Class/Sem-II,IV,VI
	3rd week	Regular Class/Sem-II,IV,VI
	4th week	Regular Class/Sem-II,IV,VI
March'23	1st week	Regular Class/Sem-II,IV,VI
	2nd week	Regular Class/Sem-II,IV,VI, **Extension Activities**

	3rd week	Regular Class/Sem-II,IV,VI /**Unit Test**
	4th week	Regular Class/Sem-II,IV,VI/ **Unit Test**
April'23	1st week	Regular Class/Sem-II,IV,VI
	2nd week	Regular Class/Sem-II,IV,VI
	3rd week	Regular Class/Sem-II,IV,VI
	4th week	Regular Class/Sem-II,IV,VI
May'23	1st week	**Regular Class /Internal assessment /Tutorial/ C U Form fill up** B.A./B.Sc./B.Com, **Practical/ Project**
	2nd week	**Regular Class /Internal assessment/Tutorial/ C U Form fill up** B.A./B.Sc./B.Com, **Practical/ Project**
	3rd week	**Summer recess/ C U Form fill up** B.A./B.Sc./B.Com,
	4th week	**Summer recess/ C U Form fill up** B.A./B.Sc./B.Com,
June'23	1st week	**Summer recess/** B.A./B.Sc./B.Com Sem-I**I,IV,VI CU Exam**
	2nd week	**Summer recess/** B.A./B.Sc./B.Com Sem-I**I,IV,VI CU Exam**
	3rd week	**Summer recess/** B.A./B.Sc./B.Com Sem-I**I,IV,VI CU Exam**
	4th week	**Summer recess/** B.A./B.Sc./B.Com Sem-I**I,IV,VI CU Exam**

List of Holidays for the year 2022-2023

Date	Day	Description	No. of Days
1st January	Saturday	New Year's Day	1
12th January	Wednesday	Birthday of Swami Vivekananda	1
23rd January	Sunday	Birthday of Netaji	0
24th January	Monday	University Foundation Day	1
25th January	Tuesday	Maghotsab	1
26th January	Wednesday	Republic Day	1
4th & 5thFebruary	Friday & Saturday	Saraswati Puja (2 days)	2
14th February	Monday	Birthday of Thakur Panchanan Barma	1
1st March	Tuesday	Shibratri	1
18th & 19th March	Friday & Saturday	Dol Yatra & Holi/ Shab-e-Barat	2
10th April	Sunday	Birthday of Shri Shri Harichand Thakur	0
14th April	Thursday	Birthday of B.R.Ambedkar/ Mahavir Jayanti	1
15thApril	Friday	Bengali New Year / Good Friday	1
16th April	Saturday	Ester Saturday	1
1st May	Sunday	May Day	0
3rd & 4th May	Tuesday & Wednesday	Eid-ul-Fitr	2
9th May	Monday	Birthday of Rabindranath Tagore	1
16th May to 30th June	Monday to Thursday	Summer Recess (Both days inclusive)	
16th May	Monday	Buddha purnima/ Birthday of Pandit Raghunath Murmu	1
1st July	Friday	Rathyatra	1
10th July	Sunday	Id-Ud-Zoha	0
9th August	Tuesday	Muharram	1
15th August	Monday	Independence Day	1
19th August	Friday	Janmastami	1
25th September	Sunday	Mahalaya	0
30th September to 28th October	Friday to Friday	Puja Vacation (Both Days inclusive)	29
2nd October	Sunday	Birthday of Gandhiji	0
30th & 31st October	Sunday & Monday	Chhat Puja	1
2nd November	Wednesday	Jagatdhatri Puja	1
8th November	Tuesday	Birthday of Guru Nanak	1
15th November	Tuesday	Birthday of Birsa Munda	1
25th December to 31st December	Sunday to Saturday	Winter recess (Both Days inclusive)	6
Leave allowable at Principal's Discretion			5
Total			66

Scan the QR code, for more information

K. K. DAS COLLEGE

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